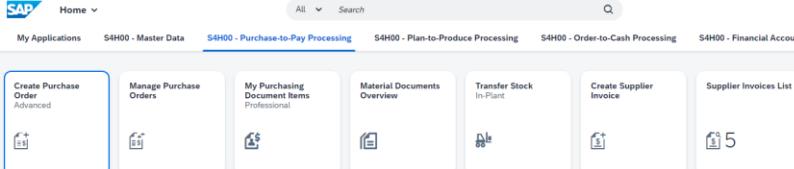
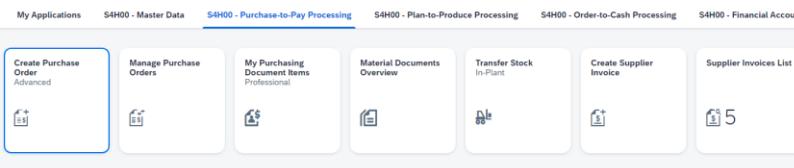
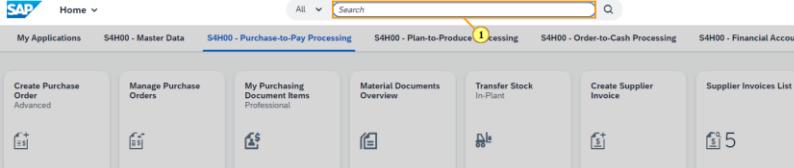
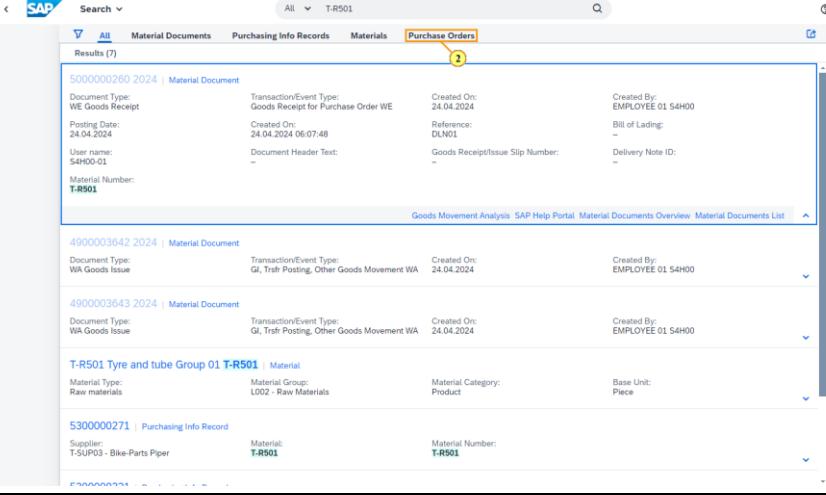
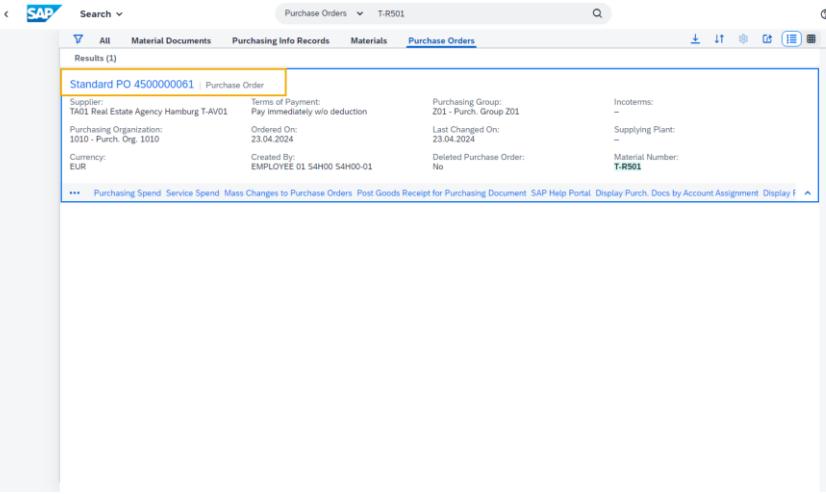
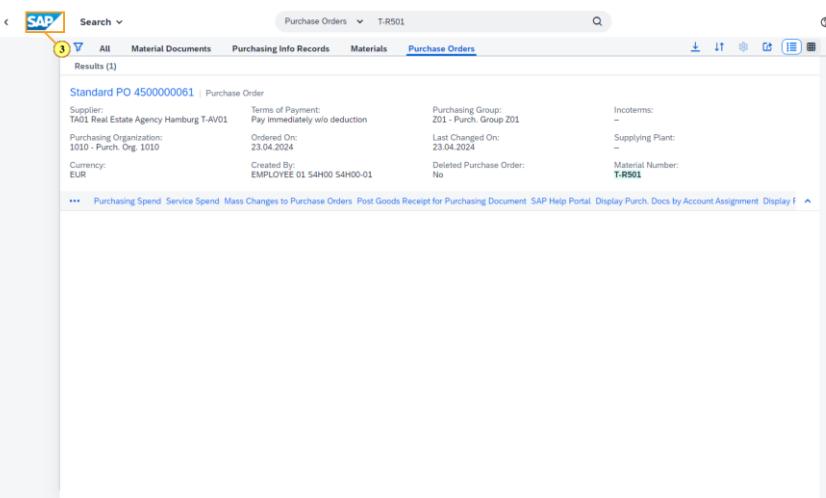
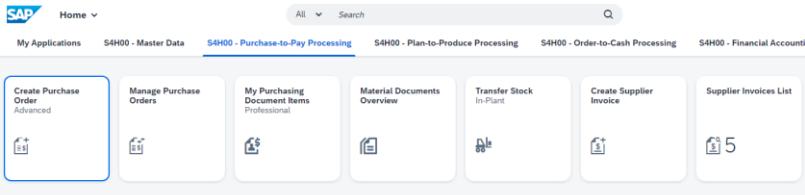
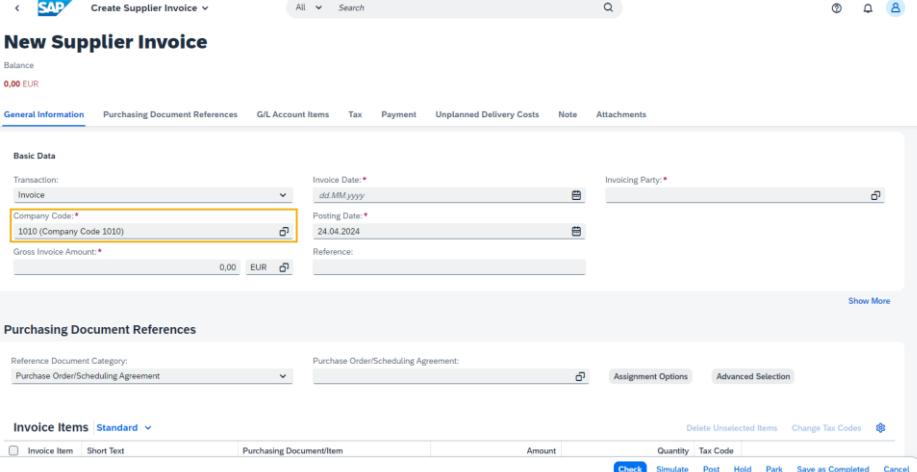
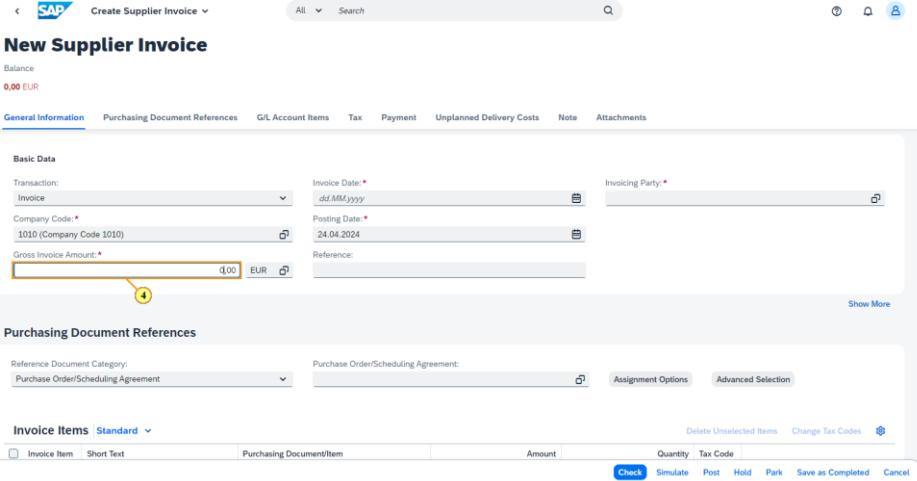
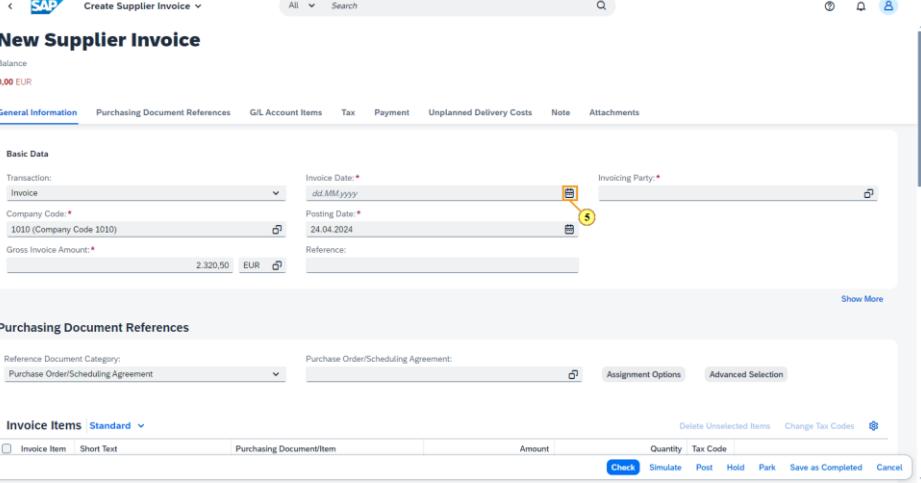
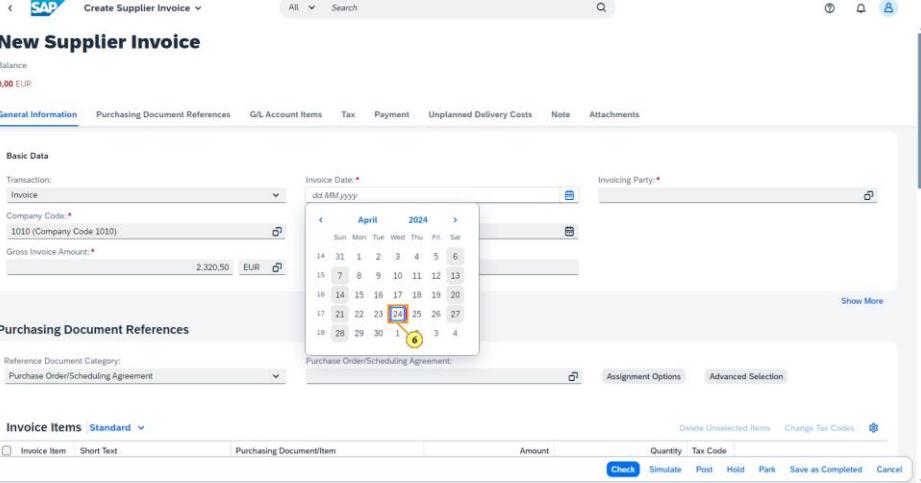
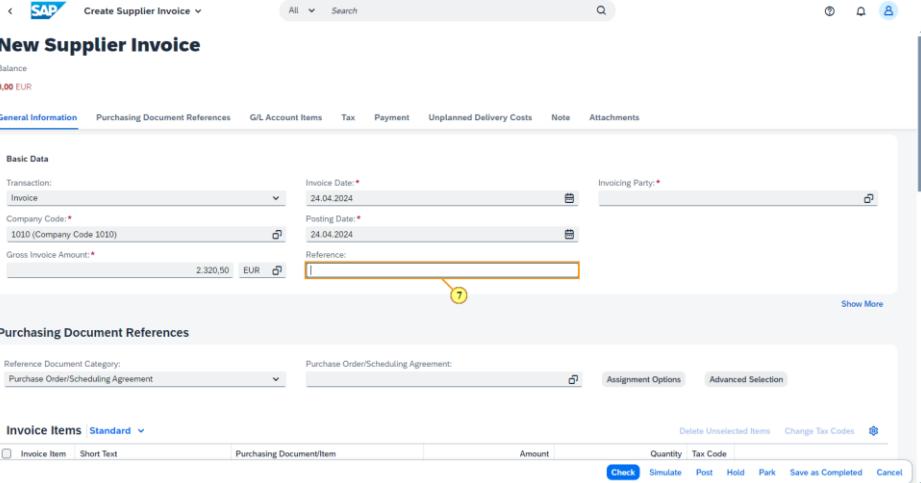


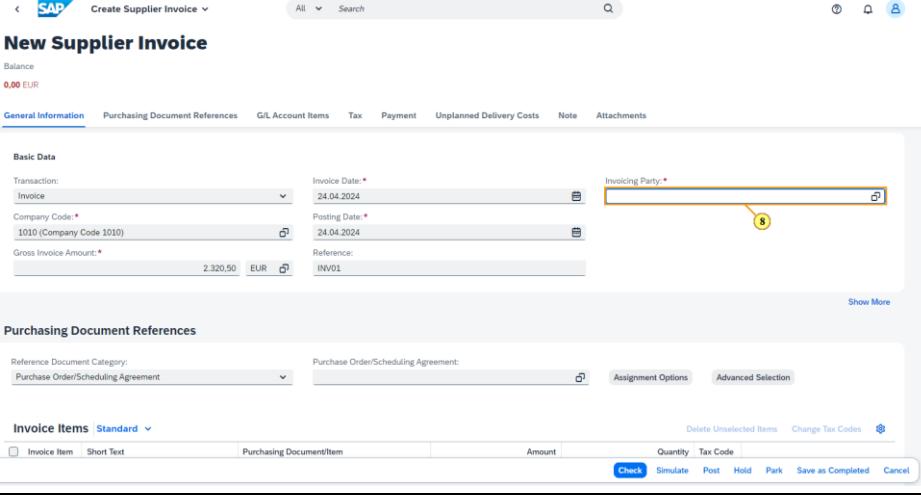
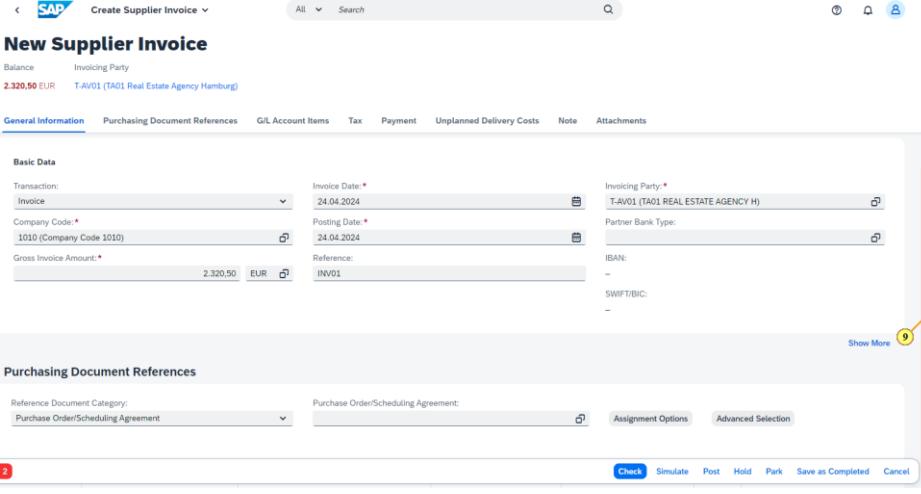
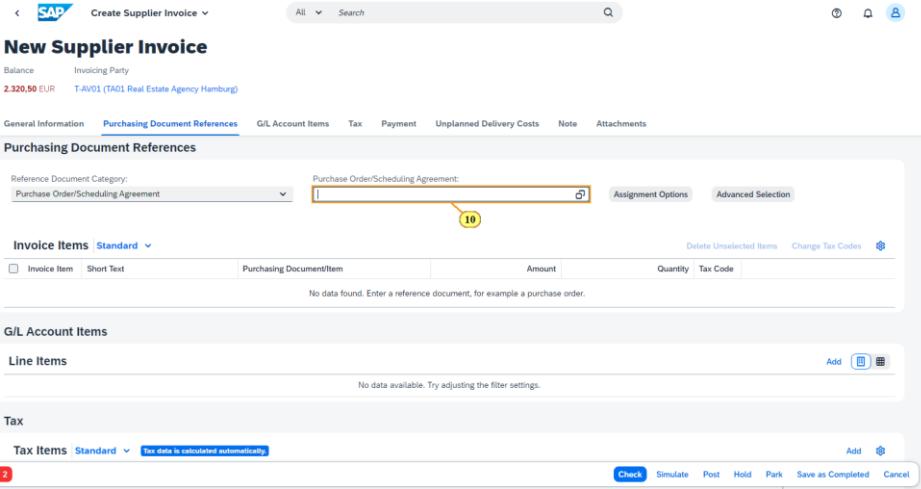
Perform Invoice Verification

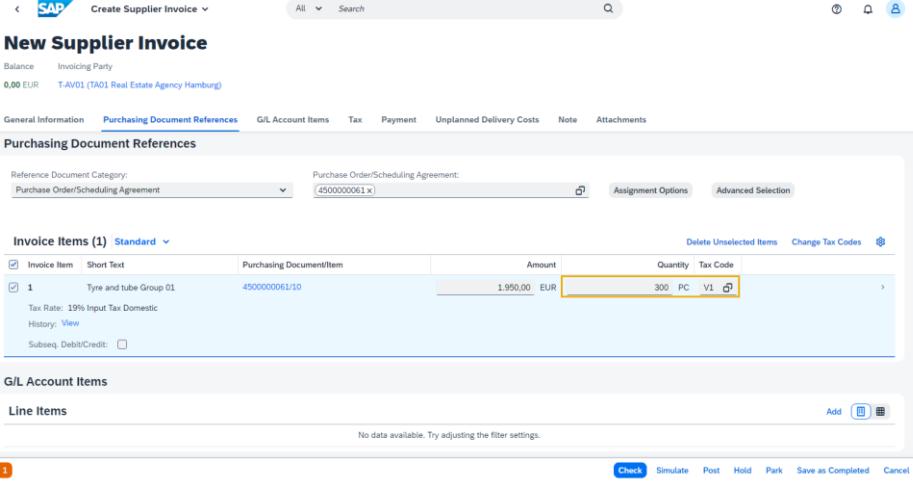
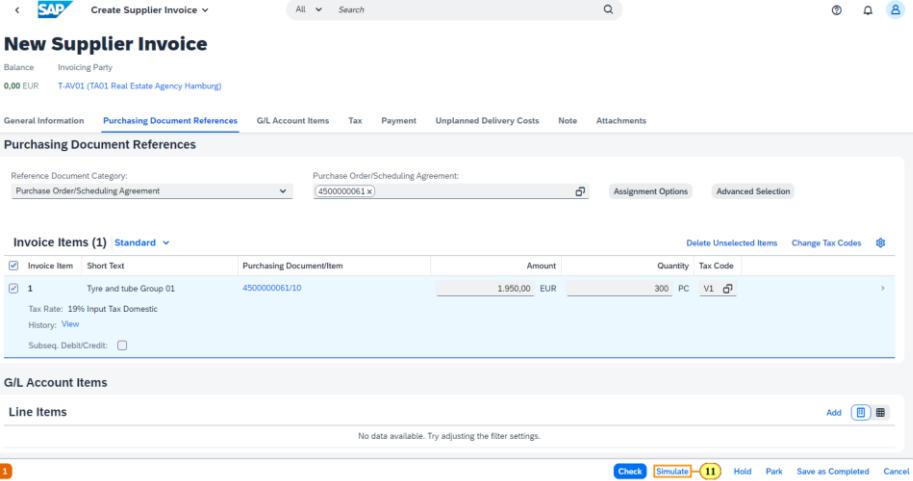
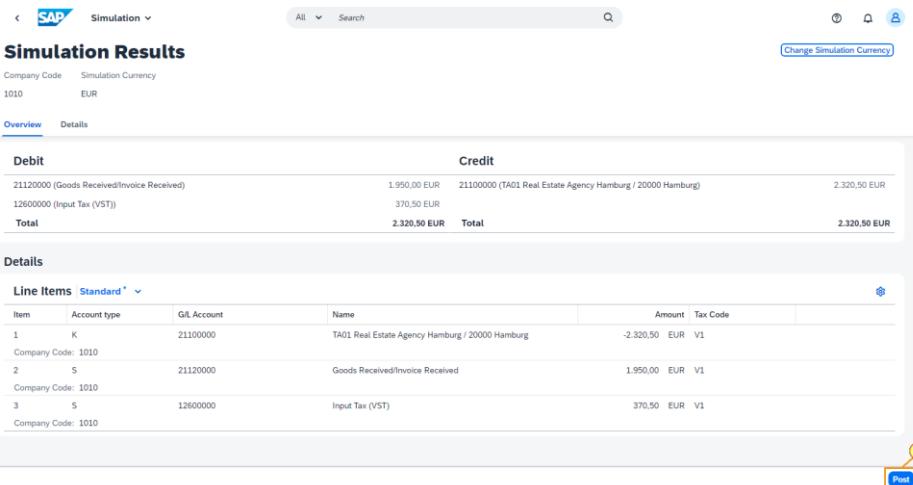
Explanation	Screenshot
<p> To learn more about how to perform invoice verification, follow this interactive tutorial.</p>	
<p> In the following steps, you will use the integrated search functionality to find all objects for the material.</p>	
<p>1. In the <i>Search</i> field, enter T-R501 and press Enter.</p>	

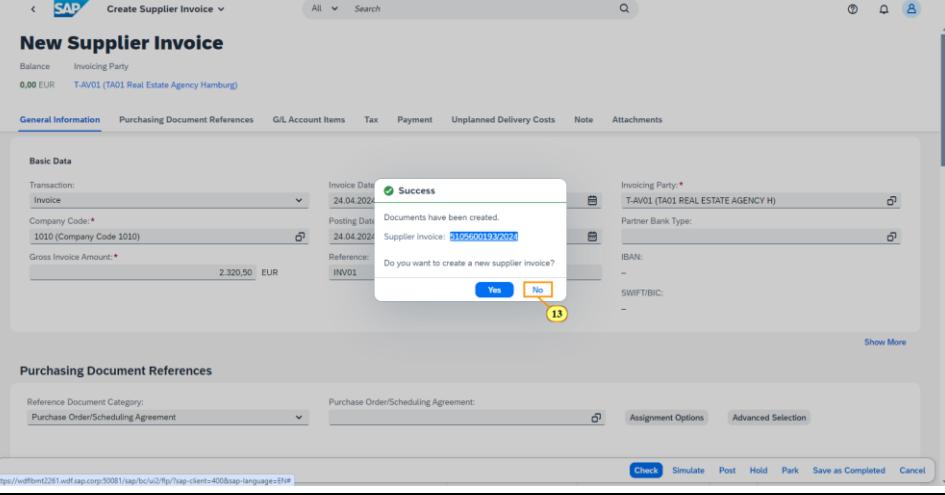
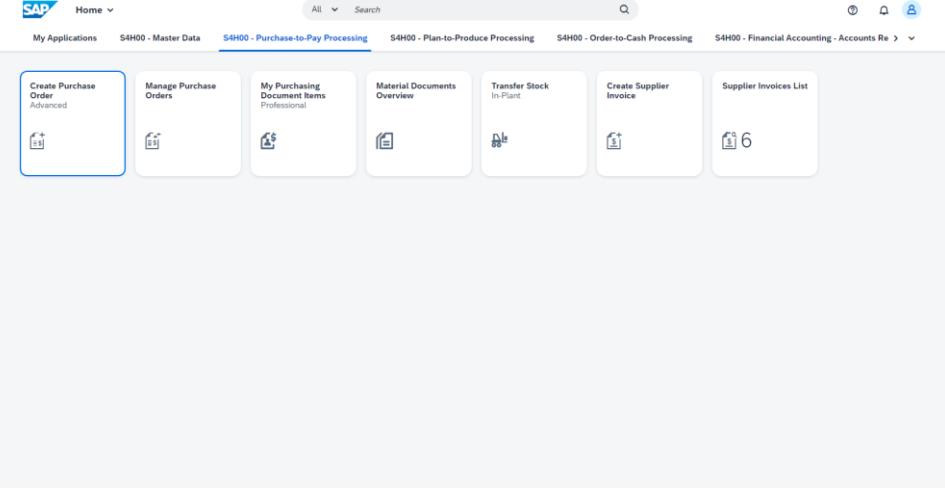
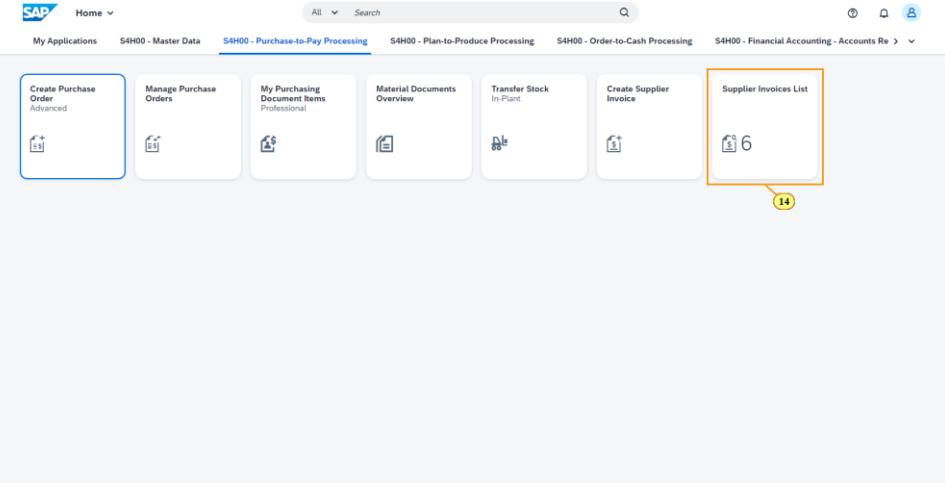
Explanation	Screenshot
<p>2. Choose Purchase Orders.</p>	 <p>The screenshot shows the SAP Fiori Launchpad with the 'Purchase Orders' app highlighted. The URL in the address bar is 'https://sap Fiori Launchpad'. The search bar contains 'T-R501'. The navigation bar includes 'Search', 'All', 'Material Documents', 'Purchasing Info Records', 'Materials', and 'Purchase Orders' (which is highlighted).</p>
<p> You can now note the document number of your purchase order for supplier T-AV01.</p>	 <p>The screenshot shows the SAP Fiori Launchpad with the 'Purchase Orders' app highlighted. The URL in the address bar is 'https://sap Fiori Launchpad'. The search bar contains 'T-R501'. The navigation bar includes 'Search', 'Purchase Orders', 'T-R501', and 'Purchase Orders' (which is highlighted). A callout bubble points to the document number 'T-R501' in the list.</p>
<p>3. To return to the launchpad, choose SAP.</p>	 <p>The screenshot shows the SAP Fiori Launchpad with the 'Purchase Orders' app highlighted. The URL in the address bar is 'https://sap Fiori Launchpad'. The search bar contains 'T-R501'. The navigation bar includes 'Search', 'Purchase Orders', 'T-R501', and 'Purchase Orders' (which is highlighted). A callout bubble points to the SAP logo in the top right corner.</p>

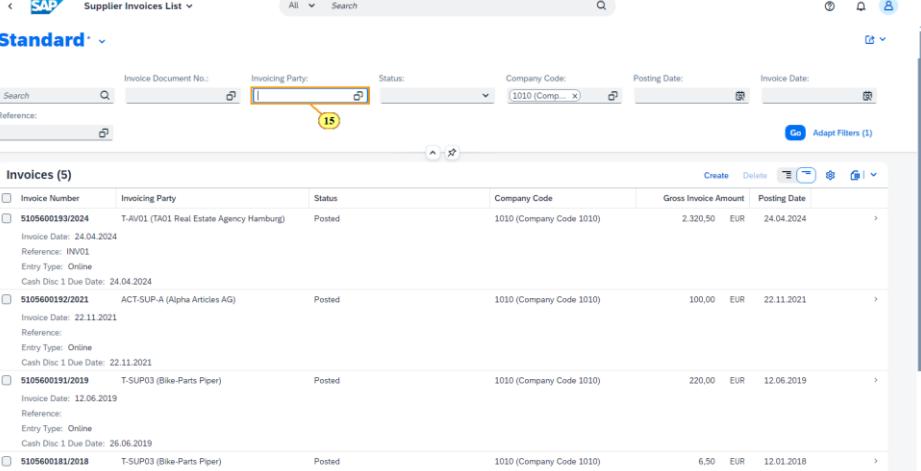
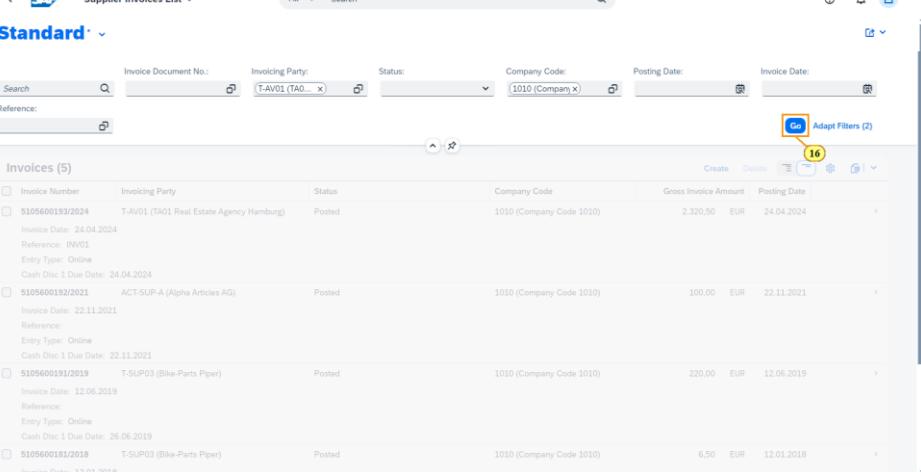
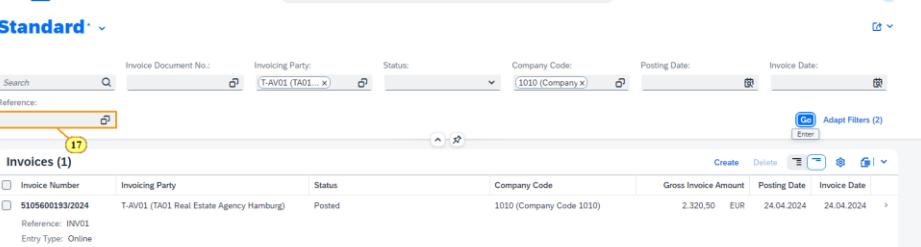
Explanation	Screenshot
<p> In the following steps, you will create a supplier invoice.</p>	
<p> The Company Code has already been entered.</p>	
<p>4. In the Gross Invoice Amount field, enter 232050.</p>	

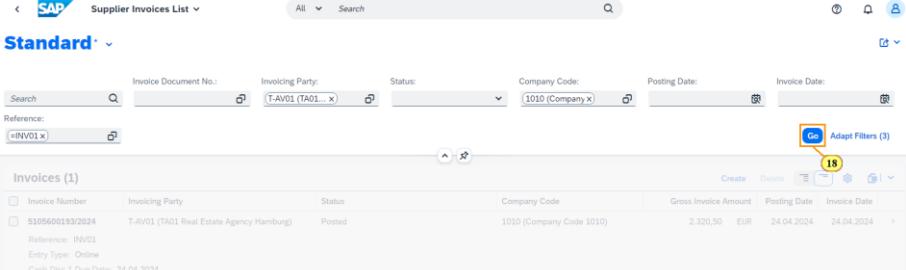
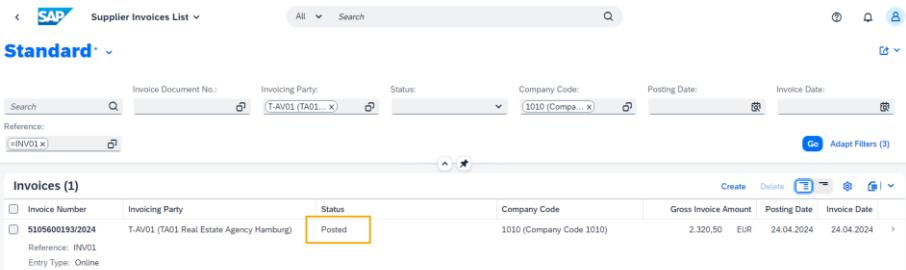
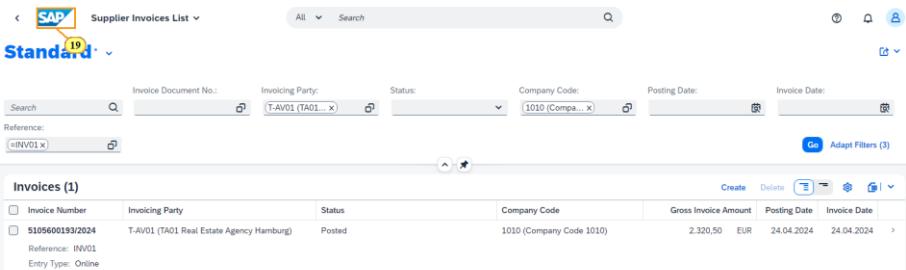
Explanation	Screenshot
<p>5. Open the date picker and select the date.</p>	 <p>The screenshot shows the SAP Create Supplier Invoice interface. In the 'Basic Data' section, the 'Invoice Date' field is highlighted with a yellow circle containing the number 5. The date '24.04.2024' is visible in the input field. Other fields include 'Transaction: Invoice', 'Company Code: 1010 (Company Code 1010)', 'Gross Invoice Amount: 2.320,50 EUR', and 'Invoicing Party:'.</p>
<p>6. Choose 24.</p>	 <p>The screenshot shows the SAP Create Supplier Invoice interface. In the 'Basic Data' section, the date '24.04.2024' is selected in the calendar, highlighted with a yellow circle containing the number 6. The calendar shows April 2024 with the 24th highlighted.</p>
<p>7. In the Reference field, enter INV01.</p>	 <p>The screenshot shows the SAP Create Supplier Invoice interface. In the 'Basic Data' section, the 'Reference:' field is highlighted with a yellow circle containing the number 7. The field contains the text 'INV01'.</p>

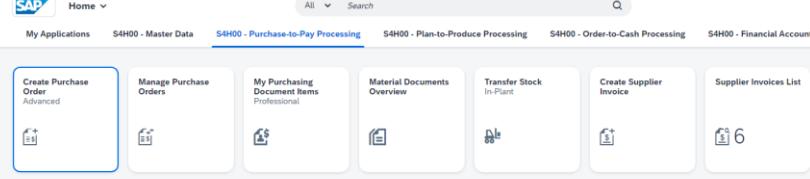
Explanation	Screenshot
<p>8. In the <i>Invoicing Party</i> field, enter T-AV01 and press Enter.</p>	
<p>9. To display additional information, select the scroll bar to scroll down.</p>	
<p>10. In the <i>Purchase Order/Scheduling Agreement</i> field, enter 4500000061.</p>	

Explanation	Screenshot
<p>The Quantity and Tax Code have been entered for you.</p>	 <p>The screenshot shows the SAP Create Supplier Invoice interface. The top navigation bar includes 'Create Supplier Invoice' and a search bar. The main area is titled 'New Supplier Invoice' with a balance of 0.00 EUR and an invoicing party of T-AV01 (TA01 Real Estate Agency Hamburg). The 'Purchasing Document References' tab is selected. In the 'Invoice Items (1) Standard' section, there is one item: 'Tyre and tube Group 01' with a quantity of 300 and a tax code of V1. Below this is a 'G/L Account Items' section, which is currently empty. At the bottom, there are buttons for 'Check', 'Simulate', 'Post', 'Hold', 'Park', 'Save as Completed', and 'Cancel'. A small info icon (i) is located in the top-left corner of the explanation box.</p>
<p>11. Choose Simulate.</p>	 <p>The screenshot shows the same SAP Create Supplier Invoice interface as the previous step, but the 'Simulate' button is highlighted with a yellow circle. The other buttons ('Check', 'Post', 'Hold', 'Park', 'Save as Completed') are also visible at the bottom.</p>
<p>12. Choose Post.</p>	 <p>The screenshot shows the SAP Simulation interface. The title is 'Simulation Results' and it shows a table of debit and credit entries. The 'Post' button is highlighted with a yellow circle at the bottom right. A small number '12' is located in the top-right corner of the explanation box.</p>

Explanation	Screenshot
<p>13. Choose No.</p>	 <p>The screenshot shows the SAP Create Supplier Invoice interface. A success message box is displayed in the center: "Success" with a green checkmark, "Documents have been created.", "Supplier invoice: INV01", and "Reference: INV01". Below the message, there are two buttons: "Yes" (blue) and "No" (orange). A yellow circle with the number 13 is positioned near the "No" button. The background shows fields for Transaction (Invoice), Company Code (1010), Gross Invoice Amount (2.320,50 EUR), and various invoicing details like Invoice Date (24.04.2024), Posting Date (24.04.2024), and Invoicing Party (T-AV01 (TA01 Real Estate Agency Hamburg)).</p>
<p>In the following steps, you will check whether the invoice is blocked.</p>	 <p>The screenshot shows the SAP Home screen for Purchase-to-Pay Processing. It features several tiles: "Create Purchase Order Advanced" (highlighted with a blue box), "Manage Purchase Orders", "My Purchasing Document Items Professional", "Material Documents Overview", "Transfer Stock In-Plant", "Create Supplier Invoice", and "Supplier Invoices List". A yellow circle with the number 14 is positioned near the "Supplier Invoices List" tile.</p>
<p>14. To open the app, select the <i>Supplier Invoices List</i> tile.</p>	 <p>The screenshot shows the SAP Home screen again, but now the "Supplier Invoices List" tile is highlighted with an orange box. A yellow circle with the number 14 is positioned near the bottom right corner of this highlighted tile.</p>

Explanation	Screenshot																														
<p>15. In the <i>Invoicing Party</i> field, enter T-AV01 and press Enter.</p>	 <p>The screenshot shows the SAP Supplier Invoices List interface. The 'Invoicing Party' field in the top search bar is highlighted with a yellow circle labeled '15'. The list below shows several invoices with their details like invoice number, date, and amount.</p> <table border="1"> <thead> <tr> <th>Invoice Number</th> <th>Invoicing Party</th> <th>Status</th> <th>Company Code</th> <th>Gross Invoice Amount</th> <th>Posting Date</th> </tr> </thead> <tbody> <tr> <td>S105600133/2024</td> <td>T-AV01 (TAO1 Real Estate Agency Hamburg)</td> <td>Posted</td> <td>1010 (Company Code 1010)</td> <td>2.320,50 EUR</td> <td>24.04.2024</td> </tr> <tr> <td>S105600132/2021</td> <td>ACT-SUP-A (Alpha Articles AG)</td> <td>Posted</td> <td>1010 (Company Code 1010)</td> <td>100,00 EUR</td> <td>22.11.2021</td> </tr> <tr> <td>S105600131/2019</td> <td>T-SUP03 (Bike-Parts Piper)</td> <td>Posted</td> <td>1010 (Company Code 1010)</td> <td>220,00 EUR</td> <td>12.06.2019</td> </tr> <tr> <td>S105600131/2018</td> <td>T-SUP03 (Bike-Parts Piper)</td> <td>Posted</td> <td>1010 (Company Code 1010)</td> <td>6,50 EUR</td> <td>12.01.2018</td> </tr> </tbody> </table>	Invoice Number	Invoicing Party	Status	Company Code	Gross Invoice Amount	Posting Date	S105600133/2024	T-AV01 (TAO1 Real Estate Agency Hamburg)	Posted	1010 (Company Code 1010)	2.320,50 EUR	24.04.2024	S105600132/2021	ACT-SUP-A (Alpha Articles AG)	Posted	1010 (Company Code 1010)	100,00 EUR	22.11.2021	S105600131/2019	T-SUP03 (Bike-Parts Piper)	Posted	1010 (Company Code 1010)	220,00 EUR	12.06.2019	S105600131/2018	T-SUP03 (Bike-Parts Piper)	Posted	1010 (Company Code 1010)	6,50 EUR	12.01.2018
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S105600131/2018	T-SUP03 (Bike-Parts Piper)	Posted	1010 (Company Code 1010)	6,50 EUR	12.01.2018																										
<p>16. Choose Go.</p>	 <p>The screenshot shows the SAP Supplier Invoices List interface after entering 'T-AV01'. The 'Go' button in the top right is highlighted with a yellow circle labeled '16'.</p> <table border="1"> <thead> <tr> <th>Invoice Number</th> <th>Invoicing Party</th> <th>Status</th> <th>Company Code</th> <th>Gross Invoice Amount</th> <th>Posting Date</th> </tr> </thead> <tbody> <tr> <td>S105600133/2024</td> <td>T-AV01 (TAO1 Real Estate Agency Hamburg)</td> <td>Posted</td> <td>1010 (Company Code 1010)</td> <td>2.320,50 EUR</td> <td>24.04.2024</td> </tr> <tr> <td>S105600132/2021</td> <td>ACT-SUP-A (Alpha Articles AG)</td> <td>Posted</td> <td>1010 (Company Code 1010)</td> <td>100,00 EUR</td> <td>22.11.2021</td> </tr> <tr> <td>S105600131/2019</td> <td>T-SUP03 (Bike-Parts Piper)</td> <td>Posted</td> <td>1010 (Company Code 1010)</td> <td>220,00 EUR</td> <td>12.06.2019</td> </tr> <tr> <td>S105600131/2018</td> <td>T-SUP03 (Bike-Parts Piper)</td> <td>Posted</td> <td>1010 (Company Code 1010)</td> <td>6,50 EUR</td> <td>12.01.2018</td> </tr> </tbody> </table>	Invoice Number	Invoicing Party	Status	Company Code	Gross Invoice Amount	Posting Date	S105600133/2024	T-AV01 (TAO1 Real Estate Agency Hamburg)	Posted	1010 (Company Code 1010)	2.320,50 EUR	24.04.2024	S105600132/2021	ACT-SUP-A (Alpha Articles AG)	Posted	1010 (Company Code 1010)	100,00 EUR	22.11.2021	S105600131/2019	T-SUP03 (Bike-Parts Piper)	Posted	1010 (Company Code 1010)	220,00 EUR	12.06.2019	S105600131/2018	T-SUP03 (Bike-Parts Piper)	Posted	1010 (Company Code 1010)	6,50 EUR	12.01.2018
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<p>17. In the <i>Reference</i> field, enter INV01 and press Enter.</p>	 <p>The screenshot shows the SAP Supplier Invoices List interface after choosing 'Go'. The 'Reference' field in the top search bar is highlighted with a yellow circle labeled '17'.</p> <table border="1"> <thead> <tr> <th>Invoice Number</th> <th>Invoicing Party</th> <th>Status</th> <th>Company Code</th> <th>Gross Invoice Amount</th> <th>Posting Date</th> <th>Invoice Date</th> </tr> </thead> <tbody> <tr> <td>S105600133/2024</td> <td>T-AV01 (TAO1 Real Estate Agency Hamburg)</td> <td>Posted</td> <td>1010 (Company Code 1010)</td> <td>2.320,50 EUR</td> <td>24.04.2024</td> <td>24.04.2024</td> </tr> </tbody> </table>	Invoice Number	Invoicing Party	Status	Company Code	Gross Invoice Amount	Posting Date	Invoice Date	S105600133/2024	T-AV01 (TAO1 Real Estate Agency Hamburg)	Posted	1010 (Company Code 1010)	2.320,50 EUR	24.04.2024	24.04.2024																
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Explanation	Screenshot
18. Choose Go.	 <p>The screenshot shows the SAP Supplier Invoices List interface. A single invoice is listed with the following details:</p> <ul style="list-style-type: none"> Invoice Document No.: S105600193/2024 Invoicing Party: T-AV01 (TAO1 Real Estate Agency Hamburg) Status: Posted Company Code: 1010 (Company Code 1010) Gross Invoice Amount: 2.320,50 EUR Posting Date: 24.04.2024 Invoice Date: 24.04.2024 <p>A yellow circle with the number 18 is positioned at the bottom right of the screen.</p>
<p> You can now see that the invoice is not blocked.</p>	 <p>The screenshot shows the SAP Supplier Invoices List interface. A single invoice is listed with the following details:</p> <ul style="list-style-type: none"> Invoice Document No.: S105600193/2024 Invoicing Party: T-AV01 (TAO1 Real Estate Agency Hamburg) Status: Posted Company Code: 1010 (Company Code 1010) Gross Invoice Amount: 2.320,50 EUR Posting Date: 24.04.2024 Invoice Date: 24.04.2024
19. To return to the launchpad, choose SAP.	 <p>The screenshot shows the SAP Supplier Invoices List interface. A single invoice is listed with the following details:</p> <ul style="list-style-type: none"> Invoice Document No.: S105600193/2024 Invoicing Party: T-AV01 (TAO1 Real Estate Agency Hamburg) Status: Posted Company Code: 1010 (Company Code 1010) Gross Invoice Amount: 2.320,50 EUR Posting Date: 24.04.2024 Invoice Date: 24.04.2024 <p>A yellow circle with the number 19 is positioned at the top left of the screen.</p>

Explanation	Screenshot
<p> You have successfully performed invoice verification.</p> <p>This concludes the interactive tutorial.</p>	 <p>The screenshot shows the SAP S/4HANA Purchase-to-Pay Processing home screen. At the top, there is a navigation bar with links to 'My Applications', 'S4H00 - Master Data', 'S4H00 - Purchase-to-Pay Processing' (which is the active tab), 'S4H00 - Plan-to-Produced Processing', 'S4H00 - Order-to-Cash Processing', and 'S4H00 - Financial Accounting - Accounts Re...'. Below the navigation bar is a toolbar with several icons: 'Create Purchase Order Advanced' (highlighted with a blue border), 'Manage Purchase Orders', 'My Purchasing Document Items Professional', 'Material Documents Overview', 'Transfer Stock In-Plant', 'Create Supplier Invoice', and 'Supplier Invoices List'. The URL at the bottom of the page is https://wdffbm12261.wdf.sap.corp:50081/sap/bc/ui/fip/?sap-client=400&sap-language=EN&shell-home.</p>