

## Registration with CBAHI

Registration with CBAHI for the purpose of accreditation is required for all eligible healthcare facilities, and is the first step towards attaining accreditation whether for hospitals or for all other accreditation programs offered by CBAHI.

Hospitals are required to register by completing the Healthcare Facility Registration Form located on CBAHI's portal. Registration is a quick, yet an important step that provides the Healthcare Accreditation Department at CBAHI with the basic information about the registering facility. A system generated auto-reply with a code number will be provided to the registering facility upon successful registration. The code number will be used for all future communication with CBAHI.

## Accreditation Pathway

CBAHI is committed to its mission of promoting healthcare quality and patient safety by supporting healthcare facilities to continually comply with accreditation standards. There are several activities a healthcare facility will go through to obtain CBAHI accreditation.

Upon successful registration, the following resources will be provided to hospitals seeking CBAHI accreditation:

- National Hospital Standards
- Hospital Accreditation Guide

Hospital Accreditation Guide provides all required information to help the hospital prepare for the survey visits. It contains an abstract of each survey activity that includes logistical needs, session objectives and suggested participants.

Each year, CBAHI decides -in accordance with its yearly operational plan- which healthcare facilities are to be enrolled in its accreditation program for that particular year. CBAHI will notify the hospital included in its yearly accreditation program by a letter of enrollment.

CBAHI provides ongoing Hospital Orientation Programs (HOPs) in different locations throughout the year. Hospitals are highly encouraged to attend at one of HOPs offered by CBAHI, Although any hospital can attend, the priority goes for hospitals selected for the current year accreditation program. During these orientation sessions, standards, accreditation policies, and survey process are all explained in detail. This is a good opportunity for the hospital representatives to enquire about the intent of a standard and how it will be implemented. Dates and venues of the orientation programs will be communicated to the hospitals in a timely manner.

All hospitals enrolled in accreditation are required to conduct a comprehensive self-assessment using the Self-Assessment Tool (SAT) provided by CBAHI. This tool is intended to support the hospital in assessing how close it is to a satisfactory compliance with the standards and requirements. It also gives an idea of how much preparation and time the hospital needs before it can request a survey visit. Usually, SAT is for the internal use of the healthcare facility but it might be required by CBAHI to help deciding on the preparedness of the facility prior to conducting a survey.

Self-assessment is utilized by several other accreditation organizations to help them -if properly and objectively conducted- to have a better insight on the baseline situation of each hospital and provides for a common communication tool between the hospital seeking accreditation and the accrediting body. When both parties reach a compromise about the level of preparedness for a survey visit based on the self-assessment findings, a survey can be scheduled at a tentative date suitable for both.