



Ref: IITKGP/TSG/EVENTS/TSG-ELECTIONS/2021-22/02/001
Date: 25th June 2021

NOTIFICATION REGARDING GYMKHANA ELECTION FOR THE ACADEMIC SESSION 2021-22

Each year Technology Students Gymkhana, IIT Kharagpur carries out election to select office bearers from students for smooth conduction of student related activities. Generally, such elections are conducted in physical mode when students are present in the campus. However, due to the CoViD-19 Pandemic, students are not available in the campus around this time. Therefore, with the approval from the Director, it has been decided to conduct the election using the digital platform developed by ERP, IIT Kharagpur.

Date of Election : Monday 26th July 2021
Time of Election : 9:00 am to 6:00 pm
Platform : ERP

(Bhargab Maitra)
Election Officer

Date: 26/06/2021
Place: IIT kharagpur

Attachments:

1. Schedule of the gymkhana election for the Academic Session 2021-22 (**Annexure-I**)
2. Gymkhana Election Rules for the Academic Session 2021-22 (**Annexure-II**)

CC:

1. Dean (S/A) for Information
2. President, TSG with a request to ensure wide circulation among students' community.
3. Chairman, ERP, with a request to bring into notice of all Concerned (ERP)
4. Chairman, HMC with a request to bring into notice of all Wardens, Assistant Wardens
5. Security Officer
6. Secretary to the Director for Information
7. Secretary to the Dean SA with a request to bring into notice of all HoD and Faculty Advisors
8. Secretary to Registrar for Information
9. VP, TSG with a request to bring into the notice of members of existing Students' Council.
10. Institute Notice Board, TSG Notice Board & Halls of Residence (3 copies)
11. TSG Website (www.gymkhana.iitkgp.ac.in)
12. Apna IIT KGP



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Indian Institute of Technology Kharagpur
प्रौद्योगिकी छात्र जिमखाना
Technology Students' Gymkhana



Ref: IITKGP/TSG/EVENTS/TSG-ELECTIONS/2021-22/02/002
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ANNEXURE-I

SCHEDULE OF THE GYMKHANA ELECTION FOR THE ACADEMIC SESSION 2021-22

1	Notification of the TSG Election	Saturday 26 th June 2021
2	Activation of the Nomination portal in ERP	Monday 28 th June 2021, 12 noon Nomination portal in ERP may be accessed through Academic => Students => Gymkhana Election Nomination
3	Closing date and time for nomination with all necessary approvals in ERP	Wednesday 7 th July 2021, 11:59 PM (Link closes) The student MUST get digital approval (in sequence) from their faculty advisor/thesis supervisor, HOD/HOC/HOS and warden of the respective hall in the election nomination portal in ERP by the closing date and time to complete the nomination process. For necessary approvals of a nomination, the portal in ERP may be accessed by through Work Allocation => Your Work => Gymkhana Election Nomination Approval
4	Publication of list of candidates filed nomination	Thursday 8 th July 2021, by 11:59 PM at TSG website (http://www.gymkhana.iitkgp.ac.in)
5	Submission of written inputs about filed nominations	Saturday 10 th July 2021, upto 11:59 PM by email to election officer (bhargab@civil.iitkgp.ac.in) with a copy to president TSG (presidenttsg@hijli.iitkgp.ac.in) The email may be sent if there is any specific objection/input regarding any nomination filed by the students
6	Withdrawal of Nominations	Saturday 10 th July 2021, upto 11:59 PM by email to election officer (bhargab@civil.iitkgp.ac.in) with a copy to president TSG (presidenttsg@hijli.iitkgp.ac.in) with subject: "Withdrawal of Nomination", from the institute mail ID of the candidate.

7	Publication of List of Candidates	Sunday 11 th July 2021, by 11:59 PM at TSG Notice Board and TSG Website (http://www.gymkhana.iitkgp.ac.in).
8	Start of election campaign	Monday 12 th July 2021
10	Submission of Proposals	<p><u>Initial Proposal</u>: Thursday 15th July 2021, upto 11:59 PM, for the posts of Vice President and General Secretaries.</p> <p><u>Revised proposal</u>: Tuesday 20th July 2021 by 11:59 PM for the posts of Vice President and General Secretaries.</p> <p>Initial and revised proposals should be sent to election officer (bhargab@civil.iitkgp.ac.in) with a copy to president TSG (presidenttsg@hijli.iitkgp.ac.in) from the institute mail ID of the candidate.</p>
11	Soap Box	Friday 23 rd July 2021 and Saturday 24 th July 2021 for Vice President and General Secretary posts. (detailed SOAP BOX schedule and platform will be conveyed later)
12	Closing of Election campaign	Saturday 24 th July 2021 at 11:59 PM.
13	Election	Monday 26 th July 2021, 9:00 AM to 6:00 PM in ERP portal at Academic => Students => Gymkhana Election
14	Counting and Results	Monday 26 th July after 7:00 PM at TSG website (http://www.gymkhana.iitkgp.ac.in)
15	Notification of Results	Wednesday 28 st July 2021, 10:00 AM

Important Instructions:

1. All the above mentioned timings will be followed strictly.
2. The candidates are advised to see the TSG website (<http://www.gymkhana.iitkgp.ac.in>) for keeping themselves informed.


(Bhargab Maitra)
Election Officer

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Place: IIT kharagpur



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ANNEXURE-II

GYMKHANA ELECTION RULES FOR THE ACADEMIC SESSION 2021-22

General Criteria

1. A candidate must be a regular student of the institute.
2. A candidate must have at least 75% attendance (as per records available with the faculty advisor).
3. A candidate must not have any previous criminal record. The candidate also must not have any record of disciplinary action by the Hall (as per records available with the warden)/Institute disciplinary committee (as per records available in ERP).
4. A student who has repeated any academic year/any malpractice record/any backlog/ any unregistered subjects other than EAA (as per the records available in ERP at the time of nomination), will not qualify to be a candidate.
5. A candidate must have a minimum CGPA of 6.7 at the time of nomination.
6. A student who has held an elected or nominated post at the TSG, other than the post of secretary, will not qualify to be a candidate and contest for any post in the TSG election for the second time.
7. A candidate must not have any outstanding amount due in the institute/hall.
8. A nomination submitted by a candidate will be considered complete only when it is approved in the ERP portal by the faculty advisor/thesis supervisor, HOD/HOC/HOS and warden of the hall of the candidate by the closing date and time for nomination.

Code of Conduct

9. Any activity which causes rifts between different castes, communities, religious, genders or linguistics, or between any group(s) of students is not permitted.
10. No printed/written material (Poster, visiting card, pamphlet, etc.) are allowed for the purpose of canvassing.
11. Institute facilities (like institute Emails facility, or any platform using domain of iitkgp.ac.in) shall not be used for campaigning by the students.
12. All the students enrolled with IIT Kharagpur till the 1st of May 2021 will be eligible to vote for their respective candidates.
13. The proposals and a video (max 5 min, max 500 MB) of the candidate explaining the proposals will be put on the official TSG website and TSG facebook page after proper verification from the Election Officer.
14. No canvassing is allowed beyond the closing date and time for election campaign. On the day of election there must not be any canvassing or intimidation to the voters.
15. Any act of violation of the code of conduct and the schedule of gymkhana elections (Annexure I) by the candidate will lead to the cancellation of the candidature of the student.

Also, suppression of any fact regarding the eligibility criteria in the nomination form will lead to the cancellation of the candidature and if at any time of the student's stay at IIT Kharagpur, it is found that the student had suppressed facts/provided false information during his/her nomination for the gymkhana election, it will lead to disciplinary action and immediate removal from the elected post, if elected.

Additional Rules for TSG Election

- 16.** The Rector shall appoint a member of the academic staff, on the recommendation of the President, TSG, as Election Officer to conduct the general elections of the Gymkhana for each session.
- 17.** The Election Officer shall be responsible for the proper conduct of the Election. He/She may take the assistance of members of the staff, when required, for the smooth conduct of the elections. If required, he/she shall frame the code of conduct and rule in addition to the code of conduct/rules mentioned above with the approval of the Executive Council. He/she may declare the provisional results immediately after the counting of votes and shall submit the results of the election to the President for ratification. The decision of the Election Officer in all matters arising in connection with the election shall be final and binding.
- 18.** Any member of the TSG, who meets the eligibility criteria given above and unless specifically disqualified, is eligible to contest for the posts in the TSG. The elections will be contested on a non-sectarian and apolitical basis. Use of any religious or political symbols is strictly prohibited. All office bearers shall be elected using the online portal in the ERP.
- 19.** Election results as obtained from the ERP portal will be binding on everybody.
- 20.** All bonafide members of the TSG, unless specifically disqualified, shall have voting rights. In the event of a student having withdrawn his/her name from the Institute rolls for a full academic year, he/she shall forfeit his/her voting right for the corresponding period.
- 21.** In case of any query, students may contact the Election Officer and President, TSG.
- 22.** The data available in ERP will be considered final.
- 23.** Post specific criteria (as by the end of the current academic session)
 - a.** Vice President: Minimum experience of 3 academic years in IIT Kharagpur.
 - b.** General Secretary: Minimum experience of 2 academic years in IIT Kharagpur.
 - c.** Secretary: Minimum experience of 1 academic year in IIT Kharagpur.
- 24.** As per the decision of the Election committee and approval of competent authority, the post of G.Sec Students' welfare (02 posts: one girl & one boy) is included among the contested posts from the 2019 election onwards.
- 25.** Submission of the proposals is a must by the given date for the posts of Vice President and General Secretaries (refer to Annexure I).
- 26.** Social media interactions and campaigning are outside the purview of TSG.
- 27.** In case any abusive or defamatory post that harms the image of the Institute and its stakeholders is reported, disciplinary actions against the perpetrator will be taken by the Disciplinary Committee as per Institute rules.



(Bhargab Maitra)
Election Officer

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