

- PC.20.3 Information about patient care and progress is exchanged during change- of- shift reporting (handover), between shifts, and during transfers and referrals between healthcare providers.

PC.21 Physician orders are documented in a consistent location within the medical record.

- PC.21.1 There is a physician's order form where physicians document all orders relating to the patient care.
- PC.21.2 Only physicians are allowed to write in the physician order form (except for telephone and verbal orders).
- PC.21.3 Physician orders include medications and non-medication orders.
- PC.21.4 All orders are acknowledged by the nurse in charge of the patient, dated and timed.

PC.22 Sufficient medical staff are available to meet patients' needs.

- PC.22.1 Medical staff members are available in sufficient number at all times with no significant variation during holidays or weekend days.
- PC.22.2 There is at least one qualified physician available at all times for each specialty according to the hospital's scope of services.
- PC.22.3 Medical and other relevant staff who are "on call" are within the hospital premises during the on call hours.
- PC.22.4 Medical and other relevant staff who are on call respond promptly to incoming consultations and care related requests.

PC.23 A nursing pre-operative checklist is completed to control the transfer and handover of patients to the operating room.

- PC.23.1 There is a nursing pre-operative checklist that is completed by the assigned nurse.
- PC.23.2 The checklist uses the "Yes", "No" and "Not Applicable" format.
- PC.23.3 Patients are not transferred to the operating room if the checklist is not completed except in dire emergencies.
- PC.23.4 The assigned nurse endorses all the findings of the pre-operative checklist to the receiving nurse in the operating room.
- PC.23.5 The receiving nurse in the operating room reviews all the findings of the pre-operative checklist with the assigned nurse and confirms in writing.
- PC.23.6 The nursing pre-operative checklist contains the following elements as a minimum:
- PC.23.6.1 The nursing pre-operative checklist contains the following elements as a minimum:
 - PC.23.6.2 Evidence of completed relevant consents.
 - PC.23.6.3 Evidence of completed history and physical examination by medical and nursing staff.
 - PC.23.6.4 Evidence of site marking.
 - PC.23.6.5 Availability of results of requested investigations.
 - PC.23.6.6 Availability of requested blood or blood products.
 - PC.23.6.7 Evidence of removal of dentures and loose objects such as eye lenses, eyeglasses, and removable nails.
 - PC.23.6.8 Evidence of removal of jewelry and patient's valuables.