

Lec-02 Essential Functions

Frame 1

Agenda:

Filters and Sorting, few shortcuts to use
Formulae
Functions
Analysis


Frame 2

Navigation: Ctrl+Arrow key
Selection of multiple rows: Shift + Arrow key
Selection the filled values for the entire table: ctrl+shift+arrow

First step is to use an '=' sign, then you can write a formula

Arithmetic Operator: +, -, *, /

Comparison: =, >, <, <=, >=

 Use " " or ' ' when we mention text

Space is also a character

Count function doesn't count Blanks