

## Standard MPE.01.02

Teaching staff are identified, and each staff member's role and relationship to the academic institution is defined.

### Intent of MPE.01.02

All teaching staff who are responsible for medical student and trainee education and supervision are clearly identified so that the medical students, trainees, and other hospital staff understand educational accountabilities and authority. The hospital identifies the roles, responsibilities, and relationship of each teaching staff member to the academic institution. Hospital staff are educated on the educational roles, accountabilities, and authority of the teaching staff. For example, when any hospital staff member has a comment, concern, or other matter related to the education program or medical students and trainees, they will understand who is accountable for receiving and acting on that information.

The hospital has implemented a process to monitor and maintain current records of applicable academic titles and requirements, including renewal and redesignation. The relationship of the teaching staff of the hospital to the sponsoring academic institution(s) is clear. For example, when academic titles are conferred on teaching staff members, it is clear if titles are earned or honorary, how those titles are to be used, and what the titles mean to the public. Teaching staff who are not affiliated with the academic institution must also be defined by the hospital as such and how their teaching responsibility relates to the training program. The hospital has a recent complete listing of teaching staff, including applicable medical and academic titles. Any requirements for the renewal or redesignation of academic titles are monitored for compliance.

### Measurable Elements of MPE.01.02

1. ☐ Teaching staff are identified to hospital staff, and there is a complete list of teaching staff, including both professional and academic titles, as applicable.
2. Staff are educated about these individuals, their roles, accountabilities, and authority.
3. ☐ The hospital implements a process to monitor and maintain current records of applicable academic titles and requirements for renewal or redesignation.

## Quality Oversight and Coordination

## Standard MPE.02.00

The hospital has a process for supervision of each type and level of medical student and trainee by a qualified physician.

### Intent of MPE.02.00

Supervision is required to ensure safe patient care and ensure that the training program is a learning experience for the medical student or trainee. The hospital establishes a defined process for supervision by a medical staff member with appropriate clinical privileges to ensure that the process results in uniform medical student trainee experiences. The process includes the following:

- Required level of supervision is consistent with the level of training within the specialty and level of competence of the medical student and trainee, and adjusted accordingly during the course of the training.
- Medical student and trainee competence must be identified early in the training program and evaluated regularly during the course of the training.
- Written descriptions of the roles, responsibilities, and patient care activities of all participants of the professional education programs are provided.

Providing written descriptions of the roles, responsibilities, and patient care activities of the participants of professional education programs to the medical staff and hospital staff helps to keep uniformity in the process.

Each medical student and trainee can assess the level of supervision provided by teaching staff by doing the following:

- Understanding the clinical supervision process, including who is to provide the supervision and the frequency of the supervision (for example, a medical student understands whether supervision is provided by a resident, the patient's primary physician, a medical school faculty member, and/or teaching staff).
- Understanding whether the supervision includes daily signing of all notes and orders, signing of the care plan and progress notes every other day, or making a separate entry in the patient's medical record
- Identifying how the evidence of that supervision is documented, including the frequency and location of documentation

In addition, the hospital identifies and monitors the expectations for the mentoring/supervision process to ensure a uniform learning experience.

### **Measurable Elements of MPE.02.00**

1. The hospital has a process for supervision of each medical student and trainee by a medical staff member with appropriate privileges to provide uniform medical student and trainee experiences.
2. ② The hospital establishes written descriptions of the roles, responsibilities, and patient care activities of the participants of professional education programs. The descriptions are as follows:
  - Include the process by which the supervisor(s) and professional education program director make decisions about each participant's progressive involvement and independence in specific patient care activities.
  - Are provided to the medical staff providing supervision.
  - Are provided to each medical student and trainee of the program.
  - Are provided to the hospital staff.
  - Identify policies and/or processes that delineate the participants in professional education programs who may write patient care orders, the circumstances under which they may do so, and what entries, if any, must be countersigned by a supervising physician.
  - Identify policies and/or processes that delineate the participants in professional education programs to perform part or all of a patient's medical history, physical examination, assessment, and plan of care under the supervision of, or through appropriate delegation by, a specific qualified doctor of medicine or doctor of osteopathy who is accountable for these tasks.
  - Identify policies and/or processes for when a medical history, physical examination, assessment, and plan of care performed by the participants in professional education programs must be validated and countersigned by a physician with appropriate privileges.
3. The level of supervision to be provided is based on the demonstrated competency of the medical student and trainee.
4. ② There is evidence that each medical student and trainee understands the level, frequency, and documentation of their supervision.
5. ② Medical records are reviewed for compliance with the documentation requirements and frequency.

### **Standard MPE.02.01**

Medical education provided in the hospital is coordinated and managed through a defined operational mechanism and management structure.