Team Chat App Project: Phase 2 Meeting Minutes

Date: Apr 1, 2024

Location: Virtual Zoom

Attendees: Srichandan Kota, Swapna Sonti, Sandeep Chowdary Ari, Venkata Sai Shankar Koppula, Shivanandha Reddy Vasudevula, Gana Deekshith, Kantumutchu Dinesh, Bhanu Prasad Krishna Murthy

1. Introduction
   - Brief overview of the agenda.
   - Recap of Phase 1 accomplishments and transition into Phase 2 developments.

2. Phase 2 Review
   - Server Management: Implementation of server customization, deletion, and leave functionalities.
   - Search Functionality: Introduction of a comprehensive search feature for efficient navigation.
   - Member Management: Enhanced admin controls for member management, including kicking and role assignments.
   - Chat Message/File Sharing: Development of message and file sharing deletion capabilities for admins and moderators.

3. Feedback and Peer Review
   - Positive remarks on the project's technical proficiency and security integration.
   - Suggestions for UX/UI enhancements and documentation expansion discussed and action plans formed.

4. Testing and Documentation
   - Outline of comprehensive testing strategies, including usability and security assessments.
   - Commitment to enrich documentation with detailed user guides and API documentation.

5. Phase 3 Planning
   - Introduction of Video/Audio calls using WebRTC for enhanced user interaction.
   - Continued emphasis on security, performance optimization, and team collaboration.

6. Action Items
   - All Team Members: Integrate peer feedback into ongoing and future developments.
   - Design and Testing Teams: Conduct extensive testing on new features.
   - Documentation Team: Update project documentation to reflect the latest project status and features.

7. Closing Remarks

- Acknowledgment of the team's progress from Phase 1 through Phase 2.
   - Emphasis on the importance of the upcoming Phase 3 for project completion.

 8. Next Steps
   - Finalization of Phase 3 plans.
   - Review of testing outcomes and documentation updates.

Next Meeting: Apr 15, 2024
Agenda: Phase 3 finalization, testing review, documentation updates.