Meeting Minutes

Weekly Meeting with team/Supervisor

Meeting No: 20

Meeting Details

Date:	17/09/2021
Venue:	MS Teams
Attendees:	Rashed Abdin David Aziz Kowsar Rahman Dunith Nadvi Karawita
Apologies:	Oliver Lukis (teacher knows about current situation)

Information / Decisions

No.	Item
1	To review implementation of adding/removing books
2	To review implementation of customer searching for books
3	To review implementation of customers can view books
4	To review implementation of when a user logins it takes them to rate user interface
5	To review sprint retro notes and prepare for submission of Milestone 2

Action Items

No.	Item	Who	By
1	To prepare all documents for Milestone 2	Everyone	Rashed
2	To make sure we go above and beyond to secure a HD for this milestone	Everyone	Rashed
3	To ensure all our test are completed with a report	Nadvi,Rashed, Kowsar	Rashed
4	To ensure sprint retro notes for sprint 2 and sprint 3 planning notes are completed	Rashed	Rashed
5	To double check all requirments in rubric	Everyone	Rashed