

Move-in and Move-out Procedures for 2011 International CES Venetian Exhibitors

Due to the volume of freight and the limited freight elevator and dock access available during show set-up, the following timeline will be enforced for the 2011 International CES. Please adhere to the following timeline:

Monday, November 29, 2010

Advance freight may begin arriving at the GES warehouse.

Monday, December 27, 2010

This is the last day for advance freight shipments to arrive at the GES warehouse at the advance material handling rate. Advance rate for freight is \$53.17 cwt (100 lbs.); \$159.51, 300 lbs. minimum

Tuesday, December 28 - Thursday, December 30 and Sunday, January 2 - Monday, January 3

In lieu of going to the GES Marshaling Yard for direct shipment deliveries, shipments can continue to be dropped off at the GES warehouse during this timeframe, but will be billed at the direct to show site material handling rate. The direct to show site rate is \$73.09 cwt (100 lbs.); \$219.27, 300 lbs. minimum. CES highly recommends shipping to the GES warehouse as opposed to direct to the Venetian due to limited dock space and limited freight elevators. GES warehouse hours of operation during these dates are 8 a.m.-4:30 p.m.

Monday, January 3

5–7 p.m. Suite exhibitors ONLY: If you intend to use a privately owned vehicle (POV) to deliver your freight direct to show site, you must check-in at the GES marshaling yard during this time frame. Direct to show site material handling rates will apply.

NOTE: Meeting room exhibitor freight cannot arrive at the Marshaling Yard on Monday, January 3 because CES Operations does not have access to these meeting rooms until Tuesday, January 4.

Tuesday, January 4

10 a.m.–2 p.m. Meeting room exhibitors: If you intend to use a private carrier or POV to deliver your freight direct to show site, you must check-in at the GES Marshaling Yard during this time frame. This is the only time and day available for private carriers and POVs delivering direct to show site freight for meeting room exhibitors. Direct to show site material handling rates will apply.

8 a.m. Suite exhibitors may check-in to their assigned suite. Be sure to utilize the “Invited Guest Check-In” desk when you arrive to avoid the long lines at the standard check-in desk! If you shipped to the advance warehouse, your freight will be waiting for you.

1 p.m. Meeting room exhibitors may begin moving into their assigned meeting rooms. If you shipped to the advance warehouse, your freight will be waiting for you.

5–7 p.m. Suite exhibitors: If you intend to use a privately owned vehicle (POV) to deliver your freight direct to show site, you must check-in at the GES marshaling yard during this time frame. Direct to show site material handling rates will apply.

Wednesday, January 5

1 p.m. All containers should be emptied and labeled “empty” for removal.

3 p.m. Suites or meeting rooms not occupied by 3 p.m. will revert to CES.

Sunday, January 9

4 p.m. Show closes.

7–9:30 p.m. POV services available. All POVs must check-in at the GES Marshaling Yard during this time frame. All containers will be returned by midnight for suite and meeting room exhibitors.

Monday, January 10

12 p.m. All meeting room exhibitors must have all cartons and crates packed and labeled for removal from their assigned meeting room. Meeting room exhibitors should vacate their assigned meeting room by 5 p.m.

5 p.m. All suite exhibitors must check-out of their assigned suite and have all containers packed and labeled for removal no later than 5 p.m.