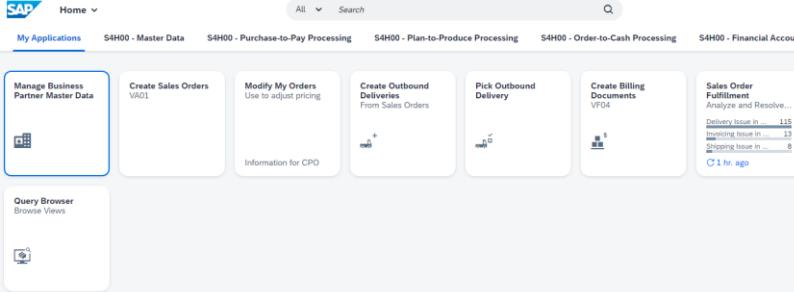
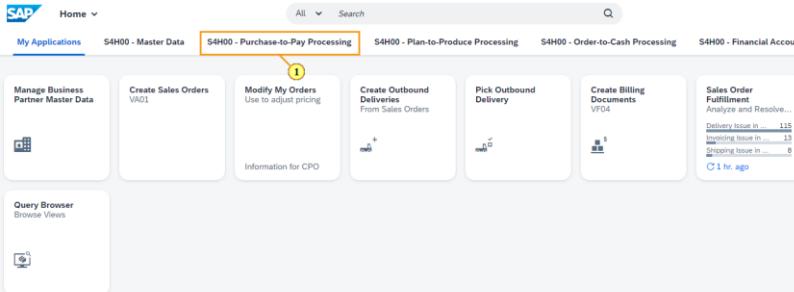
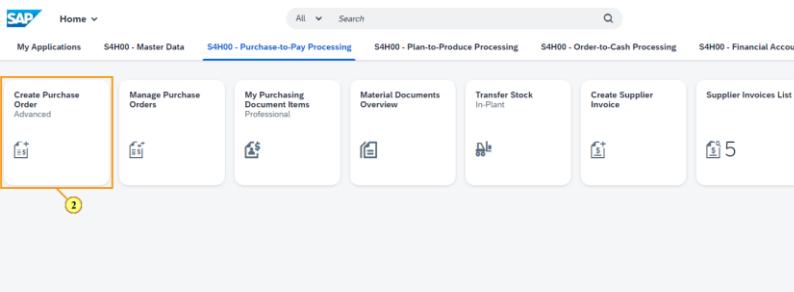
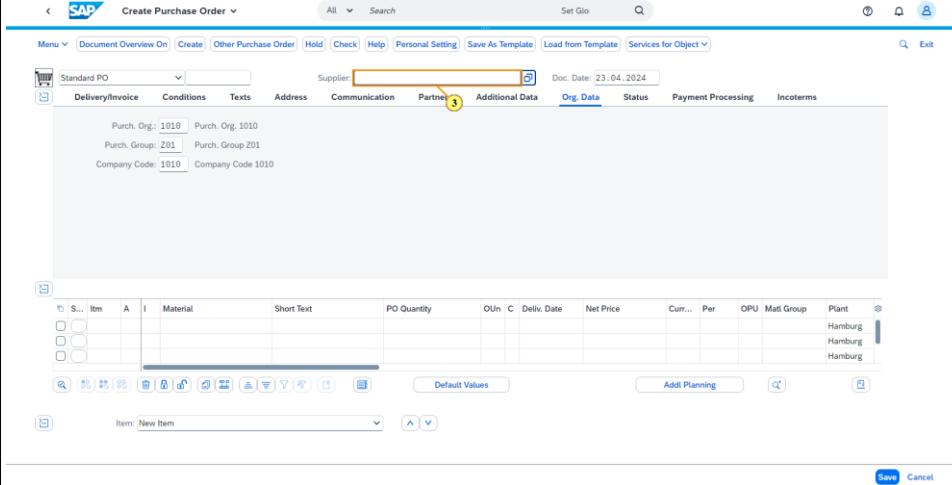
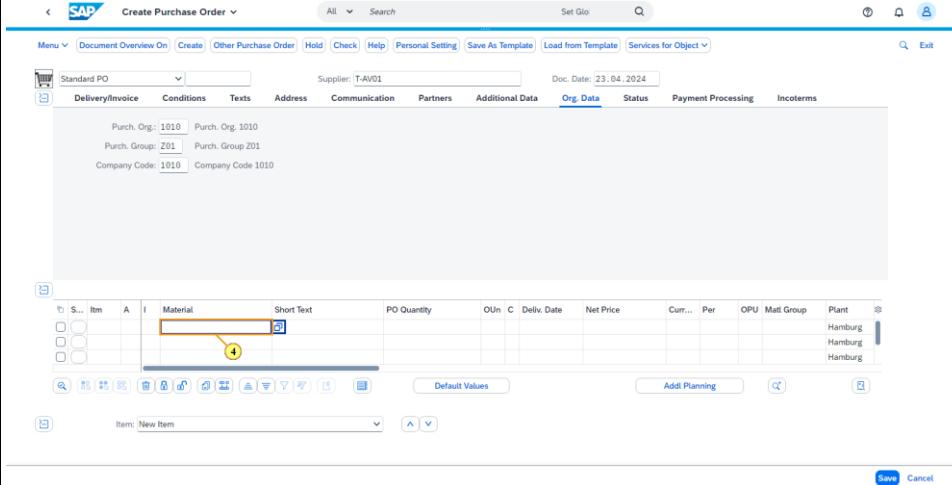
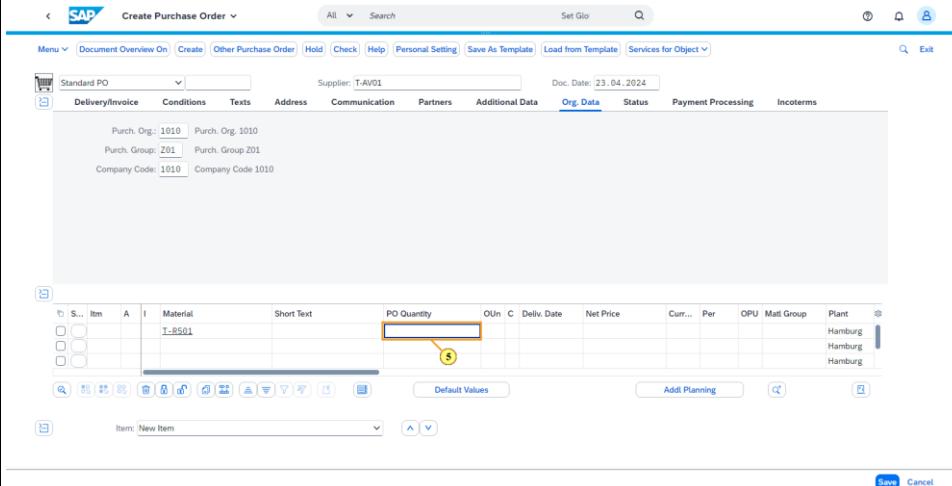
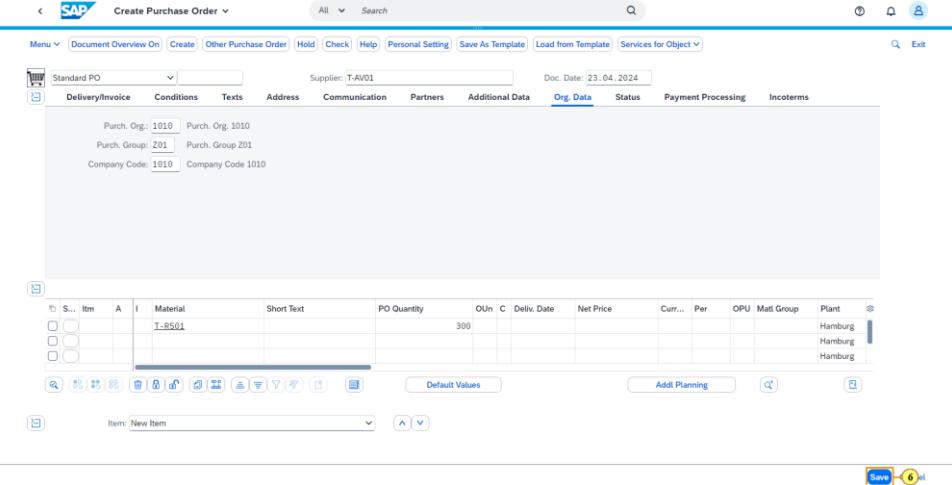
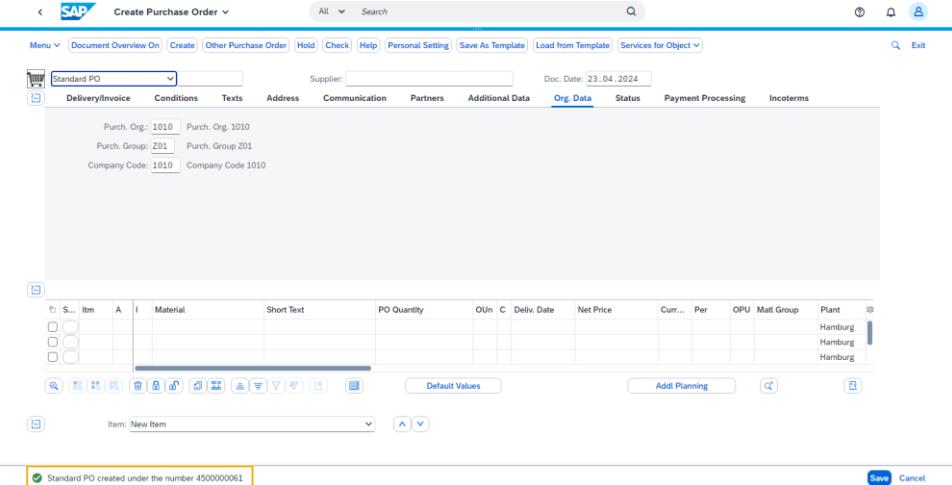
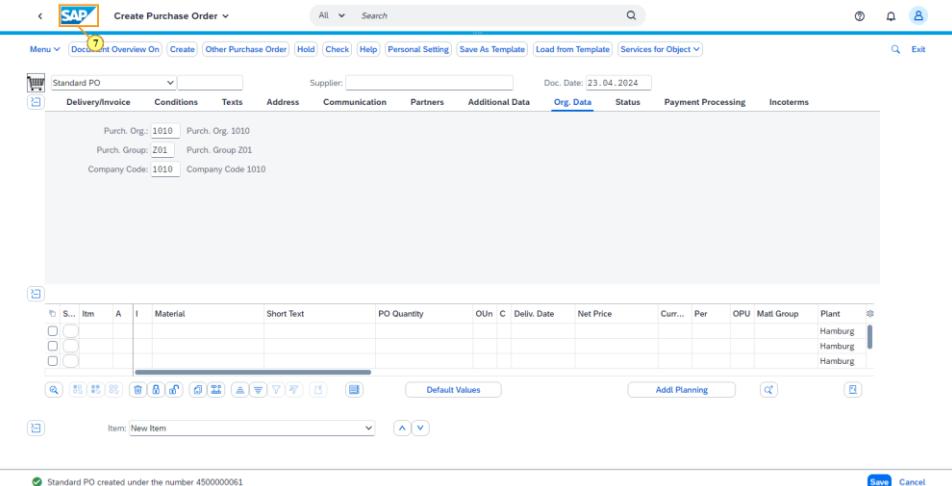


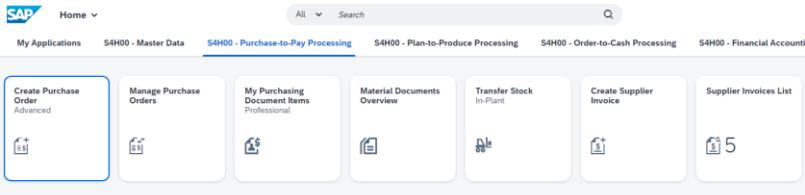
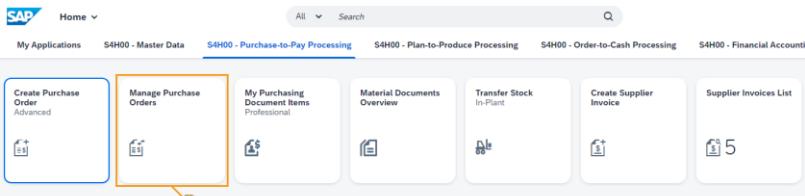
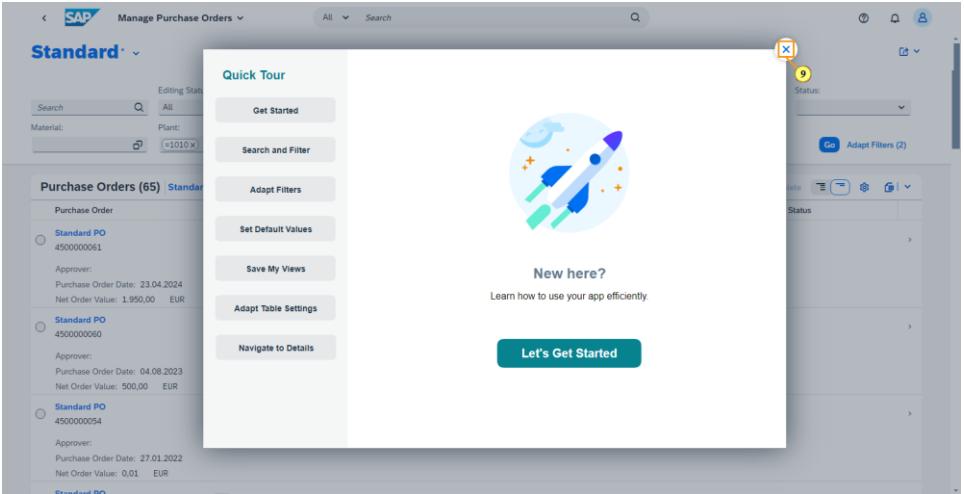
Create a Purchase Order

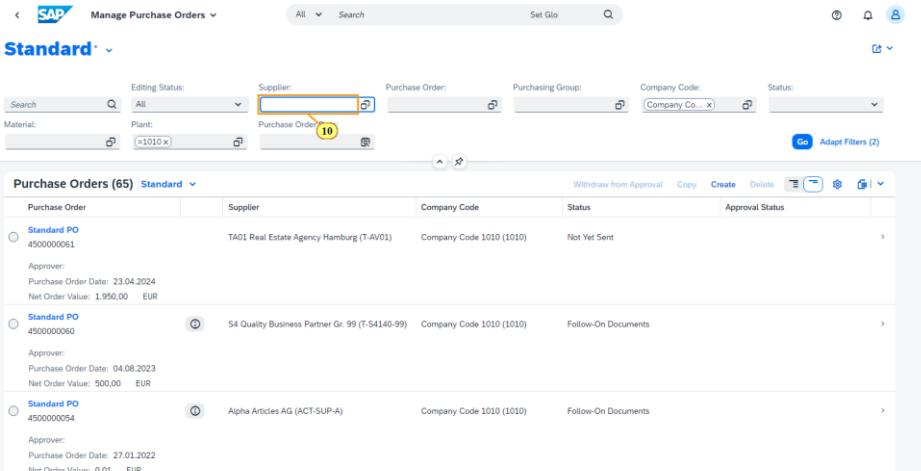
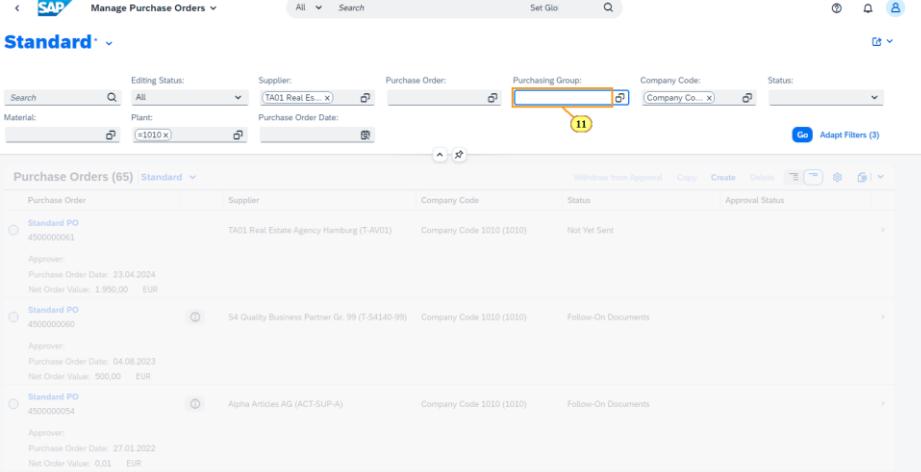
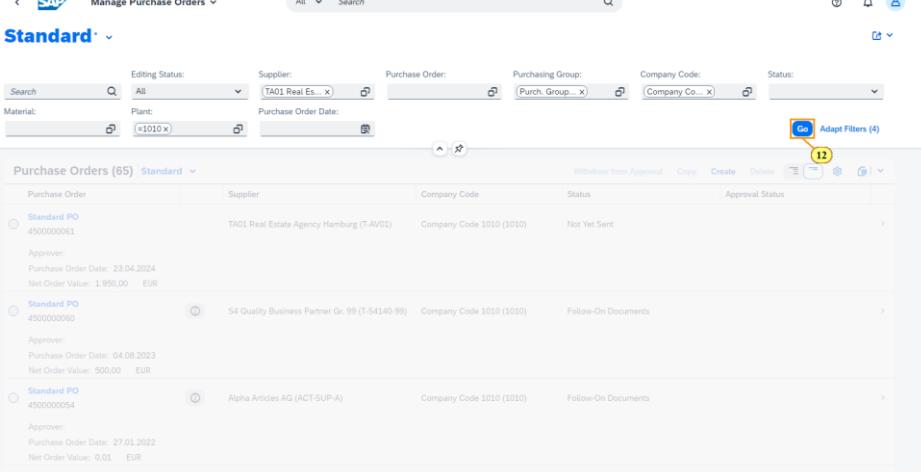
Explanation	Screenshot
<p> To learn more about how to create a purchase order, follow this interactive tutorial.</p>	
<p>1. Choose <i>S4H00 - Purchase-to-Pay Processing</i>.</p>	
<p>2. To open the app, select the <i>Create Purchase Order</i> tile.</p>	

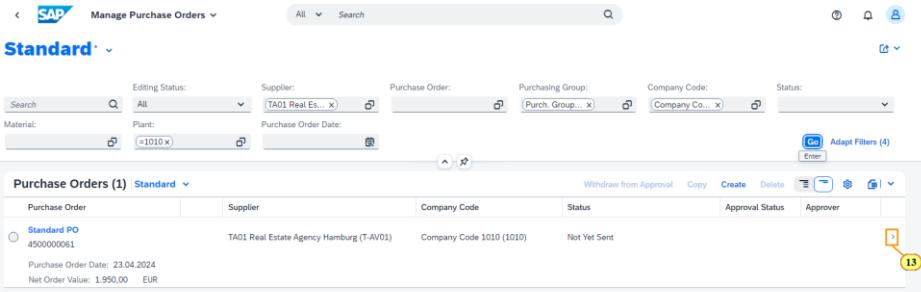
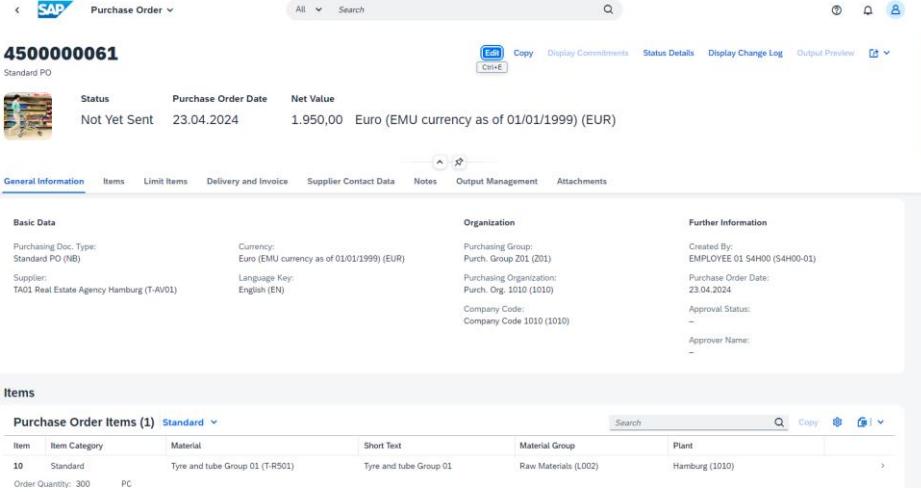
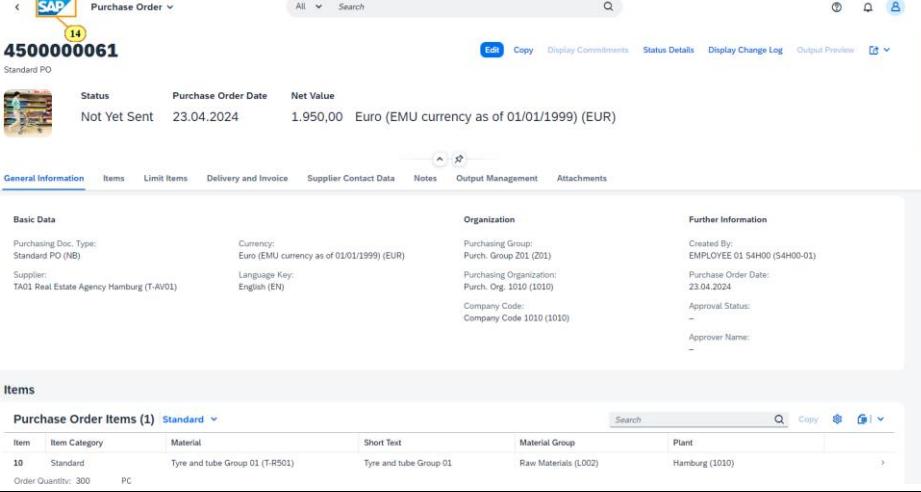
Create a Purchase Order

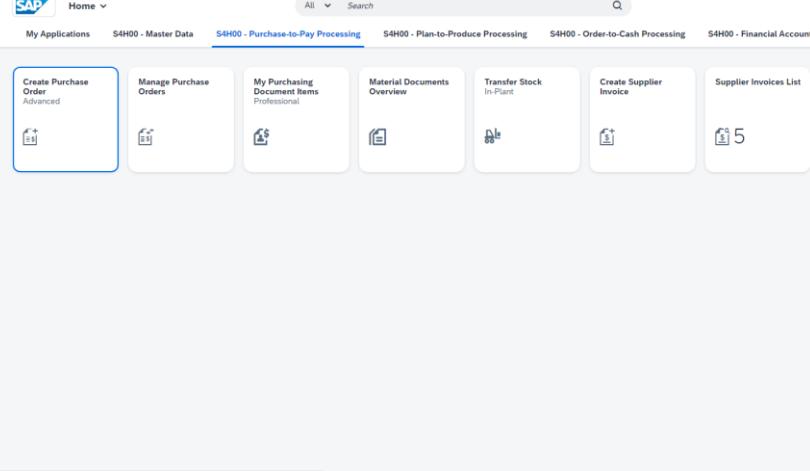
Explanation	Screenshot
<p>3. In the <i>Supplier</i> field, enter T-AV01.</p>	
<p>4. In the <i>Material</i> field, enter T-R501.</p>	
<p>5. In the <i>PO Quantity</i> field, enter 300.</p>	

Explanation	Screenshot
<p>6. Choose Save.</p>	
<p>i You can now see the system message.</p>	
<p>7. To return to the launchpad, choose SAP.</p>	

Explanation	Screenshot
<p>i</p> <p>In the following steps, you will select all Purchase Orders (POs) for supplier and the purchasing group.</p>	
<p>8. To open the app, select the <i>Manage Purchase Orders</i> tile.</p>	
<p>9. Choose <i>Close</i>.</p>	

Explanation	Screenshot
<p>10. In the <i>Supplier</i> field, enter T-AV01.</p>	 <p>The screenshot shows the SAP interface for managing purchase orders. The 'Supplier' field in the top search bar is highlighted with a yellow box and contains the value 'T-AV01'. Below the search bar, there is a table titled 'Purchase Orders (65) Standard' listing several purchase orders. The first entry is a 'Standard PO' from 'TA01 Real Estate Agency Hamburg (T-AV01)'.</p>
<p>11. In the <i>Purchasing Group</i> field, enter Z01.</p>	 <p>The screenshot shows the SAP interface for managing purchase orders. The 'Purchasing Group' field in the top search bar is highlighted with a yellow box and contains the value 'Z01'. Below the search bar, there is a table titled 'Purchase Orders (65) Standard' listing several purchase orders. The first entry is a 'Standard PO' from 'TA01 Real Estate Agency Hamburg (T-AV01)'.</p>
<p>12. Choose Go.</p>	 <p>The screenshot shows the SAP interface for managing purchase orders. The 'Go' button in the top right corner of the search bar is highlighted with a yellow circle. Below the search bar, there is a table titled 'Purchase Orders (65) Standard' listing several purchase orders. The first entry is a 'Standard PO' from 'TA01 Real Estate Agency Hamburg (T-AV01)'.</p>

Explanation	Screenshot
<p>13. To view the 4500000061 details, choose the arrow.</p>	
<p>You can now see the details of the purchase order.</p>	
<p>14. To return to the launchpad, choose SAP.</p>	

Explanation	Screenshot
<p> You have successfully created a purchase order.</p> <p>This concludes the interactive tutorial.</p>	 <p>The screenshot shows the SAP S/4HANA Purchase-to-Pay Processing home screen. At the top, there is a navigation bar with links to 'My Applications', 'S4H00 - Master Data', 'S4H00 - Purchase-to-Pay Processing' (which is the active tab), 'S4H00 - Plan-to-Produced Processing', 'S4H00 - Order-to-Cash Processing', and 'S4H00 - Financial Accounting - Accounts Re...'. Below the navigation bar is a row of seven cards, each representing a different function:</p> <ul style="list-style-type: none">Create Purchase Order Advanced (highlighted with a blue border)Manage Purchase OrdersMy Purchasing Document Items ProfessionalMaterial Documents OverviewTransfer Stock In-PlantCreate Supplier InvoiceSupplier Invoices List <p>At the bottom of the screen, there is a URL: https://wdffbm12261.wdf.sap.corp:50081/sap/bc/ui/fip/?sap-client=400&sap-language=EN#shell-home</p>