

# TASKS ON A SERVICE

---

## Before the service

- Follow the [setting up the system](#) guide.
- Mute the stage
- Mute the pulpit and the headset

## During service

Always make sure to mute/unmute the right combination of STAGE/PULPIT/HEADSET.

## During worship

- Constantly monitor:
  - Did you turn off the preaching mics?
  - Is the volume in a normal range?
  - Do you hear every vocalist & instrument?
  - Do you hear the drum? (From the speakers?)
  - Is there any distortion?
  - Is there anything that bothers your ear?
- **PUT YOUR HEAD OUT** to hear what is really going on.

## During preaching

- Constantly monitor:
  - Is the stage turned off?
  - Only the right microphone is on? (pulpit/headset)
  - The volume is correct?
  - Is there any distortion?

## During worship, when someone speaks or prays

- Mute the effects! Having effect on praying or preaching is very cheesy.
- If it's too much to pay attention to, that's all right, then mute the effects once and forget it:)

## Closing up

After the event is finished, please follow the [closing up procedure](#).