

Measurable Elements of FMS.06.02

1. All fire safety equipment and systems, including those for smoke and fire detection and suppression, are inspected, evaluated, and maintained according to manufacturers' recommendations or as required by local codes, laws, and regulations, whichever sets the more stringent requirement.
2. ⓧ Inspection, testing, and maintenance of all fire safety equipment and systems are documented, including results and corrective actions.
3. Any deficiencies identified in fire safety equipment and systems are immediately corrected, or interim measures are implemented to reduce fire risk until deficiencies can be fully corrected.

Standard FMS.06.03

The hospital conducts regular exercises with staff to evaluate the fire safety program.

Intent of FMS.06.03

The hospital's fire safety program includes but is not limited to the following:

- Plan for reporting and responding to a fire emergency
- Plan for safely evacuating the facility in the event of fire or smoke emergencies
- Process for evaluating all portions of the fire safety program during each 12-month period
- Responsibilities of different staff members during a fire emergency
- Necessary education of staff to effectively protect and evacuate patients when an emergency occurs
- Participation of staff members in at least one fire safety exercise per year, or more frequently when required by laws and regulations, national fire protection standards, or other authorities

Exercises to evaluate the fire safety program can be accomplished in multiple ways but should always include a physical component in which staff must respond to an alarm and take appropriate actions during a fire alarm exercise. Staff are trained in what to do, how to exit, and where to assemble (the "assembly points"). The hospital may choose to conduct evacuation exercises during various shifts, including nights and weekends. (Simulated evacuation exercises in areas such as the intensive care unit, operating theatre, or on high floors of the building may provide additional insights but are not mandatory.) **Note:** Evacuation exercises to evaluate the fire safety program should not directly involve patients or visitors; however, it must address how staff would protect patients and visitors in a fire emergency. It is also important to note that high-risk areas of hospitals that are identified in its risk assessment, such as operating theatres and hyperbaric treatment areas and equipment, may have unique risks that require additional elements of its fire safety exercises. In this case, the hospital should conduct exercises based on these risks, as well as laws and regulations, Ministry of Health requirements, or other authorities.

Another example of an exercise to evaluate the fire safety program is assigning a "fire marshal" to each unit and having them randomly quiz the staff about what they would do if a fire occurred on their unit. The staff can be asked specific questions, such as, "Where is the oxygen shutoff valve? If you have to shut off the oxygen valve, how do you take care of patients who need oxygen? Where are the fire extinguishers on your unit located and how/in what circumstances would you use one? How do you report a fire? How do you protect the patients during a fire? If you need to evacuate patients horizontally or vertically, what is your process?" Staff should be able to respond correctly to these questions. The fire marshal should keep a record of those who participated. Other examples of exercises include computer-based teaching and testing or a written test for staff to take relating to the fire safety program.

Whatever the exercise chosen to evaluate the fire safety program, staff should be knowledgeable of the program and be able to describe how to bring patients to safety. Staff who do not pass are reeducated and retested.

Measurable Elements of FMS.06.03

1. All hospital personnel, including the night shift and weekends, are trained in the fire safety program and participate in drills to evaluate the fire safety program at least annually, or more frequently when required by laws and regulations or other authorities.
2. Staff who provide patient care can describe and demonstrate how to bring patients to safety.
3. ⓐ Results of exercises to evaluate the fire safety program are documented, and staff who do not pass are reeducated and retested on the fire safety program.

Standard FMS.06.04

The fire safety program includes limiting smoking by staff and patients to designated non-patient care areas of the facility.

Intent of FMS.06.04

The fire safety program addresses limiting smoking and meets the following criteria:

- Applies to all patients, families, staff, and visitors.
- Eliminates smoking in the hospital's facilities or minimally limits smoking to designated non-patient care areas that are ventilated to the outside.
- Prohibits smoking in all areas under construction or renovation.

Smoking includes but is not limited to the use of cigarettes, cigars, pipes, hookahs, electronic cigarettes (including e-cigarettes and vaping devices), and other ignition sources for smoking.

The fire safety program that addresses limiting smoking identifies any exceptions related to patients, such as the medical or psychiatric reasons a patient may be permitted to smoke, and those individuals permitted to grant such an exception. When an exception is made, the patient smokes in a designated, nontreatment area, away from other patients.

Measurable Elements of FMS.06.04

1. The fire safety program addresses eliminating or limiting smoking within the hospital facility.
2. The program applies to patients, families, visitors, and staff.
3. The program identifies who may grant patient exceptions for smoking and when those exceptions apply.

Medical Equipment

Standard FMS.07.00

The hospital develops and implements a program for the management of medical equipment throughout the organization.

Intent of FMS.07.00

Management of medical equipment is performed to ensure that all equipment is functioning properly and available for use.

The medical equipment management program includes the following:

- An inventory of all medical equipment
- Regular inspections
- Testing according to use and manufacturers' requirements
- Documentation of results