

# Move-in and Move-out Timeline for Venetian Exhibit Space Exhibitors

# Monday, November 19, 2012 - Wednesday, January 2, 2013

Advance freight may be sent to the GES warehouse during this time. Advance freight material handling rate is \$41.07 cwt (\$123.21, 300 lbs. minimum), which is less expensive than the Venetian direct rates. Take advantage of this savings!

#### Friday, January 4 and Saturday, January 5

8 a.m.

Hall D exhibitor move-in begins. Please refer to your <u>target floor plan</u> for your targeted move-in date and time. If you shipped advance, your freight will be waiting for you in your booth. If you intend to use a privately owned vehicle (POV) or private carrier to deliver your freight direct to show site, you/your carrier must checkin at the GES Marshaling Yard on your target move-in day prior to your target move-in time. Direct to show site material handling rates will apply.

## Saturday, January 5 and Sunday, January 6

1 p.m.

Venetian Ballroom exhibitor move-in begins. Please refer to your <u>target floor plan</u> for your targeted move-in date and time. If you shipped advance, your freight will be waiting for you in your booth. If you intend to use a privately owned vehicle (POV) or private carrier to deliver your freight direct to show site, you/your carrier must check-in at the GES Marshaling Yard on your target move-in day prior to your target move-in time. Direct to show site material handling rates will apply.

# Sunday, January 6

1 p.m.

Venetian Meeting Room exhibitor move-in begins. If you shipped advance, your freight will be waiting for you in your booth. If you intend to use a privately owned vehicle (POV) or private carrier to deliver your freight direct to show site, you/your carrier must check-in at the GES Marshaling Yard. Direct to show site material handling rates will apply.

#### Monday, January 7

8 a.m. Eureka Park exhibitor move-in begins.

1 p.m. All containers should be emptied and labeled "empty" for removal.

3 p.m. All meeting rooms or booths not occupied by 3 p.m. will revert to CES. All booths/exhibits must be

completely set by this time.

# Tuesday, January 8 - Friday, January 11

Show dates

### Friday, January 11

4 p.m. Show closes.

7–9:30 p.m. POV services available. All POVs must check-in at the GES Service Desk once packed up ready to load out.

A pass will be given at this time to come direct to show site to pick up freight, bypassing the Marshaling Yard.

9 p.m. All cartons and fiber cases will be returned.

12 a.m. All crates will be returned by midnight.

### Saturday, January 12

1 p.m. Hall D exhibitors must have all cartons and crates packed and labeled for removal. All carriers picking up

freight for these exhibitors must also be checked in at the GES Marshaling Yard by this time.

3 p.m. Venetian Ballroom and Venetian Meeting Room exhibitors must have all cartons and crates packed and labeled for removal. All carriers picking up freight for these exhibitors must also be checked in at the GES

Marshaling Yard by 2 p.m.

Additional information can be found in the <u>Venetian Exhibit Space Manual</u> beginning September 1. Questions? Please email <u>Gaiya Berube</u>, CES operations manager, or call 703-907-7685. Thank you!