

User Story 1

Front of the card	Back of the card
<ul style="list-style-type: none">As a user, I want to create an account so that I can access the TEEM Application.	<ul style="list-style-type: none">If the required Information is not filled then the user cannot proceed further.If the user is already registered on the website, then the user will be asked to log in.If the required information is filled then a OTP will be sent to an email through which the user can verify their account.

User Story 2

Front of the card	Back of the card
<ul style="list-style-type: none">As a registered user, I want to log in so that I can access my account.	<ul style="list-style-type: none">The person logging in should be a registered user.If the login details provided by the user are not correct, then the user will be prompted with an error message.

User Story 3

Front of the card	Back of the card
<ul style="list-style-type: none">As a user I want to create a new project /workspace so that I can easily collaborate.	<ul style="list-style-type: none">User can provide a project name and a brief description for the new project.

	<ul style="list-style-type: none"> • Once submitted, the new project will be added to the project list and it will appear on the main dashboard, along with any other existing projects. • The project creator will be assigned the role of the project manager.
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User Story 4

Front of the card	Back of the card
<ul style="list-style-type: none"> • As a project leader I want to view the current members and add/remove members so that I can manage who is involved in the project. 	<ul style="list-style-type: none"> • The project manager will input the email addresses of new members. • The project leader can assign roles to the new members, such as team mates, clients, or collaborators. • Upon submission, the new members are added to the project with their respective roles. • An email notification is sent to the new members, including project details and assigned roles. • If the added member is not a user of the platform, they receive an invitation to join and create an account.

	<ul style="list-style-type: none"> • Only the project leader(s) can remove existing members from the project. • The member management process is secure, ensuring only authorized individuals have access to the project.
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User Story 5

Front of the card	Back of the card
<ul style="list-style-type: none"> • As a project manager, I want to add tasks for project members so that the project keeps progressing. 	<ul style="list-style-type: none"> • The project manager can define the name and description, deadline of the task • The project manager specifies the members to whom the task is assigned to. • Members can view their assigned tasks and track their progress. • The project manager can edit or remove tasks as needed.

	<ul style="list-style-type: none"> • The system ensures that members are aware of their responsibilities and the set timeline. • task creation process maintains the security and access control of the project.
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User Story 6

Front of the card	Back of the card
<ul style="list-style-type: none"> • As a project member, I want to see the tasks assigned to me so that I get to know what I should be working on. 	<ul style="list-style-type: none"> • Members can see a list of the assigned tasks relevant to them. • The tracking process clearly indicates pending, completed, and overdue tasks. • The system ensures that members can only manage checkpoints assigned specifically to them, maintaining project security.

User Story 7

Front of the card	Back of the card
<ul style="list-style-type: none"> • As a project member I want to see the project progress so I can get insights into the 	<ul style="list-style-type: none"> • The progress section showcases a visual representation. • Members can see the

completion status of various tasks and milestones.	<p>percentage of completed tasks and tasks in progress.</p> <ul style="list-style-type: none"> • The progress view is regularly updated and accurately reflects the real-time status of the project. • This functionality helps project members gauge the project's advancement. • The system ensures that project members can access this progress view only for projects they are actively involved in, maintaining privacy and access control.
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User Story 8

Front of the card	Back of the card
<ul style="list-style-type: none"> • As a project member, I want to schedule a meeting according to other members' availability and schedule. 	<ul style="list-style-type: none"> • The user should be asked for the meeting details such as time, date and topic of the meeting. • After that, the details of the meeting will be sent to the other group members and they will have two options. • They can choose to accept the invitation or they can ask to reschedule it. • The meeting organizer will be notified about the availability of the other group members.

User Story 9

Front of the card	Back of the card
<ul style="list-style-type: none">As a group member, I want the ability to sync my meeting schedules with my personal calendar.	<ul style="list-style-type: none">The user will have an option to sync the meeting schedules with popular calendars like google calendar.The user will have an option to choose a free period in which the meeting request will be declined.

User Story 10

Front of the card	Back of the card
<ul style="list-style-type: none">As a meet organizer, I want the option to customize the meeting settings, such as date, time and invitees.	<ul style="list-style-type: none">A meet invitee will have an option to suggest to the meeting organizer to change the time of meeting.In case of unavailability of invitees or need of new invite the organiser could also edit the invitee list.