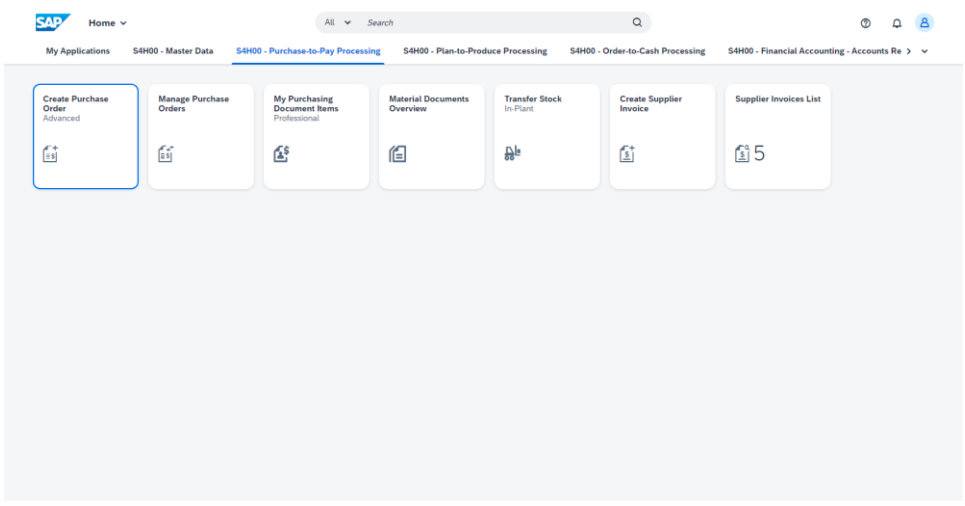
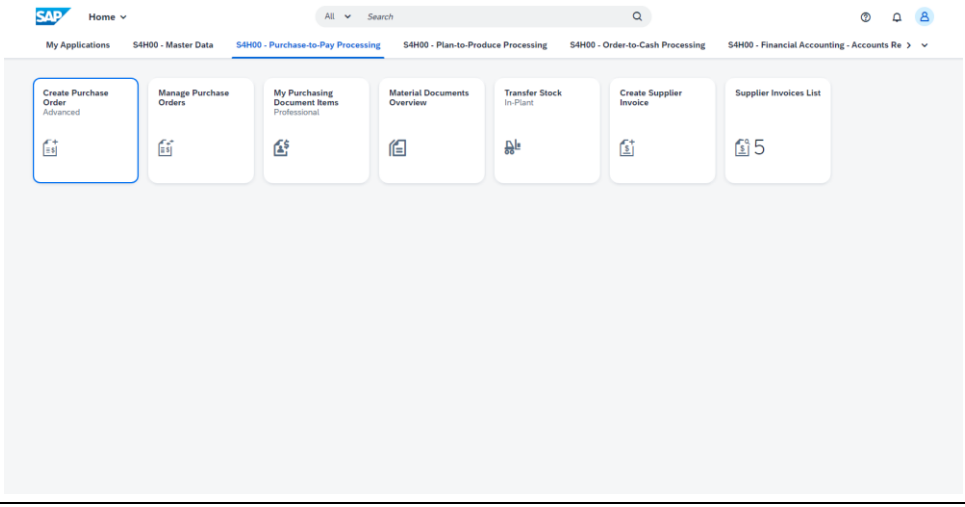
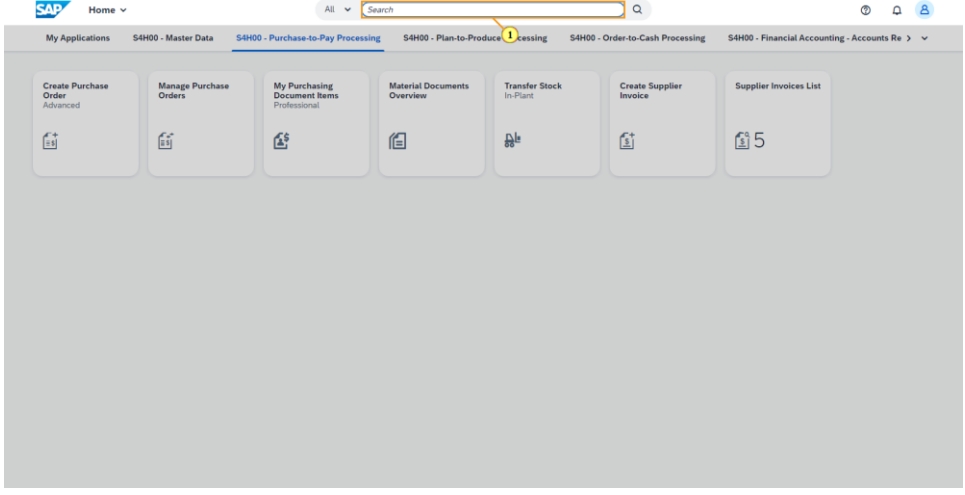
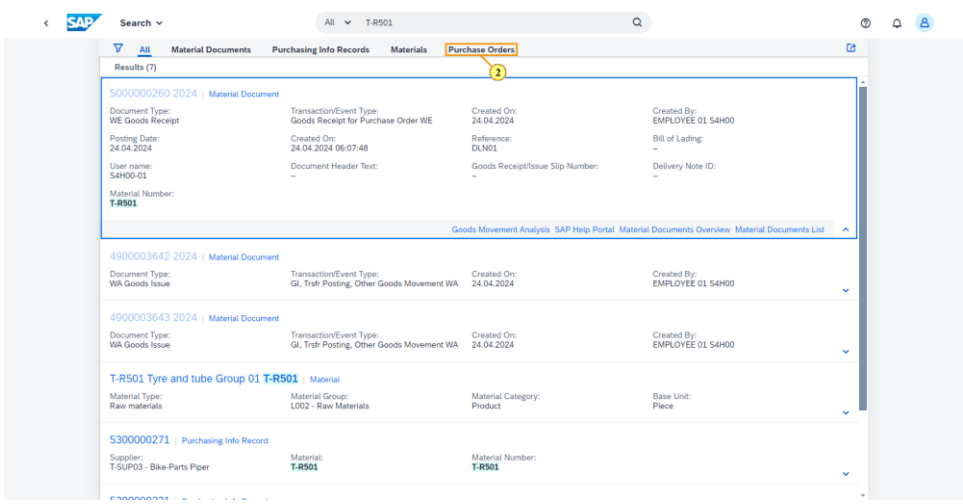

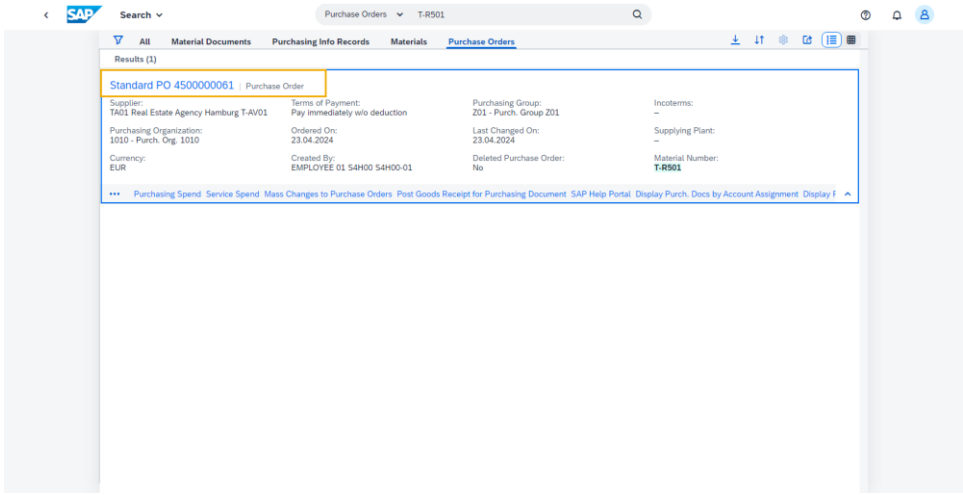
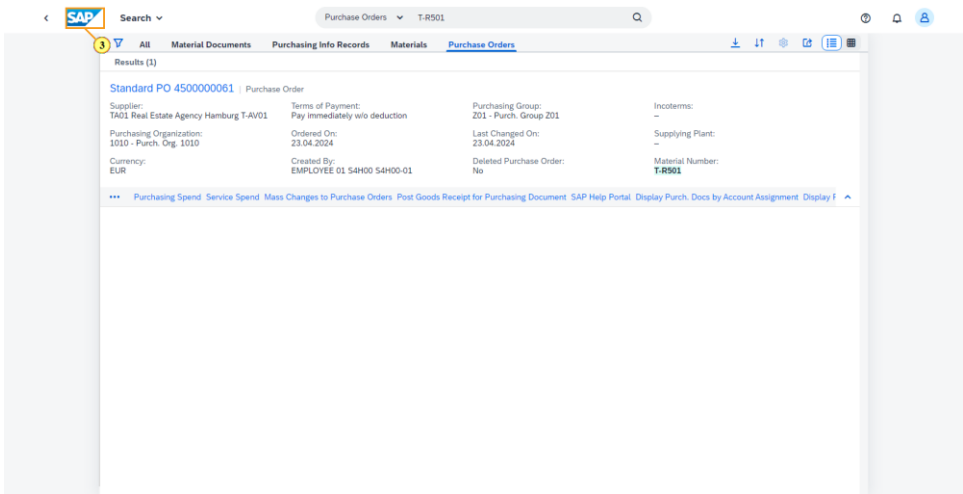


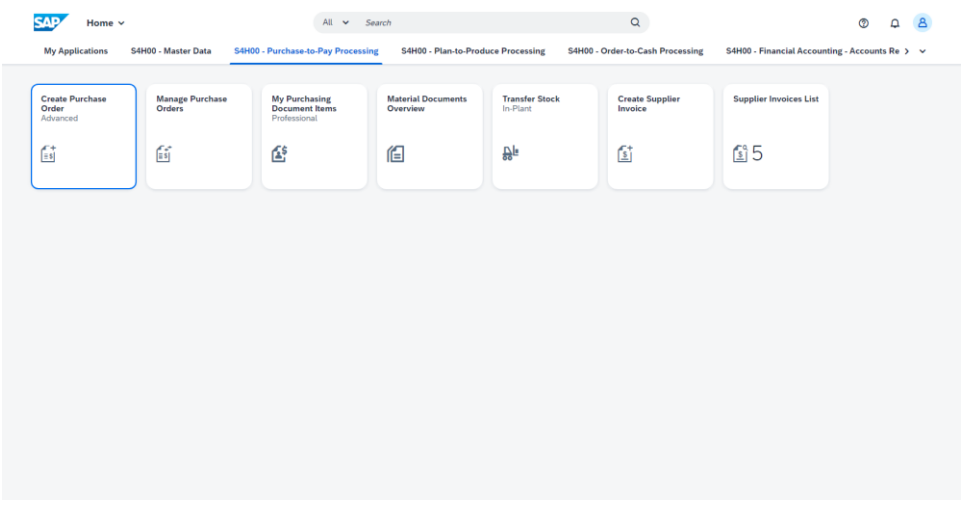
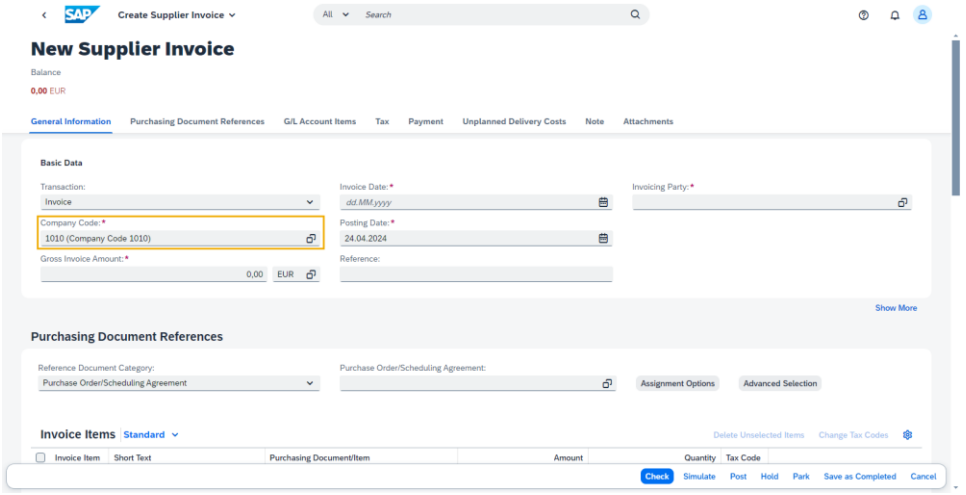
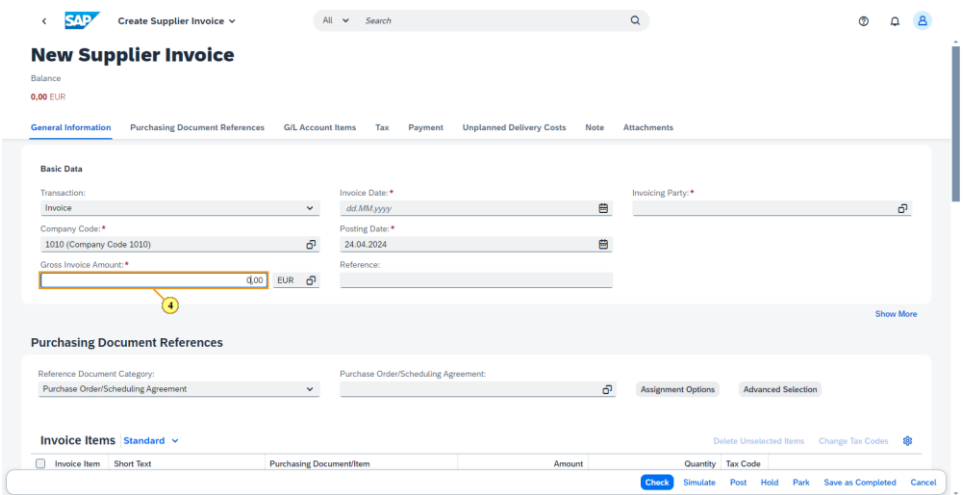
Perform Invoice Verification

Explanation	Screenshot
<div><div></div><p>To learn more about how to perform invoice verification, follow this interactive tutorial.</p></div>	 A screenshot of the SAP S/4HANA Home page. The top navigation bar includes the SAP logo, a 'Home' dropdown, and a search bar. Below the navigation bar, there are several application tiles: 'Create Purchase Order Advanced', 'Manage Purchase Orders', 'My Purchasing Document Items Professional', 'Material Documents Overview', 'Transfer Stock In-Plant', 'Create Supplier Invoice', and 'Supplier Invoices List'. The 'Create Purchase Order Advanced' tile is highlighted with a blue border.
<div><div></div><p>In the following steps, you will use the integrated search functionality to find all objects for the material.</p></div>	 A screenshot of the SAP S/4HANA Home page, similar to the previous one. The search bar in the top navigation bar is highlighted with a yellow border, indicating the next step in the tutorial.
<div><p>1. In the <i>Search</i> field, enter <b>T-R501</b> and press Enter.</p></div>	 A screenshot of the SAP S/4HANA Home page. The search bar in the top navigation bar now contains the text 'T-R501'. A yellow arrow points to the search bar, and a yellow circle highlights the text 'T-R501'.

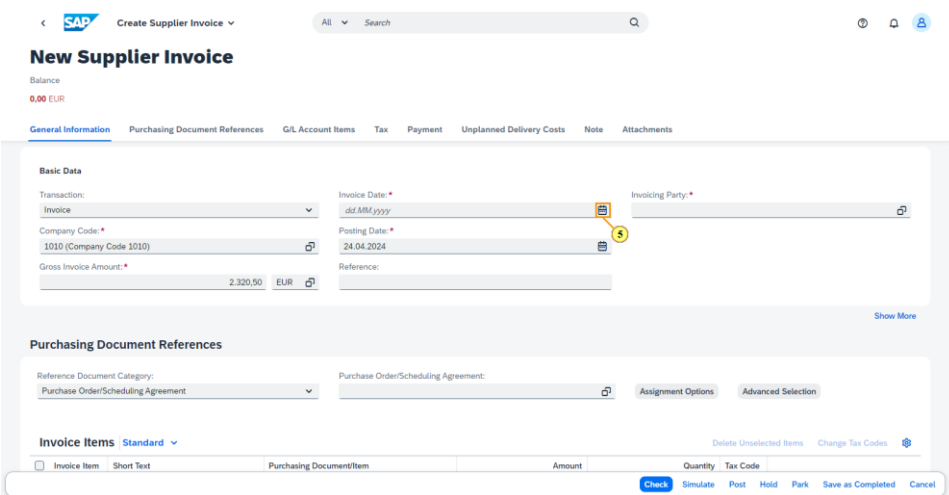
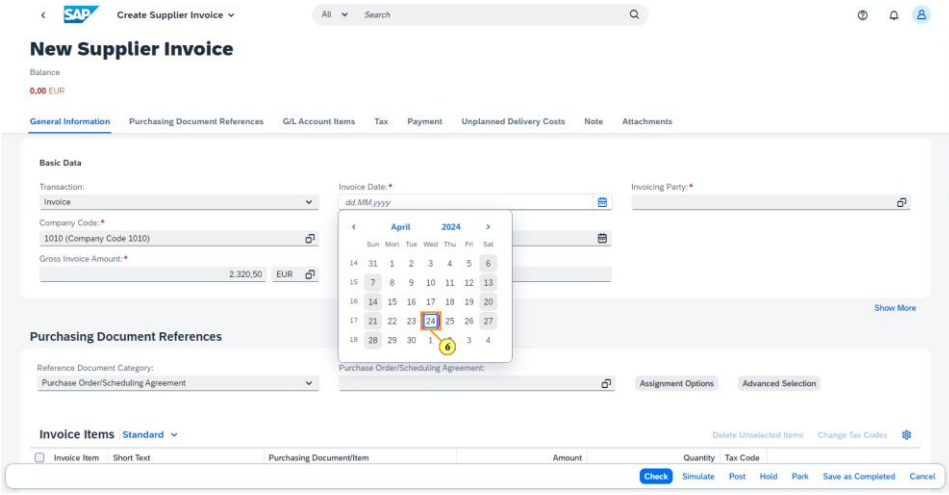
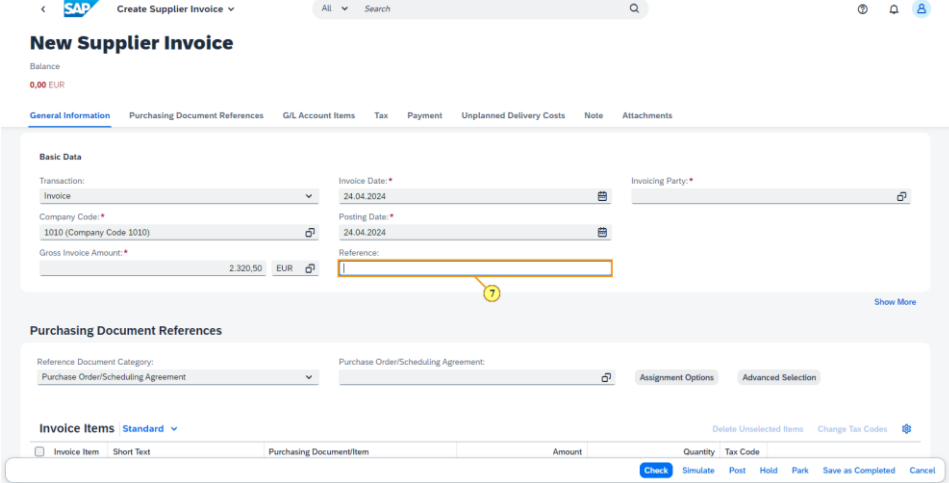


Explanation	Screenshot
2. Choose <i>Purchase Orders</i> .	
 You can now note the document number of your purchase order for supplier T-AV01.	
3. To return to the launchpad, choose <i>SAP</i> .	



Explanation	Screenshot
<div><div></div><div>In the following steps, you will create a supplier invoice.</div></div>	 <p>The screenshot shows the SAP S/4HANA Home page. The top navigation bar includes 'Home', 'All', and a search bar. Below the navigation bar, there are several tiles for different business processes. The 'Create Supplier Invoice' tile is highlighted with a blue border. Other tiles include 'Create Purchase Order', 'Manage Purchase Orders', 'My Purchasing Document Items', 'Material Documents Overview', 'Transfer Stock', and 'Supplier Invoices List'.</p>
<div><div></div><div>The <i>Company Code</i> has already been entered.</div></div>	 <p>The screenshot shows the 'New Supplier Invoice' form in SAP. The 'Basic Data' tab is active. The 'Company Code' field is highlighted with a yellow box and contains the value '1010 (Company Code 1010)'. Other fields include 'Transaction' (Invoice), 'Invoice Date' (dd.MM.yyyy), 'Invoicing Party', 'Posting Date' (24.04.2024), and 'Gross Invoice Amount' (0.00 EUR). The 'Purchasing Document References' section shows 'Reference Document Category' as 'Purchase Order/Scheduling Agreement' and 'Purchase Order/Scheduling Agreement' as 'Purchase Order/Scheduling Agreement'. The 'Invoice Items' section is set to 'Standard'.</p>
<div><div></div><div>4. In the <i>Gross Invoice Amount</i> field, enter <b>232050</b>.</div></div>	 <p>The screenshot shows the 'New Supplier Invoice' form in SAP. The 'Basic Data' tab is active. The 'Gross Invoice Amount' field is highlighted with a yellow box and contains the value '0.00 EUR'. A red circle with the number '4' is placed next to the field, indicating where to enter the value '232050'. Other fields and sections are the same as in the previous screenshot.</p>



Explanation	Screenshot
5. Open the date picker and select the date.	
6. Choose 24.	
7. In the Reference field, enter INV01.	

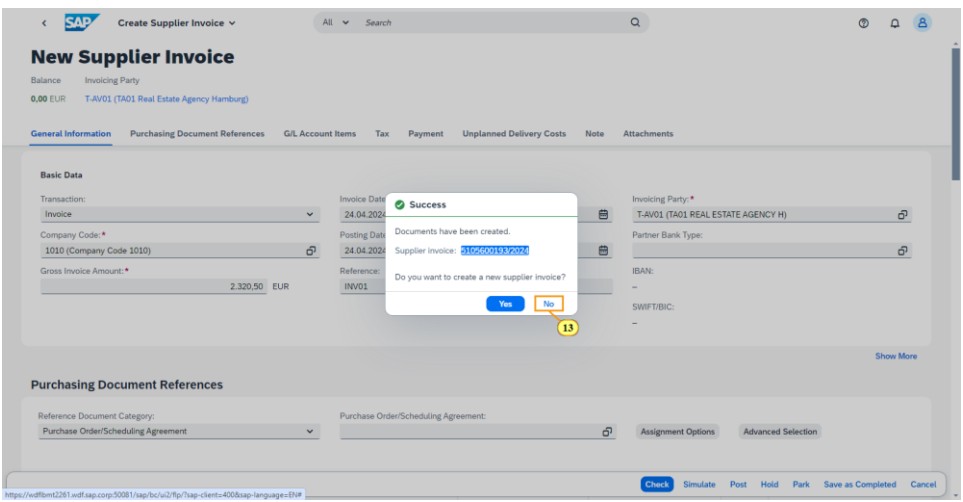
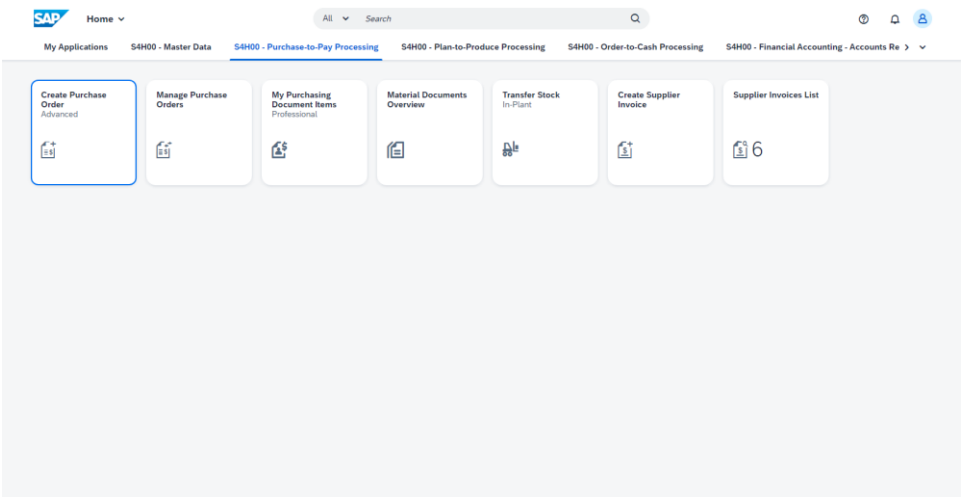
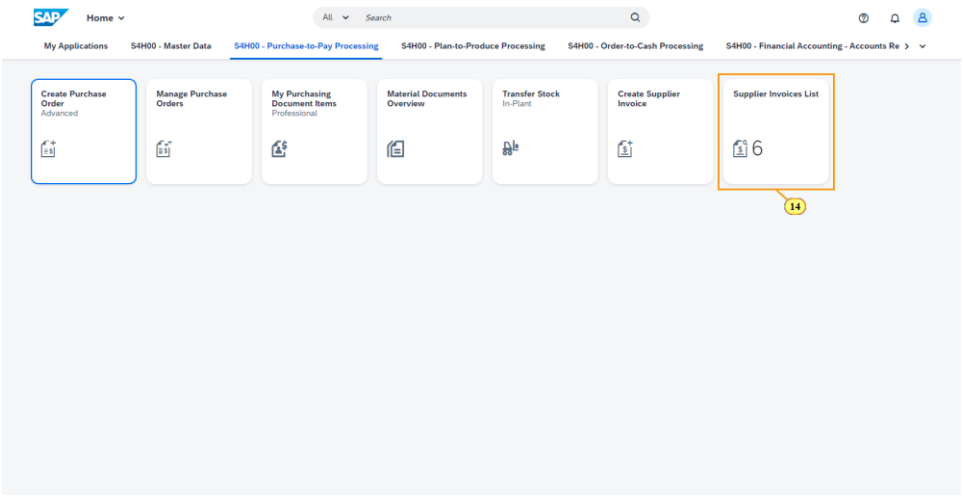


Explanation	Screenshot
8. In the <i>Invoicing Party</i> field, enter <b>T-AV01</b> and press Enter.	<p>The screenshot shows the 'New Supplier Invoice' screen in SAP. The 'Invoicing Party' field is highlighted with a yellow circle and a callout '8'. The 'Invoicing Party' field is currently empty. The 'Invoice Date' is 24.04.2024, 'Posting Date' is 24.04.2024, and 'Reference' is INV01. The 'Gross Invoice Amount' is 2,320.50 EUR. The 'Purchasing Document References' section shows 'Reference Document Category' as 'Purchase Order/Scheduling Agreement' and 'Purchase Order/Scheduling Agreement' as empty. The 'Invoice Items' section is set to 'Standard'.</p>
9. To display additional information, select the scroll bar to scroll down.	<p>The screenshot shows the 'New Supplier Invoice' screen. The 'Invoicing Party' field is now populated with 'T-AV01 (TA01 Real Estate Agency Hamburg)'. The 'Partner Bank Type' is also populated. The 'Show More' button is highlighted with a yellow circle and a callout '9'. The 'Purchasing Document References' section shows 'Reference Document Category' as 'Purchase Order/Scheduling Agreement' and 'Purchase Order/Scheduling Agreement' as empty. The 'Invoice Items' section is set to 'Standard'.</p>
10. In the <i>Purchase Order/Scheduling Agreement</i> field, enter <b>4500000061</b> .	<p>The screenshot shows the 'New Supplier Invoice' screen. The 'Purchase Order/Scheduling Agreement' field is highlighted with a yellow circle and a callout '10'. The 'Purchase Order/Scheduling Agreement' field is currently empty. The 'Invoice Items' section is set to 'Standard'. The 'G/L Account Items' section shows 'Line Items' as empty. The 'Tax' section shows 'Tax Items' as empty.</p>

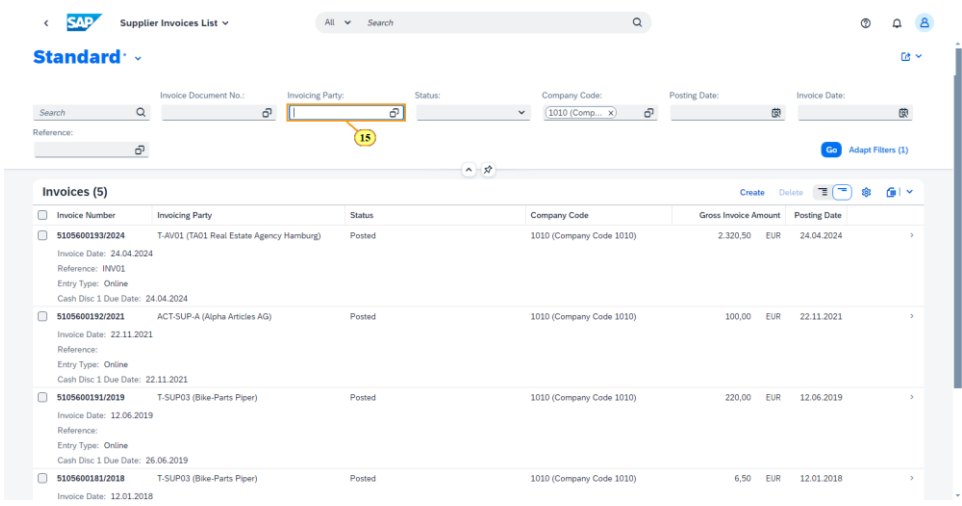
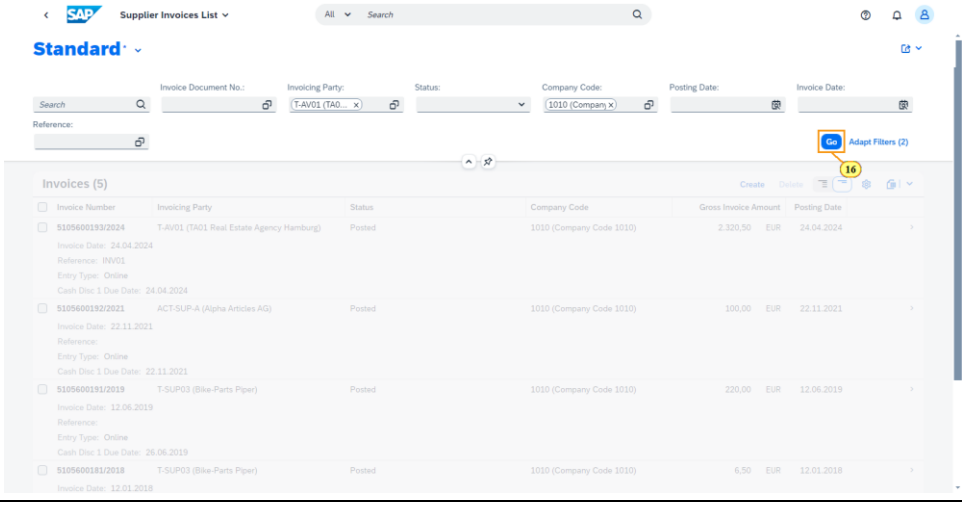
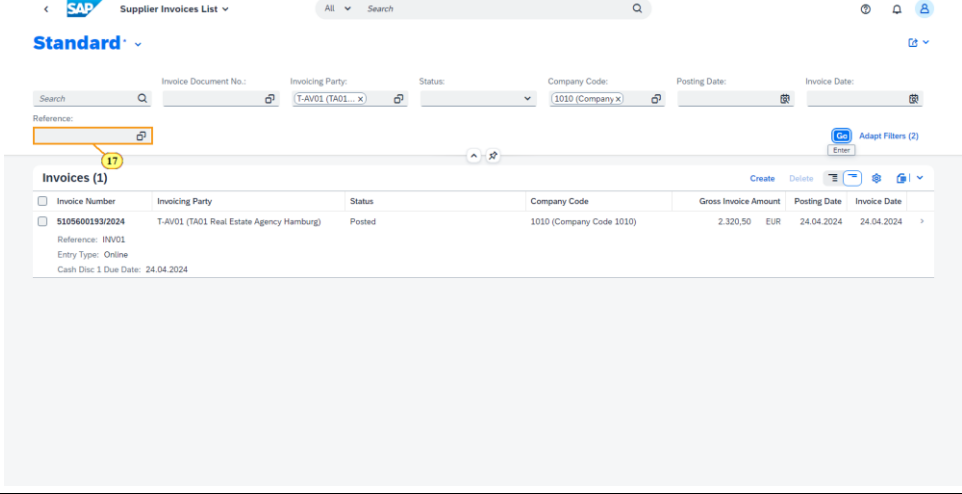


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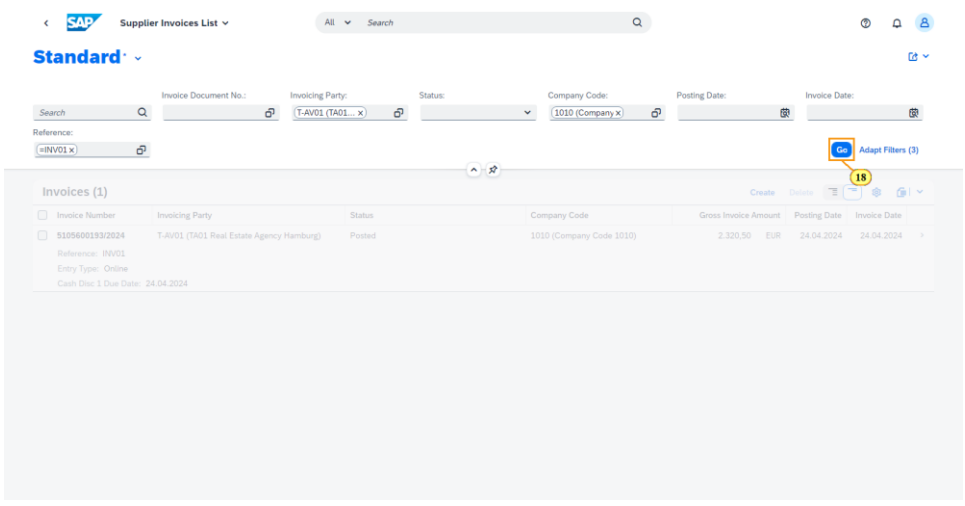
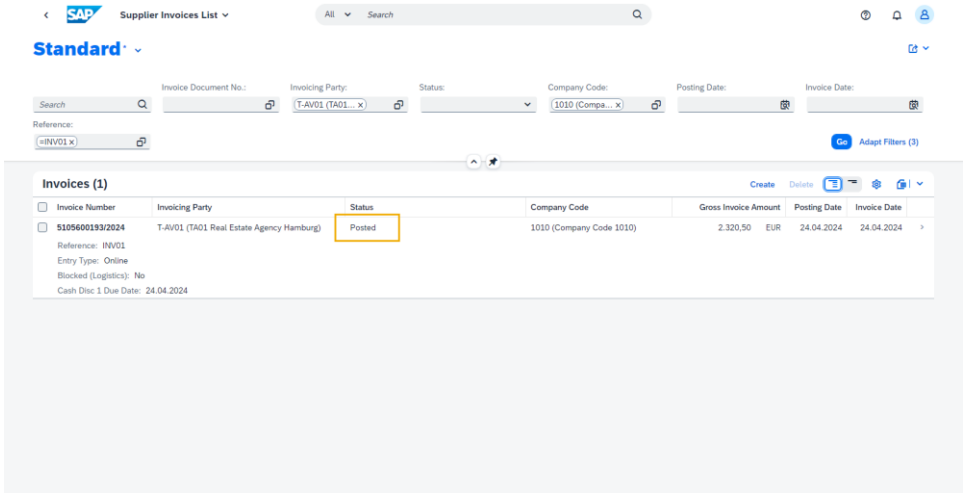
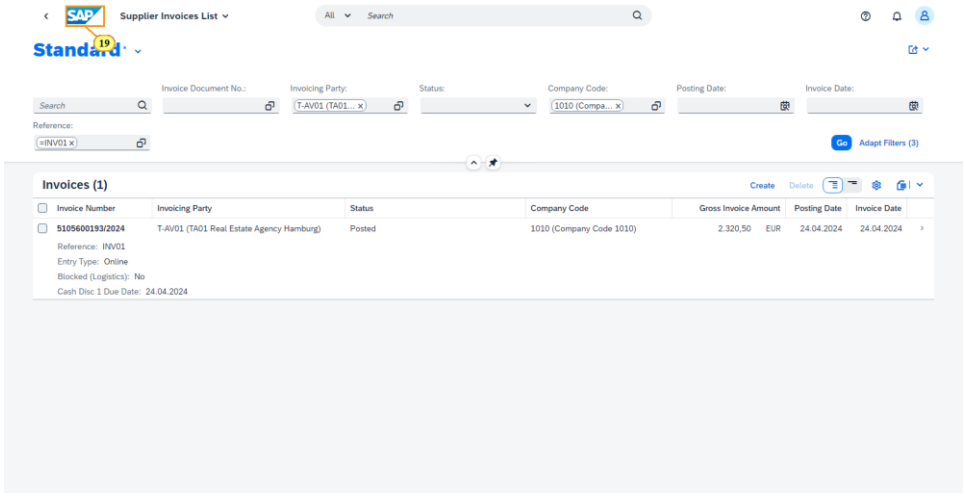


Explanation	Screenshot
13. Choose No.	 <p>The screenshot shows the 'New Supplier Invoice' screen in SAP. A success dialog box is displayed in the center, stating 'Success' and 'Documents have been created.' Below this, it asks 'Do you want to create a new supplier invoice?' with 'Yes' and 'No' buttons. The 'No' button is highlighted with a yellow circle and the number 13. The background shows the 'Basic Data' section with fields for Transaction, Invoice Date, Company Code, and Gross Invoice Amount.</p>
<div><div></div><div>In the following steps, you will check whether the invoice is blocked.</div></div>	 <p>The screenshot shows the SAP Home screen. The 'Supplier Invoices List' tile is highlighted with a yellow circle and the number 14. The tile shows a list of invoices with a count of 6. The background shows the 'My Applications' section with various tiles for purchasing and stock management.</p>
14. To open the app, select the <i>Supplier Invoices List</i> tile.	 <p>The screenshot shows the SAP Home screen. The 'Supplier Invoices List' tile is highlighted with a yellow circle and the number 14. The tile shows a list of invoices with a count of 6. The background shows the 'My Applications' section with various tiles for purchasing and stock management.</p>

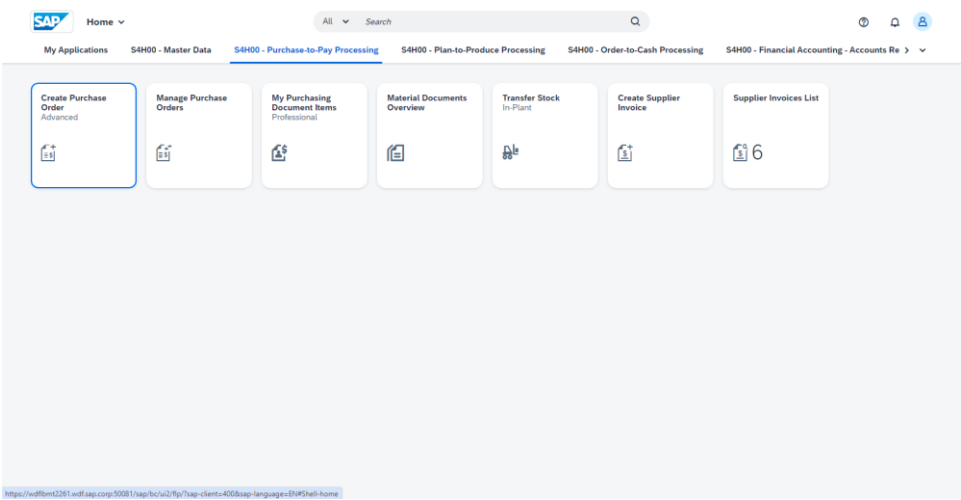


Explanation	Screenshot
15. In the <i>Invoicing Party</i> field, enter <b>T-AV01</b> and press Enter.	 <p>The screenshot shows the SAP Supplier Invoices List interface. The 'Invoicing Party' field is highlighted with a yellow box, and a callout number 15 points to it. The interface includes search filters for Invoice Document No., Invoicing Party, Status, Company Code, Posting Date, and Invoice Date. Below the filters, there is a table of invoices with columns for Invoice Number, Invoicing Party, Status, Company Code, Gross Invoice Amount, and Posting Date. The table lists four invoices, with the first one being 5105600193/2024.</p>
16. Choose Go.	 <p>The screenshot shows the same SAP Supplier Invoices List interface. The 'Go' button is highlighted with a yellow box, and a callout number 16 points to it. The interface includes search filters for Invoice Document No., Invoicing Party, Status, Company Code, Posting Date, and Invoice Date. Below the filters, there is a table of invoices with columns for Invoice Number, Invoicing Party, Status, Company Code, Gross Invoice Amount, and Posting Date. The table lists four invoices, with the first one being 5105600193/2024.</p>
17. In the <i>Reference</i> field, enter <b>INV01</b> and press Enter.	 <p>The screenshot shows the same SAP Supplier Invoices List interface. The 'Reference' field is highlighted with a yellow box, and a callout number 17 points to it. The interface includes search filters for Invoice Document No., Invoicing Party, Status, Company Code, Posting Date, and Invoice Date. Below the filters, there is a table of invoices with columns for Invoice Number, Invoicing Party, Status, Company Code, Gross Invoice Amount, and Posting Date. The table lists four invoices, with the first one being 5105600193/2024.</p>



Explanation	Screenshot
18. Choose Go.	 <p>The screenshot shows the SAP Supplier Invoices List interface. At the top, there are search filters for Invoice Document No., Invoicing Party (T-AV01 (TA01... x)), Status, Company Code (1010 (Company x)), Posting Date, and Invoice Date. Below these filters is a table titled 'Invoices (1)' with columns: Invoice Number, Invoicing Party, Status, Company Code, Gross Invoice Amount, Posting Date, and Invoice Date. The table contains one row with the invoice number 5105600193/2024, Invoicing Party T-AV01 (TA01 Real Estate Agency Hamburg), Status Posted, Company Code 1010 (Company Code 1010), Gross Invoice Amount 2,320.50 EUR, Posting Date 24.04.2024, and Invoice Date 24.04.2024. A red box highlights the 'Go' button next to the 'Adapt Filters (3)' link.</p>
<div><div></div><div>You can now see that the invoice is not blocked.</div></div>	 <p>The screenshot shows the same SAP Supplier Invoices List interface. A yellow box highlights the 'Posted' status in the 'Status' column of the 'Invoices (1)' table.</p>
19. To return to the launchpad, choose SAP.	 <p>The screenshot shows the same SAP Supplier Invoices List interface. A yellow box highlights the 'SAP' logo in the top left corner.</p>



Explanation	Screenshot
<div><div><div>i</div></div><div><div>You have successfully performed invoice verification.</div><div>This concludes the interactive tutorial.</div></div></div>	 <p>The screenshot displays the SAP S/4HANA Home dashboard. At the top, there is a navigation bar with the SAP logo, a 'Home' dropdown, and a search bar. Below this, a horizontal menu lists various applications: 'My Applications', 'S/4H00 - Master Data', 'S/4H00 - Purchase-to-Pay Processing' (which is the active tab), 'S/4H00 - Plan-to-Produce Processing', 'S/4H00 - Order-to-Cash Processing', and 'S/4H00 - Financial Accounting - Accounts Re'. The main content area features a grid of tiles. The first tile, 'Create Purchase Order Advanced', is highlighted with a blue border. Other tiles include 'Manage Purchase Orders', 'My Purchasing Document Items Professional', 'Material Documents Overview', 'Transfer Stock In-Plant', 'Create Supplier Invoice', and 'Supplier Invoices List'. At the bottom of the dashboard, a URL is visible: 'https://vdfbmt2281.wdf.sap.corp:50081/sap/tc/u2/f?p/sap-client=4008sap-language=EN#shell-home'.</p>