Stewards of Time!

* How do we spend our marginal time?
  + There is a set time, for Job, school, etc.
  + The “other” time is marginal time, how are we using this time?
* The difference between a good leader and a great leader is how they spend the marginal time, is it spent by social media, or podcasts, spent by TV, or watching sermons!

Craig Groeschel | Its about time

* What is your most valuable non replenishable resource?
  + Time!
* If you want to have an awesome marriage, lead your family, you MUST learn to manage your time wisely!
* If the urgent overrule the important, we lose successful leadership
* 4 principle of time management
  + Schedule your values
    - Prioritize the most important, and do those first
    - Wise time management does not mean you do more, it means you do more of what matters most
    - The difference between the values you embrace and the life you live equals the frustration you experience
    - NEVER SAY “I just don’t have enough time”
      * You always have time for what is most important!
    - When Scheduling your values, start with the non-negotiable!
      * Non-negotiable can include leadership development, message preparation, family, working out,
    - IF you don’t put the non-negotiable first, you won’t get to them!
    - Invest your best in what matters most
  + Say no to many small things to say yes to a few big things!
    - Most leaders don’t have a lack of commitment, its an over commitment
      * The devil cant make you bad, he can make you busy
      * Business does not equal importance or a meaningful life
    - Just because you have a good idea, does not mean it’s a important idea
    - Just because you could do something, does not mean you should do something
      * In light **the current need of my family** is this wise?
      * In light of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is this wise?
    - To reach people no one’s reaching, you must do something no one is doing
    - To do things no one is doing, we can’t do what everyone else is doing!
    - Do a few things that are most important, rather than many things that are not important
    - To be effective, you have to do less better!
    - Don’t start a to do list, start a to don’t list!
    - When you say yes to anything, you are limiting the things you can do!
    - You have one life, invest it in what matters most
  + Create artificial deadline for increased effectiveness
    - Create a deadline that is not real but is real to us!
    - Be more decisive by setting your deadline before the actual deadline
    - EX. Craig preaches Saturday, but his message is due Wednesday at noon!
      * When you put a deadline, people move much quicker
    - Do a coin flip decision by quick artificial deadlines
    - Fast decisions are not ALWAYS good
    - Imagine your leaving next Wednesday for vacation, and you have all the work to do in between Monday and Friday by Wednesday. By Wednesday you already have your week done!
    - Three reasons to artificial deadlines
      * Make decisions faster
      * Delegate what others should do
      * Eliminate things that are not necessary
      * Better results with less effort
  + Empower others as if your future depends on it, because it does!
    - Do not be afraid to **delegate**
      * People thing delegating is giving something to do, delegating tasks give you followers. If you delegate authority you delegate leaders!
      * Saying go do this task is different then saying go do this project and run with it!
      * You will never build great leaders until you empower them to lead
        + How do you keep great leaders, give them something to lead!
    - Time management is not doing more, it is doing less!
      * You don’t do more, you do less with a greater impact
    - The best organization do things well, instead of many things decent

Part 1 Questions

What are the things that matter most you are not doing? And what are you going to do to change it?

What do you need to add to your to don’t list?

What are the three most important issues that have been crowded out by urgent issues? And what are you going to do about them?

Part 2 Questions

What is an artificial deadline you can impose to help increase productivity and efficiency?

What are three things you can delegate, who can you give them to and when?

Organizationally, what are you still doing that has lost effectiveness that either needs to be drastically changed or eliminated!

*People would rather follow a leader that is always themselves rather than a leader who is always right*