Security

Standard FMS.04.00

The hospital implements a program to provide a secure environment for patients, families, staff, and visitors.

Intent of FMS.04.00

Security refers to protecting the organization's property and the patients, families, visitors, and staff from harm or loss. Examples of vulnerabilities and threats related to security risks include workplace violence, infant abduction, theft, and unlocked/unsecured access to restricted areas in the hospital. Security incidents can be caused by individuals from either outside or inside the hospital.

The hospital develops and implements a written security program to ensure that everyone in the hospital is protected from personal harm and loss or damage to property. This may include coordination with local law enforcement. As part of the security program, the hospital conducts and documents a risk assessment, at least annually, to identify areas in which security risks exist. The risk assessment also considers a review of processes and an evaluation of new and planned services that may pose security risks.

Staff, students, trainees, contract workers, volunteers, vendors, individuals associated with independent business entities, and others, as determined by the hospital, are identified by badges (temporary or permanent) or another form of identification. Others, such as families and visitors in the hospital, may be identified depending on hospital policy, laws, and regulations.

Restricted areas such as the pharmacy, newborn nursery, and operating theatres must be secure and monitored. Children, elderly adults, and vulnerable patients not able to protect themselves or signal for help must be protected from harm. In addition, remote or isolated areas of the facility and grounds may require the use of security cameras.

Measurable Elements of FMS.04.00

1.   Ⓓ The hospital develops and implements a written program to provide a secure environment.
2.   Ⓓ The security program identifies all security risk areas and restricted areas and ensures that they are monitored and kept secure. (*See also* COP.05.00, ME 1; MMU.03.00, ME 6; MMU.03.01, ME 2; PCC.01.03, ME 1)
3.   The security program ensures that relevant patients, as well as staff, students, trainees, contract workers, volunteers, vendors, and individuals associated with independent business entities, are identified.
4.   All security equipment and systems, including devices related to detection, alarm notification, and timely response, are inspected, evaluated, and maintained.
5.   The security program includes education of relevant staff on roles and responsibilities during a security-related event.
6.   The hospital conducts regular exercises with staff to evaluate the security program and integration with local responders.
7.   The hospital conducts an annual worksite analysis related to its workplace violence prevention program and takes actions to mitigate or resolve the identified workplace violence security risks. (*See also* GLD.07.02, ME 2)
8.   Based on its process(es), the hospital reports and investigates security incidents involving patients, staff, or others within its facilities.
9.   Based on its process(es), the hospital reports and investigates security incidents related to workplace violence involving patients, staff, or others within its facilities. (*See also* GLD.07.02, ME 3)