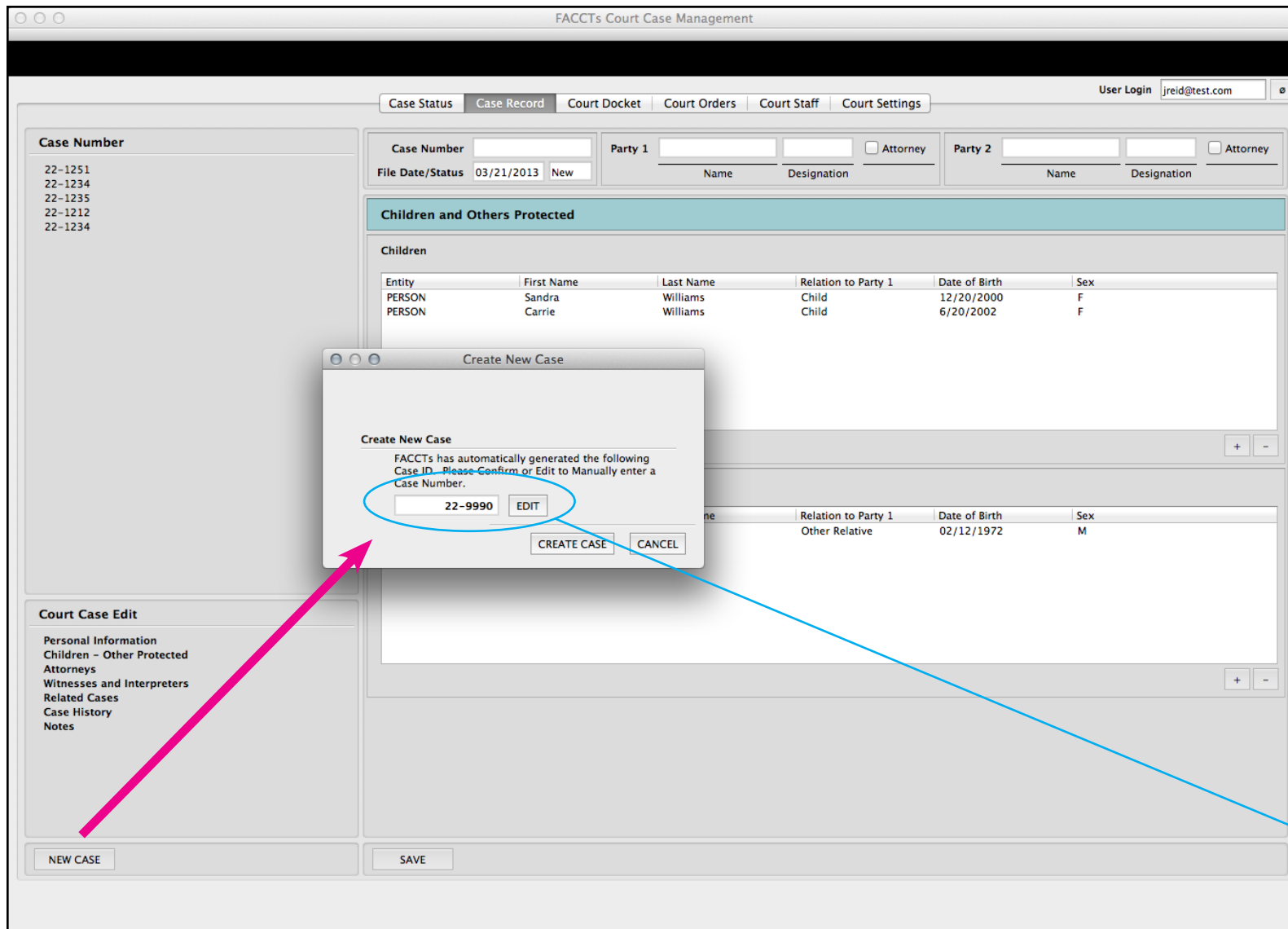


Export to CCPOR Operation.

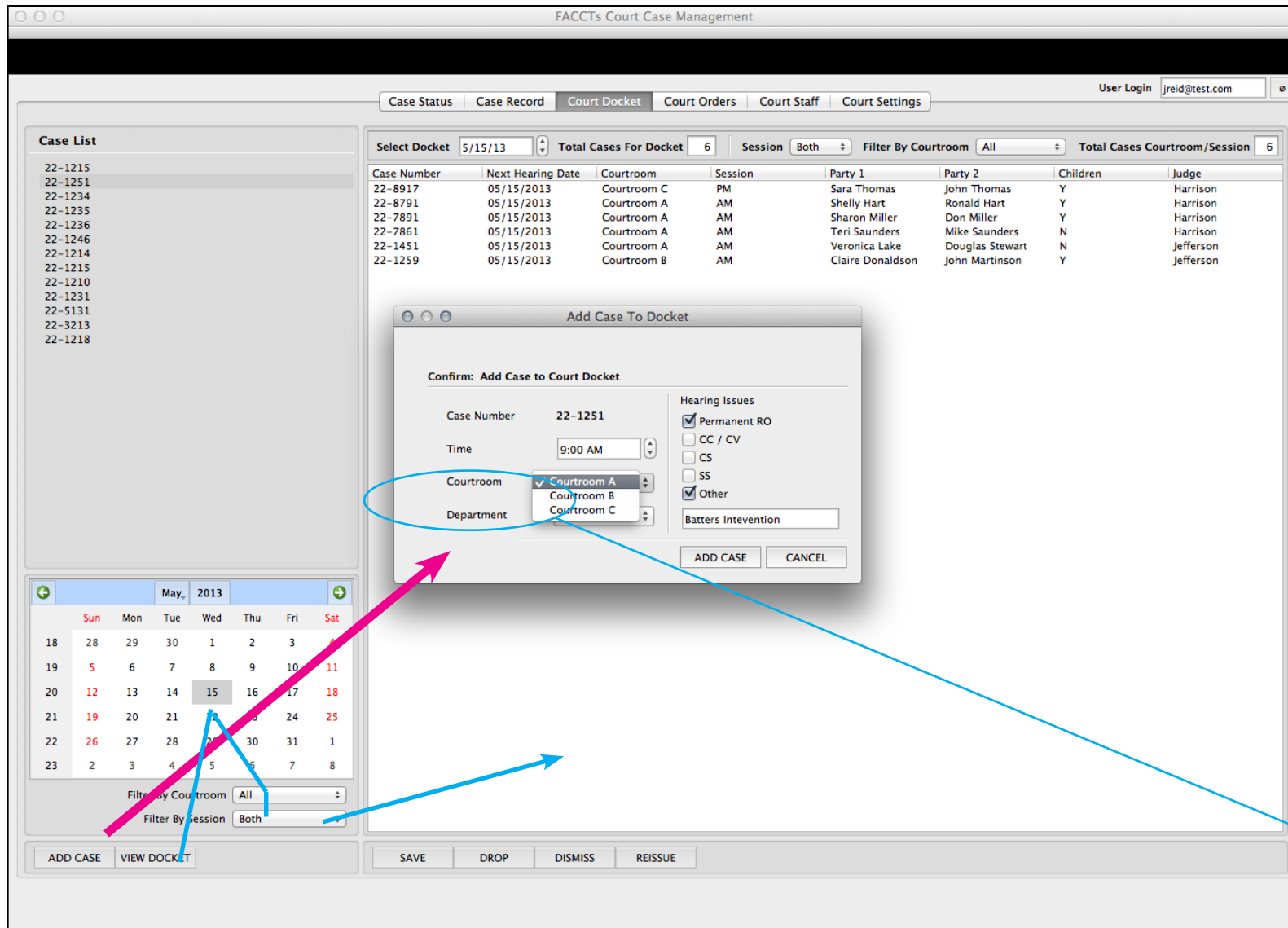
1. Open Export Dialog
2. Set Case Number
3. Read the AgencyORI information
4. Check for EDIT CASE NUMBER (NOTE: This needs to create a new datafield in the case record..."exportCaseNumber" separate from Internal case number in FACCTs.
5. Then accept or close to cancel



Read the AutoCase Number Generation from config. on server...TRUE - generate case number, FALSE - Blank window for person to enter a case number.

New Case Operation

1. Open New Case Dialog
2. Set Case Number based on the server setting Auto Case Number Generation.
3. If Manual Check for Case Number Entry
4. Then accept or close to cancel



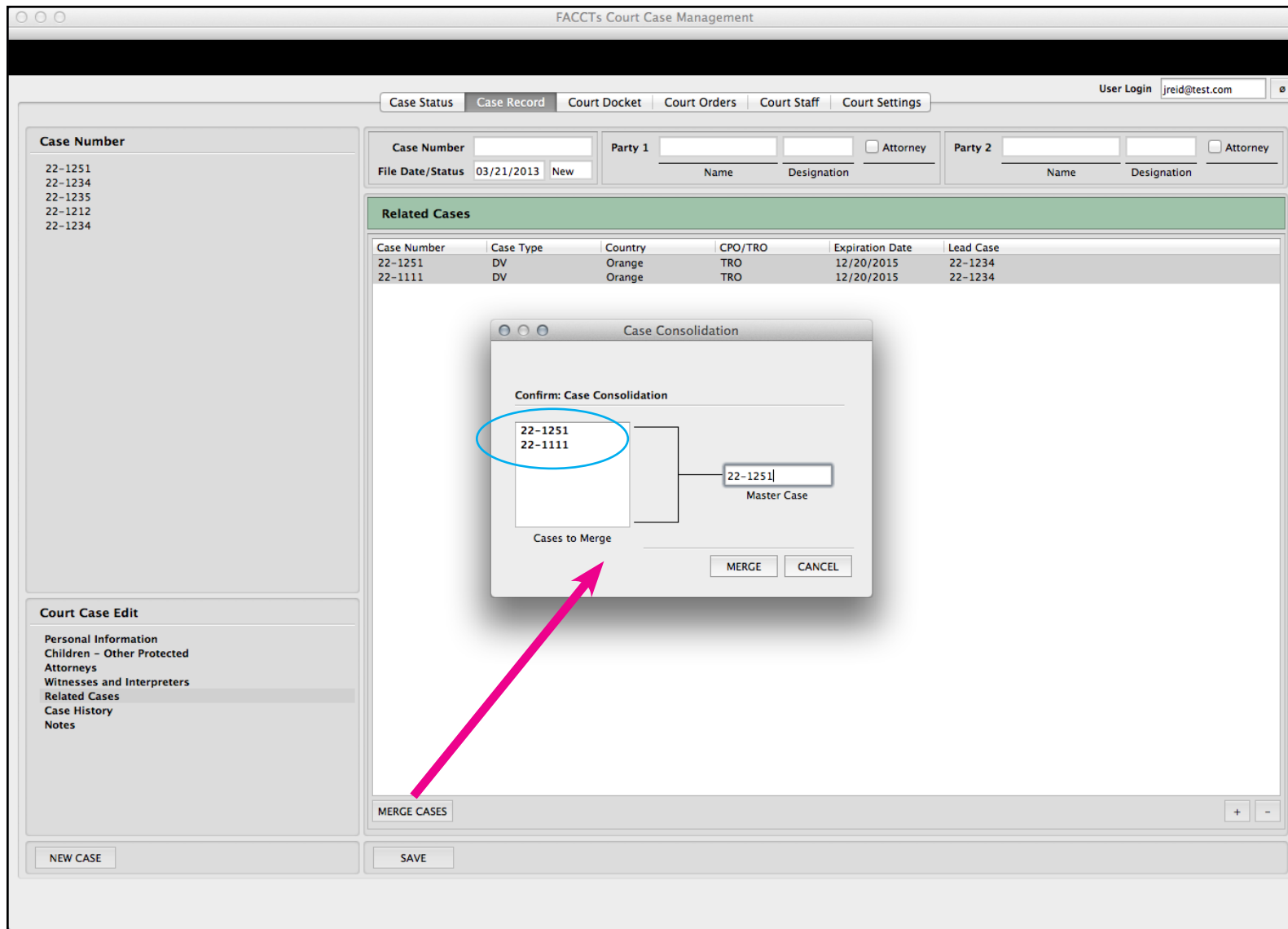
Read Courtroom and Departments from the server configuration.

Case Add to Docket Hearing

1. Open ADD CASE TO DOCKET Dialog.
2. Case Read from the Selector List.
3. User to set Time, Courtroom, Department, and check Hearing Issues.
4. Then accept or close to cancel

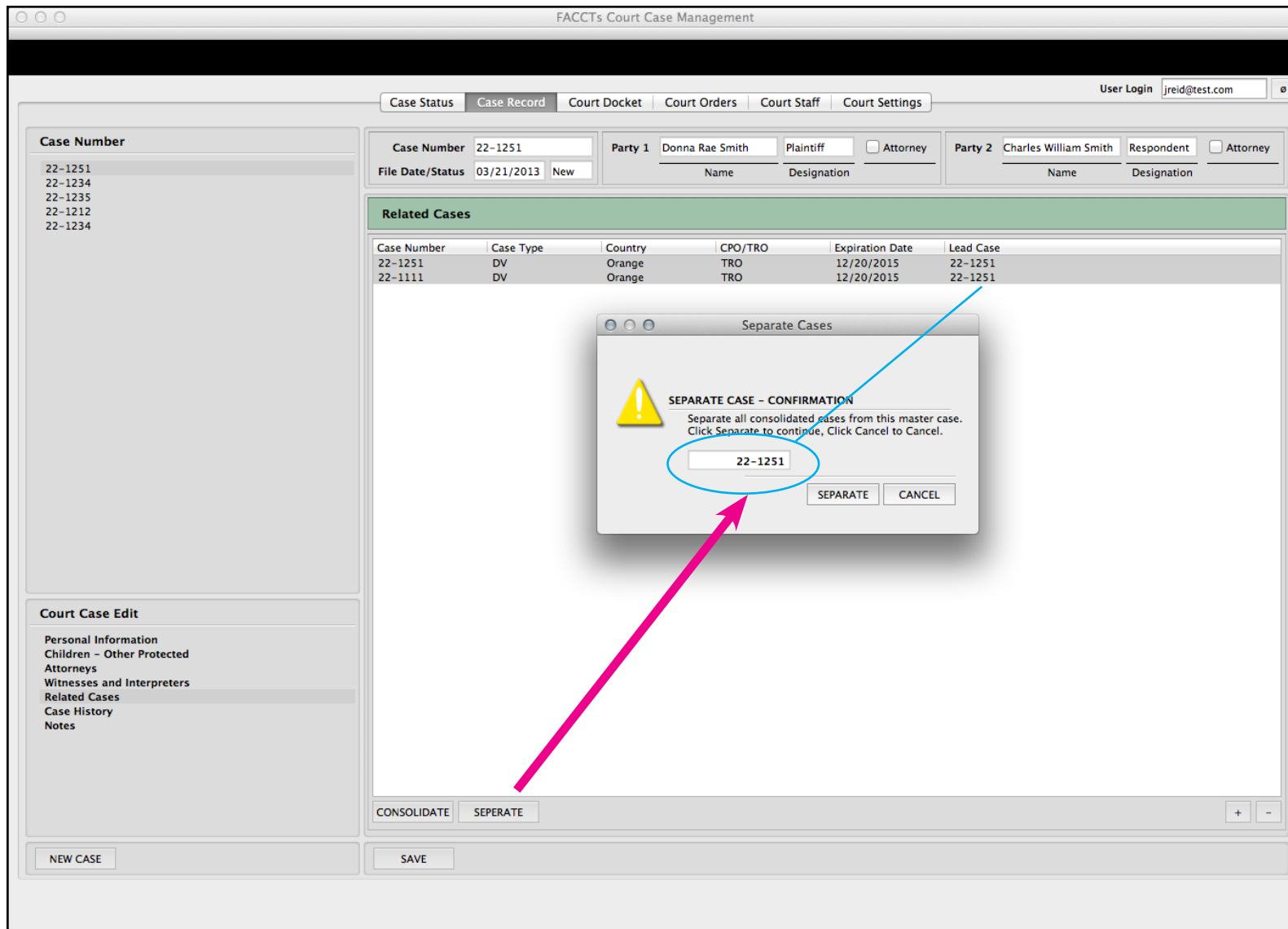
View Docket Operation

1. Read QDate Calander
2. Filter Courtroom and Session
3. Show results in tableView.



Consolidate Case Operation

1. Open Case Consolidation Dialog
2. Read Master Case from Left Case List
3. Populate the Cases to Merge List from the Related Cases List (Selected, true)
4. Then accept or close to cancel



Seperate Cases Operation

1. Open Case Seperation Dialog
2. Read Master Case from Lead Case
3. Then accept or close to cancel

FACCTs Court Case Management

Case Status Case Record Court Docket **Court Orders** Court Staff Court Settings

User Login jreid@test.com

Case Number 22-1251 Sealed Case Cases On Docket 5 Cases Complete Heard 2 Temp Judge

Party 1 Donna Rae Smith Plaintiff Present Sworn Atty Mom Party 2 Charles W Smith Respondent Present Sworn Atty Dad

Name Protected Attendance P. Only - Needs Service Name Restrained Attendance Parent

FL344 - Debt and Property Control

☒ Property Control and Possession Orders

Property Item	Property Given To
Ford Auto	Protected

Attach + -

Amount Due Date Paid By

1/1/00

etc.

☐ NO Debt incurred without other party liability ☐ Must notify other party of expenditures

☐ Other Court Orders

Attach CLEAR

SAVE GENERATE

Case Docket List

- 22-1251
- 22-1234
- 22-1231
- 22-4111
- 22-1312

Court Orders

- DV110 - TRO
 - > Property and Attorney's Fees
 - > Child Custody
 - > Supervision
 - > Attach DV145 - Travel Restriction
- DV130 - Restraining Order
 - > Property and Attorney's Fees
 - > Child Custody
 - > Supervision
 - > FL342 Child Support
 - > Attach DV145 - Travel Restriction
 - > Attach FL343 - Spousal / Partner Support
- CH110 - Civil Harassment - TRO
- CH130 - Civil Harassment - RO
- EA110 - Elderly Abuse - TRO
- EA130 - Elderly Abuse - RO
- FL344 - Debt and Property Control
- FL340 - Finding and Order After Hearing
- FL341 - Child Custody and Findings After Hearing
- DV730 - Renewal DV Order

Save Court Orders

Confirmation: Save Court Orders

You are about to save court orders. Are you sure?

Case Number 22-1251

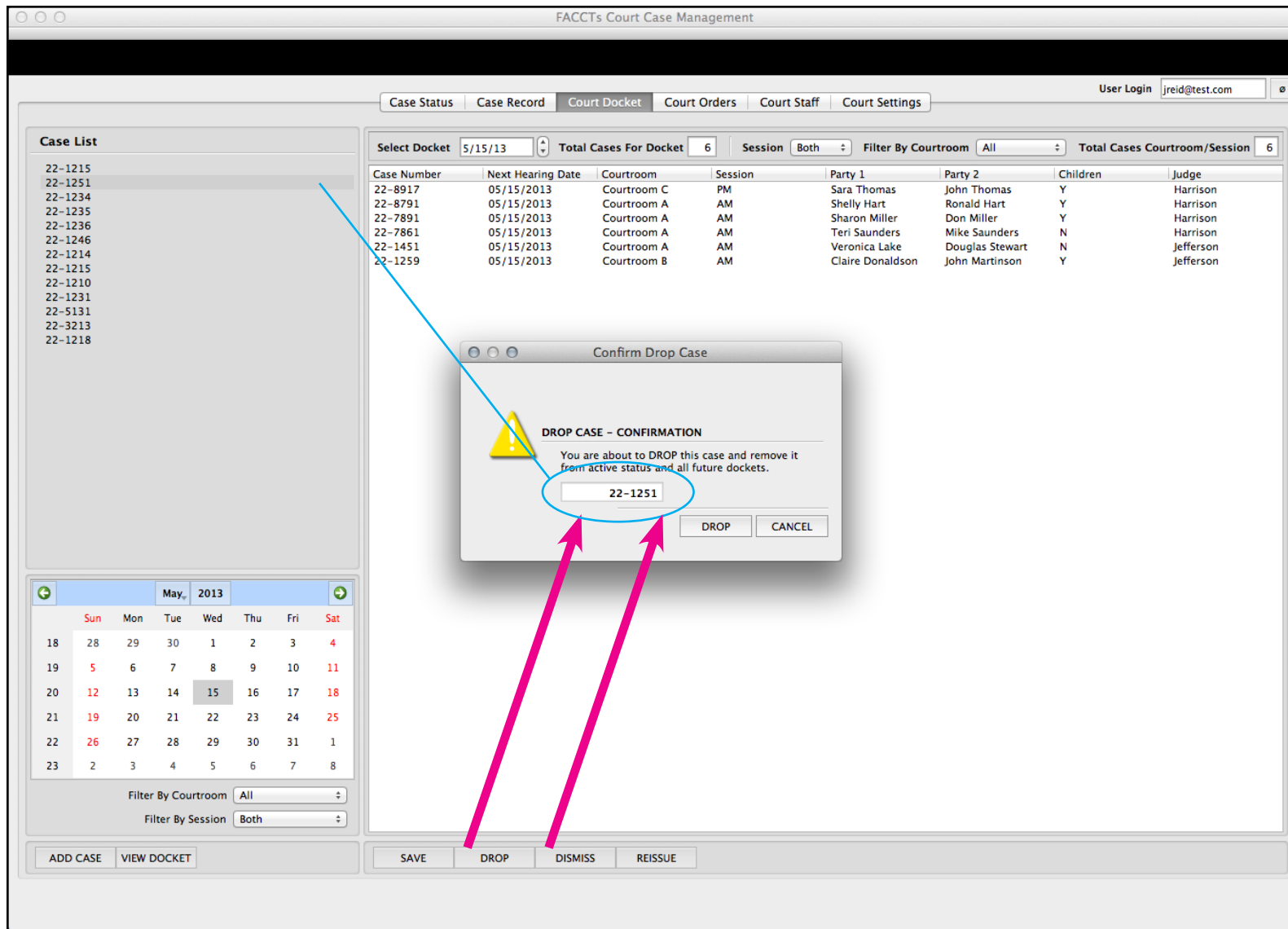
Court Forms DV110 DV145 FL342

SAVE CANCEL

Read the Case Number from the select Current Selected Case, Read Court forms from the edit stackCourtOrders panels.

Save Court Orders Operation

1. Open SAVE Court Orders Dialog
2. Populate the Case Number, and the PDF Forms Generated
3. PDF Forms Generated can be read from the stackOrderPage Read or something similar.
4. Then accept or close to cancel



Drop or Dismiss CASE Operation Dialog. Same Operation just a different CASE STATUS - QString.

1. Open DROP or DISMISS Case Dialog based on selection
2. Populate the CASE NUMBER
3. Then accept or close to cancel.
4. Update CASE STATUS QString and Record.

FACCTs Court Case Management

User Login: jreid@test.com

Case Status | Case Record | **Court Docket** | Court Orders | Court Staff | Court Settings

Select Docket: 5/15/13 | Total Cases For Docket: 6 | Session: Both | Filter By Courtroom: All | Total Cases Courtroom/Session: 6

Case Number	Next Hearing Date	Courtroom	Session	Party 1	Party 2	Children	Judge
22-8917	05/15/2013	Courtroom C	PM	Sara Thomas	John Thomas	Y	Harrison
22-8791	05/15/2013	Courtroom A	AM	Shelly Hart	Ronald Hart	Y	Harrison
22-7891	05/15/2013	Courtroom A	AM	Sharon Miller	Don Miller	Y	Harrison
22-7861	05/15/2013	Courtroom A	AM	Teri Saunders	Mike Saunders	N	Harrison
22-1451	05/15/2013	Courtroom A	AM	Veronica Lake	Douglas Stewart	N	Jefferson
22-1251						Y	Jefferson

Case List

- 22-1215
- 22-1251
- 22-1234
- 22-1235
- 22-1236
- 22-1246
- 22-1214
- 22-1215
- 22-1210
- 22-1231
- 22-5131
- 22-3213
- 22-1218

May 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
18	28	29	30	1	2	3
19	5	6	7	8	9	10
20	12	13	14	15	16	17
21	19	20	21	22	23	24
22	26	27	28	29	30	31
23	2	3	4	5	6	7

Filter By Courtroom: All | Filter By Session: Both

ADD CASE | VIEW DOCKET

SAVE | DROP | DISMISS | REISSUE

CONFIRMATION: REISSUE CASE

Case Number: 22-1251

New Court Date: 6/14/13

Time: 12:00 AM

Courtroom: Courtroom A

Department: G1

Reasons

- ☒ No POS
- ☒ FCS Referral
- ☐ Get Atty to Prepare
- ☐ Other

Service

- ☐ No Service Required
- ☒ Reissuance on 30 days before the hearing.
- ☐ All Paperwork on days before the hearing.

REISSUE | CANCEL

Reissue Case

1. Open REISSUE CASE Dialog.
2. Populate the CASE NUMBER from the Case List.
3. Allow for reasons,
4. I WILL MEET WITH DOMAIN EXPERT ON THE SERVICE ITEMS AT THE BOTTOM.

FACCTs Court Case Management

User Login: jreid@test.com

Case Status | Case Record | Court Docket | Court Orders | Court Staff | Court Settings

Case Number: 22-1251 | Party 1: Donna Rae Smith | Plaintiff | ☒ Attorney | Party 2: Charles William Smith | Respondent | ☐ Attorney

File Date/Status: 03/21/2013 | New

Attorneys

Attorney for Party 1: ☐ Pro Per

First, Last Name: John | Lawyer | Firm Name: John and Sons

State Bar ID: 12312314 | Firm Street Address: 123 Forth Street

Phone, Fax: 123-123-1234 | 234-234-2345 | Firm City, State, Postal: Seaside | CA | 92999

Email: john@law.com

Attorney for Party 2: ☒ Pro Per

First, Last Name: | | Firm Name: |

State Bar ID: | | Firm Street Address: |

Phone, Fax: | | Firm City, State, Postal: | | |

Email: |

Attorney for Children:

First, Last Name: John | Lawyer | Firm Name: John and Sons

State Bar ID: 12312314 | Firm Street Address: 123 Forth Street

Phone, Fax: 123-123-1234 | 234-234-2345 | Firm City, State, Postal: Seaside | CA | 92999

Email: john@law.com

Court Case Edit

Personal Information
Children - Other Protected
Attorneys
Witnesses and Interpreters
Related Cases
Case History
Notes

NEW CASE | SAVE

Attorney Information On Case Record. WE DISCUSSED BEFORE.

1. Set the Case Record for Party 1 and Party 2 for Attorney Details
2. NOTE I ADDED a BUTTON for COPY CHILDREN ATTORNEY FROM PARTY 1 or PARTY 2.

Now this is populated into the COURT ORDERS window....SEE NEXT PAGE.....

FACCT's Court Case Management

User Login: jreid@test.com

Case Status | Case Record | Court Docket | **Court Orders** | Court Staff | Court Settings

Case Number: 22-1234 | Sealed Case: ☐ | Cases On Docket: 5 | Cases Complete Heard: 2 | Temp Judge: ☐

Party 1: Linda Miller | Plaintiff | ☐ Present | ☐ Sworn | ☒ Atty | Party 2: Thomas Miller | Respondent | ☐ Present | ☐ Sworn | ☒ Atty

Name | Protected | Attendance | Parent | Name | Restrained | Attendance | Parent

DV110 – Temporary Restraining Order

☐ Conduct
Not Requested
☐ No Harass, Molest, Attack
☐ No Contact
☐ Do Not Try To Locate
☐ Exception for CC/CV

☐ Stay Away Orders
Not Requested
☐ Person ☐ Home
☐ Work ☐ Child School/Care
☐ School ☐ Vehicle
☐ Other ☐ Attach

Entity: PERSON
Others Protected: Carrie Smith, Sandra Smith

☐ Move Out Orders
Not Requested
Move Out Address: ☐ Attach

☐ Communications Recording
Not Requested

☐ Animals
Not Requested
yards away from Description

☐ Other Orders
Not Requested
☐ Attach

☐ Batter Intervention

☐ No Guns – Court has Information Of Firearms

Order Expires
☐ Midnight
☐ Other Time 12:00 AM
☐ Three Years
☐ Fire Years
☐ Other Date 1/1/00

Case Docket List

- 22-1251
- 22-1234
- 22-1231
- 22-4111
- 22-1312

Court Orders

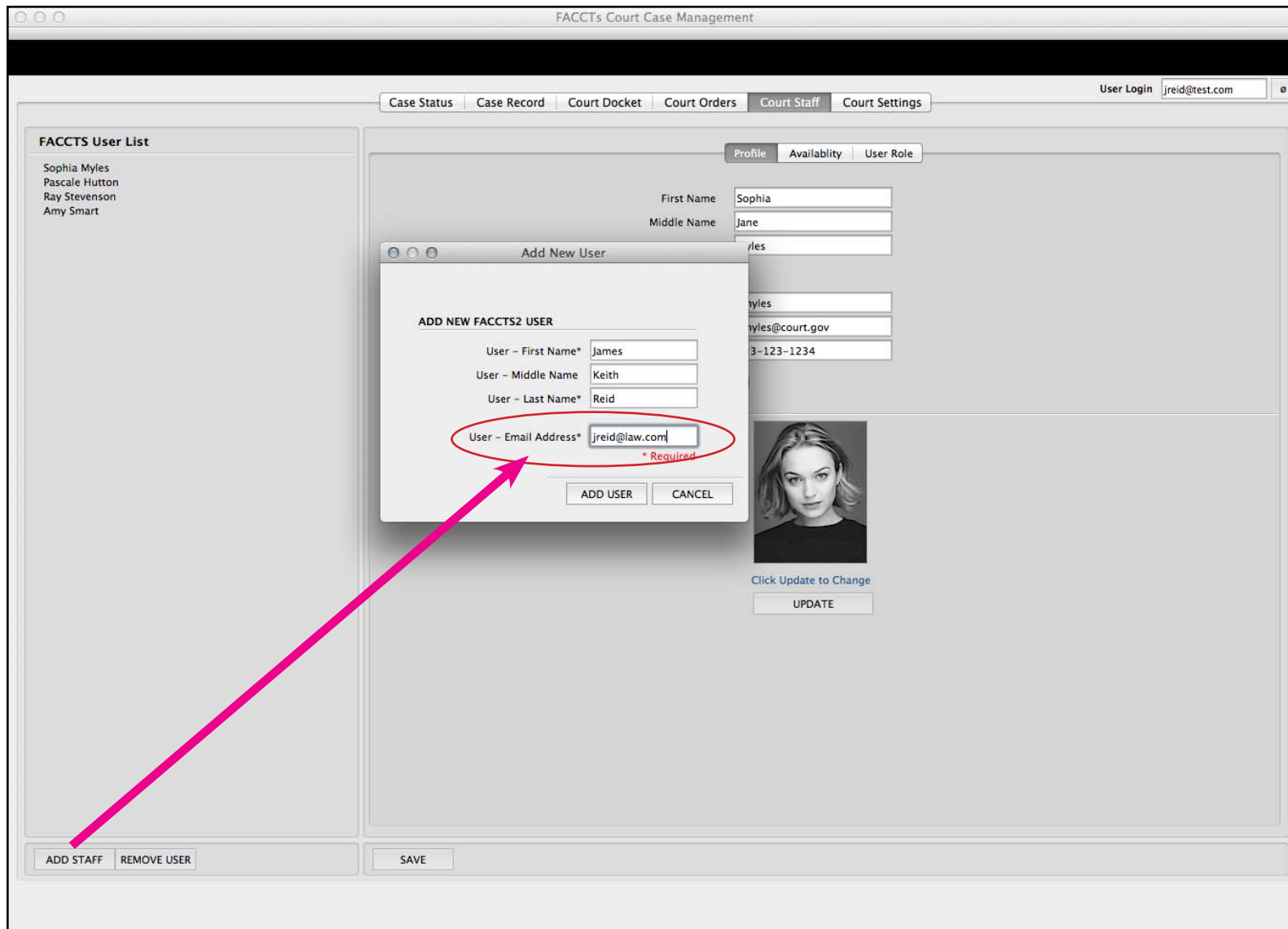
- DV110 – TRO
 - > Property and Attorney's Fees
 - > Child Custody
 - > Supervision
 - > Attach DV145 – Travel Restriction
- DV130 – Restraining Order
 - > Property and Attorney's Fees
 - > Child Custody
 - > Supervision
 - > FL342 Child Support
 - > Attach DV145 – Travel Restriction
 - > Attach FL343 – Spousal / Partner Support
- CH110 – Civil Harassment – TRO
- CH130 – Civil Harassment – RO
- EA110 – Elderly Abuse – TRO
- EA130 – Elderly Abuse – RO
- FL344 – Debt and Property Control
- FL340 – Finding and Order After Hearing
- FL341 – Child Custody and Findings After Hearing
- DV730 – Renewal DV Order

Attorney Data Array needs a Present in Court BOOL, which is entered in the COURT ORDERS stack PANEL

1. SEE ABOVE.

2. If the case record has an attorney data array then we can add the BOOL if the ATTY. is present in court.

3. Now if they had no Attorney in the case record and they check this box...MESSAGE BOX needs to open to advise that the Attorney DATA is not completed in the CASE RECORD stack.



ADD USER OPERATION

1. Open Dialog ADD USER
2. CHECK FOR DATA ENTRY FOR FIRST NAME, LAST NAME, EMAIL QStrings.
3. Accept or Close.
4. Accept to send EMAIL to USER to complete user setup confirmation.

NOTE: USER CAN EDIT THERE USER PROFILE and AVAILABILITY BUT NOT USER ROLE (THIRD STACK or PANEL).