

Innovations Shipping and Delivery Instructions



Shipping Your Product to CES®

Please ship your product to GES Exposition Services Warehouse by December 31, 2005. Your product will be secured and installed in the display by the Innovations staff, who will record receipt of the delivery. The GES warehouse will be closed Sunday, December 25 and Monday, December 26, 2005, in observance of Christmas and Sunday, January 1, 2006, in observance of New Year's Day.

Shipping address is as follows:

Innovations 2006 Showcase
2006 International CES
Sand Expo and Convention Center
c/o GES Exposition Services
7000 Lindell Road
Las Vegas, NV 89139

You should have received a set of fluorescent labels. These labels are to be used to easily identify your packages by warehouse staff. Best of Innovations award winners will use YELLOW. Honoree award winners use PINK. ***All Innovations deliveries must use these labels***, including FedEx, DHL or any other express mail services, which will also require the mail service's usual labeling.

Drop-off at the Booth

The Innovations Showcase is located at the Sands Expo and Convention Center, booth #72444. Onsite product deliveries should be brought to the Innovations Showcase Plaque Office from Monday January 2 through Wednesday 4, 2006 from 10 a.m. to 5 p.m.. You will be required to sign-in the product for security and tracking purposes. The Innovations staff will then place your product in a predetermined display area, based on category and size, in covered Plexiglas display units.

Product Return

1. **Honorees must complete the Product Inventory Form by December 2, 2005.**
2. You are strongly encouraged to have Innovations staff ship your product back via GES, according to the information you provide on the inventory form.
3. We cannot remove product from the display units until the close of the show. Product picked up on site may be collected after 6 p.m. on Sunday, January 8, 2006. You will be required to provide proof of identity and complete a property release form.

IMPORTANT REMINDERS

- **COMPLETE AND RETURN THE PRODUCT INVENTORY FORM BY DECEMBER 2, 2005.** If you do not provide us with an inventory form, your product will be returned to the manufacturer's address provided on your Innovations 2006 entry form.
- You are encouraged to allow Innovations staff to ship your product back to you because the onsite product return process is lengthy.
- If you specify an unofficial carrier for your return shipment, you must complete a bill of lading and leave it with the Innovations staff. CES will not be responsible for notifying your carrier about the product.

**It is your responsibility to have your product available for display.
Please ensure that your product is delivered and logged as received.**