



Docflow  
Process

DocFlow –

Document management  
system with process flow

➔ Login

# Process Management

## Information Technology

Software Change Requests  
Service Billing Requests  
Engineering Design Requests  
System Update Requests  
New User Setup Requests

## Sales & Marketing

Pricing Discount Requests  
Contract Reviews  
Customer Status Changes  
Proposal Approvals  
Sponsorship Approvals

## HR Operations

New Hire Management  
Benefits Enrollment and Changes  
Timesheets  
Performance Reviews  
Internal Surveys

## Reports

Many reports like process  
summary are inbuilt and ready to  
use  
Customize report templates and  
add new ones easily  
Print or email reports to system  
users and admin

## \$ Finance Operations

Purchase Request  
Vendor & Contract approvals  
Expense Report Approvals  
Document Approvals  
Accounts Payable

## Manage Workflow

Easy to use  
Create dynamic forms and fields  
Manage & Create multiple  
documents  
System user can save plenty of  
time, money and inconvenience  
Manage assignment

## Quick DocFlow

DocFlow management system  
with process flow which  
manage your business process  
and document repository

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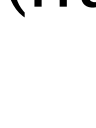
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