



WELCOME TO

CONSTRUCTION QUALITY MANAGEMENT FOR CONTRACTORS (CQM-C) (Mrtual Edition)

Requirements

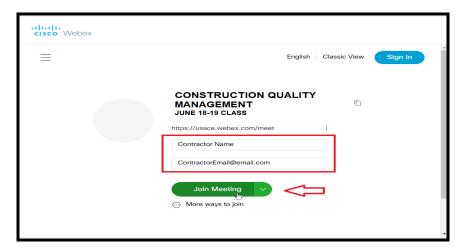
Students will need a device with working internet capability (i.e. laptop, computer, or tablet) and a working webcam for identification purposes. Students will install the Cisco Webex Application (compatible with Windows and Mac OS) and have their webcams turned ON during the class sessions.

Student Reporting Instructions

Students shall report online and signed in to the given WebEX link at **07:45 AM (PST)** on the first day of class for roll call. **Class will start promptly at 08:00 AM (PST).** It is suggested that students install the Cisco Webex application prior to class and ensure their application is working. Students will receive an agenda with WebEx class links, if you do not receive the agenda, please email CESPL.CQM.Training@usace.army.mil.

Here is a helpful link and video on how to join our webex meeting: https://help.webex.com/en-us/nrbgeodb/Join-a-Webex-Meeting. Otherwise, general instructions are below.

Students will enter their full name and email address as reported in their registration form. Please ensure your full name is spelled correctly, as this will be the name listed on the CQM course completion certificate.







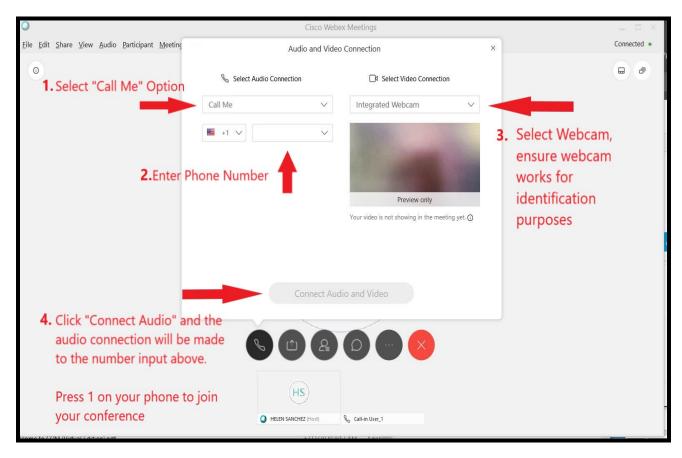
WELCOME TO

CONSTRUCTION QUALITY MANAGEMENT FOR CONTRACTORS (CQM-C) (Mrtual Edition)

Ensure webcam is turned **ON** for identification purposes, but please **MUTE** your microphones unless called upon.

Students will be able to converse using the chat box.

Students will have the option to have webex call your phone, call in the given phone number, or utilize the computer's audio for audio purposes. It is suggested to utilize the "Call Me" option.



If you have any questions or concerns, please email CESPL.CQM.Training@usace.army.mil.





WELCOME TO

CONSTRUCTION QUALITY MANAGEMENT FOR CONTRACTORS (CQM-C) (Mrtual Edition)

GROUND RULES

- One person speaks at a time. Students may use the chat box to type questions, and the instructor or facilitator will respond.
- Students are also able to use the "raise hand" feature to speak verbally.
- Respect everyone's time stay on topic/no sidebars. Listening is important!
- Everyone participates in discussions and decisions.
- No criticism of ideas or people.
- Keep webcam on at all times for identification purposes.
- Periodic time breaks will be offered, and including a lunch period.
- The instructor will be conducting periodic roll calls or noting students' presence after every break.

