Meeting Minutes

Weekly Meeting with team/Supervisor

Meeting No: 10

Meeting Details

Date:	17/08/2021
Venue:	Collborate Ultra
Attendees:	Rashed Abdin David Aziz Kowsar Rahman Oliver Lukis Dunith Nadvi Karawita Reza Soltanpoor
Apologies:	N/A

Information / Decisions

No.	Item
1	To clone the GitHub Repo that has just been released
2	To receive feedback from Reza on how to improve on milestone 1 submission
3	To use this feedback to improve our work for milestone 2 tasks
4	To asks questions about GitHub repo
5	To ask Reza what expections of work progress are required for the next week

Action Items

No.	Item	Who	By
1	To clone the GitHub repo and push it to our groups repo	Kowsar	Rashed
2	To continue reviewing and updating product backlog	David	Rashed
3	To set tasks in sprint backlog in Jira for Sprint 1	Rashed	Rashed
4	To get the repo to run on our device to ensure its working	Kowsar	Rashed
5	To get spring boot and react installed	Oliver and Kowsar	Rashed