

**MM.33 The hospital has a system for obtaining medications when the pharmacy is closed.**

- MM.33.1 There is a multidisciplinary policy and procedure on obtaining medications when the pharmacy is closed.
- MM.33.2 The hospital permits only trained registered nurses and those authorized to prescribe medications to access pharmacy after working hours.
- MM.33.3 The hospital has a limited list of approved medications to be accessible to non-pharmaceutical care staff when the pharmacy is closed.
- MM.33.4 A qualified on-call pharmacist is available to answer questions and provide medications other than those accessible to non-pharmacists

**MM.34 The hospital has a system for handling recalled, discontinued, and damaged medications.**

- MM.34.1 There is a multidisciplinary policy and procedure on retrieval and handling of recalled, discontinued, and damaged medications within specified time frame for patient safety.
- MM.34.2 The hospital recognizes and maintains on file all drug recall memorandums from the Saudi Food and Drug Administration, manufacturer, and/ or other relevant legal bodies.
- MM.34.3 The hospital notifies prescribers and individuals involved in prescribing, dispensing and administration of recalled, damaged, and discontinued medications.
- MM.34.4 The hospital informs patients that their medication has been recalled or discontinued for safety reasons.
- MM.34.5 The hospital complies with handling recalled, discontinued, and damaged medications guidelines.

**MM.35 The pharmaceutical care department has a system for provision of outpatient education and counseling.**

- MM.35.1 The pharmaceutical care department has a system for provision of outpatient education and counseling that includes verbal explanation and instructions by a pharmacist to patients and their families on the safe and effective use, administration, and storage condition of medications.
- MM.35.2 Written educational information is given in a language and form the patient can understand.
- MM.35.3 Patient privacy is maintained during education and counseling.

**MM.36 The hospital has a safe system for drug administration.**

- MM.36.1 The hospital defines nurses and other clinical staff authorized to administer medications with or without supervision.
- MM.36.2 Qualifications, experiences, and competency assessments of individuals involved in drug administration are available in their personnel files.
- MM.36.3 The hospital guidelines for safe administration of intravenous push medications are available, disseminated and implemented in all patient care units. The guidelines include medication name, infusion time, nurse qualification and patient care unit.
- MM.36.4 The hospital has approved, disseminated, and implemented guidelines on standard drug administration time.
- MM.36.5 The hospital maintains accurate records of the disposal of the unused portion of narcotic drugs and controlled substances.