



The technology is integrated at the examination process of MIT World Peace University, Pune, Bharat. Students are instructed to read the following instructions carefully to appear for Mid-Term Examination. The examinations will be conducted in off campus Digital mode on Code Tantra EMS (Website to appear for online exam: <https://mitwpu.codetantra.com/login.jsp>)

Common Instructions

1. The Mid-Term Exam of Ongoing Semester (for SY B.Tech and M. Tech. First Year) is scheduled from **17th October 2022** and will be conducted as per the schedule in **ONLINE Mode on Code Tantra EMS Platform**.
2. Student Manual about “**How to appear for the Examination on Code Tantra EMS Platform**” is available at following Link (Opens only with official MITWPU email id) https://drive.google.com/file/d/1YAj_yqCX8dFe2WEDX9WByUm7k5K7r6E9/view?usp=sharing
3. **Video link for understanding the procedure for taking the test on Code Tantra EMS is as** <https://youtu.be/V3WJjK6P5b8>
4. All students are requested to kindly check for the system requirements and ensure that the required permissions are given for **Camera, Microphone and Screen share** as well as when prompted.
This is a **live, AI enabled video proctored exam** and **you will be monitored throughout the exam duration.**
5. **Test Device and Network**
 - ✓ Compatible smart phone/ Laptop/ tablet/iPad (as directed) with battery backup for more than respective examination duration.
 - ✓ **Mobile data network**
Students needs to be ensured about uninterrupted internet data service and to be in good network coverage area during the examination.
6. **Environment Check**
Students are instructed to check the system requirements and ensure that the required permissions are given for Camera, Microphone and Screen share as and when prompted or as required by the examination platform.
7. For login queries - Contact to support team. The contact details are at individual login. If any technical **problem / issue** is encountered by the students during the exam. They are requested to use the **SUPPORT** option on their screens and contact only on the given numbers.

NO QUERY WILL BE ENTERTAINED on WHATSAPP / PHONE-CALL/ SMS/EMAIL APART FROM THE ONES MENTIONED UNDER the SUPPORT TAB.

The queries on account of power failure, device issues or late reporting time will not be entertained.



8. **Students should ensure that their official email ids are working. They will be able to take the Exam on Code Tantra EMS only through these official email ids.**
For appearing to exam, use the website URL as <https://mitwpu.codetantra.com/login.jsp>
Email id as YourPRN@mitwpu.edu.in
Password: Use Your Previously set password. (Note: if previously set password is not remembered then, Use forgot password option to reset the password by your own)

For example: Email id as: 1032999999@mitwpu.edu.in
Password: [Test@123](#) (Default set password)

9. Taking the **DEMO-Test is extremely essential** for all the students; this will help to resolve the login issues and check the system requirements.

10. Exam duration

The preparation time for exam is 30 minutes prior to exam start time. The entry will be stopped after 10 minutes of scheduled time of exam. Students are strictly instructed to adhere the login duration. **The students can login, read the instructions and fulfill the necessary prerequisites during this time.**

Example: If an examination is scheduled at 9.00 am, **the students can login from 8.30 AM**, the entry will be restricted by the system at 9.10 am without any notice. No additional time will be given on account of student reporting late. Ensure strict compliance.

After **login**, Entry Time to start the Exam for every student is of **10 minutes only after commencement time of every course exam. No student will be permitted to appear for the exam post 10 minutes.** The entry will be *denied after expiry of 10 minutes window time.*

STUDENTS ARE REQUESTED TO STRICTLY ADHERE TO THIS LOGIN WINDOW.

No additional time will be given on account of student reporting / appearing late for exam. Any student login late will not get additional time. Hence, ensure your readiness in time. *Students are requested to ensure strict compliance to the same.*

Example: If a course exam / paper is of 30 Minutes duration is scheduled at 9.00 AM, and suppose candidate started exam at 09:05 AM then exam will over at 9.30 AM sharp. Any student login late will not have additional time.

The **TIME ALLOCATED** for each paper will be as follows:

✓ 15 Marks Objective Exam: 30 Minutes	✓ 15 Marks Subjective Exam: 45 Minutes
✓ 20 Marks Objective Exam: 40 Minutes	✓ 20 Marks Subjective Exam: 60 Minutes
✓ 30 Marks Objective Exam: 60 Minutes	✓ 30 Marks Subjective Exam: 90 Minutes

11. For the **Subjective/ Descriptive Examination**, the students **strictly** need to appear for exam **from mobile only**. They have to login to Code Tantra, have to do environment check then start the exam. Students can see questions on their screen, they have to **WRITE THEIR ANSWERS ON A PAPER AND then need to click on camera, take a photo of answer sheet and finally click on scan and UPLOAD in pdf form** by carefully clicking on appropriate options. **Students are requested to keep the stationary and required writing material handy with them while writing the subjective papers.**

Kindly note, for the descriptive examination, the student can write the answers on a paper. The handwritten answers then need to upload on examination platform. The answers must be uploaded question wise. Ensure that the image of the uploaded answer should be clearly visible and easily readable. Note that no additional time will be provided once the allocated time is over. The answers not to be uploaded jointly under any situation. Failing to any of the uploading requirement may lead to non-evaluation.

12. For the **OBJECTIVE PAPER**, the students **can** appear for exam from **mobile or laptop equipped with working camera only**. They have to login to Code Tantra, have to do environment check then start the exam. Students can see questions on their screen, they have to **select correct answer** by carefully clicking on appropriate options.

13. Audio examination alert: Pay attention to the audio alert for last 10 minutes.

14. Following activities will result in disqualification for the exam

MOVING AWAY FROM THE SCREEN DURING THE EXAM, Opening additional Web Browser tabs, Background noise, multiple persons in the same exam room, changing devices during exam.

15. **Unfair means act**

Unfair act	Action
Additional device	Performance cancellation
Number of window/tab change	BLOCKED
Navigation timeout (Leaving test screen)	BLOCKED
Split screen detection	BLOCKED
Floating app / floating window used	BLOCKED
Floating app installed in test mobile	Performance cancellation
Entry after 10 minutes for any reason	NOT Permitted
Environment check failed	TEST will not Start
Copy-paste	Performance cancellation
Any other examination inappropriate behaviour	As per the University Unfair means policy

The test will be blocked or ended automatically by the AI based proctoring tool. The BLOCKED/ENDED cases will be forwarded to the University Unfair Means Committee for further proceeding after scrutiny.

.... WISH YOU ALL THE BEST FOR YOUR EXAMS ...

Regards
Mid-Term Exam Team