



CES Exhibitor Manual



Section 10: Shipping and Material Handling

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Target Freight

The first thing you'll want to plan is when you are shipping your freight to CES, and then when you are shipping your freight out. CES has a targeted move-in schedule, and new this year, we have a targeted move-out schedule as well. What this means is that there is a specific date when your freight can arrive at a show site during move-in, and there is now a specific date on which you must have your freight packed and ready for pick-up by your carrier.

In this manual, you will find a Target Move-In/Move-Out booklet, which includes target maps and various information designed to make the freight process smooth and efficient for you and your fellow exhibitors. It is critical that you adhere to the time frames designated on the target maps as it will keep your headaches and costs down. Missing target times during move-in or move-out will cause significant delays for your freight and cost you more money in surcharges. Please read the following information carefully, and if you have any questions at all, please contact GES at (702) 515-5719 or cesfreight@ges.com.

Target Move-In Information: LVCC, Sands and Hilton Exhibitors

Consult your Target Move-In/Move-Out booklet and find the color-coded Move-In floorplan for your hall location to determine the designated day for arrival of your freight. Strict adherence to this schedule will expedite the installation of your exhibit. It is your responsibility to notify both your display house and carrier of your target date. NOTE: **Venetian meeting room exhibitors** – please look for your freight move-in information further into this section.

- **If you ship your freight in advance** to the GES warehouse (see Advance Shipments), your freight will be in your booth at 8 a.m. on your target date. This is one of the benefits of shipping in advance. You'll pay a slightly higher rate, but your freight will be there when you arrive and you can schedule labor to work the full day.
- **If you ship your freight direct to the show site** (see Direct Shipments), your freight will be delivered to your booth on your target day. Your carrier may check-in starting at 6 a.m. at the designated marshaling yard (see Marshaling Yard Map). Keep in mind that freight receiving is an all-day process and it may take several hours for your truck to move through the marshaling line, and then for your freight to be unloaded and delivered to your booth. Therefore, it is best to schedule labor for 8 a.m. on the morning **following** your target date.

Target Move-Out Information: LVCC, Sands and Hilton Exhibitors

New this year, we have restructured the move-out process and developed a targeted system which provides you will a clear explanation of when your booth needs to be dismantled, packed, and ready for removal and shipping. In order for this to be a success for all in its first year, it is critical that you adhere to your established move-out time.



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As you did with the freight move-in, Consult your Target Move-In/Move-Out booklet and find the color-coded Move-Out floorplan for your location to determine your designated day to schedule outbound shipping for your freight. You will also find the following information on the Target Move-Out floorplans:

- Time frame for Empty Returns – we strongly recommend that you schedule your dismantling labor with these return times in mind
- Completion time that your booth must be packed at ready to go
- Time frame for your outbound material handling form to be turned in to the GES Servicenter
- Time frame for your carrier to check-in

Target Move-Out: Venetian Meeting Room Exhibitors:

Venetian meeting room exhibitors must have their freight cleared by 5 p.m. on Friday, January 12. All carriers must check in by 2 p.m.

Off-Target Freight

If you do not meet your specified move-in or move-out target date, an additional charge of \$10.91 per hundred-weight (cwt) will be applied (\$32.73 minimum) and strictly enforced if your direct shipment arrives on a day before or after your specified target date. Off-target charges will also apply if your truck checks in at the freight receiving area after 2 p.m. on your target move-in date or after your designated time on your target move-out date. Off-target charges only apply to display freight, not display product arriving at show site.

Material Handling Information and Charges

Material handling is charged in 100 lb. increments, referred to as hundred-weight or cwt. Weight is rounded up to the next 100 lbs. For example, if you have 4,235 lbs. of freight, round that up to 4,300, divide by 100, and you will be charged for 43 hundred-wt. or cwt. Rates are round-trip based on the inbound weight. There is a 300 lb. minimum per load.

Material handling charges include:

- Receiving and unloading your freight at the docks
- Delivery to your booth
- Storage and return of empties at the close of the show
- Removal of your freight from your booth, and
- Reloading onto your outbound carrier

LVCC, Sands, Hilton Exhibitors: Shipments sent in advance to the GES warehouse by the deadline date noted herein will be charged at the rate of \$50.12 per hundred-weight (\$150.36 300 lb. minimum). Crated shipments sent direct to show site on the date(s) noted herein will be charged at \$36.36 per hundred-weight (\$109.08 300 lb. minimum).

Venetian Meeting Room Exhibitors: Shipments sent in advance to the GES warehouse by the deadline date noted herein will be charged at the rate of \$50.12 per hundred-weight (\$150.36 300 lb. minimum). Crated shipments sent direct to show site on the date(s) noted herein will be charged at \$68.90 per hundred-weight (\$206.70 300 lb. min.).



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Uncrated Materials

Uncrated materials may only be sent direct to show site and will be charged \$44.82 per hundred-weight (\$134.46 300 lb. minimum) for LVCC and Sands exhibitors. Venetian meeting room exhibitors will be charged \$68.90 per hundred-weight (\$206.70 300 lb. minimum). Uncrated materials include the following:

- Loose, uncrated or pad-wrapped freight.
- Loads of 30 percent or more by volume (uncrated), which have been mixed throughout the truck with crated material. If shipping arrangements require your load to be mixed (crated material and special handling items on one truck), please keep special handling items separate, preferably at the tail of the truck. You will only be charged the special handling rate for those items. A separate weight ticket is required for that portion of the shipment.
- Unique unloading or loading requirements regardless of the kind of carrier or vehicle used.

Vehicle Placement (LVCC, Sands and Hilton Exhibitors Only)

There is no charge for vehicle placement for all self-propelled or pushed vehicles. Any additional requirements, such as towing, will be charged on a time and materials basis. Please see the Vehicle Placement Order Form in this section for additional requirements for display vehicles. If you have additional questions regarding display vehicles please contact the GES Freight Operations Center at cesfreight@ges.com or (702) 515-5719.

Advance/Warehouse Shipments

LVCC, Sands and Hilton Exhibitors: GES Exposition Services will receive crated shipments in advance at their warehouse starting December 1 through December 18, 2006. Shipments arriving at the GES warehouse after December 18, 2006 will incur an additional charge of \$15.04 per hundred-weight (\$45.12 300 lb. minimum). The GES warehouse will be closed on December 22-25, 2006 in observance of Christmas.

Freight sent in advance to the GES warehouse must be crated and may not include any product. Uncrated and product shipments must be sent direct to show site. Refer to the Target Move In/Move-Out booklet for your target date for direct shipments. Product may arrive on or after your assigned target date and must be marked appropriately to avoid off-target surcharges.

Advance freight will be charged \$50.12 per hundred-weight (\$150.36 300 lb. minimum). While slightly higher than shipping directly to show site, there are several benefits to shipping in advance to the warehouse:

- Your carrier has a much wider delivery window vs. having one specific target date to deliver direct to show site.
- Because of the wider delivery window, there will also be much less waiting time in line for your carrier.
- You can contact GES to confirm that your shipment has arrived.
- Your shipment will be delivered to your booth by 8 a.m. on your target date.



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Advance Shipping Address

LVCC, Sands and Hilton Exhibitors: Advance shipping labels are located in this section of the manual. If additional labels are needed, please copy on the same color paper to avoid delays or confusion. Please place a label on each box/crate, even if they are going to be shrink-wrapped together. Address for ADVANCE shipments:

“Name of Exhibiting Company”

2007 International CES

Booth or Room # _____, Show Location

c/o GES Exposition Services

7000 Lindell Road

Las Vegas, NV 89118

RUSH: MUST ARRIVE ON OR BEFORE DECEMBER 18, 2006

Note: Advance shipments received at the warehouse after the December 18 deadline date will be charged an additional \$15.04 per hundred-weight (\$45.12 300 lb. minimum).

Advance/Warehouse Shipments

Venetian Meeting Room Exhibitors: GES Exposition Services will receive shipments in advance at their warehouse starting December 1, 2006 through **January 4, 2007** for Venetian exhibitors. Please note, the GES warehouse will be closed on December 22-25, 2006 and December 31, 2006 - January 1, 2007.

Advance freight will be charged \$50.12 per hundred-weight (\$150.36 300 lb. minimum). All Venetian exhibitors are STRONGLY encouraged to ship to the advance warehouse in order facilitate freight operations and to ensure your freight is delivered to your meeting room by 1 p.m. on Saturday, January 6.

Advance Shipping Address

Venetian Meeting Room Exhibitors: Advance shipping labels are located in this section of the manual. If additional labels are needed, please copy on the same color paper to avoid delays or confusion. Please place a label on each box/crate, even if they are going to be shrink-wrapped together. Address for ADVANCE shipments:

“Name of Exhibiting Company”

2007 International CES

Meeting Room # or Booth # _____, The Venetian

c/o GES Exposition Services

7000 Lindell Road

Las Vegas, NV 89118

RUSH: MUST ARRIVE ON OR BEFORE JANUARY 4, 2007

Note: Advance shipments received at the warehouse after the January 4th deadline date will be charged an additional \$15.04 per hundred-weight (\$45.12 300 lb. minimum).



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Direct Shipments

LVCC, Sands and Hilton Exhibitors: Direct shipments to the LVCC, Sands, and Las Vegas Hilton will be received according to the Target Move In Floor Plan. All direct shipments must check in at the Marshaling Yards. Marshaling yard maps can be found under this tab.

Direct crated shipments to the LVCC, Sands and Hilton will be charged \$36.36 per hundred-weight (\$109.08 300 lb. minimum). Direct uncrated shipments will be charged \$44.82 per hundred-weight (\$134.46 300 lb. minimum). The benefits of shipping direct to show site include:

- Material handling rates are lower than shipping in advance to the warehouse.
- Allows more time to prepare your exhibit and/or plan for what you are shipping to the show.

Direct Shipping Address

LVCC, Sands and Hilton Exhibitors: Direct Shipping Labels are located behind this section. If additional labels are needed, please copy on the same color paper to avoid delays or confusion. Use the appropriate label for the LVCC, Sands, Venetian or Las Vegas Hilton depending on where your shipment needs to go. Please place a label on each individual box/crate, even if they are going to be shrink-wrapped together.

Address for **DIRECT** shipments:

LVCC Exhibitors	Sands Exhibitors	Hilton Exhibitors
2007 International CES c/o GES Exposition Services Exhibitor Name: _____ Booth #: _____ Las Vegas Convention Center 3150 Paradise Rd. Las Vegas, NV 89109	2007 International CES c/o GES Exposition Services Exhibitor Name: _____ Booth #: _____ Sands Expo and Convention Center 201 Sands Ave. Las Vegas, NV 89169	2007 International CES c/o GES Exposition Services Exhibitor Name: _____ Booth #: _____ Las Vegas Hilton 3000 Paradise Rd. Las Vegas, NV 89109

Off-Target Direct Shipments

Please note that your direct shipment must arrive on your specific target date, and your carrier must check-in at the marshaling yard by 2 p.m., or you will incur an off-target surcharge of \$10.91 per hundred-weight (\$32.73 300 lb. minimum) off-target charge. Off-target charges will also apply if your truck checks in at the freight receiving area after 2 p.m. on your target move-in date or after your designated time on your target move-out date.



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Direct Shipments

Venetian Meeting Room Exhibitors: If you do not send your freight to the advance warehouse and instead use a private freight carrier or privately owned vehicle (POV) to deliver direct to show site, you have two options:

First option - you may drop your freight at the GES warehouse on January 5 or 6 between 8 a.m. – 4:30 p.m. and GES will then deliver your freight directly to the Venetian. Even though you are delivering to the GES warehouse on these dates, material handling rates for direct shipments will apply.

Second option – you may check-in at the GES marshaling yard on January 6 between 5 – 9 p.m. This is the only day and time available for private carriers and POVs delivering direct to show site via the marshaling yard. From the marshaling yard, GES will dispatch your POV or private carrier to the Venetian loading docks. Marshaling yard maps can be found under this tab. Material handling rates for direct shipments will apply.

Direct crated shipments to the Venetian will be charged \$68.90 per hundred-weight (\$206.70 300 lb minimum). Please note, as a Venetian exhibitor it is more cost effective to ship to the advance warehouse.

At the Venetian, GES has exclusive control of the loading/unloading and access to/from the loading docks. You and/or your carrier will not be permitted to unload your vehicle. Only GES will be permitted to do this. If you have questions on freight deliveries, please contact GES at (702) 515-5719 or via e-mail at cesfreight@ges.com.

Direct Shipping Address

Venetian Meeting Room Exhibitors: Direct Shipping Labels are located behind this section. If additional labels are needed, please copy on the same color paper to avoid delays or confusion. Please place a label on each individual box/crate, even if they are going to be shrink-wrapped together.

Address for **DIRECT** shipments to the Venetian:

Venetian Exhibitors 2007 International CES c/o GES Exposition Services Exhibitor Name: _____ Meeting Room #/Booth #: _____ The Venetian 3355 Las Vegas Blvd., South Las Vegas, NV 89109



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Display Product Delivery Dates — LVCC, Hilton and Sands Exhibitors

Display product may arrive any time after your official target move in date; however, we strongly recommend delaying delivery to your booth until Thursday, January 4, 2007 in order to prevent theft from the show floor. Although perimeter security is provided, exhibitors should order their own booth security in case product needs to be delivered prior to this date.

Bills of lading from your carrier must clearly state whether the shipment is display or product to avoid incurring off-target charges on product. Any product shipment that is not clearly marked as such will be charged the off-target charge of \$10.91 per hundred-weight (\$32.73 300 lb. minimum).

To avoid the risk of theft:

1. Avoid delivering your valuable product until Thursday, January 4
2. Have it delivered to a secured storage area until Thursday, January 4
3. Order booth guards to protect your product
4. Use discreet packaging (plain, unmarked cases, cartons, etc.)

Held Freight / Non-Payment

Exhibitors are not permitted to begin set up on the show floor unless their exhibit space is paid in full. CES Operations will direct GES and other show contractors not to deliver show freight to your booth or provide other show services if you exhibit space is not paid in full.

Hanging Signs at the Las Vegas Convention Center and Hilton

Save time and money by having your hanging signs installed prior to your arrival.

To receive the discounted rate, you must do the following:

- Complete and return the Hanging Sign/Truss order forms located in the GES Order Forms section of this manual by the discount deadline date of December 11, 2006.
- All hanging signs for booths at LVCC need to be shipped in advance and received at the GES warehouse no later than December 18, 2006.
- Use the advance shipping labels specific to hanging signs (see GES Order Forms section) when shipping your hanging sign.
- You must supply instructions and the Payment & Credit Card Charge Authorization by December 11, 2006.



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Hanging Signs at the Sands/Venetian

Specialized Event Services (SES) is responsible for hanging, assembly and operation of all electrical and non-electrical (in excess of 200 lbs.) hanging items within Sands/Venetian. Display companies or an exhibitor's representative may supervise these activities. Non-electrical hanging signs weighing less than 200 lbs will be installed by GES.

Save money by ordering your rigging/hanging in advance! To receive the discounted rate, you must do the following:

- Complete and return the Rigging/Hanging/Truss order forms located in the SES brochure located under the Sands/Venetian Show Utilities section of this manual, along with full payment by December 19, 2006.
- Orders must include blueprints or drawings with detailed information, which must include orientation in booth, pick points for hanging, and assembly instructions.
- All items must be in working order, structurally sound, and in accordance with applicable codes.
- All Sands hanging signs need to be shipped in advance and received at the GES warehouse no later than December 11, 2006.
- All Venetian hanging signs need to be shipped in advance and received at the GES warehouse no later than January 4, 2007.
- Use the Sands or Venetian advance shipping labels specific to hanging signs located in the GES Order Forms when shipping your hanging sign.
- **IMPORTANT:** There will be a 30 percent service charge on orders for hanging applications that are placed on site.

For specific questions concerning hanging application at the Sands, call (702) 733-5047 or e-mail rigging@SandsEXPO.com.

Hospitality Suite Exhibitors

Freight is not allowed for hospitality suites at the Las Vegas Hilton, Renaissance Hotel or the Venetian. These suites are limited to hospitality or meeting purposes only; no freight or exhibitory is allowed in these rooms. Please refer to the Addendum and Suite Policies you signed earlier this year.

GES Transportation Plus

Take advantage and save 10 percent off your material handling using GES Logistics for both your inbound and outbound shipment needs.



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Marshaling Yards

- Exhibitors in the LVCC North/Central Halls, CES Central Plaza and Las Vegas Hilton will use the Wet-N-Wild parking lot marshaling yard.
- Exhibitors in the LVCC South Halls, Sands/Venetian will marshal through the Giles Street marshaling yard.

Detailed Marshaling Yard maps are included in the Target Move-In/Move-Out booklet for your reference.

Exhibitors must advise the carrier to check in at the marshaling yard by 2 p.m. on your specific target date. Carriers going to show site first will be redirected to the marshaling yard.

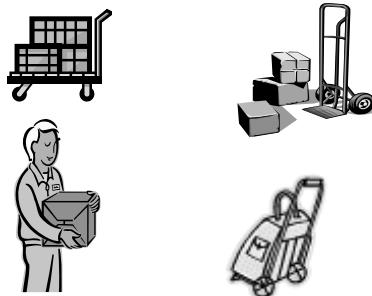
The Marshaling Yards will be open from 6 a.m. – 6 p.m. daily during move-in and move-out. Your carrier may check in starting at 6 a.m., and again, please be sure to have your carrier check in by 2 p.m. on your target date to avoid off-target surcharges of \$10.91 per hundred-weight (\$32.73 300 lb. minimum). Off-target charges will also apply if your truck checks in at the freight receiving area after 2 p.m. on your target move-in date or after your designated time on your target move-out date.

Questions? Please contact the GES Freight Operations Center at:
cesfreight@ges.com or (702) 515-5719.

Hand-Carry

You may hand-carry your own materials in the exhibit hall provided you do not use material handling equipment to assist you. Two-wheel luggage carts are acceptable; hand-carts and any four-wheel cart or dolly is prohibited. Hand-carry materials may only be brought in through the front doors of the exhibit halls, and you will not be permitted access to the loading dock and/or freight door areas. Please also note that you may not leave your car unattended at any time at the curb, and escalators are not operational during move-in hours.

Don't Do This →



Do This →





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Privately Owned Vehicles (POVs)

If you are delivering materials in your own small privately-owned vehicle, you must first go to the designated marshaling yard for your exhibit hall.

- Exhibitors in the LVCC North/Central Halls, CES Central Plaza and Las Vegas Hilton will use the Wet-n-Wild parking lot marshaling yard.
- Exhibitors in the LVCC South Halls, Sands/Venetian will marshal through the Giles Street marshaling yard.

Upon arrival at the marshaling yard, you will be directed to a "Speed Line" set up specifically for small privately owned vehicles. GES will make every effort to expedite the dispatch and unloading of POVs.

Cart-Load Service

If you have a small amount of materials that you need assistance with, you are eligible to take advantage of the Cart-Load Service offered by GES. This service is for those who have small, hand carry items all of which must fit onto a 3'x4' push cart, in one trip only. A cartload is eight (8) pieces or less weighing less than 250 lbs. total. If you arrive with a truck/van or trailer filled with exhibit material you will not qualify for the service and will be redirected to the appropriate marshaling yard.

LVCC Exhibitors: This service will be available during move-in beginning on Saturday, January 6 through Sunday, January 7, 2007 from 8 a.m. – 5 p.m. each day, and during move-out on Thursday, January 11, 2007 from 6 - 10 p.m. The cost for this service is \$42 each way. LVCC exhibitors can bypass marshaling and go to one of three designated areas for assistance:

- outside of Freight Door 1 for exhibitors in the North and Central 1-2 Halls,
- outside Freight Door 9 for exhibitors in Central 3-5, and
- the east end of the South Hall for exhibitors in the South Halls

Sands Exhibitors arriving by small passenger car, needing assistance unloading their vehicle, will receive this cart load service at *no charge*. Signage will be placed at the Sands entrance on 201 Sands Avenue directing exhibitor vehicles to the cartload service area. The cart service area is located in the Imperial Palace parking lot behind Hall A of the Sands. The entrance is located off of Harman Avenue. This service will be available during move-in beginning on Saturday, January 6 and Sunday, January 7, 2007 from 8 a.m. – 5 p.m. each day, and during move-out on Thursday, January 11, 2007 from 6 - 10 p.m. See the GES Cartload Service Order Form in this section for more details. **Note:** Cartload service is unavailable at the Venetian.

Overnight/Express and/or Small Package Deliveries

Overnight deliveries will be routed through GES Exposition Services. Federal Express, UPS, U.S. Mail and other like carriers will deliver directly to the freight entrance. GES must then sort and log these items for delivery to your booth. This process can take several hours, so allow for sorting time when estimating your need for the package.



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Forced and/or Re-Consigned Freight

“Forced Freight” refers to an exhibitor’s outbound shipment that does not have an exhibitor-designated carrier. This happens when an exhibitor chooses not to designate a carrier on the Outbound Material Handling Order Form (OMHOF) or an exhibitor fails to turn in an OMHOF to the GES Servicenter. GES will consign these shipments to the appropriate show carrier, based upon the shipment requirements (van line, LTL or airfreight). Shipments without outbound shipping labels and all international shipments will be returned to the GES warehouse at the exhibitor’s expense. GES will notify the exhibitor and request exhibitor direction for the disposition of the freight.

“Re-Consigned Freight” refers to the re-routing (changing carriers) of an exhibitor’s shipment in the event the exhibitor’s chosen and specified carrier fails to get the shipment. This happens when the exhibitor-specified carrier fails to show up, may elect not to wait for the shipment, may refuse the shipment, etc. With the exception of international shipments, GES will re-consign these shipments. GES will choose the official show carrier that can handle the shipment in a manner consistent with the exhibitor’s requirements. International shipments will be returned to the GES warehouse at the exhibitor’s expense, and GES will notify the exhibitor and hold for the exhibitor-designated carrier.

Shipments that are returned to the GES warehouse will be charged \$16.58 per 100 lbs. (1000 lbs. min) for transportation and will begin to incur monthly storage charges of \$5.56 per 100 lbs. (1000 lbs. min) two weeks after notification.

Accessible Storage

Materials (spare parts, printed materials, promotional items, etc.) that you will/might need during the show but do not have the room at your booth to store may be placed into access storage. If you have a need for access storage you must go to the GES Servicenter to make the arrangements. GES will give you access storage labels which must be used to place upon your materials, pick up the materials and store them in an accessible manner. You can either pre-arrange deliveries during the show or you can leave your access storage on a “will call” basis to be delivered when/if needed. There is a one-time charge of \$43.62 per pallet or piece (i.e. crate, large box) for access storage and you are charged for the labor (1/2 hour minimum) every time you access your storage, including the initial delivery and the return at the close of the show.

Limit of Liability

GES Exposition Services will not be responsible for damage to uncrated materials, materials improperly packed, concealed damage, loss or theft of exhibit materials, loss or theft of exhibit materials after same have been delivered to booth during installation; nor before these have been picked up for shipping out of the building. See the GES Terms & Conditions sheet in the GES Info & Booth Order Forms section.



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Damaged or Lost Freight

Any damage or loss must be reported to GES by the exhibitor prior to the close of the show to receive verification for your insurance broker. It is strongly recommended that exhibitors insure their exhibit and product, taking out a rider policy to cover from the time such materials leave exhibitors' possession until the time such materials return from the show. GES will take damage and loss reports on-site, but it is the exhibitors responsibility to contact GES after returning from the show to initiate the claims process.

Outbound Shipments

Arrangements for outbound freight must be made at the GES Servicenter by 2 p.m. on Thursday, January 11, 2007. Service representatives will assist in scheduling, filling out Outbound Material Handling Order Forms and general coordination of all outbound freight activities.

GES cannot guarantee your outbound carrier to be loaded at the LVCC, Sands, The Venetian or Hilton on the same day of check-in at the Marshaling Yard. Every effort will be made to do so; however, it is recommended that you check with your carrier in advance of move-out to discuss any surcharges that may be incurred for wait time.

GES reserves the right to provide dismantling labor on any exhibits that have not met the target move-out time published for the packing of their exhibit. We will also provide an outbound material handling form if one has not been turned in at the scheduled time. Any carrier failing to pickup at the published time will risk that shipment being re-routed to another carrier. An off-target surcharge of \$10.91 per cwt will be applied to any shipment that a specific carrier fails to pick up on that shipment's scheduled outbound target and/or any booths not dismantled at their published time.

Use your targeted move-out floor plan as a reference and useful planning tool!

Should have questions or require additional information, please call (702) 515-5719 or e-mail cesfreight@ges.com.

Be sure to share this information with your staff or Exhibitor Appointed Contractor (EAC). There will also be GES labor on-site if you require additional assistance.



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Clean Floor Policy



Due to the volume of display crates and the limited aisle space available during show setup, a Clean Floor Policy will be enforced for the 2007 International CES. Please adhere to the following regulations:

Saturday, January 6, 2007

- ASAP** Crates should be unpacked and labeled "empty" for removal from the floor as soon as possible.
- 6 p.m.** All crates must be empty and labeled for removal.
- 10 p.m.** All crates will be removed from the building regardless of status.
- 10 p.m.** Visqueen must be removed, rolled and placed in the aisle for removal.

Sunday, January 7, 2007

- 1 p.m.** Carton, fiber cases and packing material must be empty and labeled.
- 1 p.m.** Accessible storage items must have a work order submitted for pick-up and be labeled for removal.
- 3 p.m.** All booths must be completely set. (Carpet is not mandatory at the Hilton or the Venetian as this show location already has existing carpet).
- 3 p.m.** Booth space or meeting rooms not occupied by 3 p.m. will revert to CES.
- 5 p.m.** Visqueen should be rolled up and placed in the aisle.
- 7 p.m.** All aisles must be 100 percent clear of product or any other items that may impede GES in setting down aisle carpet.

Sunday, January 7 is scheduled as a product testing, booth touch-up and rehearsal day. These procedures are intended to facilitate the convenience of arrival and set-up for the exhibitor and to ensure that CES opens on schedule.





Material Handling Information

2007 International CES

January 8-11, 2007

Material Handling is the unloading of your exhibit materials, delivery to your booth, handling of empty containers to and from storage, and removal of your materials from your booth for reloading onto your outbound carrier. This is not to be confused with the cost to transport your exhibit material to and from the event.

Benefits of Advance Shipping to the GES Warehouse

- Storage of materials for up to 30 days prior to your show.
- Delivery of Shipments to your booth by 8:00 a.m. on your first day of move-in (schedule permitting).
- Some convention centers and hotels do not have facilities for receiving or storing freight.
- Saves valuable set-up time.

How to ship in Advance to the GES Warehouse

- Remove all old shipping and empty storage labels.
- Fill out and attach enclosed Advance Shipping labels.
- Complete the enclosed Material Handling Order Form.
- Remember to confirm receipt of your shipment prior to leaving for the show.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise.
- Certified weight tickets must accompany all shipments.
- Take the time to ensure that your display and products are packed neatly and securely.
- Do not ship uncrated materials to warehouse.

How to Ship to Exhibit Site

- Consign all shipments c/o GES Exposition Services.
- Remove all old shipping and empty storage labels.
- Fill out and attach enclosed Direct Shipping labels.
- Complete the enclosed Material Handling Information Sheet.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise.
- Certified weight tickets must accompany all shipments.
- Take the time to ensure that your display and products are packed neatly and securely.
- If you are shipping your carpet and/or lighting trusses, make sure it is loaded last so it can be unloaded first.

Freight Carriers

Select a carrier with experience in handling exhibition materials. Make sure to give your carrier explicit information as to where and when to check in. Delivery and pick up times are often out of the range of "normal" delivery hours, make sure your carrier is committed to meeting your target dates and times. While making shipping plans to the Show, also plan for the return shipment.

Tracking Shipments

Confirm your delivery date and time with your carrier, and have all pertinent shipping information in the hands of your representative at showsite. You may also want to review the return of your goods at the end of the show.

Estimating Material Handling Charges

Handling charges are based on the weight of the freight. Shipments are billed by the hundred weight and rounded up to the nearest hundred. Minimum per Shipment may apply, see enclosed Material Handling Order Form for details. Please prepay all shipping charges - GES cannot accept or be responsible for collect shipments. Crated and uncrated shipments must be separated and clearly identified on separate bills of lading with separate weight tickets - otherwise GES will invoice the entire load at the Uncrated rate.

- **Crated** – Material that is skidded, or is in any type of shipping container that can be unloaded at the dock with no additional handling required.
- **Uncrated** – Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.

• **Special Handling** - Defined as shipments that are loaded by cubic space and/or packed in such a manner as to require special handling, such as ground loading, side door loading, constricted space loading and designated piece loading or stacked shipments. Also included are mixed shipments and shipments without proper delivery receipts.

• **Overtime Surcharges** - Shows that move-in or move-out on weekends or late in the day may be subject to overtime surcharges. See enclosed Material Handling Order Form for details.

• **Late Surcharges** – A surcharge will apply if advance freight is received after the published deadline date for shipments to arrive at the warehouse. See enclosed Material Handling Order Form for details.

Storing Empty Containers

Properly labeled empty shipping cartons will be picked up, stored, and returned after the show. Labels are available at the **GES Servicenter** or from your GES Service Executive and are for empty storage only. Depending on the size of the show, it can take from two to twelve hours to return empty crates. Do not store any items in crates marked "empty."

Outgoing Shipments

An OMHF (Outbound Material Handling Form / Bill of Lading) must accompany all outgoing shipments. Shipping information, outbound forms and labels will be available at the **GES Servicenter**. Exhibitors selecting non-official carriers will need to make their own arrangements for pickup. Make sure that someone from your company will be on-site to oversee the outbound shipment of your display and product.

Machinery Labor and Equipment

Labor and equipment for uncrating, unskidding, positioning, leveling, dismantling, recrating, and reskidding machinery and/or equipment must be ordered separately. Place your order for this labor using the In-Booth Forklift & Labor Order Form. If your material requires specialized rigging equipment, please notify us promptly so that we can make arrangements. When possible, supply your own rigging equipment with shipments and pre-rig your material.

Insurance

All of your goods should be insured by your own insurance policy. Although we do our best to handle your goods as our own, there are many variables in shipping and handling that can affect your exhibit and products. GES has published GES Terms & Conditions of Contract that are in your exhibitor service manual. Please read them carefully. It is recommended that your goods be insured.

GES Limits of Liability & Excess Declared Value

- **Liability** – GES is liable for loss or damage to your goods only if the loss or damage was caused by GES negligence.
- **Measure of Damage** – If GES was negligent and the negligence caused either loss or damage to your goods, then the measure of that damage will be determined by the following:
 - a. Measure of damages in all situations (including b. & c. below) will be limited by the **Depreciated Value** of the goods or repair costs, whichever is less.
 - b. The lesser of **\$0.50** per pound per package, **\$100** per package, or **\$1500** per occurrence.
 - a. Damages will be limited to a declared value, if you fill in a **Declared Value Amount**, check the box requesting **Excess Declared Value**, and pay the appropriate charges for **Excess Declared Value**. (Maximum allowed declared value \$100,000)
- **Cost** – Excess declared value available from GES for \$1.00 per \$100 of excess valuation. (\$50.00 minimum charge per request)
- **Not Insurance** – Excess declared value is not insurance. GES does not offer or sell insurance. GES is not liable and will not owe for loss or damage to your goods if the damage or loss was not caused by GES negligence.

Freight Service Questionnaire

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Phone: 866.814.1705 • FAX: 866.329.1437
 International Exhibitors Only: Phone: 702.515.5970 • FAX: 702.263.1520 Contact us Online: www.ges.com/contact

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Kit.

2007 International CES — PLEASE CHECK BOOTH LOCATION

January 8-11, 2007 Las Vegas Convention Center Las Vegas Hilton
 Sands Expo and Convention Center The Venetian

DEADLINE DATE:
December 18, 2006

COMPANY NAME	EMAIL ADDRESS	BOOTH #/MTG. ROOM #
--------------	---------------	---------------------

1. Estimate total number of pieces being shipped:

Crated
 Uncrated
 Machinery
 Total

2. Indicate total number of trucks in each category that you will use:

Van Line
 Common Carrier
 Flatbed
 Co. Truck
 Overseas Container

3. List carrier name(s):

4. If using a Customs Broker, please print name:

Their Phone _____

5. Print the name of person in charge of your move-in:

Their Phone _____

6. What is the minimum number of days to set your display?

7. What is the weight of the single heaviest piece that must be lifted?

_____ lbs.

8. What is the total weight of your exhibit or equipment being shipped?

_____ lbs.

9. Is there any special handling equipment required to unload your exhibit materials, i.e. extended forklift blades, special slings, lifting bars, etc.?

It is the responsibility of the Exhibitor to provide proper special handling instructions. Failure to provide these instructions will result in the elimination of any liability for loss or damage by GES.

DIRECT SHIPMENTS ONLY:

1. What date and time are you scheduling your shipment(s) to arrive on-site?

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Phone: 866.814.1705 • FAX: 866.329.1437
 International Exhibitors Only: Phone: 702.515.5970 • FAX: 702.263.1520 Contact us Online: www.ges.com/contact

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Kit.

2007 International CES — PLEASE CHECK BOOTH LOCATION

January 8-11, 2007 Las Vegas Convention Center Las Vegas Hilton
 Sands Expo and Convention Center The Venetian

DEADLINE DATE:
December 18, 2006

COMPANY NAME	EMAIL ADDRESS	BOOTH #/MTG. ROOM #
--------------	---------------	---------------------

Please complete this form and return it to the *GES Servicenter* or GES Service Executive before the above Deadline Date so we can provide you with printed outbound material handling documents and shipping labels at the close of the show for you to review and sign. To take advantage of this service, please complete and return this form. If this form is not received by GES by the time of above Deadline Date, this pre-printing service will not be provided.

SHIPPING INFORMATION

FROM:

COMPANY	EMAIL ADDRESS	BOOTH #/MTG. ROOM #	
ADDRESS STREET	CITY	STATE ZIP	COUNTRY
PHONE	FAX	PURCHASE ORDER NUMBER	

SHIPPING DESTINATION 1: Number of Labels Needed:

COMPANY	EMAIL ADDRESS	BOOTH #/MTG. ROOM #	
ADDRESS STREET	CITY	STATE ZIP	COUNTRY
PHONE	FAX	PURCHASE ORDER NUMBER	

SHIPPING DESTINATION 2: Number of Labels Needed:

COMPANY	EMAIL ADDRESS	BOOTH #/MTG. ROOM #	
ADDRESS STREET	CITY	STATE ZIP	COUNTRY
PHONE	FAX	PURCHASE ORDER NUMBER	

METHOD OF SHIPMENT

Please Select Desired Method of Shipment Below:

- GES Logistics:**
- Ground**
 - Air**
 - Next Day Delivery**
 - 2nd Day Delivery**
 - Deferred Delivery**
 - Van Line** – Full Pad Partial Pad Crated
 - Specialized Service:** _____

EXCESS DECLARED VALUE OPTION:

Note 1: Liability is limited to \$0.50 Per pound per package, \$100.00 per package, or \$1,500.00 per occurrence, whichever is less, unless a higher value is declared.

Note 2: Declared value \$_____ Excess declared value available from GES, up to \$100,000.00.

Excess declared value is not available for items listed on form G-7.

Check here, if requesting excess declared value (\$1.00 per \$100.00 of excess valuation will be assessed, \$50.00 minimum charge).

Other: _____

Common Carrier

Air

Van Line

Next Day

Full Pad

2nd Day

Partial Pad

Deferred

Crated

Once your shipment is packed and ready to be picked up, please return the outbound material handling order form to the **GES Servicenter**. Verify the piece count, weight, and that the signature is on the outbound material handling order form prior to shipping out. **Shipments without paperwork turned in will be returned to GES Warehouse or forced onto another carrier at exhibitor's expense.**

GES does not accept responsibility for any exhibitor property left on the show floor unattended.



Advance Warehouse Shipments

2007 International CES — PLEASE CHECK BOOTH LOCATION
January 8-11, 2007 Las Vegas Convention Center Las Vegas Hilton
 Sands Expo and Convention Center

**DEADLINE DATE:
December 18, 2006**

► COMPANY NAME

EMAIL ADDRESS

BOOTH #/MTG. ROOM #

ADVANCE WAREHOUSE SHIPMENTS

MATERIAL HANDLING CONTRACTOR:

GES EXPOSITION SERVICES
7000 Lindell Road
LAS VEGAS, NEVADA 89118
(702) 515-5719

Attn: GES Freight Operations Center (cesfreight@ges.com)

Warehouse Shipments (May begin arriving on December 1, 2006)

The rate for this service includes unloading at the warehouse and delivery to:

Las Vegas Convention Center, Las Vegas Hilton or Sands Expo and Convention Center

\$50.12 per 100 lbs - crated / \$150.36 minimum

Shipments arriving on or before Monday, December 18, 2006, may be consigned to:

Exhibitor Name _____

Booth No./Facility _____

2007 INTERNATIONAL CES
C/O GES EXPOSITION SERVICES
7000 Lindell Road
Las Vegas, Nevada 89118
(702) 515-5500

Please refer to the shipping labels on bright colored paper in this manual

GES shall not be responsible for damage to uncrated materials, improperly packed materials, concealed damage, loss or theft of exhibitor materials after being delivered to booth during installation; nor before being picked up for shipping out from the building. **Claims must be filed by the exhibitor before close of show.**

If your designated carriers do not pick up or make destination delivery of your shipment on time, neither show management nor contractor will be liable for any resulting delays.

**ANY SHIPMENT RECEIVED AT THE WAREHOUSE, AFTER DECEMBER 18, 2006, WILL BE
HANDLED AT AN ADDITIONAL CHARGE of \$15.04 PER 100 lbs (\$45.12 MINIMUM).**

The GES Warehouse will be closed December 22-25, 2006 in observance of the Christmas Holiday and December 31, 2006 - January 1, 2007 in observance of New Year's Day. No Exhibitor activity allowed.

Advance Warehouse Shipments

2007 International CES

January 8-11, 2007

The Venetian Exhibitor Meeting Rooms & Suites ONLY

DEADLINE DATE:
January 4, 2007

COMPANY NAME

EMAIL ADDRESS

MTG. ROOM/SUITE #

ADVANCE WAREHOUSE SHIPMENTS

MATERIAL HANDLING CONTRACTOR:

GES EXPOSITION SERVICES
7000 Lindell Road
LAS VEGAS, NEVADA 89118
(702) 515-5719

Attn: GES Freight Operations Center (cesfreight@ges.com)

Warehouse Shipments (May begin arriving on December 1, 2006)

The rate for this service includes unloading at the warehouse and delivery to: **The Venetian**

\$50.12 per 100 lbs - crated / \$150.36 minimum

Shipments arriving on or before Thursday, January 4, 2007, may be consigned to:

Exhibitor Name _____

Booth No./Facility _____

2007 INTERNATIONAL CES
C/O GES EXPOSITION SERVICES
7000 Lindell Road
Las Vegas, Nevada 89118
(702) 515-5500

Please refer to the shipping labels on bright colored paper in this manual

GES shall not be responsible for damage to uncrated materials, improperly packed materials, concealed damage, loss or theft of exhibitor materials after being delivered to booth during installation; nor before being picked up for shipping out from the building. **Claims must be filed by the exhibitor before close of show.**

If your designated carriers do not pick up or make destination delivery of your shipment on time, neither show management nor contractor will be liable for any resulting delays.

Single consigned shipments with delivery to multiple rooms/suites are subject to a Time and Materials charge, in addition to the Material Handling rates. Advance Warehouse shipments must arrive on or before Thursday, January 4, 2007. Please refer to the labels contained in this section of the manual.

**ANY SHIPMENT RECEIVED AT THE WAREHOUSE, AFTER JANUARY 4, 2007, WILL BE
 HANDLED AT AN ADDITIONAL CHARGE of \$15.04 PER 100 lbs (\$45.12 MINIMUM).**

The GES Warehouse will be closed December 22-25, 2006 in observance of the Christmas Holiday and December 31, 2006 - January 1, 2007 in observance of New Year's Day. No Exhibitor activity allowed.

USE THESE SHIPPING LABELS AS THEY WILL EXPEDITE HANDLING. Copies of these labels are acceptable if additional labels are needed.
See Hanging Sign / Truss Information (H-1) form for a Hanging Sign shipping label.

RUSH!

EXHIBITION FREIGHT

FROM:

LVCC

ADVANCE SHIPMENT

WAREHOUSE HOURS ARE MON - FRI 8:00 AM - 4:30 PM. DRIVERS MUST CHECK-IN BY 2:00 PM TO BE GUARANTEED SAME-DAY UNLOADING.

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
7000 Lindell Road
Las Vegas, Nevada 89118

SHIPMENT SHOULD ARRIVE ON OR BEFORE:
December 18, 2006.

Carrier _____

Number _____ of _____ pieces



071405

RUSH!

EXHIBITION FREIGHT

FROM:

LVCC

ADVANCE SHIPMENT

WAREHOUSE HOURS ARE MON - FRI 8:00 AM - 4:30 PM. DRIVERS MUST CHECK-IN BY 2:00 PM TO BE GUARANTEED SAME-DAY UNLOADING.

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
7000 Lindell Road
Las Vegas, Nevada 89118

SHIPMENT SHOULD ARRIVE ON OR BEFORE:
December 18, 2006.

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

FROM:

LVCC

ADVANCE SHIPMENT

WAREHOUSE HOURS ARE MON - FRI 8:00 AM - 4:30 PM. DRIVERS MUST CHECK-IN BY 2:00 PM TO BE GUARANTEED SAME-DAY UNLOADING.

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
7000 Lindell Road
Las Vegas, Nevada 89118

SHIPMENT SHOULD ARRIVE ON OR BEFORE:
December 18, 2006.

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

RUSH!

EXHIBITION FREIGHT

FROM:

LVCC

ADVANCE SHIPMENT

WAREHOUSE HOURS ARE MON - FRI 8:00 AM - 4:30 PM. DRIVERS MUST CHECK-IN BY 2:00 PM TO BE GUARANTEED SAME-DAY UNLOADING.

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
7000 Lindell Road
Las Vegas, Nevada 89118

SHIPMENT SHOULD ARRIVE ON OR BEFORE:
December 18, 2006.

Carrier _____

Number _____ of _____ pieces



USE THESE SHIPPING LABELS AS THEY WILL EXPEDITE HANDLING. Copies of these labels are acceptable if additional labels are needed.
See Hanging Sign / Truss Information (H-1) form for a Hanging Sign shipping label.

RUSH!

EXHIBITION FREIGHT

FROM:

LAS VEGAS HILTON

ADVANCE SHIPMENT

WAREHOUSE HOURS ARE MON - FRI 8:00 AM - 4:30 PM. DRIVERS MUST CHECK-IN BY 2:00 PM TO BE GUARANTEED SAME-DAY UNLOADING.

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
7000 Lindell Road
Las Vegas, Nevada 89118

SHIPMENT SHOULD ARRIVE ON OR BEFORE:
December 18, 2006.

Carrier _____

Number _____ of _____ pieces



071405

RUSH!

EXHIBITION FREIGHT

FROM:

LAS VEGAS HILTON

ADVANCE SHIPMENT

WAREHOUSE HOURS ARE MON - FRI 8:00 AM - 4:30 PM. DRIVERS MUST CHECK-IN BY 2:00 PM TO BE GUARANTEED SAME-DAY UNLOADING.

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
7000 Lindell Road
Las Vegas, Nevada 89118

SHIPMENT SHOULD ARRIVE ON OR BEFORE:
December 18, 2006.

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

FROM:

LAS VEGAS HILTON

ADVANCE SHIPMENT

WAREHOUSE HOURS ARE MON - FRI 8:00 AM - 4:30 PM. DRIVERS MUST CHECK-IN BY 2:00 PM TO BE GUARANTEED SAME-DAY UNLOADING.

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
7000 Lindell Road
Las Vegas, Nevada 89118

SHIPMENT SHOULD ARRIVE ON OR BEFORE:
December 18, 2006.

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

RUSH!

EXHIBITION FREIGHT

FROM:

LAS VEGAS HILTON

ADVANCE SHIPMENT

WAREHOUSE HOURS ARE MON - FRI 8:00 AM - 4:30 PM. DRIVERS MUST CHECK-IN BY 2:00 PM TO BE GUARANTEED SAME-DAY UNLOADING.

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
7000 Lindell Road
Las Vegas, Nevada 89118

SHIPMENT SHOULD ARRIVE ON OR BEFORE:
December 18, 2006.

Carrier _____

Number _____ of _____ pieces



USE THESE SHIPPING LABELS AS THEY WILL EXPEDITE HANDLING. Copies of these labels are acceptable if additional labels are needed.
See Hanging Sign / Truss Information (H-1) form for a Hanging Sign shipping label.

RUSH!

EXHIBITION FREIGHT

FROM:

SANDS EXPO & CONVENTION CENTER
ADVANCE SHIPMENT

WAREHOUSE HOURS ARE MON - FRI 8:00 AM - 4:30 PM. DRIVERS MUST CHECK-IN BY 2:00 PM TO BE GUARANTEED SAME-DAY UNLOADING.

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
7000 Lindell Road
Las Vegas, Nevada 89118

SHIPMENT SHOULD ARRIVE ON OR BEFORE:
December 18, 2006.

Carrier _____

Number _____ of _____ pieces



071405

RUSH!

EXHIBITION FREIGHT

FROM:

SANDS EXPO & CONVENTION CENTER
ADVANCE SHIPMENT

WAREHOUSE HOURS ARE MON - FRI 8:00 AM - 4:30 PM. DRIVERS MUST CHECK-IN BY 2:00 PM TO BE GUARANTEED SAME-DAY UNLOADING.

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
7000 Lindell Road
Las Vegas, Nevada 89118

SHIPMENT SHOULD ARRIVE ON OR BEFORE:
December 18, 2006.

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

FROM:

SANDS EXPO & CONVENTION CENTER
ADVANCE SHIPMENT

WAREHOUSE HOURS ARE MON - FRI 8:00 AM - 4:30 PM. DRIVERS MUST CHECK-IN BY 2:00 PM TO BE GUARANTEED SAME-DAY UNLOADING.

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
7000 Lindell Road
Las Vegas, Nevada 89118

SHIPMENT SHOULD ARRIVE ON OR BEFORE:
December 18, 2006.

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

RUSH!

EXHIBITION FREIGHT

FROM:

SANDS EXPO & CONVENTION CENTER
ADVANCE SHIPMENT

WAREHOUSE HOURS ARE MON - FRI 8:00 AM - 4:30 PM. DRIVERS MUST CHECK-IN BY 2:00 PM TO BE GUARANTEED SAME-DAY UNLOADING.

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
7000 Lindell Road
Las Vegas, Nevada 89118

SHIPMENT SHOULD ARRIVE ON OR BEFORE:
December 18, 2006.

Carrier _____

Number _____ of _____ pieces



USE THESE SHIPPING LABELS AS THEY WILL EXPEDITE HANDLING. Copies of these labels are acceptable if additional labels are needed.
See Hanging Sign / Truss Information (H-1) form for a Hanging Sign shipping label.

RUSH!

EXHIBITION FREIGHT

FROM:

THE VENETIAN

ADVANCE SHIPMENT

WAREHOUSE HOURS ARE MON - FRI 8:00 AM - 4:30 PM. DRIVERS MUST CHECK-IN BY 2:00 PM TO BE GUARANTEED SAME-DAY UNLOADING.

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
7000 Lindell Road
Las Vegas, Nevada 89118

SHIPMENT SHOULD ARRIVE ON OR BEFORE:
January 4, 2007.

Carrier _____

Number _____ of _____ pieces



071405

RUSH!

EXHIBITION FREIGHT

FROM:

THE VENETIAN

ADVANCE SHIPMENT

WAREHOUSE HOURS ARE MON - FRI 8:00 AM - 4:30 PM. DRIVERS MUST CHECK-IN BY 2:00 PM TO BE GUARANTEED SAME-DAY UNLOADING.

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
7000 Lindell Road
Las Vegas, Nevada 89118

SHIPMENT SHOULD ARRIVE ON OR BEFORE:
January 4, 2007.

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

FROM:

THE VENETIAN

ADVANCE SHIPMENT

WAREHOUSE HOURS ARE MON - FRI 8:00 AM - 4:30 PM. DRIVERS MUST CHECK-IN BY 2:00 PM TO BE GUARANTEED SAME-DAY UNLOADING.

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
7000 Lindell Road
Las Vegas, Nevada 89118

SHIPMENT SHOULD ARRIVE ON OR BEFORE:
January 4, 2007.

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

FROM:

THE VENETIAN

ADVANCE SHIPMENT

WAREHOUSE HOURS ARE MON - FRI 8:00 AM - 4:30 PM. DRIVERS MUST CHECK-IN BY 2:00 PM TO BE GUARANTEED SAME-DAY UNLOADING.

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
7000 Lindell Road
Las Vegas, Nevada 89118

SHIPMENT SHOULD ARRIVE ON OR BEFORE:
January 4, 2007.

Carrier _____

Number _____ of _____ pieces



Direct Showsite Shipments

2007 International CES — PLEASE CHECK BOOTH LOCATION

January 8-11, 2007 Las Vegas Convention Center Las Vegas Hilton
 Sands Expo and Convention Center

DEADLINE DATE:

Refer to

Targeted Floorplan

COMPANY NAME

EMAIL ADDRESS

BOOTH #/MTG. ROOM #

Direct shipments to the The Venetian are not recommended.

DIRECT TO SHOWSITE SHIPMENTS

Please refer to the target freight floorplan for your scheduled arrival date and time to the exhibit site.

For security purposes, it is recommended that product be scheduled to arrive on or after January 4, 2007.

All trucks must check in at the designated marshaling area by 2:00 pm to avoid off-target surcharges. Off-target charges will also apply if your truck checks in at the freight receiving area after 2 p.m. on your target move-in date or after your designated time on your target move-out date.

The following rates apply for this service at:

Las Vegas Convention Center, Las Vegas Hilton or Sands Expo and Convention Center

\$36.36 per 100 lbs - crated / \$109.08 minimum

\$44.82 per 100 lbs - uncrated / \$134.46 minimum

Exhibitor Name _____

Booth No. _____

2007 INTERNATIONAL CES
C/O GES EXPOSITION SERVICES
Las Vegas Convention Center
3150 Paradise Road
Las Vegas, Nevada 89109

Exhibitor Name _____

Booth No. _____

2007 INTERNATIONAL CES
C/O GES EXPOSITION SERVICES
Las Vegas Hilton
3000 Paradise Road
Las Vegas, Nevada 89109

Exhibitor Name _____

Booth No. _____

2007 INTERNATIONAL CES
C/O GES EXPOSITION SERVICES
Sands Expo and Convention Center
201 E. Sands Ave.
Las Vegas, Nevada 89169

Please refer to the shipping labels on bright colored paper in this manual

GES shall not be responsible for damage to uncrated materials, improperly packed materials, concealed damage, loss or theft of exhibitor materials after being delivered to booth during installation; nor before being picked up for shipping out from the building. **Claims must be filed by the exhibitor before close of show.**

If your designated carriers do not pick up or make destination delivery of your shipment on time, neither show management nor contractor will be liable for any resulting delays.

AN ADDITIONAL CHARGE of \$10.91 PER 100 lbs (\$32.73 MINIMUM) WILL APPLY FOR THOSE EXHIBITORS NOT MEETING THEIR TARGET DATE.

For additional information regarding direct shipments, please contact GES Freight Operations Center at **(702) 515-5719** or email **cesfreight@ges.com**.

Direct Showsite Shipments

2007 International CES

January 8-11, 2007

The Venetian Exhibitor Meeting Rooms & Suites ONLY

DEADLINE DATE:
January 6, 2007

► COMPANY NAME

EMAIL ADDRESS

BOOTH #/MTG. ROOM #

Direct shipments to the The Venetian are not recommended.

DIRECT TO SHOWSITE SHIPMENTS

If you are a suite exhibitor and intend to use a private carrier or privately owned vehicle (POV) to deliver your freight direct to show site, you must check-in at the GES marshaling yard between 5 – 9 p.m. on either Friday, January 5 or Saturday, January 6. These are the only times available for private carriers and POVs delivering direct to show site. Direct to show site material handling rates will apply.

If you are a meeting room exhibitor and intend to use a private carrier or privately owned vehicle (POV) to deliver your freight direct to show site, you must check-in at the GES marshaling yard between 5 – 9 p.m. on Saturday, January 6. This is the only time available for private carriers and POVs delivering direct to show site on Saturday, January 6. Direct to show site material handling rates will apply.
NOTE: Meeting room exhibitor freight cannot arrive at the marshaling yard on Friday, January 5 as show management does not have access to these meeting rooms until Saturday, January 6.

Suite and meeting room exhibitors: Shipments can continue to be dropped off at the GES warehouse on Friday, January 5 or Saturday, January 6, but will be billed at the direct to show site material handling rate. CES highly recommends shipping to the GES warehouse as opposed to direct to show site due to limited dock space and freight elevators.

All trucks must check in at the designated marshaling area for dispatch to The Venetian.

The following rates apply for this service at:

The Venetian

\$68.90 per 100 lbs - crated / \$206.70 minimum

Exhibitor Name _____

Booth No. _____

2007 INTERNATIONAL CES
C/O GES EXPOSITION SERVICES
The Venetian
3355 Las Vegas Blvd., South
Las Vegas, Nevada 89109

Please refer to the shipping labels on bright colored paper in this manual

GES shall not be responsible for damage to uncrated materials, improperly packed materials, concealed damage, loss or theft of exhibitor materials after being delivered to booth during installation; nor before being picked up for shipping out from the building. **Claims must be filed by the exhibitor before close of show.**

If your designated carriers do not pick up or make destination delivery of your shipment on time, neither show management nor contractor will be liable for any resulting delays.

For additional information regarding direct shipments, please contact GES Freight Operations Center at **(702) 515-5719** or email **cesfreight@ges.com**.

USE THESE SHIPPING LABELS AS THEY WILL EXPEDITE HANDLING. Copies of these labels are acceptable if additional labels are needed.
See Hanging Sign / Truss Information (H-1) form for a Hanging Sign shipping label.

021405

RUSH!

EXHIBITION FREIGHT

FROM:

LVCC

DIRECT SHIPMENT

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
LAS VEGAS CONVENTION CENTER
 3150 Paradise Road
 Las Vegas, Nevada 89109

**IMPORTANT! PLEASE REFER TO YOUR
 TARGET SHIPMENT ARRIVAL DATE.**

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

FROM:

LVCC

DIRECT SHIPMENT

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
LAS VEGAS CONVENTION CENTER
 3150 Paradise Road
 Las Vegas, Nevada 89109

**IMPORTANT! PLEASE REFER TO YOUR
 TARGET SHIPMENT ARRIVAL DATE.**

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

FROM:

LVCC

DIRECT SHIPMENT

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
LAS VEGAS CONVENTION CENTER
 3150 Paradise Road
 Las Vegas, Nevada 89109

**IMPORTANT! PLEASE REFER TO YOUR
 TARGET SHIPMENT ARRIVAL DATE.**

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

FROM:

LVCC

DIRECT SHIPMENT

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
LAS VEGAS CONVENTION CENTER
 3150 Paradise Road
 Las Vegas, Nevada 89109

**IMPORTANT! PLEASE REFER TO YOUR
 TARGET SHIPMENT ARRIVAL DATE.**

Carrier _____

Number _____ of _____ pieces



USE THESE SHIPPING LABELS AS THEY WILL EXPEDITE HANDLING. Copies of these labels are acceptable if additional labels are needed.
See Hanging Sign / Truss Information (H-1) form for a Hanging Sign shipping label.

RUSH!

EXHIBITION FREIGHT

FROM:

LAS VEGAS HILTON

DIRECT SHIPMENT

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
LAS VEGAS HILTON
 3000 Paradise Road
 Las Vegas, Nevada 89109

Freight delivery to Hilton Suites is prohibited!
IMPORTANT! PLEASE REFER TO YOUR TARGET SHIPMENT ARRIVAL DATE.

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

FROM:

LAS VEGAS HILTON

DIRECT SHIPMENT

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
LAS VEGAS HILTON
 3000 Paradise Road
 Las Vegas, Nevada 89109

Freight delivery to Hilton Suites is prohibited!
IMPORTANT! PLEASE REFER TO YOUR TARGET SHIPMENT ARRIVAL DATE.

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

FROM:

LAS VEGAS HILTON

DIRECT SHIPMENT

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
LAS VEGAS HILTON
 3000 Paradise Road
 Las Vegas, Nevada 89109

Freight delivery to Hilton Suites is prohibited!
IMPORTANT! PLEASE REFER TO YOUR TARGET SHIPMENT ARRIVAL DATE.

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

FROM:

LAS VEGAS HILTON

DIRECT SHIPMENT

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
LAS VEGAS HILTON
 3000 Paradise Road
 Las Vegas, Nevada 89109

Freight delivery to Hilton Suites is prohibited!
IMPORTANT! PLEASE REFER TO YOUR TARGET SHIPMENT ARRIVAL DATE.

Carrier _____

Number _____ of _____ pieces



USE THESE SHIPPING LABELS AS THEY WILL EXPEDITE HANDLING. Copies of these labels are acceptable if additional labels are needed.
See Hanging Sign / Truss Information (H-1) form for a Hanging Sign shipping label.

021405

RUSH!

EXHIBITION FREIGHT

FROM:

SANDS EXPO AND CONVENTION CENTER

DIRECT SHIPMENT

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
SANDS EXPO AND CONVENTION CENTER
 201 E. Sands Ave.
 Las Vegas, Nevada 89169

**IMPORTANT! PLEASE REFER TO YOUR
 TARGET SHIPMENT ARRIVAL DATE.**

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

FROM:

SANDS EXPO AND CONVENTION CENTER

DIRECT SHIPMENT

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
SANDS EXPO AND CONVENTION CENTER
 201 E. Sands Ave.
 Las Vegas, Nevada 89169

**IMPORTANT! PLEASE REFER TO YOUR
 TARGET SHIPMENT ARRIVAL DATE.**

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

FROM:

SANDS EXPO AND CONVENTION CENTER

DIRECT SHIPMENT

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
SANDS EXPO AND CONVENTION CENTER
 201 E. Sands Ave.
 Las Vegas, Nevada 89169

**IMPORTANT! PLEASE REFER TO YOUR
 TARGET SHIPMENT ARRIVAL DATE.**

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

FROM:

SANDS EXPO AND CONVENTION CENTER

DIRECT SHIPMENT

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
SANDS EXPO AND CONVENTION CENTER
 201 E. Sands Ave.
 Las Vegas, Nevada 89169

**IMPORTANT! PLEASE REFER TO YOUR
 TARGET SHIPMENT ARRIVAL DATE.**

Carrier _____

Number _____ of _____ pieces



USE THESE SHIPPING LABELS AS THEY WILL EXPEDITE HANDLING. Copies of these labels are acceptable if additional labels are needed.
See Hanging Sign / Truss Information (H-1) form for a Hanging Sign shipping label.

RUSH!

EXHIBITION FREIGHT

FROM:

THE VENETIAN — MEETING ROOMS

DIRECT SHIPMENT

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
THE VENETIAN
 3355 Las Vegas Blvd., South
 Las Vegas, Nevada 89109

SHIPMENTS WILL ONLY BE ACCEPTED
 AT THE MARSHALING YARD ON:
January 6, 2007, from 5:00 pm - 9:00 pm.

Carrier _____

Number _____ of _____ pieces



071906

RUSH!

EXHIBITION FREIGHT

FROM:

THE VENETIAN — MEETING ROOMS

DIRECT SHIPMENT

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
THE VENETIAN
 3355 Las Vegas Blvd., South
 Las Vegas, Nevada 89109

SHIPMENTS WILL ONLY BE ACCEPTED
 AT THE MARSHALING YARD ON:
January 6, 2007, from 5:00 pm - 9:00 pm.

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

FROM:

THE VENETIAN — MEETING ROOMS

DIRECT SHIPMENT

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
THE VENETIAN
 3355 Las Vegas Blvd., South
 Las Vegas, Nevada 89109

SHIPMENTS WILL ONLY BE ACCEPTED
 AT THE MARSHALING YARD ON:
January 6, 2007, from 5:00 pm - 9:00 pm.

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

FROM:

THE VENETIAN — MEETING ROOMS

DIRECT SHIPMENT

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
THE VENETIAN
 3355 Las Vegas Blvd., South
 Las Vegas, Nevada 89109

SHIPMENTS WILL ONLY BE ACCEPTED
 AT THE MARSHALING YARD ON:
January 6, 2007, from 5:00 pm - 9:00 pm.

Carrier _____

Number _____ of _____ pieces



USE THESE SHIPPING LABELS AS THEY WILL EXPEDITE HANDLING. Copies of these labels are acceptable if additional labels are needed.
See Hanging Sign / Truss Information (H-1) form for a Hanging Sign shipping label.

RUSH!

EXHIBITION FREIGHT

FROM:

THE VENETIAN — SUITES

DIRECT SHIPMENT

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
THE VENETIAN
 3355 Las Vegas Blvd., South
 Las Vegas, Nevada 89109

**SHIPMENTS WILL ONLY BE ACCEPTED
 AT THE MARSHALING YARD ON:
 January 5 & 6, 2007, from 5:00 pm - 9:00 pm.**

Carrier _____

Number _____ of _____ pieces



07/906

RUSH!

EXHIBITION FREIGHT

FROM:

THE VENETIAN — SUITES

DIRECT SHIPMENT

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
THE VENETIAN
 3355 Las Vegas Blvd., South
 Las Vegas, Nevada 89109

**SHIPMENTS WILL ONLY BE ACCEPTED
 AT THE MARSHALING YARD ON:
 January 5 & 6, 2007, from 5:00 pm - 9:00 pm.**

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

FROM:

THE VENETIAN — SUITES

DIRECT SHIPMENT

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
THE VENETIAN
 3355 Las Vegas Blvd., South
 Las Vegas, Nevada 89109

**SHIPMENTS WILL ONLY BE ACCEPTED
 AT THE MARSHALING YARD ON:
 January 5 & 6, 2007, from 5:00 pm - 9:00 pm.**

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

FROM:

THE VENETIAN — SUITES

DIRECT SHIPMENT

TO:

EXHIBITING COMPANY

2007 International CES

NAME OF EXHIBITION

BOOTH #/MTG. ROOM #

C/O GES EXPOSITION SERVICES
THE VENETIAN
 3355 Las Vegas Blvd., South
 Las Vegas, Nevada 89109

**SHIPMENTS WILL ONLY BE ACCEPTED
 AT THE MARSHALING YARD ON:
 January 5 & 6, 2007, from 5:00 pm - 9:00 pm.**

Carrier _____

Number _____ of _____ pieces



Vehicle Placement Order Form

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Phone: 866.814.1705 • FAX: 866.329.1437
 International Exhibitors Only: Phone: 702.515.5970 • FAX: 702.263.1520 Contact us Online: www.ges.com/contact

2007 International CES — PLEASE CHECK BOOTH LOCATION

January 8-11, 2007 Las Vegas Convention Center Las Vegas Hilton
 Sands Expo and Convention Center

DEADLINE DATE:
December 18, 2006

COMPANY NAME

EMAIL ADDRESS

BOOTH #

GES Exposition Services will provide this service at no charge to Exhibitors. We will also handle the outbound as an inclusive service.

The City Fire Marshal requires disconnecting the battery, taping the gas tank and placing a protective covering under the vehicle. Check local Fire Marshal rules and regulations for additional requirements.

Be advised that if you are planning to display a vehicle, you are required to provide the information listed on this page.

All OUTDOOR Exhibit Space Vehicles will have this same charge applied.

All vehicles should proceed to the Truck Marshaling location near your Venue (please refer to the marshaling yard maps in this Exhibitor Services Manual). Signage will be provided to direct vehicles from your venue to the Marshaling Yard.

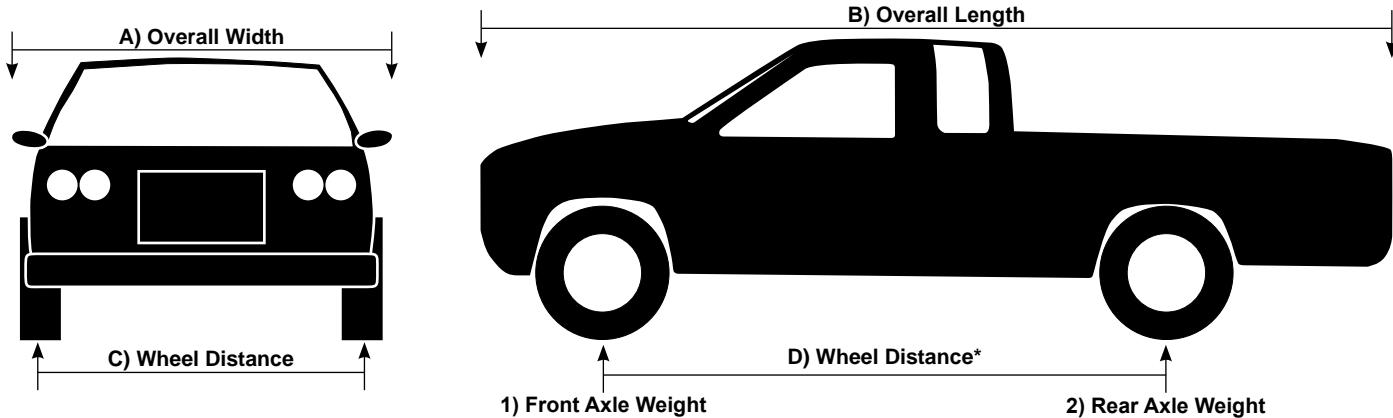
IMPORTANT INFORMATION FOR EXHIBITORS!

The Clark County Fire Department requires a specific permit for each vehicle placed on the Exhibit floor.

1. The permit is available on the Clark County Fire Department's Web site at the following location:

<http://fire.co.clark.nv.us/files/pdfs/permitappl.pdf>

2. Check the box for "Liquid- or Gas-fueled Vehicles or Equipment in Assembly Buildings". Complete the application, make 2 copies and submit the original with all applicable fees to Clark County Fire Department, 575 E. Flamingo Rd., Las Vegas, NV 89119.
3. Retain one copy of the application for your records and submit the other along with this form to GES.



Vehicle Description	A Distance	B Distance	C Weight	D Weight	Total Weight	Total Price
1.						\$
2.						\$
3.						\$
4.						\$
5.						\$

* For dual Axle vehicles measure distance from the front wheel to between the back wheels

Cartload Service Order Form

R-14

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Phone: 866.814.1705 • FAX: 866.329.1437
 International Exhibitors Only: Phone: 702.515.5970 • FAX: 702.263.1520 Contact us Online: www.ges.com/contact

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Kit.

2007 International CES — PLEASE CHECK BOOTH LOCATION

January 8-11, 2007 Las Vegas Convention Center Las Vegas Hilton
 Sands Expo and Convention Center **Cartload unavailable at The Venetian**

DEADLINE DATE:
December 18, 2006

COMPANY NAME

EMAIL ADDRESS

BOOTH #

Special Freight Services — Small Passenger Vehicles Only!

This special service is offered exclusively for this show.

Maximum Weight 250 lbs.

- To help alleviate the problems and frustrations associated with exhibitors carrying their small exhibit material during move-in, GES Exposition Services is pleased to make available for hire, one (1) laborer with one (1) pushcart, for one (1) trip, **one way** Cartload In or Cartload Out for a charge of \$42.00 **each way**.
- This service is for those who have **small hand carry items** all of which must fit on a 3' x 4' push cart, in one trip only. **If you arrive with a truck/van or trailer filled with exhibit material you will not qualify for this service and will be redirected to the GES marshaling yard.**
- A cartload is eight (8) pieces or less (weighing less than 250 lbs. total). There is one cartload allowed per vehicle.
- There must be at least two (2) people with the vehicle. One person to go with your product to the booth space and one person to remove your vehicle from the unloading area to parking area.
- Freight that is too large or heavy must be handled by GES at their freight handling rates** and will be routed through the Marshaling Yard. No personal trucks (1 ton & over), no rental trucks, trailers, or bobtails will be unloaded through cart load service. They will be redirected to the GES Marshaling Yard.
- To receive this service, proceed directly to the Exhibit site main entrance and watch for the Cartload Service signage. Pre-orders will receive preferential service at showsite, and you may also order this service at the **GES Servicenter**.

Sands Exhibitors will be provided Cartload Service at no charge. Signs will be posted at the Sands Expo and Convention Center directing exhibitor vehicles to the Cartload Service area.

CARTLOAD SERVICE HOURS

LAS VEGAS CONVENTION CENTER

Saturday, January 6, 2007
 from 8:00 am - 5:00 pm

Sunday, January 7, 2007
 from 8:00 am - 5:00 pm

Thursday, January 11, 2007
 from 4:00 pm - 9:00 pm

SANDS EXPO AND CONVENTION CENTER

Saturday, January 6, 2007
 from 8:00 am - 5:00 pm

Sunday, January 7, 2007
 from 8:00 am - 5:00 pm

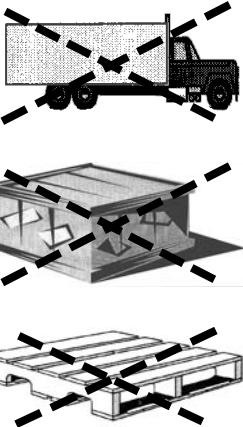
Thursday, January 11, 2007
 from 3:00 pm - 9:00 pm

PLACE ORDER HERE

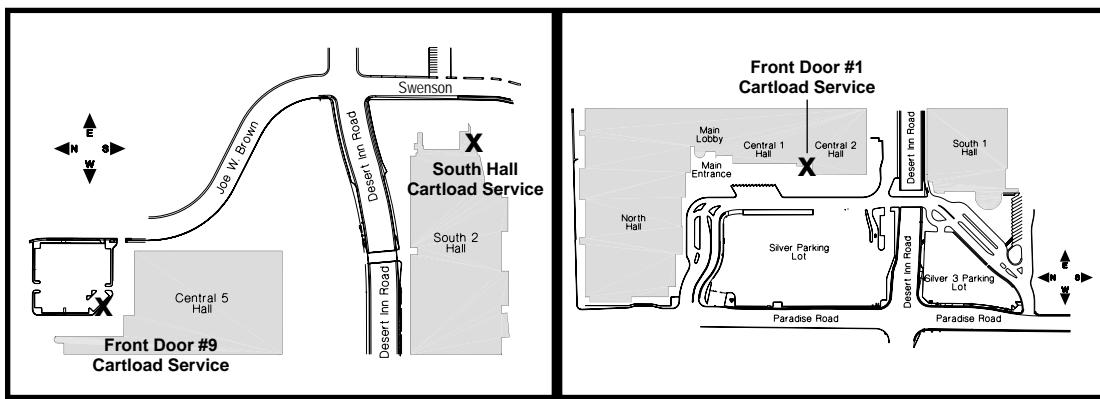
ITEM #	DESCRIPTION	PRICE	# OF TRIPS	TOTAL PRICE
4800	Cartload In	\$ 42.00		\$
4801	Cartload Out	\$ 42.00		\$
All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Kit.		1. Total All Items Ordered		
		\$		
		2. Payment Enclosed		
		\$		

SANDS EXPO AND CONVENTION CENTER
 Cartload Service is located in the Imperial Palace parking lot behind Hall A of the Sands. Entrance is located off of Harman Avenue.

Not Acceptable:



PLEASE REFER TO LVCC MAPS BELOW





CES Exhibitor Manual



Official CES Shipping Carriers

VAN LINE

MACC Inc. / Mac McCallum
Bekins (505) 891-8031
Tradeshow maccmacc@aol.com
Services



AIR FREIGHT

GES Logistics Debbie Nicholson
(702) 515-5742
dnicholson@ges.com



LTL – COMMON CARRIER

GES Logistics Debbie Nicholson
(702) 515-5742
dnicholson@ges.com



INTERNATIONAL

GeoLogistics Margaret Churchill
Expo Services (404) 815-8816
Inc. mchurchill@geo-logistics.com





CES Exhibitor Manual



International Shipping Guidelines

International exhibitors cannot clear imported goods through U.S. Customs without using a Licensed Customs Broker if their import shipment is valued over US \$2,000. Shipments with lower values may also require formal import entry by a Licensed Customs Broker if their goods are subject to either USDA, FDA or FCC U.S. government agency regulations.

The Official International Freight Forwarder and Licensed Customs Broker for CES is GeoLogistics Expo Services LLC. GeoLogistics Expo has a local representative in all of the countries participating in the 2007 International CES. Their staff will be on-site during the move-in and move-out, as well as during the exhibition, to assist exhibitors with their import and export needs.

Using the services of non-official freight forwarders or customs brokers is permitted. However, if there is a problem or delay, then it is very difficult to obtain information after hours or on weekends from non-official forwarders. Non-official forwarders may also have to pay duties and taxes for temporary imports. Duties and taxes are not usually required for imports filed under the Trade Fair bond, which is held only by the Official 2007 International CES Forwarder and Licensed Customs Broker - GeoLogistics Expo. There are special service advantages and total cost savings by using GeoLogistics Expo Services.

- Shipments to exhibitions are much more likely to be selected for a security examination. GeoLogistics works with exhibitors to establish a shipping schedule to minimize potential security delays
- Preparing the correct documents can avoid problems and delays in clearing U.S. Customs. GeoLogistics makes sure that all documents are completed correctly and filed on time.
- Consolidating shipments reduces costs, saves time and minimizes shipment handling. GeoLogistics provides air and sea freight consolidations direct to Las Vegas

GeoLogistics Expo is the specialist in transportation logistics to international exhibitions. For assistance in shipment preparation, documentation and scheduling for the 2007 International CES, please contact GeoLogistics Expo today.

Questions? Call Margaret Churchill with GeoLogistics at (404) 815-8816 or e-mail mchurchill@geo-logistics.com.

SHIPPING



Let GES® manage your TRADESHOW TRANSPORTATION

GES Logistics skillfully manages the transportation process. We give all shipments priority handling and work only with proven, leading carriers. Plus, we're fully integrated with all other GES services, including material handling. Partner with the one company that does it all.

Simplified Rates

Thanks to our simplified domestic LTL rates for ground and air, there's no guesswork. Budgeting is made easy and all at a competitive price. Ask for quotes for transportation to one show or multiple shows.

Online Tracking

Shipment information is seconds away on the GES website. Track and trace your shipment any time of the day or night. Just one more example of GES' continued commitment to our customers.

Single Invoice

With GES, we can put it all on one invoice — furnishings, graphics, transportation, installation & dismantle services, and electrical. So you can focus on the show, not the paperwork.

For shipping made easy, call 888.454.4437 or visit us online at www.ges.com/logistics

GET GES[®] TRANSPORTATION PLUS SAVE 10% ON MATERIAL HANDLING

GES[®] Logistics turns an exhibiting necessity into an added show value with GES[®] Transportation Plus. You count on reliable service and great rates when you ship with GES. Now with our GES[®] Transportation Plus service, you save money on material handling when you order round-trip shipping. Another reason it pays to use GES.

- **Online Tracking**

Shipment information is seconds away on the GES website. Track and trace your shipment any time of the day or night. Just one more example of GES' continued commitment to our customers.

- **Your Shipping Partner**

GES[®] Logistics gives you reliable service and great rates on air and ground shipping. You can also save 10% on round-trip shipping with GES[®] Roundtrip Plus. Count on GES as your shipping partner.

- **Smooth Integration**

Our integrated services mean less hassle. From shipping and material handling to installing and dismantling, we make sure you have a smooth show experience.

**For more info call 888.454.4437
or visit us online at www.ges.com/logistics**



Logistics
shipping made easy

Exposition Services Exhibits & Design Graphics Logistics
Electrical Installing & Dismantling Technology Event Services

888.454.4437 www.ges.com



Transportation Plus & Material Handling Rates

2007 International CES — PLEASE CHECK BOOTH LOCATION

January 8-11, 2007 Las Vegas Convention Center Las Vegas Hilton
 Sands Expo and Convention Center

CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR ALL SHIPMENTS. Drivers with inbound shipments must check in at the GES warehouse or exhibit site by 2 PM to be guaranteed same day unloading. Off-target charges will also apply if your truck checks in at the freight receiving area after 2 p.m. on your target move-in date or after your designated time on your target move-out date.

ADVANCE SHIPMENTS TO GES WAREHOUSE (300 POUND MINIMUM PER SHIPMENT)

GES will receive uncrated carpet and pad at the warehouse. A special handling charge will apply on these shipments.

Rates include: unloading crated freight (the warehouse cannot receive uncrated shipments); storing at warehouse for up to 30 days (any materials stored beyond 30 days will incur additional costs applied to your invoice); reloading onto trucks and delivery to the exhibit site; unloading freight and delivery to your booth; picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site.

Standard Kit Rates Are:

Complete the Standard Material Handling Order Form (R-8C) included in this exhibitor services manual if not using Transportation Plus.

Crated Materials	\$ 50.15 cwt	\$ 150.45	(300 lb min)
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Ship with GES Logistics to receive your Transportation Plus Savings. Rates Are:

To set up your saving with Transportation Plus, please call 888.454.4437, or complete the GES Logistics Order Form (R-8B) included in this exhibitor services manual and fax it to 702.515.5972, or email us at logistics@ges.com. Please call for a quote for any shipments that are over 5,000 lbs. at 888.454.4437. Transportation Plus does not apply to shipments that are considered Small Package or Local. Round Trip is required to qualify for Transportation Plus rates.

Crated Materials	\$ 45.14 cwt	\$ 135.42	(300 lb min)
-------------------------	--------------	-----------	--------------

DIRECT SHIPMENTS TO EXHIBIT SITE (300 POUND MINIMUM PER SHIPMENT)

Rates include: unloading freight and delivery to your booth; picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site.

Standard Kit Rates Are:

Complete the Standard Material Handling Order Form (R-8C) included in this exhibitor services manual if not using Transportation Plus.

Crated Materials	\$ 36.40 cwt	\$ 109.20	(300 lb min)
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Uncrated Materials	\$ 44.85 cwt	\$ 134.55	(300 lb min)
---------------------------	--------------	-----------	--------------

Ship with GES Logistics to receive your Transportation Plus Savings. Rates Are:

To set up your saving with Transportation Plus, please call 888.454.4437, or complete the GES Logistics Order Form (R-8B) included in this exhibitor services manual and fax it to 702.515.5972, or email us at logistics@ges.com. Please call for a quote for any shipments that are over 5,000 lbs. at 888.454.4437. Transportation Plus does not apply to shipments that are considered Small Package or Local. Round Trip is required to qualify for Transportation Plus rates.

Crated Materials	\$ 32.76 cwt	\$ 98.28	(300 lb min)
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Uncrated Materials	\$ 40.37 cwt	\$ 121.11	(300 lb min)
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NOTE: Consult your target freight floorplan. Your display must arrive at the Exhibit Hall on your assigned target date. An additional charge of \$10.91 per cwt will apply for those exhibitors not meeting their target date.

SMALL PACKAGE: Cartons and envelopes received without documentation will be delivered without guarantee of piece count or condition. Maximum weight is 50 lbs. per shipment, per delivery. Includes UPS and Federal Express shipments. All shipments received via air carrier that do not fall in to the small package category may be subject to special handling charges.

First Carton	\$ 40.75
Each Additional Carton	\$ 9.55

Straight Time: Monday through Friday 8:00 AM to 4:30 PM. Trucks signing in after 2 PM may be charged at the overtime rate.

ARRIVAL DATES AND SURCHARGES FOR SHIPMENTS

PLEASE SCHEDULE CAREFULLY TO MINIMIZE SURCHARGES!

Advance	December 1, 2006	Advance Shipments may begin arriving at Warehouse.
	December 18, 2006	Last day for Advance Shipments to arrive at Warehouse without surcharge. A \$15.04/cwt (\$45.12 minimum) late arrival surcharge based on the above rates will apply to each shipment received at the Advance Warehouse after this date.
Direct	Refer to Targeted Floorplan	Refer to targeted freight floorplan for your assigned date. An additional charge of \$13.40 per 100 lbs (cwt) will apply to those shipments not meeting target dates.
Product Arrival	January 4, 2007	For security purposes, it is recommended that product be scheduled to arrive on or after this date.

The GES Warehouse will be closed December 22-25, 2006 in observance of the Christmas Holiday and December 31, 2006 - January 1, 2007 in observance of New Year's Day. No Exhibitor activity allowed.

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Phone: 866.814.1705 • FAX: 866.329.1437
 International Exhibitors Only: Phone: 702.515.5970 • FAX: 702.263.1520 Contact us Online: www.ges.com/contact

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Kit.

2007 International CES — PLEASE CHECK BOOTH LOCATION

January 8-11, 2007 Las Vegas Convention Center Las Vegas Hilton
 Sands Expo and Convention Center

DEADLINE DATE:
December 18, 2006

COMPANY NAME	EMAIL ADDRESS	BOOTH #/MTG. ROOM #
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CALCULATION OF MATERIAL HANDLING CHARGES

We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.

Our shipment will be sent to <input type="checkbox"/> Exhibit Site / <input type="checkbox"/> Warehouse on date:	via:	Total pieces:
Total Weight (300 lbs minimum per shipment):	÷ 100 =	x Rate: = \$
Small package cartons will be sent to <input type="checkbox"/> Exhibit Site / <input type="checkbox"/> Warehouse on date:	via:	Total cartons: = \$
I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.		1. Total Estimated Charges 2. \$15.04/cwt Late Arrival Surcharge 3. Excess Declared Value 4. Payment Enclosed
Authorized Signature – Please Sign: X		AUTHORIZED NAME - PLEASE PRINT
		DATE

EXCESS DECLARED VALUE OPTION:

Note 1: Liability is limited to \$0.50 per pound per package, \$100.00 per package, or \$1,500.00 per occurrence, whichever is less, unless a higher value is declared.

Note 2: Declared value \$_____ . Excess declared value available from GES, up to \$100,000.00.

Excess declared value is not available for items listed on form G-7.

Check here, if requesting excess declared value (\$1.00 per \$100.00 of excess valuation will be assessed, \$50.00 minimum charge).

ARRIVAL DATES AND SURCHARGES FOR SHIPMENTS

PLEASE SCHEDULE CAREFULLY TO MINIMIZE SURCHARGES!

Advance	December 1, 2006	Advance Shipments may begin arriving at Warehouse.
	December 18, 2006	Last day for Advance Shipments to arrive at Warehouse without surcharge. A \$15.04/cwt (\$45.12 minimum) late arrival surcharge based on the above rates will apply to each shipment received at the Advance Warehouse after this date.
Direct	Refer to Targeted Floorplan	Refer to targeted freight floorplan for your assigned date. An additional charge of \$10.91 per 100 lbs (cwt) will apply to those shipments not meeting target dates.
Product Arrival	January 4, 2007	For security purposes, it is recommended that product be scheduled to arrive on or after this date.

The GES Warehouse will be closed December 22-25, 2006 in observance of the Christmas Holiday and December 31, 2006 - January 1, 2007 in observance of New Year's Day. No Exhibitor activity allowed.



Transportation Plus & Material Handling Rates

2007 International CES

January 8-11, 2007

The Venetian Exhibitor Meeting Rooms & Suites ONLY

CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR ALL SHIPMENTS. Drivers with inbound shipments must check in at the GES warehouse or exhibit site by 2 PM to be guaranteed same day unloading. Off-target charges will also apply if your truck checks in at the freight receiving area after 2 p.m. on your target move-in date or after your designated time on your target move-out date.

ADVANCE SHIPMENTS TO GES WAREHOUSE (300 POUND MINIMUM PER SHIPMENT)

GES will receive uncrated carpet and pad at the warehouse. A special handling charge will apply on these shipments.

Rates include: unloading crated freight (the warehouse cannot receive uncrated shipments); storing at warehouse for up to 30 days (any materials stored beyond 30 days will incur additional costs applied to your invoice); reloading onto trucks and delivery to the exhibit site; unloading freight and delivery to your booth; picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site.

Standard Kit Rates Are:

Complete the Standard Material Handling Order Form (R-8C) included in this exhibitor services manual if not using Transportation Plus.

Crated Materials	\$ 50.12 cwt	\$ 150.36	(300 lb min)
-------------------------	--------------	-----------	--------------

Ship with GES Logistics to receive your Transportation Plus Savings. Rates Are:

To set up your saving with Transportation Plus, please call 888.454.4437, or complete the GES Logistics Order Form (R-8B) included in this exhibitor services manual and fax it to 702.515.5972, or email us at logistics@ges.com. Please call for a quote for any shipments that are over 5,000 lbs. at 888.454.4437. Transportation Plus does not apply to shipments that are considered Small Package or Local. Round Trip is required to qualify for Transportation Plus rates.

Crated Materials	\$ 45.11 cwt	\$ 135.33	(300 lb min)
-------------------------	--------------	-----------	--------------

DIRECT SHIPMENTS TO EXHIBIT SITE (300 POUND MINIMUM PER SHIPMENT)

Rates include: unloading freight and delivery to your booth; picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site.

Standard Kit Rates Are:

Complete the Standard Material Handling Order Form (R-8C) included in this exhibitor services manual if not using Transportation Plus.

Crated Materials	\$ 68.90 cwt	\$ 206.70	(300 lb min)
-------------------------	--------------	-----------	--------------

Uncrated Materials	\$ 68.90 cwt	\$ 206.70	(300 lb min)
---------------------------	--------------	-----------	--------------

Ship with GES Logistics to receive your Transportation Plus Savings. Rates Are:

To set up your saving with Transportation Plus, please call 888.454.4437, or complete the GES Logistics Order Form (R-8B) included in this exhibitor services manual and fax it to 702.515.5972, or email us at logistics@ges.com. Please call for a quote for any shipments that are over 5,000 lbs. at 888.454.4437. Transportation Plus does not apply to shipments that are considered Small Package or Local. Round Trip is required to qualify for Transportation Plus rates.

Crated Materials	\$ 62.01 cwt	\$ 186.03	(300 lb min)
-------------------------	--------------	-----------	--------------

Uncrated Materials	\$ 62.01 cwt	\$ 186.03	(300 lb min)
---------------------------	--------------	-----------	--------------

Straight Time: Monday through Friday 8:00 AM to 4:30 PM. Trucks signing in after 2 PM may be charged at the overtime rate.

ARRIVAL DATES AND SURCHARGES FOR SHIPMENTS

PLEASE SCHEDULE CAREFULLY TO MINIMIZE SURCHARGES!

Advance	December 1, 2006	Advance Shipments may begin arriving at Warehouse.
	January 4, 2007	Last day for Advance Shipments to arrive at Warehouse without surcharge. A \$15.04/cwt (\$45.12 minimum) late arrival surcharge based on the above rates will apply to each shipment received at the Advance Warehouse after this date.
Direct	January 6, 2007	Only day for Direct Shipments to arrive at Exhibit Site.

The GES Warehouse will be closed December 22-25, 2006 in observance of the Christmas Holiday and December 31, 2006 - January 1, 2007 in observance of New Year's Day. No Exhibitor activity allowed.



Transportation Plus & Material Handling Order Form R-2C

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Phone: 866.814.1705 • FAX: 866.329.1437
 International Exhibitors Only: Phone: 702.515.5970 • FAX: 702.263.1520 Contact us Online: www.ges.com/contact

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Kit.

2007 International CES

January 8-11, 2007

The Venetian Exhibitor Meeting Rooms & Suites ONLY

DEADLINE DATE:
December 18, 2006

COMPANY NAME	EMAIL ADDRESS	BOOTH #/MTG. ROOM #
--------------	---------------	---------------------

CALCULATION OF MATERIAL HANDLING CHARGES

We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.

Our shipment will be sent to <input type="checkbox"/> Exhibit Site / <input type="checkbox"/> Warehouse on date:	via:	Total pieces:
Total Weight (300 lbs minimum per shipment):	÷ 100 =	x Rate: = \$
Small package cartons will be sent to <input type="checkbox"/> Exhibit Site / <input type="checkbox"/> Warehouse on date:	via:	Total cartons: = \$
I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.		1. Total Estimated Charges \$ 2. \$15.04 / cwt Late Arrival Surcharge \$ 3. Excess Declared Value \$ 4. Payment Enclosed \$
Authorized Signature – Please Sign: X		AUTHORIZED NAME - PLEASE PRINT _____ DATE _____

EXCESS DECLARED VALUE OPTION:

Note 1: Liability is limited to \$0.50 per pound per package, \$100.00 per package, or \$1,500.00 per occurrence, whichever is less, unless a higher value is declared.

Note 2: Declared value \$_____. Excess declared value available from GES, up to \$100,000.00.

Excess declared value is not available for items listed on form G-7.

Check here, if requesting excess declared value (\$1.00 per \$100.00 of excess valuation will be assessed, \$50.00 minimum charge).

ARRIVAL DATES AND SURCHARGES FOR SHIPMENTS

PLEASE SCHEDULE CAREFULLY TO MINIMIZE SURCHARGES!

ARRIVAL DATES AND SURCHARGES FOR SHIPMENTS

PLEASE SCHEDULE CAREFULLY TO MINIMIZE SURCHARGES!

Advance	December 1, 2006	Advance Shipments may begin arriving at Warehouse.
	January 4, 2007	Last day for Advance Shipments to arrive at Warehouse without surcharge. A \$15.04/cwt (\$45.12 minimum) late arrival surcharge based on the above rates will apply to each shipment received at the Advance Warehouse after this date.
Direct	January 6, 2007	Only day for Direct Shipments to arrive at Exhibit Site.

The GES Warehouse will be closed December 22-25, 2006 in observance of the Christmas Holiday and December 31, 2006 - January 1, 2007 in observance of New Year's Day. No Exhibitor activity allowed.



GES Logistics Material Handling & Shipping Form

R-8B

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Phone: 888.454.4437 • FAX: 702.515.5972
 International Exhibitors Only: Phone: 702.515.5970 • FAX: 702.515.5972

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Kit.

2007 International CES — PLEASE CHECK BOOTH LOCATION

January 8-11, 2007 Las Vegas Convention Center Las Vegas Hilton
 Sands Expo and Convention Center

COMPANY NAME	EMAIL ADDRESS	BOOTH #/MTG. ROOM #
--------------	---------------	---------------------

PICK UP INFORMATION

DATE	SHIPPING / RECEIVING HOURS (4 HOUR WINDOW REQUIRED)		
ADDRESS STREET	CITY	STATE	ZIP
PICK UP CONTACT	PHONE NUMBER		FAX NUMBER
SPECIAL INSTRUCTIONS (ADDITIONAL CHARGES MAY APPLY)	WEEKEND <input type="checkbox"/> Pick Up <input type="checkbox"/> Delivery		

DELIVERY INFORMATION

DATE	RECEIVING HOURS		
DESTINATION	EXHIBITOR NAME		
SHOW NAME	BOOTH #		
ADDRESS STREET	CITY	STATE	ZIP
SHOW CONTRACTOR	CONTACT		PHONE NUMBER

METHOD OF SHIPMENT

Ground: <input type="checkbox"/> LTL <input type="checkbox"/> Truck Load Rates (price per shipment) Shipments 0-100 lbs* Shipments 101 lbs and up*	Air: <input type="checkbox"/> Next Day <input type="checkbox"/> 2nd Day <input type="checkbox"/> Deferred *Dim weight or actual weight which ever is greater will apply to Next Day, and 2nd Day.	<input type="checkbox"/> Special Instructions (Additional charges may apply)
*Subject to applicable surcharges		

WEIGHT & DIMENSIONS (FINAL RATE SUBJECT TO CORRECT WEIGHT & DIMENSIONS)

Mark "X" in the H/M column to designate hazardous materials as defined in Department of Transportation Regulations.

LIST EACH PIECE	H/M	DIMENSIONS IN INCHES			EST. WEIGHT	LIST EACH PIECE	H/M	DIMENSIONS IN INCHES			EST. WEIGHT
		L x	W x	H				L x	W x	H	
		L x	W x	H				L x	W x	H	
		L x	W x	H				L x	W x	H	
		L x	W x	H				L x	W x	H	
		L x	W x	H				L x	W x	H	

Our shipment will be sent to Exhibit Site / Warehouse on date: via: Total pieces:

Total Weight (300 lbs minimum per shipment): $\div 100 =$ x Rate: = \$

Small package cartons will be sent to Exhibit Site / Warehouse on date: via: Total cartons: = \$

Hazardous Materials Contact Number

() _____ - _____

ARRIVAL DATES AND SURCHARGES FOR SHIPMENTS:

Advance Date: December 18, 2006, Last day for crated shipments to arrive at advance warehouse without surcharge. A 30% (\$30.00 minimum) late arrival surcharge based on the above rates will apply to each shipment received at the advance warehouse after this date.

Direct Date: Refer to Targeted Floorplan, First day for shipments to arrive at the exhibit site.

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between GES and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by GES and are available to the shipper, on request; By signing this order form, shipper agrees to be bound by all its terms and conditions

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

Authorized Signature – Please Sign:

1. Total Estimated Charges \$

2. 30% Late Arrival Surcharge \$

3. Excess Declared Value \$

4. Payment Enclosed \$

AUTHORIZED NAME - PLEASE PRINT _____ DATE _____

EXCESS DECLARED VALUE OPTION:

Note 1: STOP! You must read form G-7 before going any further... I have read the Terms & Conditions set forth on form G-7 and I understand the contents thereof. I have the authority to bind the below-referenced exhibiting company, which hereby accepts the terms and conditions set forth on this form and the G-7 form.

Note 2: Liability is limited to \$0.50 Per pound per package, \$100.00 per package, or \$1,500.00 per occurrence, whichever is less, unless a higher value is declared.

Note 3: Declared value \$ _____. Excess declared value available from GES, up to \$100,000.00.

Excess declared value is not available for items listed on form G-7.

Check here, if requesting excess declared value (\$1.00 per \$100.00 of excess valuation will be assessed, \$50.00 minimum charge).



GES Logistics Material Handling & Shipping Form

R-8B

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Phone: 888.454.4437 • FAX: 702.515.5972
International Exhibitors Only: Phone: 702.515.5970 • FAX: 702.515.5972

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2007 International CES

January 8-11, 2007

The Venetian Exhibitor Meeting Rooms & Suites ONLY

COMPANY NAME	EMAIL ADDRESS	BOOTH #/MTG. ROOM #
--------------	---------------	---------------------

PICK UP INFORMATION

DATE	SHIPPING / RECEIVING HOURS (4 HOUR WINDOW REQUIRED)		
ADDRESS STREET	CITY	STATE	ZIP
PICK UP CONTACT	PHONE NUMBER		
SPECIAL INSTRUCTIONS (ADDITIONAL CHARGES MAY APPLY)		WEEKEND	<input type="checkbox"/> Pick Up <input type="checkbox"/> Delivery

DELIVERY INFORMATION

DATE	RECEIVING HOURS		
DESTINATION	EXHIBITOR NAME		
SHOW NAME	BOOTH #		
ADDRESS STREET	CITY	STATE	ZIP
SHOW CONTRACTOR	CONTACT		
	PHONE NUMBER		

METHOD OF SHIPMENT

Ground: <input type="checkbox"/> LTL <input type="checkbox"/> Truck Load Rates (price per shipment) Shipments 0-100 lbs* Shipments 101 lbs and up*	Air: <input type="checkbox"/> Next Day <input type="checkbox"/> 2nd Day <input type="checkbox"/> Deferred *Dim weight or actual weight which ever is greater will apply to Next Day, and 2nd Day.	<input type="checkbox"/> Special Instructions (Additional charges may apply)
*Subject to applicable surcharges		

WEIGHT & DIMENSIONS (FINAL RATE SUBJECT TO CORRECT WEIGHT & DIMENSIONS)

Mark "X" in the H/M column to designate hazardous materials as defined in Department of Transportation Regulations.

LIST EACH PIECE	H/M	DIMENSIONS IN INCHES			EST. WEIGHT	LIST EACH PIECE	H/M	DIMENSIONS IN INCHES			EST. WEIGHT
		L x	W x	H				L x	W x	H	
		L x	W x	H				L x	W x	H	
		L x	W x	H				L x	W x	H	
		L x	W x	H				L x	W x	H	
		L x	W x	H				L x	W x	H	

Our shipment will be sent to Exhibit Site / Warehouse on date: via: Total pieces:

Total Weight (300 lbs minimum per shipment): $\div 100 =$ x Rate: = \$

Small package cartons will be sent to Exhibit Site / Warehouse on date: via: Total cartons: = \$

Hazardous Materials Contact Number

() _____ - _____

ARRIVAL DATES AND SURCHARGES FOR SHIPMENTS:

Advance Date: January 4, 2007, Last day for crated shipments to arrive at advance warehouse without surcharge. A 30% (\$30.00 minimum) late arrival surcharge based on the above rates will apply to each shipment received at the advance warehouse after this date.

Direct Date: January 5, 2007, First day for shipments to arrive for Exhibit Suites.

PLEASE NOTE: Meeting Room Exhibitors may only ship direct to show site on January 6, 2007.

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between GES and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by GES and are available to the shipper, on request; **By signing this order form, shipper agrees to be bound by all its terms and conditions**

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

Authorized Signature – Please Sign:

AUTHORIZED NAME - PLEASE PRINT _____ DATE _____

EXCESS DECLARED VALUE OPTION:

Note 1: STOP! You must read form G-7 before going any further... I have read the Terms & Conditions set forth on form G-7 and I understand the contents thereof. I have the authority to bind the below-referenced exhibiting company, which hereby accepts the terms and conditions set forth on this form and the G-7 form.

Note 2: Liability is limited to \$0.50 Per pound per package, \$100.00 per package, or \$1,500.00 per occurrence, whichever is less, unless a higher value is declared.

Note 3: Declared value \$ _____. Excess declared value available from GES, up to \$100,000.00.

Excess declared value is not available for items listed on form G-7.

Check here, if requesting excess declared value (\$1.00 per \$100.00 of excess valuation will be assessed, \$50.00 minimum charge).

Storage Service Order Form

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Phone: 866.814.1705 • FAX: 866.329.1437
International Exhibitors Only: Phone: 702.515.5970 • FAX: 702.263.1520 Contact us Online: www.ges.com/contact

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2007 International CES — PLEASE CHECK BOOTH LOCATION

January 8-11, 2007 Las Vegas Convention Center Las Vegas Hilton
 Sands Expo and Convention Center The Venetian

DEADLINE DATE:
December 18, 2006

► COMPANY NAME

EMAIL ADDRESS

BOOTH #/MTG. ROOM #

“Full Service” Advantages After The Show Keep Your Exhibit Materials in the Las Vegas Area Avoid Double Loading and Unnecessary Shipping Costs

CES Special Storage Rates Are As Follows:

\$43.62 per 100 lbs (1,000 lb min based on advance payment)

Includes:

- Return to GES Warehouse at close of show
- 11 months storage
- Auto-transfer to advance freight for the 2008 Show
- Guaranteed on target

NOTE: Additional warehouse fees may apply to shipments removed from GES storage to attend local non-GES shows or shows outside of the Las Vegas area. Please call for details.

GES Exposition Services now has available warehouse space in the Las Vegas area with facilities and services to:

- A. Receive and hold your equipment and/or exhibition materials.
- B. Optional Billing Cycles
- C. Provide delivery services for outbound shipping and/or local delivery.
- D. Ability to access your freight with a notice of three business days.
- E. Freight for next show will receive priority service.
- F. Provide complete personalized supervision.

Contact GES at (702) 515-5751 for special rates.

In addition, our facilities include a Graphics Department and a Carpenter Shop.



Official Show Carrier

MACC INC.
agents for Bekins Van Lines

SERVICES

- SHOWCASE SERVICES FOR CRATED, MIXED OR PADWRAP EXHIBITS - **Truckload or LTL's**
- DELIVERY TO ADVANCED RECEIVING OR DIRECT TO SHOW
- **GUARANTEED** TARGET DATE AND TIME DELIVERY SERVICE
- ALL AIR RIDE EQUIPMENT
- ON-SITE SHOW REPRESENTATION
- SHOW TO SHOW **CARAVAN SERVICES**
- 24 HOUR NOTICE PRIOR TO PICK-UP AND DELIVERY
- IF YOU ARE NOT PRESENT DURING YOUR MOVE IN DATE YOU WILL RECEIVE A PHONE NOTIFICATION ADVISING YOU THAT YOUR FREIGHT HAS BEEN DELIVERED
- NO WAITING TIME CHARGES

If you would like a Quote Request, please contact our sales staff maccmacc@aol.com or fax this form to (505) 892-2964. Questions? Please call 505.891.8031.

Exhibiting Company _____ Booth # _____

Contact Name _____

Phone _____ Ext _____ Fax _____

Origin City _____ State/Prov _____ Zip/Postal _____

Target Date _____ Outbound Target Date _____

Pieces, weights and Dimensions:

1. Weight _____ Width _____ Length _____ Height _____
2. Weight _____ Width _____ Length _____ Height _____
3. Weight _____ Width _____ Length _____ Height _____

Special Requirements: Liftgate, pallet-jack, no docks, pads, etc.



GEOLOGISTICS
Expo Services LLC

2007 International CES

Las Vegas, Nevada

January 8 - 11

**International Freight Forwarder
and Customs Broker**

GeoLogistics Expo Services, LLC
1123 Zonolite Road, Suite 22

Atlanta, GA 30306

Tel: 404-815-8816

Fax: 404-724-9135

Contact: Margaret Churchill

E-mail: mchurchill@geo-logistics.com

www.geo-logistics.com

International Shipping

As the Official Freight Forwarder and Customs Broker, GeoLogistics Expo is appointed by show management to handle all international freight. Some of our services include the shipping of international exhibits to the show, completing Customs clearance procedures, delivering to the appointed site handling contractor, and re-exporting the freight at the conclusion of the show. We have designed our services to meet all your international transportation needs.

How is my shipment cleared through U.S. Customs?

Depending on your needs, we can clear your shipment in one of three ways:

- Permanent Duty-Paid Entry: used for all goods which will remain in the U.S. and will not be re-exported. This includes all giveaway items such as brochures and samples.
- Temporary Entry: allows goods to be imported temporarily into the U.S. without the payment of Customs duties and taxes.
- ATA Carnet: goods are imported without the payment of Customs duties and taxes, but may not be given away or sold. All items must be re-exported at the end of the show.

What documents are needed?

In order to clear the goods, we will need the following documents:

- Original ocean bill of lading or one air waybill
- Commercial invoices in *English* giving full description and value for each item contained in the shipment. The invoice should be issued to your company c/o the exhibition. Separate invoices for temporary and permanent items are useful.
- Packing list giving weight and dimensions of each package. This information may be included on your commercial invoice.
- Insurance certificate copy with the name of the local settlement agent in the US

When shipping by airfreight, the documents must accompany the shipment. For ocean freight, the documents should be sent as soon as possible to GeoLogistics Expo in Atlanta.

What services can GeoLogistics Expo provide at the exhibition?

Our staff is available to assist you before, during and after the exhibition. We will confirm that your shipment has been delivered to your booth. During the exhibition, we will meet with you to confirm the return shipping instructions. We will handle all the details for you.

What are GeoLogistics Expo's payment terms?

Our terms and conditions require that all transportation services be paid to GeoLogistics Expo Services Inc. before the show opens. International exhibitors may make credit arrangements through our coordinating offices in their home country. Payment may also be made via wire transfer or credit card.

How do I contact GeoLogistics Expo in my country?

We have GeoLogistics Expo offices in most countries. If you do not see your country listed, please contact us and we will assist you.

China - North

Trans-Link Beijing
Room 1211, Prime Tower No. 22
Chaowai St
Chaoyang District, Beijing 100020
Contact: Ms. Jennifer Fu
Tel: +86 10 6588 1961/62/63/64
Fax: +86 10 6588 1960
Email: jennifer.fu@trans-link.com.cn

China - East

Trans-Link International Forwarding
Rm 805, Aetna Tower, No. 107 Zun Yi Rd.
Shanghai 200051
Contact: Shirley Xing
Tel: 86 21 6237 5656
Fax: 86 21 6237 5657
Email: shirley.xing@trans-link.com.cn

China - South

Trans-Link Logistics Co. Ltd.
Room 1110, 11/F Main Tower,
Guangdong International Hotel
339 Huanshidong Rd.
Guangzhou 510098
Contact: Lily Wong
Tel: 86 20 8331 0964 / 8331 0994
Fax: 86 20 8331 0364
e-mail: lily_w@translink.com.cn

Germany

GeoLogistics Expo Services GmbH
Voltastrabe 81
60486 Frankfurt/Main
Contact: Gernot Iven
Tel: 49 69 70 60 98 0
Fax: 49 69 70 60 98 49
Email: given@geo-logistics.de

Hong Kong

GeoLogistics Ltd.
19/F Broadway Centre
93 Kwai Fuk Road
Kwai Chung N.T., Hong Kong
Contact: Denneth Fong
Tel: 852 2211 8530
Fax: 852 2365 8907
Email:
dennethfong@geologistics.com.hk

Israel

Ruth Cargo House
1 ABA Hilel Silver St.
Ofek Center LOD North 71294
PO B 36232
Tel Aviv, 61361
Israel
Contact: Tali Yardeni
Tel: +972 8 9182059
Fax: +972 8 9182051
E-mail: taliy@ruthcargo.co.il

Italy

EXPOTRANS M.T.O. S.r.l.
L.go Domodossola, 1 - Hall 17
20145 Milano
Contact: Fabio Malensek
Tel.: +39 02 49902927
Fax.: +39 02 4801 9658
e-mail:
fabio.malensek@expotrans.it

Japan

GeoLogistics Ltd.
Segi Building 4th Floor
7-1 Iwamotocho 1-Chome
Chiyoda-ku, Tokyo 101-0032
Contact: Yoshimichi Yoneda
Tel: 81 (03) 5821 4617
Fax: 81 (03) 5821 4610
Email: expo@geo-logistics.co.jp

Korea

GeoLogistics Expo Services
(Korea)
15F PMK Bldg. # 746
Yeoksam-Dong,
Kangnam-Ku, Seoul 135-080
Korea
Contact: Jim Lim
Tel: 82-2-2192 7426
Fax: 82-2-539 9420
Email: jimlim@geologistics.co.kr

Netherlands

Fairexx Logistics for Exhibitions BV
De Trompet 1540
1967 DB Heemskerk
The Netherlands
Contact: Paul Van Zijl
Tel: +31 251 25 00 60
Fax: +31 251 25 0065
Email: paul.van-zijl@fairexx.nl

Singapore

Trans-Link Exhibition Forwarding
Trans-Link Logistics Centre,
7 Toh Tuck Link,
Singapore 596227
Contact: Ghazali Saad
Tel: 65 6463 9868
Fax: 65 6467 9467
Email: ghazali@translink.com.sg

Spain

GeoLogistics SA
Centro de Cargo Aerea, Oficina 704,
Piso 7a, 28042 Madrid
Contact: Santiago Salso
Tel: 34 91 67 39 644
Fax: 34 91 66 91 004
E-mail: ssalso@int.geo-logistics.com

Switzerland

Natural AG ExpoLogistics
Bleichestrasse 27
P.O. Box
CH-4002 Basel
Phone +41 61 691 33 77
Fax +41 61 691 70 36
e-mail : dominique.geiser@natural.info
Contact: Dominique Geiser

Taiwan

GeoLogistics Ltd.
11th No. 192 Rueiguang Road
Neiku Chiu
Taipei, Taiwan R.O.C. 114
Contact: Tiger Wey
Tel: 886 2 26 59 62 99
Fax: 886 2 26 58 72 21
Email: twey@int.geo-logistics.com

United Kingdom

GeoLogistics Expo Services
Royal Court, 81 Tweedy Road
Bromley, Kent BR1 1TW
Contact: Garcia Newell
Tel: 44 20 8461 8799
Fax: 44 20 8461 8866
Email: gnewell@geo-logistics.com

2007 International CES - Las Vegas - January 8 - 11

Consign all international shipments and corresponding documents as follows:

Consignee: "Your Company Name"
C/o 2007 International CES
Booth No. _____
Las Vegas Convention Center
3150 S. Paradise Road
Las Vegas, NV 89109 USA

Notify: GeoLogistics Expo
1123 Zonolite Road, Suite 22
Atlanta, GA 30306
E-mail: expousa@geo-logistics.com
Tel: 404-815-8816
Fax: 404-724-9135

Mark all goods as follows:

"Your Company Name"
C/o 2007 International CES
Booth No. _____
Las Vegas Convention Center / Sands / Hilton / Venetian
Las Vegas, Nevada USA
Made in (country of origin)

Arrival Deadlines for Shipments to LVCC / Sands / Hilton:

Deadline for arrival of LCL sea freight to Long Beach CFS terminal:	December 1
Deadline for arrival of FCL sea freight to Long Beach port:	December 3
Deadline for arrival of air freight at Las Vegas (LAS) airport:	December 11

The above Arrival Deadlines are based on delivery to the advance warehouse by December 18th.

Please contact GeoLogistics in Atlanta for arrival deadlines based on delivery direct to the show site.

Arrival Deadlines for Shipments to Venetian:

Deadline for arrival of LCL sea freight to Long Beach CFS terminal:	December 8
Deadline for arrival of FCL sea freight to Long Beach port:	December 13
Deadline for arrival of air freight at Las Vegas (LAS) airport:	December 21

The above Arrival Deadlines are based on delivery to the advance warehouse by January 4th.

The most important steps to take:

Preparation:

- **Plan to ship early** – Advance planning reduces your shipment costs. With increasing security procedures causing delays to and from the United States, **it is imperative that you meet the deadlines above**. Note that dates above are deadlines, not targets. Arrivals up to 3 weeks before the deadlines are welcome.
- **How to ship** – Choose the method of shipment that works best for your exhibit. Select ocean freight if your schedule allows for up to 6 weeks transit. Choose air freight for a much shorter transit time. Small ocean freight shipments (shipments under 1 cubic meter) incur several minimum charges, so air freight is sometimes less expensive than sea freight.
- **Notification** – You must notify GeoLogistics Expo of the details of your shipment. List GeoLogistics Expo at the above address as the notify party on all shipping documents. All shipping documents must be faxed to GeoLogistics Expo as soon as they are issued.

Details:

- **Labeling and Packing** – U.S. Customs requires that all goods be permanently marked with their country of origin. Clearly label every piece with your company name, the name of the show and your booth number. Large labels work best. Be sure that your packing materials are adequate for both the means of transport and the sensitivity of your goods.
- **Wood packing materials** – All wood packaging must be treated and marked. This includes crating, pallets, cases, skids and dunnage. Shipments packed in non-treated and marked wood material will not be permitted entry by US Customs and will be re-exported.
- **Documentation** – Prepare a commercial invoice in English with complete descriptions and model/serial numbers. List harmonized numbers if available. Include a packing list with the dimensions, gross and net weights of each package shipped.
- **Insurance** – Take out adequate insurance to cover your exhibit to and from the show.



CES Exhibitor Manual



Questions and Answers for Material Handling / Shipping

What is material handling (drayage)?

Material handling is the receiving and unloading of your shipment and transporting it from the dock to your booth. It is the removal, storage and return of your empty shipping containers (wood crates, fiber cases, cardboard boxes, etc.). It is transporting your shipment from booth to loading dock and the loading onto your carrier after the close of the show.

How do I label my freight?

Direct and Advance Warehouse labels can be found in the back of this section. Copy these labels on the same color paper if you require additional labels. Remove all old labels from your shipping containers (including old empty storage labels).

When can I move in and set up my booth?

There are several factors that determine your freight receiving target date, mainly your booth location and the size of your booth. The color-coded Target Freight Floor Plan will tell you the designated day for the arrival of your freight.

- If you ship your freight in advance to the GES warehouse, your freight will be in your booth at 8 a.m. on your target date (LVCC, Sands and Hilton exhibitors, only).
- Venetian exhibitors can begin moving into their assigned meeting room at 1 p.m. on Saturday, January 6. If you shipped your freight in advance, your freight will be in your assigned meeting room.
- If you ship your freight direct to show site, you freight will be delivered to your booth sometime on your target date. Since freight delivery is an all day process, we strongly encourage you to schedule labor for 8 a.m. on the morning following your target date (LVCC, Sands and Hilton exhibitors, only).
- Set up-hours are 7:30 a.m. – 7 p.m. each day and until 3 p.m. on Sunday, January 7, 2007.

If I can't meet my target date, what should I do?

Request for target date change must be submitted in writing to the GES Freight Operations Center at cesfreight@ges.com. Because your target has the potential to impact other exhibitors please state the reasons you require a different target for your booth. When possible GES will adjust your target date and apprise you of the additional charges that you will incur due to the target change.

How do I get my truck unloaded?

Delivering vehicles must first check in with GES at the marshaling yard. GES will document your shipment and dispatch (give the proper paperwork /passes and directions to the appropriate location for unloading) your truck to show site as conditions permit. Upon arrival at show site, GES will direct you to park and assign a crew to unload the truck and deliver your materials to your booth.



CES Exhibitor Manual



How will I be charged for unloading my freight?

You will be charged the published material handling rates based upon the weight of your materials. These charges include the receiving/unloading at the docks; delivery to your booth; the removal, storage and after the close of the show the return of empty cartons, cases and crates; and the delivery of outbound shipments back to the loading dock and loading the materials onto trucks.

Where are the marshaling yards?

- Exhibitors in the LVCC North/Central Halls, CES Central Plaza and Las Vegas Hilton will use the Wet-N-Wild parking lot marshaling yard.
- Exhibitors in the LVCC South Halls, Sands/Venetian will marshal through the Giles Street marshaling yard.

Signs will be posted around the LVCC and Sands/Venetian directing vehicles to the marshaling yards and a map of the area is included in this section.

Why is my truck still in the marshaling yard and not unloaded?

Waiting time of several hours or more is usual when unloading over 2,700 exhibitors.

Will tipping get my truck unloaded sooner?

Union labor has been instructed to unload any exhibitor who has offered a gratuity last. Please alert your Floor Manager or GES Supervisor of any attempt to solicit gratuities.

How do I move my vehicle in and out of my booth (applicable to LVCC, Sands and Hilton exhibitors, only)?

All display vehicles must check in with GES at the Marshaling Yard. GES will dispatch the vehicle to show site as conditions permit and guide your vehicle to your booth. Please contact the GES Freight Operations Center at cesfreight@ges.com or call (702) 515-5719 with questions regarding the time frames for your vehicle(s) move-in or move-out. Exhibitors displaying a vehicle in their booth must obtain a permit from the Clark County Fire Prevention Bureau, 575 E. Flamingo Road, Las Vegas, NV 89119, phone (702) 455-7100 and fax (702) 735-0775.

How do I file a claim for missing or damaged inbound freight?

Go to the GES Servicenter on-site.

If I keep my empties until the last minute, will I get them back first?

According to the CES Clean Floor Policy outlined in the section, all crates must be empty and labeled no later than 6 p.m. on Saturday, January 6, 2007 and will be removed from the building at 10 p.m., regardless of status.

When will I get my empty crates back?

At show break, all cartons and fiber cases will be returned first by 10 p.m. so you can start packing. Crate return is random, however, all will be returned by 8 a.m. the following day. At the Sands/Venetian show break, cartons and fiber cases will be returned by 8 p.m. and crates by midnight.



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How do I trace my shipment?

It is strongly recommended that you know the carrier and tracking number for all of your inbound shipments. Go to the GES Servicenter for help in tracing your inbound shipments. If you have not received your return shipment in 10 days, contact the GES National Servicenter at (866) 814-1705 for shipment information (carrier, tracking number, date shipped, etc.)

How do I file a claim for damage or missing outbound freight?

Call the GES National Servicenter at (800) 475-2098 or (866) 814-1705.

What is cost-effective shipping?

GES charges are based upon a minimum of 300 lbs. per shipment. Therefore, it is more cost-effective to send your freight in one large shipment versus several small ones. For example, if you send one 200 lb. shipment and one 100 lb. shipment separately, you will be charged the minimum for each shipment. If you are shipping from various locations you may want to ship all of your boxes to a central location, then forward them to the advance warehouse or show site.

Should I ship to the advance warehouse or directly to show site?

While your material handling cost will be slightly higher, it is to your advantage to ship to the advance receiving warehouse. You have a large delivery window, December 1 through December 18 (December 1 through January 4 for Venetian exhibitors) for your shipment to arrive at the warehouse. By shipping in advance, your freight will be in your booth at 8 a.m. on your designated target date (applicable to LVCC, Sands and Hilton exhibitors). For Venetian exhibitors, your freight will be delivered to your assigned meeting room by 1 p.m. if you ship to the advance warehouse. It is always best to call the GES advance-receiving warehouse at (702) 515-5719 to confirm your shipment has arrived at the warehouse. Shipping labels are provided in this section of the manual.

Direct freight shipments (display) to the LVCC, Sands, Venetian and Hilton must be scheduled for delivery ONLY on your target date. If your shipment arrives prior to or after your designated target date, off-target charges will apply.

When can I ship my freight?

If you are a LVCC, Sands or Hilton exhibitor, shipments should be sent to the GES advance warehouse by December 18, 2006. If you are a Venetian exhibitor, shipments should be sent to GES advance warehouse by January 4, 2007. If it is not possible for your shipment to arrive at the GES warehouse by this date, you may deliver your display to show site on your target date. We strongly recommend display product not arriving on-site until January 4, 2007 for security purposes.



CES Exhibitor Manual



Material Handling and Cost Savings Tips

One of the largest expenses associated with exhibiting at tradeshows is transporting your exhibit and marketing materials to the show and back home again. This movement is known in the tradeshow world as material handling.

To avoid incurring any unnecessary expenses with material handling, GES has created a list of tips to make sure your tradeshow experience is easy and hassle-free.

- Read the entire exhibitor manual. It contains valuable information to save you money and assure a smooth, worry-free move-in.
- Order goods and services by the published deadlines so as to take advantage of the discounted rates.
- Insure your goods from the time they leave your facility until they return following the show.
- When making your shipping plans, also plan for the return shipment. Make sure that someone from your company will be on-site to oversee the outbound shipment of your display and product.
- Ship to arrive on or before the published deadline for warehouse receiving to avoid incurring a “late to warehouse” surcharge.
- Before sending anything to GES, remove all old shipping and empty storage labels and attach clean, accurate labels with your company name, the show name and your booth number clearly identified.
- Ensure that your display and products are packed neatly and securely.
- Ship all hanging signs in advance to the GES warehouse so they can be installed prior to your arrival.
- Confirm receipt of advance warehouse shipments before you leave for the show.
- Inform your carrier that each shipment will be required to have certified weight tickets at the time of check in for unloading. If your driver arrives without weight tickets, you could incur delays in unloading.
- If you ship direct to the show site, give your carrier explicit information as to where and when to check in at the marshaling yard in order to meet your delivery target and avoid potential surcharges. Select a carrier with experience in handling exhibition materials.
- Delivery and pick up times are often out of the range of “normal” delivery hours, and usually require some waiting time. Make sure your carrier is committed to meeting your target date and time.
- Make sure the items needed first, such as your carpet, are loaded last on your truck so they can be unloaded first, this will provide you with the opportunity to start your installation while the remainder of your shipment is being unloaded.
- If your shipment consists of both crated and uncrated materials, ship uncrated materials on a separate bill of lading with separate weight tickets and physically separate the materials on the truck.
- For on-site deliveries, confirm delivery date and time 24 hours in advance with your carrier. Don’t forget to get names and contact information.
- Make sure that someone representing your company has all shipping information available at show site (carrier, tracking number, carrier contact, etc.)



CES Exhibitor Manual



- Control your costs by avoiding and/or managing whenever possible the following:
 - Late arrival at warehouse
 - Late check in on your targeted or designated unloading day
 - Unloading or loading during overtime periods
 - Unskidded boxes and equipment
 - Missed target date or time