

Intent of MPE.02.01

Medical education programs in hospitals require an effective management structure and a commitment of staff time for their coordination and daily operation. The agreements between the hospital and the medical school are established and monitored. There is a current, accurate list of all medical students and trainees in the hospital. The hospital identifies the minimum documentation requirements for each medical student and trainee. Documentation for a medical student may be limited depending on their enrollment status and current level of training. Accommodations may be necessary to meet specific needs of the training program (for example, medical student scheduling conflicts, family obligations, imbalanced competencies and specialties between teaching staff and medical students and trainees). When an academic program is sponsored by the hospital, it is determined how and where these activities are conducted.

Measurable Elements of MPE.02.01

1. The operational structure for medical education in the hospital has been established and is fully operational.
2. The management structure for medical education in the hospital has been determined and implemented.
3. ① There is a complete and current list of all medical students and trainees in the hospital.
4. ① For each medical student and trainee, there is documentation of at least the following:
 - Enrollment status
 - Academic classification
 - Any required licensure or certification
 - Reports of medical student and trainee achievements
 - Identification of medical student and trainee competencies
 - Any known factors that will require accommodation
 - Any known factors that may influence the level of supervision required

Standard MPE.02.02

Medical students and trainees comply with all hospital policies and procedures, and all care is provided within the quality and patient safety parameters of the hospital.

Intent of MPE.02.02

Training programs and their students are a critical factor in the overall quality of care and patient safety. Individuals providing medical student and trainee supervision must ensure that all medical students and trainees can demonstrate knowledge of these quality and safety programs and are included in the evaluation process.

Each medical student and trainee receives basic education on quality and patient safety in their respective academic program. To achieve this, the hospital must do the following:

- Have a planned and deliberate program to introduce quality and patient safety concepts.
- Support the medical students and trainees in complying with relevant policies and guidelines.
- Include medical students and trainees in all quality and safety monitoring programs.

Examples of quality and patient safety education for the medical students' and trainees' initial orientation and ongoing training and evaluation would include the following:

- Compliance with the International Patient Safety Goals
- Required clinical practice guidelines
- Surgical time-out procedures
- Medication-ordering policies
- Other mechanisms to reduce variation in care processes, and thus reduce the risk in those processes

Measurable Elements of MPE.02.02

1. All medical students and trainees are provided an orientation that includes at least the following:
 - Hospital quality and patient safety program
 - Infection prevention and control program
 - Medication safety program
 - International Patient Safety Goals
 - Other required hospital orientation, including at the department and unit level
 - Ongoing required education
2. Medical students and trainees are included in the data collection for the hospital's quality monitoring programs.
3. Those supervising medical students and trainees ensure that the medical students and trainees are knowledgeable of the programs and participate in the programs.
4. Medical students and trainees can demonstrate knowledge of these programs.
5. Those supervising medical students and trainees consider compliance with these programs in their evaluation of medical student and trainee performance.

Standard MPE.02.03

Medical trainees who provide care or services within the hospital—outside of the parameters of their academic program—are granted permission to provide those services.

Intent of MPE.02.03

The laws and regulations in many countries permit trainees, as they advance in their program, to provide services to the hospital outside of their academic program. For example, a trainee may provide medical care in the hospital's emergency department in evenings or on weekends or may function as the "house doctor" during the night shift. If a medical trainee is granted permission to provide services outside of their academic program, the individual trainee must be evaluated and given permission to provide those services through the normal established processes for such professionals as described in the Staff Qualifications and Education (SQE) standards. Any approved services provided by a medical trainee outside their academic programs are then evaluated as required by the SQE standards.

Measurable Elements of MPE.02.03

1. The hospital determines what types of trainees and under which circumstances trainees can be hired or otherwise engaged by the hospital to provide patient care or other services.
2. Trainees providing such services are granted permission through credentialing and privileging, a job description, or other relevant processes for the services being provided.
3. Trainees providing such services are evaluated for the services being provided.