

TASKS ON A REHEARSAL

Before they arrive

You should be there ~20mins before them, to be able to set up everything professionally and to avoid hurry-induced errors, fix random issues, etc.

At the main console

Load scene

Load the “CCP Service MAIN” scene.

- Press VIEW at the “Scenes” section
- With the “Load” knob, scroll to the “CCP Service MAIN”
- Press the knob to load it
- Press confirm

Consult with the worship leader on which instruments will be used, and who will be at which microphone.

Load vocalists

- Select the vocals layer **CH 9-16**
- **Mute** and pull to 0 all channels that will not be used.

For each vocal channel that will be used:

- Select a vocal channel
- Press **VIEW** on the EQUALIZER
- Press the **UTILITY** button next to the screen
- With the (first) scope knob, select the RECALL SCOPE
- Press the knob to select all options
- Select the preset named “VOC NAME_OF_THE_SINGER”
- Press second knob to load it
- Press **confirm**

Load instruments

- Select the Instrument layer **CH 17-24**
- **Mute** and pull to 0 all channels that will not be used.
- Never mute the keyboard.

For each instrument channel that will be used:

- Select an instrument channel
- Press **VIEW** on the EQUALIZER

- Press the **UTILITY** button next to the screen
- With the (frist) scope knob, select the RECALL SCOPE
- Press the knob to select all options
- Select the preset named “GTR NAME_OF_THE_SINGER”
- Press second knob to load it
- Press **confirm**

Set up the SPL meter

- Turn it on
- Put it to it’s place

Other things

- Mute the pulpit microphone, to avoid feedbacking

At the stage

- Reset the stage (see [resetting](#))
- Set up stage to be usable by the musicians
 - Set up correct mic hights
 - Move away obstacles
 - Fold back unused microphones
 - Check stands
 - Check monitor alignments

After they arrive

- Be nice, connect with them personally.
- Help them with what ever they ask.
- **Align the microphones**
 - Very important!
 - Align height and direction, so that the microphone is in line with the mouth, and points towards them.
 - Meanwhile, keep it in a way so that the sound from the monitor would hit the microphone from the back as much as possible.
- **Set instrument controls to neutral**
 - Some instruments have equalizers on them, ask the owner to turn it off, or set it to “flat”.
 - Some instruments have volume controls on them, ask the owner to set it to neutral, or middle.
 - And ask the owners of the instruments, not to change any of those during performing.

Gain staging

- Set the Main fader to 0
- Go through all channels (vocal/instruments), and set a proper gain.
 - Ask them one-by-one to play from lowest to highest volume.
 - You only care about their highest, but asking from lowest to highest usually helps them in producing more precise levels.

- When they are at the highest, they should hit **-18db**
- **Gain should generally be left alone after this point.**

During worship

- Constantly monitor that everything sounds right.
- Check if the vocalists have the microphone aligned well.
- Set up a mix that sounds well while keeping eye on the SPL meter
- Check if they need any help
 - Stuck cables
 - Microphone alignment
- Verify that the stage isn't too loud
 - Sometimes mute the MAIN channel, to see if the stage is too loud or not.
 - If an instrument or vocalist fills the room just from the monitors, ask them or help them adjust it.

If a vocalist sounds off-key or unexpected

Our singers are quite good and checked, so if they sound bad, that is most likely due to them not hearing themselves correctly.

To solve this: go up on the stage and check the monitor levels. The target is for them to be a bit more loud. * Either increase the overall monitor level * Or increase their level in the monitor * Or lower something that is too loud

After the rehearsal

Save the preset

DO NOT OVERWRITE THE CCP Service MAIN PRESET

- Press VIEW at the “Scenes” section
- With the “Save” knob, scroll to the “CCP Service” (without the “MAIN”)
- Press the knob to save it
- Press the “backspace” knob to delete “MAIN” from the name
- Press the “save” knob
- Press confirm