

MS.11 Heads of clinical departments review mortality and morbidity cases.

- MS.11.1 Heads of clinical departments conduct mortality and morbidity meetings on a monthly basis to review all cases of mortality and significant morbidity.
- MS.11.2 Mortality and morbidity meetings are documented and attendance is considered essential.
- MS.11.3 The departmental mortality and morbidity meetings should focus on scientific discussion, improvement and prevention, with a non-punitive intent.
- MS.11.4 Heads of clinical departments work with the medical director to select cases to be referred to the hospital mortality and morbidity committee.
- MS.11.5 Heads of clinical departments send regularly mortality and morbidity findings to the medical director and the quality director.

MS.12 The hospital has a mortality and morbidity committee.

- MS.12.1 There is a mortality and morbidity committee that is chaired by the medical director or a designee.
- MS.12.2 The mortality and morbidity committee reviews mortalities in the hospital and the unusual or unexpected adverse outcomes of care.
- MS.12.3 The mortality and morbidity committee receives cases for review from various sources (e.g., referral from the clinical departments, patient complaints, and the medical director).
- MS.12.4 The mortality and morbidity committee evaluates cases for effectiveness, timeliness and appropriateness of care.
- MS.12.5 The mortality and morbidity findings are regularly forwarded to the medical director and the quality director.
- MS.12.6 The mortality and morbidity committee recommends actions for improvement and evaluates their effectiveness.

MS.13 The hospital has a medical records review committee.

- MS.13.1 There is a medical records review committee with members representing the medical staff, the nursing staff and other professionals privileged to write in the medical record.
- MS.13.2 The medical records review committee oversees and monitors the documentation in medical records for quality, completeness, and timeliness.
- MS.13.3 The medical records review committee regularly reviews a sample (e.g., 5% on a quarterly basis) of the medical records of discharged and in-patients for:
 - MS.13.3.1 History and physical examination.
 - MS.13.3.2 Assessment upon admission.
 - MS.13.3.3 Progress notes.
 - MS.13.3.4 Plan of care.
 - MS.13.3.5 Operative reports.
 - MS.13.3.6 Histopathology reports.
 - MS.13.3.7 Laboratory results.
 - MS.13.3.8 Radiology reports.
 - MS.13.3.9 Discharge summary.
- MS.13.4 The medical records review committee recommends actions for improvement and evaluates their effectiveness.