



---

**MM.18 There is a system for storing narcotics, psychotropic and other controlled medications in accordance with relevant laws and regulations.**

- MM.18.1 The hospital implements a multidisciplinary policy and procedure on proper storage of narcotics, psychotropic and other controlled medications.
  - MM.18.2 Controlled and narcotics medications are kept behind steel doors with double locks.
  - MM.18.3 The hospital allows a limited floor stock supply of controlled and narcotics medications to meet patients' needs.
  - MM.18.4 The hospital maintains proper documentation of drug count, endorsement, and accountability.
  - MM.18.5 The hospital maintains proper documentation of empty containers of narcotics and proper disposal of unused portions.
- 

**Standard Intent:**

Narcotic and controlled medicines are those agents either naturally or compounded have been included in the schedule #1 and schedule # 2 in the SFDA regulations manual. The hospital has to implement the related rules and regulations of the SFDA and MOH as stated. Medications are stored and secured behind locked steel doors or inside steel cabinet with double lock and/or double doors all over the hospital. Limited quantities of essential controlled and narcotics medications may be allowed in patient care units according to clinical needs. The documentation process should be maintained for all related steps like requisition, procurement, ordering, dispensing, distribution, endorsement, registration and discarding of unused portion and empty containers.

---

**MM.19 The hospital identifies qualified healthcare professionals permitted to prescribe or order controlled and narcotic medications.**

- MM.19.1 The hospital has a multidisciplinary policy and procedure on identification of those individuals permitted to prescribe or order controlled and narcotic medications and their prescribing privileges.
- MM.19.2 Only individuals permitted by the hospital and relevant laws and regulations prescribe or order controlled and narcotic medications.
- MM.19.3 Individuals permitted to prescribe or order controlled and narcotic medications are known to pharmaceutical care staff and nursing staff who dispense medications.
- MM.19.4 The hospital implements its policy on prescribing privileges such as those for controlled and narcotic substances, chemotherapy agents, high-alert, radioactive or investigational, and other specialty medications.