LEADERS HOLDING CO.™
Est. 1971

Human Resources Training Module Quiz

1. What system do I use to punch in and out ?

   _____

2. Who do you notify if you missed a punch?

   _____

3. How often should I review my Timesheet?

   _____

4. What is the deadline for Timesheet corrections?

   _____

5. Where do I go to review my paycheck?

   _____

6. Where do I find the Employee Handbook? NetSuite or NOVAtime?

   _____

7. Commission is paid if all the items are delivered. True or False

   _____

8. Sales Reps commission is paid based on Written Sales True or False

   _____

9. I will be paid out a higher commission rate with the Bonus Accelerator starting at what amount of Delivered Sales.

   _____

10. List 2 ways that you may forfeit commission.

    a. _____

    b. _____

11. I can offer free delivery for a Sale over $4000. True or False?

   _____