

Meeting Minutes

Weekly Meeting with team/Supervisor

Meeting No: 16

Meeting Details

Date:	07/09/2021
Venue:	Collaborate Ultra
Attendees:	Rashed Abdin David Aziz Kowsar Rahman Dunith Nadvi Karawita Reza Soltanpoor
Apologies:	Oliver Lukis (Note Reza is aware of the current situation)

Information / Decisions

No.	Item
1	To receive feedback and discuss implementation so far
2	Showing login and registration working with free of errors
3	Showing each member in group has the project running on their own device
4	To show sprint 2 planning goals to Reza and receive feedback
5	To notify all problems encountered so far

Action Items

No.	Item	Who	By
1	To receive feedback of implementation for sprint 1 and use it to better perform in sprint 2	everyone	Rashed
2	To demonstrate how our login and registration interface works and how we followed our user stories/wireframes	everyone	Rashed
3	To start sprint 2 in Jira and set tasks for each member in the sprint backlog	Rashed	Rashed
4	To tell Reza our problem with sprint 1 sprint backlog in Jira and receive feedback	Rashed	Rashed
5	To show sprint 2 planning goals to Reza and demonstrate which product backlog items we will be choosing to implement our goals	Rashed,David	Rashed