

Kora Benck

303-669-6404 • korabenck@gmail.com • Denver, CO 80247

Skills

- Materials Requisition
- Contents Verification
- Microsoft Excel
- Salesforce
- Oracle
- Research skills
- Google Drive

Experience

11/2021 - Current

Goods Receiver, **Cochlear Americas**, Centennial, CO

- Creates Salesforce cases when incorrect products or similar errors have been returned.
- Reviewed work orders to check correctness of deliveries.
- Unloaded and received incoming shipments, inspected packages for damage and routed packages to next destination according to documentation.
- Directed warehouse team in stocking merchandise, pulling orders and setting up loads.

04/2018 - 03/2020

Inventory Specialist, **Game Heroes**, Arvada, CO

- Coordinated inventory, stocking and ordering.
- Oversaw item packaging, preparing for transport and minimizing damage.
- Ran analytics, producing forecasts to determine inventory needs.
- Utilized tracking systems to verify cargo routes and delivery dates.

06/2017 - 04/2018

Bartender, **World Of Beer**, Lakewood, CO

- Operated cash register and Point of Sale (POS) system for transactions and made proper change for cash transactions.
- Managed bar area, cocktail design and menu and handled inventory, regulation compliance and customer relationships.
- Balanced daily registers and generated sales reports for management.
- Stayed up-to-date on latest mixology trends, bar equipment and sanitation standards.
- Maintained knowledge of bar and menu options to prepare drinks and make food recommendations.
- Completed regular bar inventories and daily requisition sheets.
- Balanced tills, handled cash, processed credit card payment batches and prepared bank deposits.

Education And Training

05/2020

Post Baccalaureate, GIS

Pennsylvania State University, University Park, PA

05/2015

Bachelor Of Arts, Police Science

University Of Northern Colorado, Greeley, CO

05/2015

Bachelor Of Arts, Asian History

University Of Northern Colorado, Greeley, CO