

Subject: Application for Internship | XYZ Place | 1st-31st Dec

Dear [Mr./Ms.]

I am Nayanika Vyas , a 5th semester law student at JECRC University , Jaipur

[Mention about sentence what inspires you to apply for an internship at that place; eg. I have long admired the work done by Amnesty International in Human Rights Protection].

[one personalized paragraph regarding your skills can also be added here]

I would be grateful for the valued opportunity of progressing my skills by interning at [Organisation's Name] during December'18 Accordingly, my CV can be found enclosed herewith.

Thank you for taking the time in considering this application and I look forward to hearing from you at your convenience.

Sincerely,

Nayanika Vyas 3rd year,

B.A.LL.B. (Hons.)

JECRC University , Jaipur

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