

THE VENETIAN® | THE PALAZZO®

Equipment Order Form – In-Suite Dining/Meeting Services

CES January 8th – 11th, 2013

Forms returned after November 1, 2012 are subject to a \$50.00 pop-up fee.

Round Tables	Qty	# Days	Total
4ft Round Table (seats 6-8pp) White Drape			
6ft Round Table (seats 10-12pp) White Drape			
30" Cocktail Rounds (White Drape)			

For the table inventory above, the per day, per suite price is \$75.00 for unlimited tables that fit in the suite (according to Clark County Fire Dept. codes)

Advance Order -				
Display Tables with Skirting	Price	Qty	# Days	Total
6ftx30" White Drape Display Table	\$99.25			
8ftx30" White Drape Display Table	\$115.00			
6ftx18" White Drape Classroom Table	\$99.25			
8ftx18" White Drape Classroom Table	\$115.00			
Choices of Skirting: <input type="checkbox"/> Beige <input type="checkbox"/> Ivory <input type="checkbox"/> Black				
Grand Total				

**Prices listed above are for Orders received before Thursday, November 1, 2012.
** Any Order received after Thursday, November 1, 2012 will be charged as follows:**

Display Tables with Skirting	Price	Qty	# Days	Total
6ftx30" White Drape Display Table	\$128.35			
8ftx30" White Drape Display Table	\$151.35			
6ftx18" White Drape Classroom Table	\$128.35			
8ftx18" White Drape Classroom Table	\$151.35			
Choices of Skirting: <input type="checkbox"/> Beige <input type="checkbox"/> Blue				
Grand Total				

Additional Meeting Services Items	Qty	# Days	Total
Banquet Chairs @ \$1.50 each			
Tablecloths (90x90) \$7.25 each			
Tablecloths (54x120) \$7.25 each			
Tablecloths (64x64) \$7.25 each			
Easels \$5.00 each, per day			
Grand Total			

(not permitted to be placed outside of suite)

Technical Services Items (\$50 Delivery Fee Applies)	Qty	# Days	Total
Extension Cord \$10.00 per day			
Power Strip \$10.00 per day			
Delivery Fee*			\$50.00
Grand Total			

Equipment Order Form – In-Suite Dining/Meeting Services

Guest Name: _____

Company: _____

Suite #: _____

Delivery Date: _____ Delivery Time: _____

Pick-Up Date: _____ Pick-Up Time: _____

Billing: Suite Charge

Credit Card #: _____ Expiration Date: _____

Card Holder's Name: _____

Card Holder's Signature: _____

Phone Number: _____ Fax Number: _____

Please fax all requests to 702.414.4667

For questions or assistance, contact: Marina Wasiak, Catering & Conference Manager at 702.414.4374 or email at marina.wasiak@venetian.com