CONTRACTOR:

electrical rental information Page 1 of 3 PARTHENON BALLROOM EXHIBITORS ONLY

GES Exposition Services
7050 Lindell Road, Las Vegas, NV 89118
Phone: (800) 475-2098 • FAX: (866) 329-1437

International Exhibitors Only: Phone: (702) 515-5970 • FAX (702) 263-1520





2005 International CES Alexis Park January 6-9, 2005

Step-by-Step Guidelines to Completing Your Electrical Order Forms

TSE has been appointed exclusivity rights to provide electrical, stagehand, and plumbing services. This is a step-by-step guide to completing your Electrical Order Forms.

STEP 1

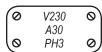
Total the single phase or three phase power requirements of all nameplates on your equipment. Complete form E-2, Electrical Rental Order Form,

How much power do I need?

Calculate your lighting needs by adding wattage in each location. For other equipment, read the ratings from the metal plates attached to each unit.



120 Volt Single Phase 60 Cycle 1000 Watts



230 volts 30 Amps 3 Phase

STEP 2

If you require any under carpet distribution, machinery hooked up, or the combination of all outlets and booth power is greater than 20 amperes and/or with a voltage greater than 150 volts then you will require electrical labor and we require a copy of the floor plan of your booth.

STEP 3

To receive the advance rate, the booth layout form (H3) or a scaled plan for electrical distribution must be attached to this form or e-mailed to tse@ts-electric.com on or before December 16, 2004. PDF, CAD, or JPG files are preferred. Complete form E-3, Electrical Labor Order Form.

Remember these important facts when ordering labor*:

- 1. Labor is only guaranteed at 8:00a.m.
- 2. There is a minimum of 1 hour in, ½ hour out for all labor ordered.
- 3. Monday through Friday 8:00 a.m. to 5:00 p.m. is straight time. Holidays and weekends are billed at overtime rates.
- 4. Labor dismantle is charged at 50% of total labor in. Overtime rates may apply.
- 5. A supervision surcharge of 30% will be added to labor performed when exhibitor or exhibitor's representatives are not present.
- 6. Labor ordered at show site will be surcharged at 30%.

(For more details regarding TSE jurisdictions, see mid-section of Electrical Regulations and General Information Form)

STEP 4

If you require a forklift, fork and basket, condor and/or a scissor lift, complete form E-5.

STEP 5

If you require Stagehand Services, complete form E-6.

*Stagehand jurisdictions can be found on the bottom of form E-6.

STEP 6

If you require Plumbing Services, complete form E-7.

STEP 7

If you require any Water Filling and Draining Services, complete form E-9.



electrical rental information Page 2 of 3 PARTHENON BALLROOM EXHIBITORS ONLY 2005 International CES

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ELECTRICAL SEBVICES

ELECTRICAL CODE AND SAFETY GUIDELINES

Alexis Park

January 6-9, 2005

Electrical requirements for an exhibit at all convention facilities are for the safety of all exhibitors and are based on national electrical codes and local ordinances.

Too frequently, fires have been traceable to faulty wiring, sometimes because of carelessness and sometimes because of lack of understanding of the risks involved.

In the interest of public safety, exhibits at all convention facilities may be inspected to determine if any violations exist. If they are found, qualified electricians are available to correct the problems. This work will be performed on a time and materials basis. If the exhibitor does not wish to have the fault corrected, electrical service to the offending booth will not be connected.

If an exhibitor is not informed or does not understand basic safety standards for electrical wiring, an electrician should be consulted before shipment is made to convention facilities.

Serious risks are involved which can be eliminated by understanding basic requirements of safe wiring inside your booth. For the safety of you and the public, remember these points:

- All wiring must have a 3-wire grounded cord with a minimum of #14 gauge.
- Spot or flood lighting is a hazard when lamps are too close to fabrics or other material which can be affected by heat.
- The use of clip-on sign sockets, latex, or lamp cord wire in displays, or the use of 2-wire clamp on fixtures, is prohibited by order of fire prevention bureaus at trade shows and conventions.
- Cube taps and cobra heads are prohibited in Las Vegas.
- Zip cords or two-wire cords are ungrounded and could result in safety hazards.
 Their use is forbidden in all convention facilities.
- It is your responsibility to refer to your specific facilities rules and regulations.

Please leave all 2-wire cords at home!



electrical rental information Page 3 of 3

electrical rental information Page 3 of 3 PARTHENON BALLROOM EXHIBITORS ONLY 2005 International CES

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USE TIMESAVING WIRING METHODS AND A DISTRIBUTION SYSTEM

Whenever possible, in conformance with the electrical code, use multiconductor interconnecting cables with approved quick-connect plugs or fittings. Here is a list of the plugs that match our equipment receptacles:

- · 15 amp 120 volt: Standard U-ground cord cap
- 20 amp 208 volt 1∅ or 3∅: Daniel Woodhead 26T10 or Hubbell 3521
- 60 amp 208 volt 1Ø or 3Ø: Daniel Woodhead Trade Show Plug Y560P

Alexis Park

January 6-9, 2005

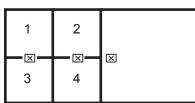
• 100 amp 208 volt 1Ø or 3Ø: Litton Veam Trade Show Plug CIRO1GRH

Exhibitors who require many standard outlets may wish to incorporate a power distribution system into their booth. Please contact our staff if you need more information at (702) 515-5761

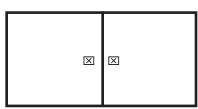
COMMONLY ASKED QUESTIONS

Where will my outlet be located?

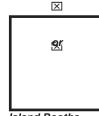
There are four different types of trade show booths: Line Booths, Peninsula Booths, Back-to-Back Peninsula Booths, and Island Booths. Each type of booth has its own standard method of installation. In the following diagrams, the symbol ⊠ represents the approximate location of power outlets:



Line Booths Peninsula Booths



Back-to-Back Peninsula Booths



One drop within booth when power source is in ceiling or one location on perimeter when power is in the floor.

Island Booths

Line Booths, Peninsula Booths, or Back-to-Back Peninsula Booths: Your pre-ordered electrical outlet will be installed at the rear of your booth, at the drape line.

Island Booths: You need to designate one location for each outlet you order. Multiple outlet locations will be charged on a labor and material basis. For facilities with power originating in the floor, your electrical outlet will be placed at one location at our discretion. All other distribution will be done on a time and materials basis. If you fail to provide us with a floorplan, we will bring your power to one location at our discretion.

Electricity will be turned on thirty minutes prior to show open and will be turned off within thirty minutes after show close.



RETURN TO:

electrical rental order form

PARTHENON BALLROOM EXHIBITORS ONLY 2005 International CES

GES Exposition Services 7050 Lindell Road, Las Vegas, NV 89118 Phone: (800) 475-2098 • FAX: (866) 329-1437

International Exhibitors Only:

Phone: (702) 515-5970 • FAX (702) 263-1520

DISCOUNT/DEADLINE DATE: December 9, 2004 Alexis Park

All orders are governed by the GES Payment Policy and Limits of Liability and Responsibility as specified in the Exhibitor Kit. January 6-9, 2005 To receive advance show prices, we must receive your order by the Deadline Date above. All other orders will be charged at regular price. Enclose payment in full or credit card authorization. We will accept MasterCard. VISA. American Express. Diners Club and Discover cards.

SHOW NAME		L	OCATION		SHOW DATE(S)	BOOTH NO.
COMPANY		ADDF	DRESS			
EMAIL ADDRESS	PHONE			FAX		PURCHASE ORDER#
▼ AUTHORIZED CONTACT SIGNATURE			AUTHORIZED CONTACT	- PLEAS	SE PRINT	DATE
Λ						

BY SIGNING AND DELIVERING THIS FORM TO TRADE SHOW ELECTRICAL, CUSTOMER AGREES TO ALL TERMS AND CONDITIONS PRINTED IN THE SERVICE KIT. TO RECEIVE THE ADVANCE RATE, WE MUST RECEIVE YOUR ORDER, ALONG WITH FULL PAYMENT, BY THE DEADLINE DATE ABOVE. ALL OTHER ORDERS WILL BE PROCESSED AT THE REGULAR RATE. NO CREDITS WILL BE ISSUED ON SERVICES INSTALLED AS ORDERED EVEN THOUGH NOT USED.

ГЕМ#	NON 24 HR. QTY	DESCRIPTION	ADVANCE RATE	REGULAR RATE	24 HR. QTY	24 HR. ADV. RATE	24 HR. REG. RATE	TOTAL
ı⊑IVI#	UIY	DESCRIPTION		UTLET		KAIE	KAIE	IOIAL
6001		5 Amp/500 Watts	\$82.60	\$123.45		\$165.10	\$246.85	
6002		10 Amp/1000 Watts	\$173.25	\$260.00		\$346.50	\$519.95	
6003		15 Amp/1500 Watts	\$197.75	\$296.85		\$395.50	\$593.95	
6004		20 Amp/2000 Watts	\$247.40	§371.05		\$494.75	\$742.00	
6005		30 Amp ¹	\$249.60	§499.20		\$499.20	\$998.40	
		2	08V 1Ø	OUTLE	TS	require one (1) o	es labor, max connection pe	imum er outlet
6006		10 Amp	\$260.00	\$390.05		\$519.95	\$780.05	
6007		20 Amp	\$371.05	\$556.80		\$742.00	§1,113.55	
6008		30 Amp	§416.80	\$624.75		\$833.50	\$1,249.40	
6009		60 Amp	\$552.30	\$829.05		\$1,104.55	\$1,658.05	
6010		100 Amp	\$816.10	\$1,224.80		\$1,632.20	\$2,449.65	
6012		200 Amp	\$1,442.30	\$2,164.85		\$2,884.55	\$4,329.60	
		2	08V 3Ø	OUTLE	TS	require one (1) (es labor, max connection pe	imum er outlet
6013		10 Amp	\$296.80	\$445.25		\$593.50	\$890.40	
6014		20 Amp	\$395.85	\$593.55		\$791.65	\$1,187.05	
6015		30 Amp	\$554.45	\$831.35		\$1,108.80	\$1,662.65	
6016		60 Amp	\$738.40	\$1,107.20		\$1,476.75	\$2,214.20	
6017		100 Amp	\$981.25	\$1,471.95		\$1,962.50	\$2,943.85	
6019		200 Amp	\$1,593.10	\$2,389.80		\$3,186.15	\$4,779.55	
C Re	Circle Outle equiring Bo	ts 4	80V 3Ø	OUTLE	TS	require one (1) o	es labor, max connection pe	imum er outlet
6021		20 Amp	\$593.55	\$890.35		\$1,187.05	\$1,780.70	
6022		30 Amp	\$666.50	\$999.45		\$1,333.00	\$1,999.05	
6023		60 Amp	\$886.75	\$1,330.10		\$1,789.35	\$2,660.25	
6024		100 Amp	\$1,179.05	\$1,869.00		\$2,358.05	\$3,537.95	
6025		200 Amp	\$1,912.85	\$2,869.30		\$3,825.65	\$5,738.60	
			TRANS	FORME	R(S)	то воо	ST 208V 1	O 230
6020	TOTAL AMPS	@ \$4.15/AMP (\$78.75	5 MIN.)					

AISO AVAIIAble: 380V/220V 30 MOTOR & EQUIPMENT OUTLETS - CALL FOR QUOTE

LIGHTS Price includes Outlet & Labor for Light					ight Only.			
6026	150 Watt ²	\$82.60	\$123.45	6040	Lekos	\$304.65	\$457.35	
6027	Dbl. 150 Watt ²	\$144.40	\$216.90	6044	4' Track w/3 Lights	\$205.25	\$306.90	
6028	250 Watt Krypton ²	\$128.65	\$193.30	6042	75w Black Arms	\$70.30	\$104.95	
6029	Overhead Quartz ³	\$321.60	\$482.50	6046	Add'l Track Lighting	\$49.35	\$74.20	
Plea	Please call TSE at (702) 515-5955 for custom lights and lighting packages							

Payment Enclosed

PLEASE READ CAREFULLY

¹Requires labor, maximum one (1) connection per

²On stanchion, in-line booths only.

3May require labor and/or lift at additional charge not available at some locations.

- · Any additional power drops or locations are chargeable on a time and material basis. Distribution and connection of outlets are chargeable on a time and material basis.
- The combination of all outlets and booth power greater than 20 amps and/or with a voltage greater than 150 volts will require electrical labor. Labor is required to inspect equipment pre-wired to plug into our system. Exhibitors are not permitted to use power unless ordered. Exhibitors found using outlets without an order will be subject to the regular rate for outlets used. No credits will be issued on unused outlets or lights installed as ordered.
- · ELECTRICAL LABOR (See Electrical Labor Order Form) - Labor rates are subject to labor contract effective at time of show. Labor before 8:00 a.m. and after 5:00 p.m. and Saturdays, Sundays, and holidays will be at the Overtime Rate. A 30% supervision fee will be charged for all electrical labor when exhibitor or exhibitor's supervisor is not present. Starting time can only be guaranteed when labor is requested for the start of the working day at 8 a.m. The minimum charge per booth is one hour for installation and one-half (1/2) hour for dismantle. Labor dismantle is charge at 50% of total install charges, overtime rates may apply. Time will commence per exhibitor's request. Failure to start labor at requested time will result in a one hour charge per electrician requested, unless 24-hour advance notice is provided in writing
- · All booths requiring labor must send a booth floor plan to: tse@ts-electric.com. PDF, JPG and CAD files preferred. They can also be faxed to (702) 515-5739. Please write your booth number and show name on the fax. To receive the advance rate, the booth layout form (H-3) or a scaled plan for electrical distribution must be attached to this form or emailed to: tse@ts-electric.com
- The first ninety feet of cabling to deliver power to your booth is free. If additional cabling is neccessary, to power your booth, it will be charged at a time, material and motorized equipment basis.



electrical regulations & general information

PARTHENON BALLROOM EXHIBITORS ONLY 2005 International CES

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Alexis Park January 6-9, 2005

- Trade Show Electrical is not responsible for voltage fluctuation or power failure due to temporary conditions. For your protection you should install a surge protector on your computer(s). All electrical installations and connections to all electrical service should be made by a Trade Show Electrical electrician. Trade Show Electrical will not be responsible for any damage or loss of equipment, component, computer hardware or software and/or any damage or injury to any person caused by the installation, connection or plugging into any electrical outlet by persons other than a Trade Show Electrical electrician. TSE is not responsible for exhibitor supplied distribution equipment and materials.
- Electricity will be turned on within 30 minutes of show opening and turned off 30 minutes after show closing.
- 24-hour service to any outlet will be double the listed price.
- Dedicated power is double the listed price, and can only be guaranteed before show opening with advance arrangements for date needed
- All electrical outlets will be installed on the floor at the draped backwall of in-line booths and peninsula spaces. Exhibitors with hardwall displays must arrange for power to be dropped inside the booth if necessary; this will be done on a time and material basis. Overhead power to island booths will be dropped to one main location per the exhibitor's floor plan. If no plan is provided, the connection(s) to equipment is chargeable on a time and material basis. For further information, please refer to the Exhibitor Electrical Information insert.
- Local ordinances prohibit more than 2000 watts per lighting circuit and only one connection for power and motor outlets.
- All wiring, motors, electrical installations, etc. must be approved. To prevent overloading of circuits, exhibitors cannot add wattage except as ordered.
- 8. All electrical permits required by the Local Building and Safety Code will be obtained by the electrical contractor.
- All flood light, column and wall outlets are not a part of booth space. A separate outlet must be ordered at regular price for each piece of equipment to be connected.
- 10. Special hanging, hookups, repairs or installation of electrical will be done on a time and material basis.
- 11. Installation is subject to Local Union Contract and jurisdiction.
- 12. All equipment should be properly tagged and wired with full information as to current, voltage, phase, cycle, horsepower, etc. and 'Ready For Connection.'
- 13. All outlets over 20 amps and with a voltage of over 150 volts require electrical labor. This includes a 1-hour minimum to inspect exhibitors that are pre-wired to plug into our system.
- 14. Any labor rates indicated on forms are based upon the current IBEW union contract at time of printing forms. These rates are subject to change without notice based on prevailing union contract at time of show.

ELECTRICAL CONTRACTOR'S RESPONSIBILITIES

As the Official Electrical Contractor, we will be responsible for:

- All under-carpet distribution of electrical/communication wiring (coaxial cable, fiber optics, telephone, etc.)
- All facility overhead distribution of electrical wiring, including coaxial cable, fiber optics and the distribution of same from product to booth and from booth to booth.
- All motor and equipment hook-ups requiring hard wire connections.
- Installation and/or repair of electrical fixtures, track lights, arm lights and/or low voltage.
- Installation of electrical motors to be energized and electrical apparatus.

The above items require electrical labor, which may be ordered in the Electrical Labor section on the next page.

ELECTRICAL CODE

Electrical Services for Exhibits at Convention Facilities

Electrical requirements for an exhibit at all convention facilities are for the safety of all exhibitors and are based on national Electrical Codes and local ordinances. Too frequently, fires have been traceable to faulty wiring, sometimes because of carelessness and sometimes because of lack of understanding of the risks involved.

In the interest of public safety, exhibits in the convention facilities may be inspected to determine if any violations exist. If they are found, qualified electricians are available to correct the problems. This work will be performed on a time and material basis. If the exhibitor does not wish to have the fault corrected, electrical services to the offending booth will not be connected.

If an exhibitor is not informed or does not understand basic safety standards for electrical wiring, an electrician should be consulted before shipment is made to the convention facilities.

Serious risks are involved which can be eliminated by understanding basic requirements of safe wiring inside your booth. For the safety of you and the public, remember these points:

- All wiring must have a 3-wire grounded cord with a minimum of #14 gauge.
- Spot or flood lighting is a hazard when lamps are too close to fabrics or other material which can be affected by
- The use of clip-on sign sockets, latex or lamp cord wire in displays, or the use of 2-wire clamp on fixtures, is prohibited by order of fire prevention bureaus at trade shows and conventions.
- Zip cords or two-wire cords are ungrounded and could result in safety hazards. Their use is forbidden in all convention facilities.

Please leave all 2-wire cords at home!



RETURN TO:

electrical labor order form

PARTHENON BALLROOM EXHIBITORS ONLY 2005 International CES

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International Exhibitors Only:

Phone: (702) 515-5970 • FAX (702) 263-1520

DISCOUNT/DEADLINE DATE: December 9, 2004

All orders are governed by the GES Payment Policy and Limits of Liability and Responsibility as specified in the Exhibitor Kit. To receive advance show prices, we must receive your order by the Deadline Date above. All other orders will be charged at regular price.

		-, ·, · · · · · · - · · · · , - · · · · · · · · · · · · · ·	
COMPANY	EMAIL ADDRESS	BOOTH NUMBER	
AUTHORIZED CONTACT SIGNATURE	AUTHORIZED CONTACT - PLEASE PRINT	DATE	
X			
PLEASE COMPLETE THIS FORM FOR ALL ELECTRICAL LABOR NEEDED.			

YOU WILL REQUIRE ELECTRICAL LABOR IF:

- All under-carpet distribution of electrical wiring.
- All facility overhead distribution of electrical wiring, including coaxial cable, fiber optics, twisted pair, etc., and the distribution of same from product to booth and from booth to booth.
- All motor and equipment hook-ups requiring hard wiring connections.
- Installation and/or repair of electrical fixtures. Installation of electrical motors and electrical apparatus to be energized.

Alexis Park

January 6-9, 2005

- The combination of all outlets and booth power greater than 20 amps and/or with a voltage greater than 150 volts will require electrical labor.
 - Labor is required to inspect equipment pre-wired to plug into our system.
- Exhibitors are not permitted to use power unless ordered
- Exhibitors found using outlets without an order will be subject to the regular rate for outlets used.

TSE SUPERVISED (OK TO PROCEED)

TSF will supervise labor to:

Distribute power under carpet (Requires floor lavout form H-3).

A 30% surcharge will be added to the labor rates below for this professional supervision.

☐ EXHIBITOR SUPERVISED (DO NOT PROCEED)

Exhibitor will supervise.

· Indicate workers needed for installation and dismantling

Starting time can be guaranteed only when labor is requested 24 hours in advance for the start of the working day at 8:00 AM. All exhibit labor for 8:00 AM starting times will be dispatched to booth space. For all other starting times, check in at the labor desk one-half (1/2) hour before time requested. Labor cancelled without a 24 hour notice shall be charged a one (1) hour cancellation fee per worker. If exhibitor fails to use the workers at the time confirmed, a one (1) hour "No-Show" charge per worker will apply.

The minimum charge for labor is one (1) hour per worker. Labor thereafter is charged in half (1/2) hour increments. Labor dismantle is charged at 50% of total install charges, overtime rates may apply. Gratuities in any form, including cash, gifts, or labor hours for work not actually performed are prohibited by GES. All rates are subject to change if necessitated by increased labor

All booths requiring labor must send a booth floor plan to tse@ts-electric.com. PDF, JPG and CAD files are preferred. They can also be faxed to (702) 515-5739. Please write your booth number and show name on the fax. To receive the advance rate, the booth layout form (H-3) or a scaled plan for electrical distribution must be attached to this form or emailed to: tse@ts-electric.com

ELECTRICAL LABOR RATES AS FOLLOWS:

Labor Monday through Friday 8:00 AM to 5:00 PM — \$82.60/hour; All other times, Saturday, Sunday, Holidays — \$156.50/hour Forkift with operator Monday through Friday 8:00 AM to 5:00 PM — \$131.80; All other times, Saturday, Sunday, Holidays — \$205.75/hour Aerial lift needs: Please see Hanging Sign form H-1 and H-2.

A 30% surcharge will be added to the above labor rates for labor ordered at show site.

Please estimate the number of workers and hours per worker needed for installation and dismantling below. Invoice will be calculated according to actual hours worked

	SCHEDULE				QUA	NTITY		
TYPE	DATE(S)	START	END	# OF HOURS	ELECTRICIANS	FORKLIFT/AERIAL LIFT	RATE	TOTAL
		AM / PM	AM / PM				HR	
		AM / PM	AM / PM				HR	
		AM / PM	AM / PM				HR	
		AM / PM	AM / PM				HR	
		AM / PM	AM / PM				HR	
		AM / PM	AM / PM				HR	

PLEASE SPECIFY, AS REQUIRED, IN "TYPE" COLUMN ABOVE:

FW - Floor Work (under carpet distribution)

BW - Booth Work (installation and dismantling)

TSE JURISDICTION (Requires labor and/or material) — All under-carpet distribution of electrical wiring. All facility overhead distribution of electrical wiring, and including coaxial cable, fiber optics, twisted pair, etc., and the distribution of same from product to booth and from booth to booth. All motor and equipment hook-ups requiring hard wiring connections. Installation and/or repair of electrical fixtures. Installation of electrical motors and electrical apparatus to be energized.





2005 International CES

ation ORS ONLY

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DISCOUNT/DEADLINE DATE: December 9, 2004

Alexis Park January 6-9, 2005

All orders are governed by the GES Payment Policy and Limits of Liability and Responsibility as specified in the Exhibitor Kit.

To receive advance show prices, we must receive your order by the Deadline Date above. All other orders will be charged at regular price.

Enclose payment in full or credit card authorization. We will accept MasterCard, VISA, American Express, Direcs Club and Discover cards.

	Endose payment in tall of creat card dutinization. Fre will decept master at 1707, Filterious Express, Silvers data and discover					
SHOW NAME	EMAIL ADDRESS	;	LOCATION	SHOW DATE(S)	BOOTH NO.	
COMPANY		ADDRESS		1		
PHONE		FAX		PURCHASE ORDER NUI	MBER	
▼ AUTHORIZED CONTACT SIGNATURE		AUTHORIZED CONTACT - PLEASE PRINT			DATE	
Λ						
Construction of the Medican test to be added as an electrical test to the billion of the Medican test to t						
You may arrange for a third party to handle your display and be billed for services. TSE will agree to this arrangement if the third						
party has a satisfactory payment record with u	party has a satisfactory payment record with us. Both Firms must complete this form, including Third Party Credit Card Charge					

party has a satisfactory payment record with us. **Both Firms** must complete this form, including **Third Party Credit Card Charge Authorization below.** Return form by the deadline date.

It is understood and agreed that the exhibiting firm is ultimately responsible for payment of charges. If your named third party does not pay the invoice before the last day of the show, charges will revert to you, the exhibiting firm. All invoices are due and payable upon receipt.

Exhibiting Firm	Third Party
EXHIBITING FIRM	EXHIBITING FIRM
ADDRESS	ADDRESS
CITY STATE ZIP	CITY STATE ZIP
PHONE FAX	PHONE FAX
AUTHORIZED SIGNATURE	AUTHORIZED SIGNATURE
AUTHORIZED NAME (PRINT) Credit Card Charge Authorization	AUTHORIZED NAME (PRINT) Credit Card Charge Authorization (Information Must Be Provided)
(Information Must Be Provided) MasterCard VISA Diners Club Discover Personal American Express	(Information Must Be Provided) MasterCard
Account Number CARDHOLDER'S NAME PLEASE PRINT	Account Number CARDHOLDER'S NAME PLEASE PRINT
CARDHOLDER'S BILLING ADDRESS CITY	CARDHOLDER'S BILLING ADDRESS CITY
STATE ZIP COUNTRY The items checked below are to be invoiced to the Exhibiting Firm:	STATE ZIP COUNTRY The items checked below are to be invoiced to the Third Party:
☐ Electrical Outlets/Pre-Order Only☐ Electrical Material ☐ Electrical Outlets/Showsite Only ☐ Hanging Sign/Labor & Material ☐ Electrical Outlets/All ☐ Electrical Labor In/Out	☐ Electrical Outlets/Pre-Order Only☐ Electrical Material☐ Electrical Outlets/Showsite Only☐ Hanging Sign/Labor & Material☐ Electrical Outlets/All☐ Electrical Labor In/Out
☐ Stagehand Labor & Material ☐ Plumbing Labor & Material	☐ Stagehand Labor & Material ☐ Plumbing Labor & Material
☐ Plumbing Outlets	☐ Plumbing Outlets
☐ Check this box if you wish to receive a copy of our invoice sent to your third party	
□ Other (Please Specify)	☐ Other (Please Specify)
PLEASE SIGN GARDHOLDER'S SIGNATURE	PLEASE X
CARDI IOLDER S SIGNALURE	CARDHOLDER'S SIGNATURE