

# Meeting Minutes

## Weekly Meeting with team/Supervisor

Meeting No: 13

### Meeting Details

Date:	24/08/2021
Venue:	MS Teams
Attendees:	Rashed Abdin David Aziz Kowsar Rahman Dunith Nadvi Karawita Oliver Lukis
Apologies:	N/A

### Information / Decisions

No.	Item
1	To review and learn feedback Reza has given us
2	To ask questions for anything confused about
3	To have everyone having project working on local device
4	To solve any problems currently facing as a group
5	To document notes of any questions to ask Reza for next week

### Action Items

No.	Item	Who	By
1	To continue working on tasks set in sprint backlog	Everyone	Rashed
2	To continue implementing user stories into project	Everyone	Rashed
3	To get spring boot working on all our devices	Everyone	Rashed
4	To keep pushing code into GitHub and following gitworkflow organisation	Kowsar, Oliver, Nadv	Rashed
5	To continue to keep notes of meetings and lessons learned	Rashed	Rashed