

FLOOR SAMPLE MARKDOWN

Please check your computer and current clearance list first.

If item are not already marked down than list below.



PLEASE DESCRIBE WHAT IS WRONG WITH EACH PIECE - DO NOT GIVE A DESCRIPTION OF THE PIECE IN GENERAL, ONLY A DESCRIPTION OF THE DAMAGE.

Store # _____ Salesman _____ Date: _____

SKU NUMBER	DESCRIPTION OF CONCERN	PRICE \$	NEW PRICE (OFFICE)

Please submit Clearance request to Christine (christine.audibert@leadersfurniture.com)

Pricing will be emailed back to you.

Use HYPER-YELLOW Floor Sample Tags for Item that are still in stock

Use Clearance Stickers & Red Sharpie if the item is being dropped