

Use Case Header			
Use Case Name:	Add Members		
Use Case Name:	TEEM.UC.005	Version No:	5.1
Created by:	TEAM	On (date):	23-08-'23
Last Update by:	DHRUV	On (date):	01-10-'23
Goal:	Allow a User, acting as a Project Manager, to add new members into the workspace.		
Description:	This use case outlines the steps for a project manager to add a new member to the workspace.		
Primary Actor:	User (Project Manager)		
Secondary Actor:	Users (Team members, Clients, Collaborators), Email services and DataBase		
Trigger:	The User selects the "Add Members" option within the dedicated Workspace		

Use Case Body

Pre-Conditions:

- The User is logged into the TEEM application.
- A workspace exists within the TEEM application.
- The User has access to a valid workspace on which he/she wants to add members.

Main Flow:

1. The User selects a specific workspace within the TEEM dashboard where they want to add members.
2. The TEEM application displays the selected workspace, providing options to add members.
3. The system presents a form for adding members, including the following fields:
 - a. List of Team Members (Users involved in the workspace)
 - b. List of Clients (External parties interested in the workspace)
 - c. List of Collaborators (External parties collaborating on the workspace)
4. The User fills in the required details.
5. The User reviews the details to ensure accuracy and completeness.
6. The User submits the member addition form.
7. The TEEM application validates the provided information and the format and completeness of the lists of Team Members, Clients, and Collaborators.
8. The TEEM application sends a request to the Database to save the new members
9. The Database stores the information.
10. The members are added to the workspace.

	<p>11. The TEEM application displays a success message to the User, confirming that the members have been added.</p>
<p>Alternate Flow:</p>	<p>7.1 If the provided information is invalid or incomplete, the TEEM application displays an error message and prompts the User to correct the information.</p> <p>7.2 The TEEM application checks if any of the listed Team Members, Clients, or Collaborators are not registered.</p> <p>7.2.a If unregistered members are found, the TEEM application prompts the User with a message asking if they want to invite these members to join TEEM.</p> <p>7.2.b If the User selects "Yes" to invite unregistered members, the TEEM application sends email invitations to these individuals with registration links.</p> <p>7.2.c If the User selects "No", then ignore those unregistered members and continue the further process with other registered members.</p> <p>7.3 If the to be added member is already a part of the workspace, the TEEM application will notify the User regarding it and move on to the next member.</p>
<p>Post-Conditions:</p>	<ul style="list-style-type: none"> • The new member is successfully added to the workspace or project. • Those details are stored in the Database.
<p>Assumptions:</p>	<ul style="list-style-type: none"> • Project Managers typically administer workspaces. • If unregistered members are invited, they receive email invitations with registration links.