



LEADERS HOLDING CO.TM

Est. 1971

NetSuite Terminology

| NetSuite | What? |
|---------------------------|---|
| Guest | A person or group who visits your showroom. You gather minimal information about them and make a record of their visit and general interests. |
| Opportunity | A person or persons that have more than just a general interest. They have started to hone in on particular items. |
| Quote | Pricing for a specific person or persons for specific items and services |
| Sales Order | An official record of an item or list of items for a specific customer and their price. |
| Take a Payment | Taking a deposit or additional funds towards an invoice on an account |
| Invoice / Bill | An invoice is a document describing specific goods and requesting compensation from a customer for the goods. |
| Partial Fulfill | Delivering what is available for an invoice |
| Committed | Available stock dedicated to satisfy the requested quantity of an item on a sales order. |
| Fulfill | Finalizing a transaction by giving the customer goods in exchange for compensation in the form of a return, credit, or monies. |
| RA (Return Authorization) | Issued for: Equal/Unequal exchanges, Store credit or a Refund, |
| System Information | A chronological order of actions taken on a record. This creates a trail of accountability and can help identify training needs. |