

**BRITANNIA LABELS INDIA PVT LTD, TIRUPUR**

**No Dues Certificate**

**Name of the employees:** MOHANA PRIYA-S  
**Employees Code:** BCAT02CU8003018  
**Department:** CUSTOMER CARE  
**Designation:** DATA ENTRY  
**D.O.J:** 2023-08-09  
**D.O.L:** 01-03-2024

S.No	Department	No Dues	Dues	Dept Head Sign
1.	Production	—	NA	—
2.	HR & Admin.	—	nil	Jf.
3.	Accounts	—	—	Qt.
4.	Marketing	—	—	MARB
5.	Store	—	NA	—
6.	Company property returned	—	Id Good received.	—

  
**Employee**  
**Signature**

**HOD**  
**Signature**

**HR & Admin.**  
**Signature**

**Auth. Signatory**  
**Signature**

## EXIT INTERVIEW

Name : MDHANAPRIYA.S Employee Code BCAT02CV3003018

Address For Correspondence : 2/883, Kalikumarar Nagar,  
Venupadi, Tirupur Phone No: 9952143188

1. Reasons for resigning (You can tick more than one):

- a. Better Compensation
- ☒ b. Better Growth Opportunities
- ☒ c. Higher Education
- d. Work Related Issues (Please Specify): \_\_\_\_\_
- e. Personal Reasons (Please Specify): \_\_\_\_\_
- f. Others (Please specify): \_\_\_\_\_

2. During your tenure with us;

- a. Did you know what was expected of you at work? ☒ Yes/No
- b. Did you have the materials and equipment to do your work right? ☒ Yes/No
- c. At work, did you have the opportunity to do what you did best every day? ☒ Yes/No
- d. In the last seven days, have you received recognition or praise for doing good work? ☒ Yes/No
- e. Does your supervisor, or someone at work, seem to care about you as a person? ☒ Yes/No
- f. Is there someone at work who encourages your development? ☒ Yes/No
- g. At work, do your opinions seem to count? ☒ Yes/No
- h. In the last six months, has someone at work talked to you about your progress? ☒ Yes/No
- i. In the last year, have you had opportunities to learn and grow? ☒ Yes/No

3. Describe what you liked while working with Company Name.

Good atmosphere, career growth

4. Describe what you disliked while working with Company Name.

Nothing

5. What were the factors that attracted you to your next job?

Likely to improve my skills  
Higher Studies

6. Any other relevant information/suggestions which, you feel will help make Company Name a better place to work.

Good organization for freshers.

7. Comments of the interviewer

She's a Dedicated, Hard working  
employee & She's Resigning her job due to her studies.

Name of the interviewer

Signature of the interviewer

Date of interview

Sagunthala.

Bayy.

PLACE: TIRUPUR  
DATE: 08.02.2024

## RESIGNATION LETTER

From:

Mohana Priya. S  
Data Entry Operator  
Britannia Garment Packaging



To:

General Manager  
Britannia Garment Packaging

Sub: reg- Resignation Letter

Dear Sir,

Please request you to accept my resignation letter, as I am going to continue my studies further and unable to continue my job due to this situation.

Thanks for providing me this excellent opportunity for my career growth & guidance in all ways.

With respect to notice period, I will be continuing till 2<sup>nd</sup> March for handovering all my responsibilities, as I need to join the course batch which starts by 1<sup>st</sup> March.

Kindly request you to accept this letter and relieve me with all the formalities.

Thanking you

Yours faithfully

  
Mohana Priya. S