

1142 - If no conference rooms are available on a particular day - due to Conference room Availability Scheduler - there should be no create booking "+" on that day.

1.1 – Conference room Availability Scheduler (This applies to Account users and Tenant Users)

1.2 Account User – Should not be able to create a Booking that is outside the scheduler parameters.

Scheduler : Currently we have two  
 Daily : Can create a booking M-F 8:00 AM to 5:00 PM and  
 After 12, Week Days : Can create a booking M-F 12:00 PM to 5:00 PM

Not booking are available Sunday or Saturday

Search Reset

	Active	Time Active	Action
<div>+</div> Daily	Monday thru Friday	Yes	08:00 AM-05:00 PM
<div>+</div> After 12 Week Days	Monday thru Friday	Yes	12:00 PM-05:00 PM

Add new Schedule

1.3 System has two Schedules, “Daily” M-F 8:00am to 5:00 pm and “after 12, Week Days” M-F 12:00 PM to 5:00 PM.

1.4 Conference room “A” uses Schedule “Daily” – Conference room “A” can only be book M-F 8:00AM to 5:00PM (This room cannot be book Sunday or Saturday)

Conference Room A:  
 Uses Schedule "Daily"  
 Should be available M-F 9:00 AM to 5:00 PM

Edit Conference Room Setup

Conference RM Name:\* Conference Room A

Location:\* Building 1, 1st floor

Availability Schedule:\* Daily

1.5 Conference room “B” uses schedule “After 12, Week Days” – Conference room “B” can only be booked M-F 12:00PM to 5:00PM (This room also cannot be booked on Sunday or Saturday)

Conference Room B:  
 Uses Schedule "After 12, Week Days"  
 Should be available M-F 12:00 PM to 5:00 PM

Edit Conference Room Setup

Conference RM Name:\* Room B

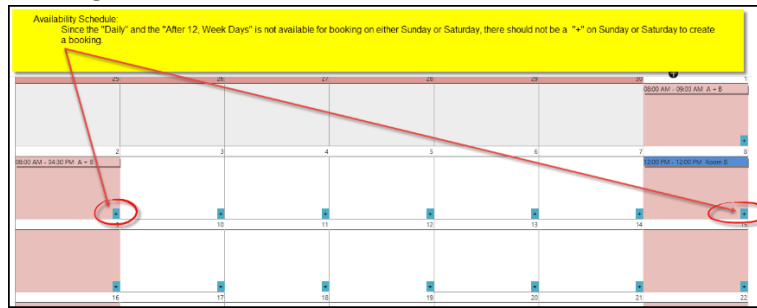
Location:\* 1st Floor

Availability Schedule:\* After 12 Week Days

1.6 Conference Availability Issues:

Since neither Availability Schedule does not allow bookings on Sunday or Saturday, there should not be a “+” to add a booking on either Sunday or Saturday. If there is not availability on Sunday or Saturday, please remove the “+” so the user cannot create a

booking.



1143 – Time End to automatically increase from Time Start uses the configuration from the Conference Room Console. When a user select the Start time, the end time should automatically increase using the “Conference Room Setup” Minimum from the Rate Schedule Plan.

If the user selects 1:00PM for the start time, the end Time will increase 1 hour to 2:00 pm.

Also, the user cannot book a conference room past the end time from the Availability Scheduler End time.

2.0

2.1 Time End to automatically increase from Time Start uses the configuration from the Conference Room Console.

Conference Room A:  
Uses Rate Schedule :  
Hourly - Has a Minimum of 1 Hour with a max of 8 Hours.  
Therefore, The Time Out should automatically increase by 1 hour from the start time

Edit Conference Room Setup

Conference RM Name:\*

Location:\*

Availability Schedule:\*

Rate Schedule:

Plan	Cost	Minimum	Max	Enabled
Hourly	<input type="text" value="100"/>	<input type="text" value="1"/>	<input type="text" value="8"/>	<input checked="" type="checkbox"/>
1/2 day(4 Hours)	<input type="text" value="9999"/>	<input type="text" value="9999"/>	<input type="text" value="9999"/>	<input type="checkbox"/>
Full day	<input type="text" value="9999"/>	<input type="text" value="9999"/>	<input type="text" value="9999"/>	<input type="checkbox"/>

2.2 When a user select the Start time, the end time should automatically increase using the “Conference Room Setup” Minimum from the Rate Schedule Plan.

If the user select 1:00PM for the start time, the end Time will increase 1 hour to 2:00

pm.

Requested By: WorkOrders, Visions

Meeting Title: Meeting Title

Conference Room A:  
Uses Rate Schedule :  
Hourly - Has a Minimum of 1 Hour with a max of 8 Hours.  
Therefore, The Time Out should automatically increase by 1 hour from the start time, When a User changes the Start time to 1:00 PM, the End time does not automatically increase by "1 Hour" as defined by the "Conference Room Setup".

The time out should automatically change to the Minimum time (in this case 1 hour) from the Conference Room Setup). therefore A start time of 1:00 PM to Automatically set the time out to 2:00 PM

Select Schedule: Hourly (selected), 1/2 Day, All Day

01:00 PM (selected), 09:00 AM (selected)

Save, Cancel

## 2.3 End time will be limited to three values.

- A **Time Start:** User will not be able to select a time that is before the Start time.  
If the time start is 1:00PM: then time end should start at 2:00 PM because there is a minimum booking of 1 hour.

Time End Should not Show 08:00 AM through 01:30 PM, because the time start is 01:00 PM, and there is a minimum booking of 1 Hour

Select Schedule: Hourly (selected), 1/2 Day, All Day

01:00 PM (selected)

Save

08:00 AM, 08:30 AM, 09:00 AM, 09:30 AM, 10:00 AM, 10:30 AM, 11:00 AM, 11:30 AM, 12:00 PM, 12:30 PM, 01:00 PM, 01:30 PM, 02:00 PM, 02:30 PM, 03:00 PM, 03:30 PM, 04:00 PM, 04:30 PM, 05:00 PM

- B: **Time MAX:** The user shall not be able to create a booking that is larger than the time MAX that is configured in the "Conference Room Setup".  
If Time Max is 4 Hours, then The Time Out will be limited to that 4 hour window.  
Example: Time Start id 12:00 PM – Time Out Selection will be limited from 1:00PM (The One Hour minimum) to 4:00 PM (Max 4 hours)  
If Time Max has not value or set to 0, then the time out will be limited to the Conference room Availability Scheduler End time (In this case 05:00 PM)
- C **Availability Scheduler End time:** The user cannot book a conference room past the end time from the Availability Scheduler End time.

**1144 – Conference Room Setup Plan has to be enabled for Hourly, ½ Day and/or All day for the option to display on the "Add Conference room request" screen.**

3.0 Conference room Setup Plan (Enabled) (This applies to Account users and Tenant Users)

When a user books a conference room, the Schedule time (Hourly, ½ Day and All day)

will only show the Plans that are enabled from the Conference Room Setup.  
Conference Room A, only the Hourly plan is enabled, therefore when booking a room, the user will only have the option of “Hourly”, not all three as seen below.

Conference Room A:  
Rate Schedule Plan Type  
User may only have access to plans that are Enabled

Edit Conference Room Setup

Conference RM Name:\*

Conference Room A

Location:\*

Building 1, st floor

Availability Schedule:\*

Daily

Rate Schedule:

Plan	Cost	Minimum	Max	Enabled
Hourly	100	1	8	<input checked="" type="checkbox"/>
1/2 day(4 Hours)	9999	9999	9999	<input type="checkbox"/>
Full day	9999	9999	9999	<input type="checkbox"/>

On the Conference Room Setup: Only Hourly is enabled, therefore "1/2 day" and "All Day" should not show up as an option

Configuration(Select One):

Select	Design Name	View PDF
<input checked="" type="radio"/>	L Shape	cr-1473078575-whs hallway 1.pptx

Select Schedule:\*

☒ Hourly

☐ 1/2 Day

☐ All Day

01:00 PM

09:00 AM

Save

Cancel

1/2 Day and All Day are not configured, therefore they should not be shown as an option