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The Venetian and The Palazzo Hospitality Suites Exhibitor Manual

Section 1: General Information

Thank you for choosing to exhibit at CES 2016, January 6-9 in Las Vegas!

The Venetian/Palazzo Hospitality Suites Manual was created specifically for exhibitors in the Venetian/Palazzo hospitality suites. It includes information on vendor services and rules and regulations.

If you are an exhibitor in the Sands/Venetian exhibit space, which includes Sands Halls A-C, Hall G and Venetian meeting rooms, please refer to the [Sands/Venetian Exhibit Space Manual](#). Likewise, if you are a Venetian exhibit suite exhibitor, please refer to the [Venetian Exhibit Suites Manual](#).

Operational questions can be sent to [Gaiya Berube](#), CES operations manager. Be sure to visit [CESweb.org](#) for the latest show news and information.

On behalf of the entire CES staff, we look forward to seeing you in Las Vegas in January!

Hospitality Suites

Exhibitors have the opportunity to contract for hospitality suites during CES at the Venetian. Hospitality suites are to be used for meetings or for hospitality purposes only. Absolutely no exhibits may be constructed or installed and Freeman is not permitted to deliver freight to these suites.

Exhibit Hours & Venues

Wednesday, January 6, 2016

10 AM-6 PM

Thursday, January 7, 2016

9 AM-6 PM (C Space 10 AM-6 PM)

Friday, January 8, 2016

9 AM-6 PM (C Space 10 AM-2 PM)

Saturday, January 9, 2016

9 AM-4 PM (C Space Closed)

Tech East

Las Vegas Convention Center (LVCC)

North Hall

Booth #s 100-6999

Central Hall

Booth #s 7000-15999

South Hall 1

Booth #s 20000-22999

South Hall 2

Booth #s 25000-27999, MP 25000-MP 25999

South Hall 3

Booth #s 30000-32999

South Hall 4

Booth #s 35000-37999

Central Plaza

Booth #s CP1-CP30

North Meeting Rooms - Lower Level N101-N119

North Meeting Rooms - Upper Level N201-N246

South Meeting Rooms - S106-S118, S210-S218

Renaissance Las Vegas

Hospitality Suites and Meeting Rooms



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Westgate

Paradise Center

Booth #s 40000-49999

Pavilion

Booth #s 50000-59999

Ballroom

Booth #s 60000-69999

Tech West

Sands/Venetian

Booth #s 70000-84999

Meeting Rooms 101-4806

Exhibit and Hospitality Suites

The Palazzo

Hospitality Suites

Wynn/Encore Las Vegas

Hospitality Suites

Tech South

ARIA

Bristlecone

Booth #s CS1-CS36

Rooms 1-4

Pinyon

Rooms 1-2

Hospitality Suites

Cosmopolitan

Hospitality Suites

Vdara

Hospitality Suites

Floorplans

Our [Show Locations Map](#) will provide you with a general overview of the CES exhibit venues.

Registration Information

Be sure to [register](#) your booth personnel before traveling to CES to guarantee a smooth arrival process onsite. Once you arrive onsite, you can pick up badges at these [badge pickup locations](#).

Promotional & Marketing Opportunities

Let us help you meet and exceed your company's marketing goals. There are countless promotional opportunities available for CES exhibitors at the Sands/Venetian which can enhance your CES exhibit experience and deliver your message to CES attendees, media and guests visiting this venue. All of these opportunities are strategically placed in high-traffic, targeted areas which will provide the most exposure.

To view CES Sands/Venetian sponsorship opportunities, please browse the [Sands/Venetian PlanTour](#) menu. Additional CES [sponsorship opportunities](#) are also available. Please contact [Liz Tardif](#) with questions.



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Hotel Accommodations & Transportation

For information on hotel accommodations, on-site complimentary shuttle service, the Las Vegas Monorail and more, please visit our [Hotel and Travel](#) page.

Private Charters

Private charters may drop off at the north end of The Venetian's porte cochere. All private charters wishing to drop off or pick up in this area must receive approval from the hotel and CES Operations. Please contact [John Quach](#), Venetian sr. catering and conference manager. There is no staging or waiting area for private charter vehicles; this area is for drop and go only.

Please note, all private charters and limousines are required to be licensed within the State of Nevada and have a certificate of public convenience according to Nevada statute 706.476. Uncertified vehicles will be removed from CES facility premises and are subject to impoundment by the Business and Industry Department of Transportation Services Authority.

If you would like to arrange for charter services, [contact RPMs](#), our official transportation provider at 877-725-3398 or 401-294-0040.



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Section 2: Resources

CES Show Office

The CES Show Office will be located on Floor 29 in Suite 29-207.

Floor Managers and Exhibitor Hotline

Dedicated CES Floor Managers will be located in Suites 29-207, 30-207 and 31-207 to assist you during move-in, show days and move-out. We also provide a CES Exhibitor Hotline at 702-943-4074 for on-site assistance.

Venetian Tower CEA Member Lounge

There will be a CEA Member Lounge in the Venetian Tower on Floor 30 in Suite 30-140. This lounge will be set-up with several computer workstations, business center amenities and a quiet place for you to grab a quick snack or lunch during your busy day. The lounge will be open beginning Tuesday, January 5 through Saturday, January 9.

Official Suppliers

In an effort to help you locate information for various services, we have provided a list of official contractors below. Please [view this page](#) to access their order forms.

ADA Services, Scootaround Mobility Services
Audio Visual Services, Freeman AV
Business Services, FedEx Office Business Center, Venetian, Level 2
Catering Services, In-suite Dining
Cleaning, Housekeeping
Floral & Plant Services, Spring Valley Floral
Insurance Provider, Rainprotection Insurance
Internet, Venetian Internet
Lead Retrieval, ITN
Models & Booth Talent, Judy Venn & Associates
Photography, Oscar & Associates
Security, SOA/Pro-Tect/COP Security
Transportation & Charters, RPMs

CES Contacts

CES Operations:

[Laurie Lutz](#) - VP, 703-907-7984
[Kevin Murphy](#) - Sr. Manager, LVCC Exhibits, 703-907-7637
[Christina Corrado](#) - Sr. Manager, Hotel & Registration, 703-907-4352
[Gaiya Berube](#) - Manager, Sands & Venetian Exhibits and Hospitality Suites, 703-907-7685
[Alex Davis](#) - Manager, ARIA, Renaissance, Westgate & Wynn/Encore Exhibits and Hospitality Suites, 703-907-5243
[Jessica Patel](#) - Specialist, CES Operations, 703-907-4153
[Katie Sauers](#) - Coordinator, General Operations, 703-907-4356

CES Sales & Business Development:

[Denise Medved](#) - VP, Sales & Business Development, 703-907-7987
[Brian Moon](#) - VP, International Sales, 703-907-4351
[Kristen Nafziger](#) - Sr. Director, Sales Operations, 703-907-7648



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[Anne Campbell](#) - Director, Business Development, 703-907-7661

[Tira Baror](#) - National Account Manager, 703-907-4324

[Shari Sally](#) - National Account Manager, 703-907-7025

[Aurelie Cornett](#) - Account Executive, 703-907-5245

[Stacey Banchek](#) - Specialist - Hotel Suites, Meeting Rooms, High-Performance Audio, 703-907-4319

[Pedro Vittes](#) - Specialist - Global Technology, North Hall, Central Plaza, 703-907-7551

[Oleg Burdo](#) - Specialist - iProducts, Westgate, Venetian Ballroom, 703-907-5257

[Sasha Spellman](#) - Specialist - Central Hall, South Halls 1 & 2, 703-907-7758

[Anthony Maestri](#) - Sales Coordinator - South Halls 3 & 4, 703-907-5242

[Liz Tardif](#) - Sponsorships & Promotional Opportunities, 703-907-7681

[Sylvia Solari](#) - Sr. Manager, Exhibitor Services, 703-907-7615

[Pam Sydnor](#) - Sr. Sales Administrator, 703-907-7662

Questions

Please contact [Gaiya Berube](#) with questions or for additional information on rules, regulations and hotel policies.



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Section 3: Hospitality Suite Services

Check-in/Check-out Procedures

Hospitality suite exhibitors may check-in after 3 PM on January 4 at the Venetian's front desk or the Invited Guest Check-in desk. Your actual suite number will be assigned at this time. The suite number cannot be assigned prior to January 4. If you are checking in later than January 4, please advise [Gaiya Berube](#) so that your suite is held for you.

Hospitality suite exhibitors must check-out by 11 AM on January 10 or the exhibitor will be charged for an additional day.

If you require additional nights for your hospitality suite (over and above the six [6] nights), please contact [Stacey Banchek](#). Do not contact the Venetian directly to secure additional nights.

Each exhibitor is responsible for providing Stacey Banchek with the individual names that should be listed on the hospitality suite (who are permitted to check-in to the suite and obtain keys) no later than November 15. Guests authorized to receive suite keys will be responsible for any charges not covered by the Credit Card Authorization on file.

Avoid the long lines at the Venetian Front Desk! As a CES hospitality suite exhibitor, you can check-in at the Invited Guest Check-in Desk, located to the left of the front desk. Room and tax for your contracted suite will be billed to CES and will be paid directly to the Venetian by CES. Each exhibitor is responsible for all other charges including, but not limited to food and beverage, incidentals, gratuities, and show services (electrical, phone, Internet). All orders must be accompanied by a credit card or guaranteed to the exhibitor's approved master account with the Venetian.

Any authorized signer wishing to check-in to a Hospitality Suite for a colleague that will not be present on the day of check-in must complete and submit the [Multiple Guest Authorization Form](#) by November 1. If this form is not completed, only the main booth contact listed on your CES space contract will be permitted to check-in to your assigned suite and pick-up the keys.

Cleaning

Complimentary vacuuming and fresh linens will be provided in all suites during official show days. You may choose to have this service performed either between 6:30-8 AM (January 6-9) or between 6-9 PM (January 5-8).

Please submit the [Suite Cleaning Request Form](#) by November 1. If you do not respond by this deadline, a suite cleaning time will be assigned for you. If you choose to decline cleaning service, you may indicate as such on the form.

Deliveries and Packages

No freight shipments are permitted to be delivered to a hospitality suite. Freight, crates, pallets or shipments are not permitted, as hospitality suites cannot be utilized for exhibiting large equipment or products. The Venetian's Package Center will only accept one (1) single box with a weight limit of 50 lbs. and an entire, cumulative shipment cannot exceed 200 lbs.



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Otherwise, the Package Center will not accept the shipment from UPS, FedEx, etc. Further, Freeman is not permitted to deliver packages or freight to these suites. Please keep this in mind when planning your meetings. The Venetian Package Center is located on Level 1, Galileo Foyer in the Venetian meeting rooms area.

If you need to ship something to your hospitality suite by using your preferred shipper (FedEx, UPS, etc.), you may address your package as such:

Name of Exhibiting Company
Attn: Your Name (Hotel Guest)
CES 2016
Suite # __tbd upon check-in__, The Venetian
c/o Venetian Package Center
3355 Las Vegas Blvd.
Las Vegas, NV 89109

Electrical

Each suite is equipped with 20 amps. There are two (2) 1,000-watt circuits per standard suite that make up a total 2,000 watts per suite. Exhibitors cannot exceed 1,000 watts per circuit, as the electrical circuits that feed each suite are part of a riser system.

No additional electrical will be available in the Venetian suites. Please contact [Emelie Wade](#), Venetian catering and conference manager, with any electrical questions.

Food and Beverage

The Venetian can cater to your food and beverage in-suite needs. Requirements may be arranged through the In-Suite Dining Hospitality Department. Please email requests to [Emelie Wade](#). Be sure to submit your [food and beverage order form](#) by November 1. All orders received after this date will be subject to a \$50 surcharge.

Furniture Removal or Additions

The hotel is unable to remove or move any furniture from hospitality suites. Exhibitors may not ship or bring outside furniture (couches, televisions, coffee tables, etc.). Exhibitors are not permitted to move furniture around within the suite. This policy is strictly enforced and, if violated, furniture movement fees (\$450) will apply at the Venetian's discretion.

Internet

In each suite there is an existing Internet and phone connection. The in-suite Internet rate is \$15.95 per 24 hours. There is also an existing phone and fax system in each suite. Prevailing local and long distance Hotel rates will apply.

Suite exhibitors also have the option of ordering [T-1 Internet service](#), which can service multiple users. The deadline to order these services is November 1.

Meeting Services

The Venetian does offer a limited supply of [tables and other furniture items](#) that you may require for your suite.



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Signs

Exhibitors are permitted to have signs within their assigned hospitality suite but they must be free-standing. Signs are not permitted outside of your suite or in the hallways. Signs cannot be affixed to any walls, doors, artwork, sprinkler systems, doors, fixtures, windows or existing furniture within the suite. Additionally, signage is not allowed to block or otherwise interfere with the fire sprinklers. As a result, the Venetian requires that any free standing sign be less than 6 ft. in height.

Due to local fire codes, exhibitors are not permitted to have signage in the suite hallways, rotundas, or public areas. Signage found in these restricted areas will be removed immediately by hotel security.

Exhibitor hospitality suite numbers will be printed on signage created and placed by CES Operations, as well as distributed at info desks and offices and listed in the online directory. If you do not want your company's suite number published, or prefer to keep your hospitality suite location private, please contact [Stacey Banchek](#) no later than November 15.

There will be an info desk near the Casino Level entrance to the suite elevators to help attendees find the elevator bank, locate exhibitors and suite numbers. An information desk will also be placed on Floors 29, 30 and 31.



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Section 4: Show Rules and Regulations

Age Restriction

No one under the age of 18 is permitted in the exhibit hall at any time. Contact [CES Customer Service](#) at 866-233-7968 or +1-703-907-7605 (outside of U.S.) with any questions.

Americans with Disabilities Act

Exhibitors acknowledge their responsibility under the Americans with Disabilities Act (ADA) to make their booth accessible to handicapped persons. Exhibitors shall indemnify and hold harmless CEA, International CES and the show locations against cost, expense, liability or damage which may be incident to, arise out of or be caused by Exhibitor's failure to have their booth comply with requirements under the ADA.

ADA accessible buses are available during scheduled shuttle hours. Please request service at least 20 minutes in advance of desired pick up time. To arrange for your transportation, please contact [Kevin Berube](#) at 877-899-0986 or 401-294-0040 preshow and 702-943-3531 on-site.

Badge Policy

For exhibitor booth personnel, exhibitors are entitled to five complimentary badges per 100 sq. ft. with a minimum of 10 badges. All suite exhibitors will receive 10 badges. Once the badge allotment has been exceeded, there will be a \$50 per badge charge for additional badges up to 50 percent over the base allotment. Allotments may not exceed 50 percent over the base badge allotment. For example, if the base allotment is 10 badges, you are limited to purchase five additional badges over your allotment.

Exhibitors also receive an allotment of 10 complimentary attendee badges that can be used to register your top 10 customers for CES 2016. Registration for both booth personnel and top 10 customers can be processed by logging into your [registration portal](#). Please contact exhreg@CE.org or 866-233-7968 with questions.

Booth Activity/Crowd Control

Booth activity of any kind must be confined within the exhibitors contracted space so as not to interfere with traffic flow in the aisles or encroach into neighboring exhibits. Exhibitors must contract sufficient space in order to comply with these rules.

If you are planning any type of booth activity where a large crowd occurs, you are required to assign booth personnel and/or hire security guards to manage crowd control and keep the aisles and neighboring exhibits clear. CES Operations reserves the right to determine whether excessive crowds are in violation of this rule, and if so, will hire security to manage crowd control at the exhibitor's expense.

Cash and Carry Policy

CES policy strictly prohibits over-the-counter sales (i.e.: cash, check, or credit card). Only bona fide business orders for future billing, payment and delivery are permitted. **CES reserves the right to close down booths in violation of this regulation.**

CES Show Management and representatives from the Clark County Business License office walk the show floor on show days looking for exhibitors violating this policy.



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Should any exhibitors be found in violation of this policy, CES Show Management will take steps to shut down the exhibitor's booth immediately. This will be strictly enforced.

Decorative Materials

All decorations, drapes, hangings, signs, banners, acoustical materials, hay, straw, moss, split bamboo, plastic cloth, curtains, Christmas trees and similar decorative materials shall be flame retardant to the satisfaction of the Fire Department and State Fire Marshal. Canvas, cloth, cardboard, leaves, or similar combustible materials shall be completely flame retardant. Oilcloth, tarpaper, sisal paper, nylon, orlon and certain other plastic materials cannot be made flame retardant and their use is prohibited. An official fire resistance certificate must accompany all signage and/or materials.

Hanging items from or off of any of the sprinklers within the suites is strictly prohibited. Additionally, decorations are not allowed to block or otherwise interfere with the fire sprinklers. As a result, the Venetian requires that any decorative materials be less than 6 ft. in height. Any resulting damages will be charged to the primary exhibitor occupying the suite.

Due to regulations either implemented by the Venetian or as a result of local, county, state, or federal requirements, exhibitors agree to abide by any additional policies regarding exhibits or meeting space as they may be in effect at the time of CES.

Exhibit Attire

CES Show Management reserves the right to make the determinations on appropriate exhibitor/presenter attire. If for any reason an exhibit and/or its contents are deemed objectionable by Show Management, the exhibitor may be asked to alter the attire of its employees, exhibit staff and/or models. If necessary, the exhibitor may be asked to remove the individual (s) in question at the exhibitor's sole expense. Exhibitors with questions about compliance with these guidelines should consult with Show Management in advance of the show.

Exhibit Space Contract

CES exhibitors must abide by the rules set forth in the CES 2016 [Exhibit Space Contract](#).

FCC Requirements

Most electronic equipment that uses radio frequency energy must meet Federal Communications Commission (FCC) regulations limiting such emissions and must receive a grant of the appropriate equipment authorization from the FCC prior to being manufactured, imported or marketed. Equipment requiring such an authorization, which is displayed at CES, must either have already received the necessary FCC authorization or must be accompanied by the following notice conspicuously displayed:

"This device has not been approved by the Federal Communications Commission.

This device is not, and may not be, offered for sale or lease, or sold or leased until the approval of the FCC has been obtained."

Radio frequency devices that could not be granted an equipment authorization or operated legally, may not be advertised, displayed or sold. Failure to follow these guidelines, as well as other appropriate FCC rules, is a violation of federal law (47 U.S.C. Section 302(b)). It is anticipated that FCC investigators will attend CES looking for such violations.



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For further information regarding the types of equipment that require FCC authorization, see the FCC Rules at 47CFR Section 2.803, or contact the FCC Laboratory headquarters at 301-362-3000 or visit them online at www.fcc.gov.

Good Neighbor Policy

CES has a Good Neighbor Policy in regards to booth demonstrations. All audio and video should be appropriate for a general audience. In the event of a complaint from any person on a booth's content, CES Operations will investigate and determine if the content is offensive or inappropriate. Once content is determined to be offensive, the exhibitor must cease use of such content. If the exhibitor refuses, or if another complaint is filed, CES reserves the right to shut off power to the booth until the exhibitor ceases use of the content. Repeated violations of this policy can result in expulsion from CES.

When planning booth events and demonstrations you are required to ensure traffic flow can continue on all sides of your booth at all times. Please take your exhibiting neighbors into consideration when positioning hanging signs and exhibit structures that could impede or obstruct lines of sight to them.

Intellectual Property

Exhibitor warrants that it owns the rights to or is licensed for all intellectual property (patent, copyright, trademark, etc.) to be used by Exhibitor for promotion or exhibition at CES, and agrees to defend, at Exhibitor's expense, and to indemnify CEA and/or CES for any action brought against CEA and/or CES and any losses or costs incurred by CEA and/or CES, including court costs and reasonable attorney's fees, arising from or related to any dispute concerning Exhibitor's intellectual property rights.

Literature Disbursements, Giveaways, Surveys

Literature, samples and giveaways must be disbursed from within your booth or contracted area. Surveys may not be conducted outside of your booth. Corporate greeter sponsorships are available. Contact [Liz Tardif](#) with CES Promotional Opportunities at 401-849-9300 for more information.

Live Animals

Live animals are strictly prohibited at CES with the exception of guide dogs and other service animals.

Performance of Music or Motion Picture

If you plan to play copyrighted music or video in your booth, meeting room or suite, you may need to obtain a license from the copyright owner or licensing agency representing the copyright owner. Music or video being played for the sole purpose of demonstrating a product (speakers, headphones, TVs, monitors, other devices, etc.) is permissible without a license.

Licensing is required when music or video is being played for non-dramatic entertainment purposes (live or recordings such as CDs, DVDs and BluRays). The proper license must be posted in your booth and available for inspection at the request of properly authorized agents of the American Society of Composers, Authors and Publishers (ASCAP), Broadcast Music Inc. (BMI), or SESAC. We strongly advise you to contact one of these agencies to acquire proper licensing.



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CES has a license with ASCAP which permits the performance of music from the ASCAP repertory at your booth. The license does not permit the broadcast, telecast or transmission of music under any circumstances; nor does it authorize dramatic performances.

CES does not have similar licenses with BMI or SESAC; therefore, exhibitors wishing to play music from the BMI or SESAC repertory for entertainment purposes are solely responsible for obtaining their own licensing.

Adherence to these federally mandated copyright licensing laws is of critical importance. Please take a few minutes to ensure a hassle-free event by acquiring the proper licenses. If you encounter any difficulty with either BMI or SESAC in your attempt to obtain a license, please contact CES immediately.

Photography/Video Regulations

Cameras and video equipment are allowed on the show floor. Exhibitor and attendees may take pictures/video within the show for purposes of company media pieces, marketing materials, etc. Under no circumstances will anyone be permitted to take pictures/video of an exhibitor's product without permission of the exhibitor. Exhibitors have the right to report to security any instance of inappropriate recording of company products or displays.

Product/Equipment Removal Pass

Only CES exhibitors are permitted to remove equipment/product from the show floor during move-in, show days and move-out.

Exhibitors wishing to remove equipment or product must present their exhibitor badge and both a photo ID (driver's license or passport) and business card to the security guard upon exiting the show floor. Attendees are prohibited from carrying product off the show floor at any time.

Raffles/Games of Chance

Raffles **are** allowed within your booth; however, Nevada state law prohibits them if money is involved. Exhibitors considering a raffle, game of chance or slot machines in their booth should contact the Nevada Gaming Control Board at 702-486-2000.

Service of Legal Documents

Any exhibitor that plans to serve legal documents at CES must contact [CES Show Management](#) for the full policy and to coordinate service or delivery. Service or delivery of legal documents that is not coordinated with Show Management is prohibited on the CES exhibit floor, areas in proximity to the show floor and on the show venue premises and grounds.

Smoking

In accordance with the Nevada Clean Indoor Air Act, smoking is strictly prohibited.

Sound Restrictions

A maximum noise level of 85 dB will be maintained on the exhibits floor, in meeting rooms and suites, a standard endorsed by the International Association of Expositions and Events (IAEE)

The CES noise abatement policy is as follows:

- All booth elements must remain within the officially contracted booth space. This includes all truss work, audio equipment, speakers, etc.



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- Exhibitors demonstrating audio equipment in an open display should use a sound chamber or acoustically contained area to keep the sound level from intruding on any adjacent exhibits.
- Speakers of any kind must be directed toward the interior of the demonstrator's booth space. Speakers may not face aisles or neighboring exhibits.
- When demonstrating audio equipment within an enclosed demonstration room, subwoofers must be positioned away from walls that are adjacent to neighboring exhibits.
- Sonic vibration and sound complaints will immediately addressed by CES Operations. If a vibration or sound complaint is not resolved by the offending party, CES Operations reserves the right to shut down power immediately until the issue is resolved.
- Exhibitors are responsible for supervising the actions of employees, visitors or spectators testing display equipment located in their exhibit area.

CES Operations will intervene if necessary, and reserves the right to shut down exhibits deemed objectionable. Floor managers in each show location will rove through the exhibit areas monitoring the decibel level during show hours. Measurements will be taken at a distance no greater than 10' from the offending display. After measuring a continuous decibel level of greater than 85 dB, following a complaint being registered by a spectator, a neighboring exhibitor or personal observation by a roving designate, the following procedures will be strictly enforced as follows:

First Warning:

- Violating exhibitor will be given a written notification of the warning
- Booth power may be turned off for one hour

Second Warning:

- Violating exhibitor will be given a written notification of the 2nd warning
- Booth power may be turned off for one day

Third Warning (Final):

- Violating exhibitor will be given a written notification of the 3rd warning
- Up to five (5) priority points will be deducted from the exhibitor



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Section 5: Liability and Insurance

According to the [CES 2016 Exhibit Space Contract](#), exhibitors seeking to install their own booth/display must comply with all state and federal laws and/or regulations and must comply with any/all laws, rules, or regulations related to booth installation and dismantling. Exhibitors at the Venetian, regardless of their specific exhibit location, must have a commercial general liability policy of no less than \$1,000,000 naming the Consumer Electronics Association and the Venetian Casino Resort, LLC as additional insured.

A [certificate of insurance](#) must be made available upon request. Venetian exhibitors and its authorized EAC agree to carry adequate personal and property damage liability and workers' compensation insurance and to indemnify and hold harmless the Consumer Electronics Association and the Venetian Casino Resort, LLC and their contractors, officers, agents and employees against all claims, losses, suits, damages, judgments, expenses, costs and charges of every kind, including attorneys' fees, resulting from, or related to its occupancy of the exhibit space contracted for, including without limitation by reason of personal injuries, death or property damages sustained by any person.

Exhibitor understands that CEA and the Venetian Casino Resort, LLC do not maintain insurance covering Exhibitor's property and it is the sole responsibility of Exhibitor to obtain such insurance. Certificates of insurance must be furnished by Exhibitor if requested by CEA and must be available on-site during the CES. Failure by CEA to request proof of insurance shall not relieve Exhibitor from carrying proper coverage.

The CEA and all organizations and individuals employed by or associated with the International CES will not be responsible for injury or damage that may occur to an exhibitor, his/her employees or agents, nor to the safety of any exhibit or other property due to theft, fire, accident, or any other destructive causes.

CEA is not responsible for loss, damage or theft of exhibitor property. Please review the section of your exhibit space contract entitled Responsibility for Property. CEA and its employees or contractors assume no liability for loss or injury due to theft, fire, accident, or any other destructive causes. We strongly suggest that you obtain a rider to your existing insurance policy to protect your booth/product from the time it leaves your warehouse to the time it returns.