

- LB.25.2.4 Documentation of read-back.
- LB.25.2.5 Identification of the notifying person.
- LB.25.2.6 Identification of the notified person.

**LB.26 The laboratory develops a process for amending reported laboratory results.**

- LB.26.1 The laboratory implements policies and procedures for amending/correcting reported results.  
This includes:
  - LB.26.1.1 Definitions of report corrections and amendments.
  - LB.26.1.2 Format of the corrected report.
  - LB.26.1.3 Requirement to include the previous result in the corrected report.
  - LB.26.1.4 Notification of clinical departments.
  - LB.26.1.5 Application of general reporting requirements.

**LB.27 The laboratory has a process for reference laboratory services.**

- LB.27.1 There is a clearly defined and implemented process describing the laboratory role in selecting and evaluating providers of reference laboratory service, including:
  - LB.27.1.1 Selection criteria (including accreditation status) for the provider of reference laboratory services.
  - LB.27.1.2 Inclusive list of send-out tests.
  - LB.27.1.3 Detailed procedure for specimen transportation and results reporting.

**LB.28 The laboratory develops a comprehensive system for Point-of Care-Testing (POCT).**

- LB.28.1 The laboratory implements policies and procedures to address the following:
  - LB.28.1.1 Clear definition of POCT.
  - LB.28.1.2 Assignment of the responsibility of managing the POCT to the laboratory.
  - LB.28.1.3 Guidelines describing the process of acquiring POCT devices/methods.
  - LB.28.1.4 Training and competency testing requirements.
  - LB.28.1.5 Maintenance, quality control, and quality management of the POCT devices/methods.
- LB.28.2 The laboratory assigned a qualified individual as POCT coordinator.

**LB.29 Laboratory records are retained for defined periods.**

- LB.29.1 The laboratory implements a general laboratory records retention system that ensures the following:
  - LB.29.1.1 Laboratory test request forms, specimen accessioning logs, instrument printouts, reported results, records of quality control, proficiency testing records, and quality management reports (quality indicators, audits, process improvement projects) are retained for three years.
  - LB.29.1.2 Method/instrument validation records are retained for the entire period of using the method/instrument and three years after discontinued.
  - LB.29.1.3 Maintenance records are retained for the life time of the instrument and three years after retirement.