

User Manual for Volunteer Schedule System.

Designed by Zeya Kong

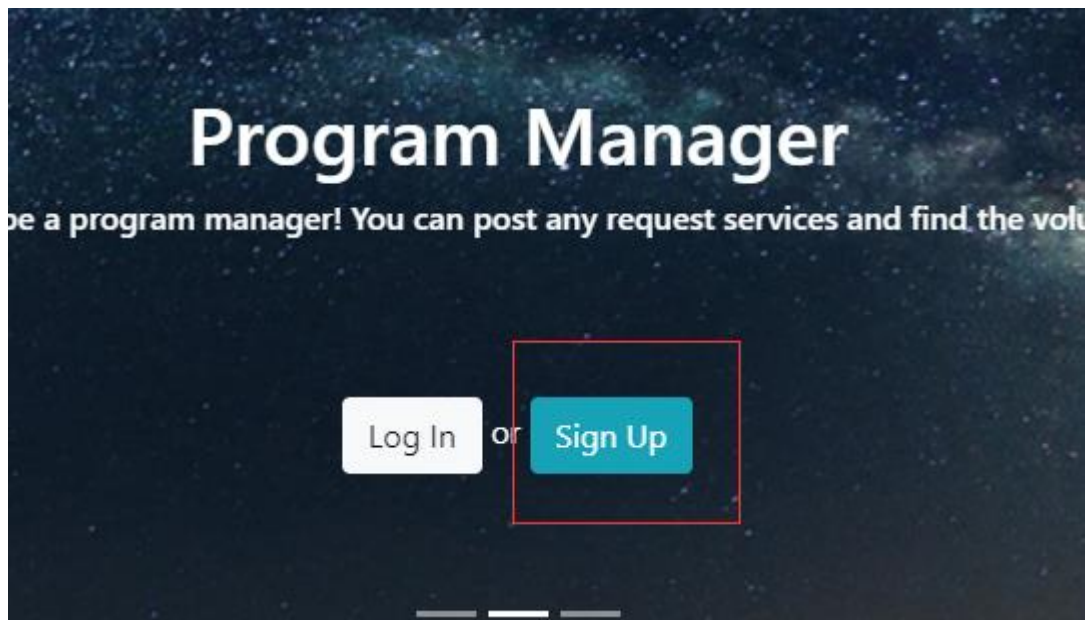
1. About the program

This website is used to match different volunteers and service requests.

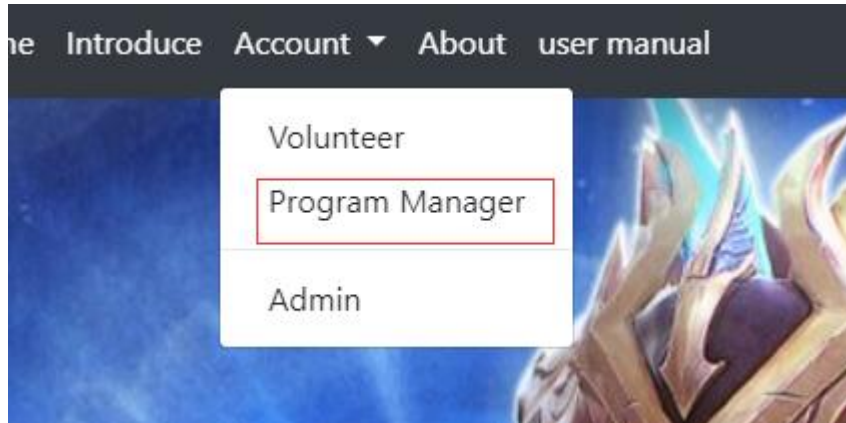
A number of non-profit organizations such as the Youth Hockey Association in Onalaska, Wisconsin uses a number of volunteer services for its day-to-day operations. For example, on a game-day-event, the organization uses volunteers to help the game activities (scoring, refereeing, escorting players, canteen services, ticketing and so on). This project aims at developing a web-based volunteer scheduling system. There will be different types of users - volunteers who will sign up for various activities, those request services (need to provide all details about the types of services, number of volunteers needed, when and where and so on) and administrators who match the requests and assign/deassign volunteers. Report generation can also be done to see how well the system provides services.

2. How to use?

Every user need login to use this system. If you do not have account, you can sign in. (You can not sign in as admin).



You also can use navigation button to jump to this page

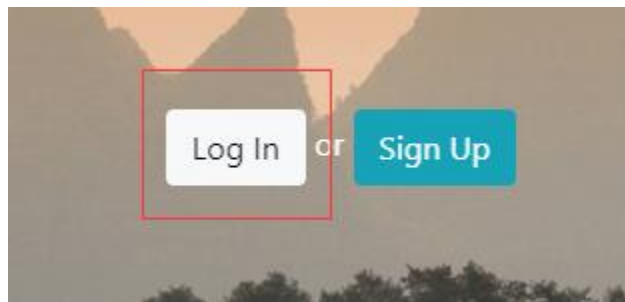


Same as this :

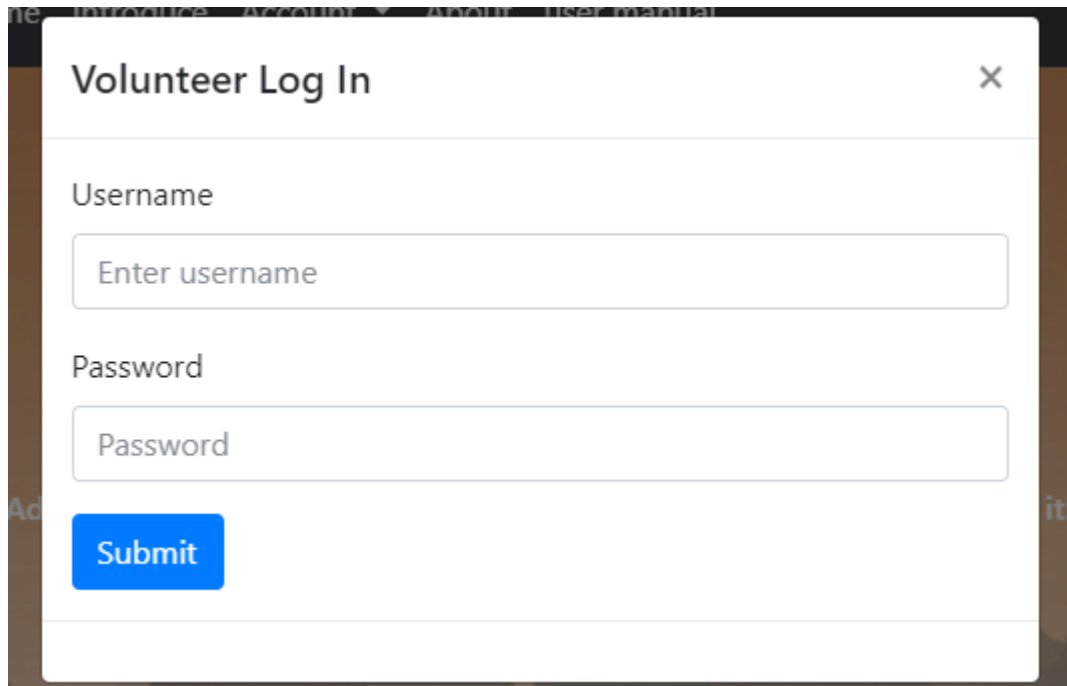
Program Manager, you can provide any
volunteering opportunities!

Start

After sign in. You can login use your account. (You also can ask admin to help you create a account.)



Check here and :

A modal window titled "Volunteer Log In" with a close button (X) in the top right corner. It contains two input fields: "Username" with a placeholder "Enter username" and "Password" with a placeholder "Password". Below the fields is a blue "Submit" button.

Volunteer Log In

Username

Enter username

Password

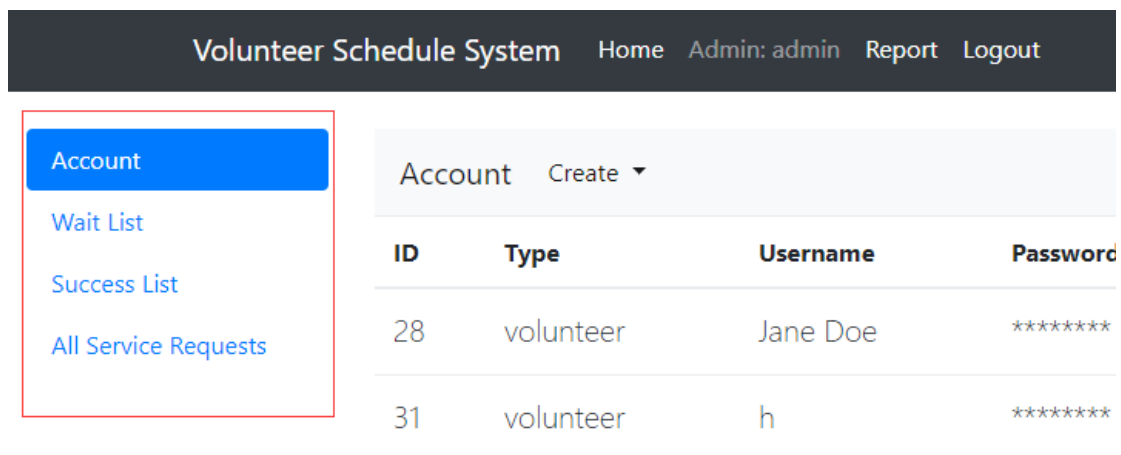
Password

Submit

Input all information.

After you login successfully, you can see different pages depends on your account type.

1. Admin

A screenshot of the "Volunteer Schedule System" admin dashboard. The top navigation bar includes "Home", "Admin: admin", "Report", and "Logout". On the left, a sidebar menu is highlighted with a red box, containing "Account" (active), "Wait List", "Success List", and "All Service Requests". The main content area shows a table of accounts with columns "ID", "Type", "Username", and "Password".

Volunteer Schedule System

Home Admin: admin Report Logout

Account

Wait List

Success List

All Service Requests

ID	Type	Username	Password
28	volunteer	Jane Doe	*****
31	volunteer	h	*****

You can see all the information of account and wait/success list and all requests.

Account		
Create ▾		
ID	Type	name
28	vol	e Doe
31	volunteer	h
32	volunteer	2

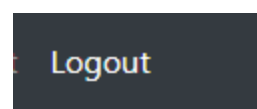
You also can create different type of account.

Search		Search
email	Operation	
	Edit	Delete
	Edit	Delete
903925562@qq.com	Edit	Delete

You can search and do other operations.

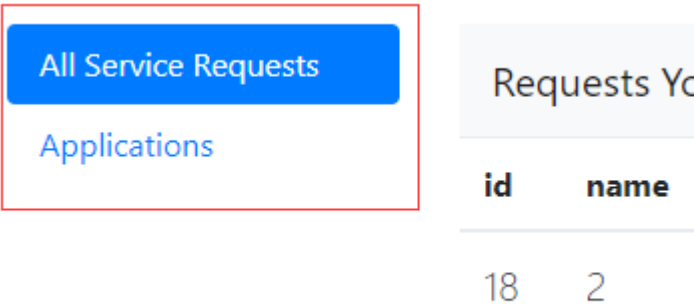
Wait List				Search
Wait Number	Service Request	Volunteer	Opera	
<div> <div>Logout</div> </div>				

Wait list.(Empty)

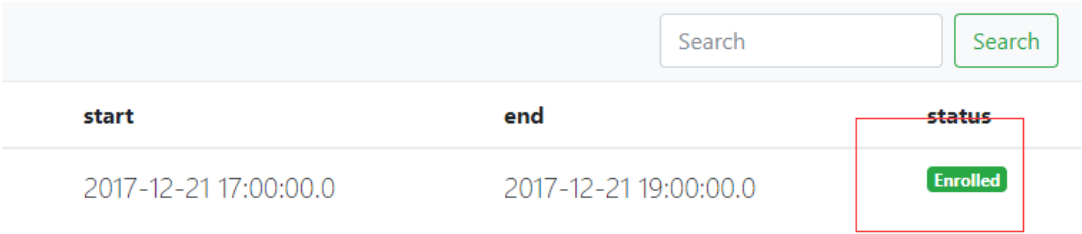


You can use this button to logout.

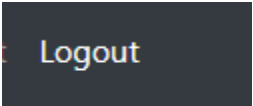
2. Volunteer



You can see all the service requests and apply any request if you are interested in.



All of your applications will show you the status (Enrolled / applying). You will receive a email from admin when your application was conformed.



You can use this button to logout.

3. Manager

Your Service		Account		Post New	
Messages					
id	name	location	needNu		
18	2	2	2		

You can see all service request which you posted but you can not see others' request and volunteer information. You can post new one if you like.

New

loc

2

Post a New Service Request

×

Request Name

Enter Name

Location

Location

Details

Enter Details

Need Number

Need

Start Time

mm/dd/yyyy --:-- --

End Time

mm/dd/yyyy --:-- --

Submit

end

2017-

Operation

-21 19:00:00.0

You also can do some operations.

e System [Home](#) [Program Manager: m1](#)

Use this button to logout.