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SUMMARY AND MOTIVATION

- I have a background in data analysis and web development, where I improved my problem-solving, attention to detail, and collaboration skills.
- Recently, I have enhanced my technical knowledge through hands-on training and internships, which gave me a deeper understanding of IT processes.
- I am exploring new opportunities in the digital landscape with a learning-by-doing approach.
- I seek a position to join an expert team where I can contribute and grow within a diverse, inclusive, and supportive environment.
- I value structure, which helps me stay organized, focused, and efficient in managing tasks.
- I am open to receiving feedback, as it demonstrates my enthusiasm for learning and my ability to adapt and embrace new technologies and processes.

EDUCATION

Master in Business Management
Riga International School of Economics and Business Administration
2006 - 2008

Bachelor of Social Sciences in Management
University of Latvia
2001 - 2005

LANGUAGES

Latvian	**English**	**Russian**
native	professional working proficiency	professional working proficiency

SOFT SKILLS

- Creative
- Determined
- Willingness to learn
- Proactive
- Detail oriented
- Analytical thinking
- Collaborative
- Structured

PROJECTS

Junior Front-end Developer / Riga Tech Girls
Client: Ministry of Smart Administration and Regional Development
Goal: a web-based customized version of the 2050 Energy and Emissions Calculator for Latvia based on an adjusted Excel model of the UK Climate Calculator

- Develop a responsive website designed by the UX/UI team
- Debug and troubleshoot front-end issues
- Follow the Kanban style methodology

Tools & Technologies: JSX, SASS, Vue.js, Git/GitHub, VS Code, Trello, Figma
Product delivered: Climate Calculator 2050⧉

Junior Web Developer / Riga Tech Girls
Client: Animal Shelter Mežavairogi
Goal: a modern and user-friendly website for the animal shelter

- Collaborate with UX/UI designers and the Product Manager to create a systemized approach toward design and functionality
- Implement secure payments via credit card and Internet banking platforms for donation purposes

Tools & Technologies: WordPress, Trello, Figma
Product delivered: www.mezavairogi.lv ⧉

JOB EXPERIENCE

2023.oct – 2023.dec
Junior Front-end Developer | Internship
Accenture Baltics / Riga

- Advancing my front-end development skills through hands-on experiences. Following a structured internship roadmap crafted by experienced professionals.

Tools & Technologies: JavaScript, TypeScript, Redux.js, Git/GitHub, React.js, Atomic Design, styled-components

RELEVANT COURSES

Accenture Training
JavaScript Bootcamp 2023.01-2023.08 || 220 h
JavaScript • TypeScript • jQuery • Vue.js • React.js •
SQL • MongoDB • Node.js • writing APIs

Riga Coding School
Vue.js 2022.12 || 18 h
WEB development 2022.12 || 90 h
Bootstrap • JavaScript • PHP • SQL • DB

Riga TechGirls mentorship program
Front-End track 2022.01 || 6 month
HTML5 • CSS3 (SASS) • GitHub • JavaScript • Web
Accessibility

Riga Coding School
Intro to Programming 2021.01 || 80 h
C# • Java • HTML • CSS • JavaScript

HARD SKILLS

BASIC	FRAMEWORK/LIBRARY
HTML	React.js, Vue.js, Node.js
CSS	Bootstrap
JavaScript	styled-components
TypeScript	Sass

DESIGN	VERSION CONTROL
Figma	Git / Github
Canva	

DESIGN PRINCIPLES	PROJECT MANAGEMENT
Responsive Design	Trello
Inclusive Design	Jira
Atomic Design	

SEO

Basic On-Page SEO (meta tags, headers, internal
links) and Off-Page SEO (Backlink Building)
Technical SEO fundamentals
Familiarity with Google Analytics & Search Console
Interest in mastering SEO tools (e.g., SEMrush,
Ahrefs)

2018.jan – 2023.sep
Career transition
- Participating in various technical training programs and courses to upskill
- Build upon my previous analytical expertise by acquiring technical skills in web development and modern technologies

2013.sep – 2017.dec
Analyst

Latectus Ltd (a subsidiary of the SEB group) / Riga

Main duties:
- Market Research and real estate valuation
- Data Analysis and Data visualization
- Communicating the findings and insights

Tools & Technologies: MS Excel, PowerPoint

2011.oct – 2013.sep
Office Manager - Data Operator

Latectus Ltd (a subsidiary of the SEB group) / Riga

Main duties:
- Office Administration & Coordination
- Data Entry & Maintenance
- Report Generation & Analysis
- Process Improvement & Documentation
- Team Support & Communication

Tools & Technologies: MS Excel, PowerPoint

I AM PROUD OF

- Being one of 20 out of 200 applicants selected for a JavaScript Bootcamp, 1 of 16 completed the training, and 1 of 6 received an internship offer from Accenture.
- Successfully implementing a donation feature for Mežavairogi animal shelter, despite having no prior experience in that area.