LB.17.1.15 Waste disposal/control plan (chemical, biological and sharps) using prick proof containers and leak proof bags.

LB.17.1.16 Provision and use of first aid kits.

LB.17.1.17 Reporting of infection and safety incidents.

LB.17.2 The laboratory has safety and infection control training program that includes:

LB.17.2.1 Initial training and competency assessment.

LB.17.2.2 Annual training, recertification and competency assessment.

LB.17.3 The laboratory has a system for monitoring the laboratory safety and infection control program.

LB.17.3.1 Documented safety and infection control audits are conducted at regular predefined-intervals (at least twice yearly).

LB.17.3.2 Findings of the audits are reported to the laboratory director, the facility safety officer, the infection control department, and other concerned parties.

LB.17.3.3 Corrective actions, whenever needed, are taken and documented.

Standard Intent:

The laboratory director is the ultimate responsible person for laboratory safety. He/she will be responsible for providing laboratory personnel with a comprehensive safety manual and assigning a safety officer to provide guidance and monitoring. The safety manual outlined above addresses common laboratory risks and hazards. Specialized laboratories might need to develop additional safety requirements to meet specific risk factors.

LB.18 The laboratory has a services/specimen collection manual.

LB.18.1 The laboratory develops a services/specimen collection manual that includes the following:

LB.18.1.1 Available tests and services on and off-site (reference laboratory) and their Turn Around Times (TAT).

LB.18.1.2 Methods of patient preparation.

LB.18.1.3 Procedures for positive patient identification.

LB.18.1.4 Quality and quantity of sample.

LB.18.1.5 Phlebotomy and sample collection procedures.

LB.18.1.6 Recognizing and handling adverse reactions to phlebotomy.

LB.18.1.7 Specimen labeling.

LB.18.1.8 Requisition and required clinical data.

LB.18.1.9 Specimen handling and transportation.

LB.18.1.10 Specimen rejection criteria.