

ORT.5 **Oncology and radiotherapy services are guided and overseen by a multidisciplinary committee.**

- ORT.5.1 There is a multidisciplinary committee to guide and oversee oncology and radiotherapy services.
- ORT.5.2 The committee meets at least four times a year. The record of the minutes of meetings is maintained.
- ORT.5.3 The committee assists in developing and reviewing policies, procedures, safety plan, guidelines and protocols for the provision of a safe patient care.
- ORT.5.4 The committee ensures implementation of policies and procedures.

ORT.6 **Oncology and radiotherapy services include a palliative care unit/service.**

- ORT.6.1 The unit has policies and procedures, guidelines and protocols for the palliative care including pain management and management of illness/treatment-related symptoms.
- ORT.6.2 Staff are well trained on palliative care practices.

ORT.7 **There is a safety plan to ensure the safety of oncology and radiotherapy services.**

- ORT.7.1 There is a written safety plan that includes:
 - ORT.7.1.1 Periodic inspection, maintenance and calibration of the linear accelerator and other radiation equipment.
 - ORT.7.1.2 Guidelines on how to inspect and monitor the medical equipment.
 - ORT.7.1.3 Management of nuclear material used for therapeutic and diagnostic purposes, especially in regard to its handling, storing, and transportation.
- ORT.7.2 The safety plan is implemented and audited for effectiveness.

ORT.8 **Oncology and radiotherapy services implement admission and discharge criteria.**

- ORT.8.1 There are admission and discharge criteria for patients receiving oncology and radiotherapy services.
- ORT.8.2 The criteria are collaboratively developed by physicians and nursing staff.

ORT.9 **The nurse manager ensures the competency of the nursing staff.**

- ORT.9.1 The nursing staff receive training and education that are necessary for the provision of effective and safe care including, but are not limited to:
 - ORT.9.1.1 Central and peripheral venous access device.
 - ORT.9.1.2 Care of tracheostomies.
 - ORT.9.1.3 Chest tube management.
 - ORT.9.1.4 Advanced medication administration, including targeted therapy, chemotherapy, immunotherapy, and hormonal therapy.
 - ORT.9.1.5 Line management including extravasations.
 - ORT.9.1.6 Radiation side effects management.
 - ORT.9.1.7 Assisting and preparing for lumbar puncture.