ANTONY KOSHI

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# OBJECTIVE

I am a focused, hardworking, and driven individual with a passion for learning, a knack for numbers, and good interpersonal skills. With a keen enthusiasm for acquiring new skills and expanding my knowledge, I am currently seeking a part-time position where I can contribute to the growth and profitability of the organization while honing my own abilities. I have a quick learning ability, which allows me to swiftly grasp new concepts and adapt to evolving environments.

# AVAILABILITY

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Days** | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| **Availability** | Full - Time | 7 am – 4 pm | 7 am – 4 pm | 7 am – 6 pm | 7 am – 4 pm | 7 am – 1 pm | Full - Time |
| **\*** ***Available for Overnight Shift on all days*** | | | | | | | |

# EXPERIENCE

* **Team Member** at **KR Bakers,** India. (Oct 2021 – Aug 2023).
  + Provided excellent customer service by greeting and assisting customers, taking orders, and ensuring their needs are met in a friendly and efficient manner.
  + Prepared hot and cold beverages, and other menu items according to the organization recipes and standards.
  + Assisted in monitoring and managing inventory levels of puff pastries, breads and sweets.
  + Maintained a clean kitchen, properly washed and sorted soiled dishes.
  + Loaded and unloaded supplies and food materials weighing 40lbs from delivery trucks.
* **Team Member** at **Kartha Medicals,** India. (May 2020 – Aug 2021)
  + Provided excellent customer service by interacting with customers, answering inquiries and resolving issues.
  + Handled cash transactions, billing and digital payment processes.
  + Performed stock-related duties like stacking, packing, pricing and labelling.
  + Loaded and unloaded Medical supplies and materials from trucks and delivery vehicles.

# SKILLS

* Teamwork
* Decision making
* Computer skills
* Customer service
* Adaptable

# EDUCATION

* Detail oriented
* Organization
* Leadership
* Time management
* Multi-Tasking
* Pursuing **Post Graduate Diploma in Business Analytics** at Conestoga College, Doon, Kitchener, Canada. (September 2023)
* Studied **Master of Business Administration in Marketing and HR** at REVA University, India. (Oct 2018- Oct 2020)
* Studied **Bachelor of Technology in Computer Science Engineering** at Mahatma Gandhi University, India. (Aug 2014 – Apr 2018).