

**UNIVERSITY OF TORONTO**  
**Department of Mechanical and Industrial Engineering**

November 20, 2018

Dear Krutheeka Rajkumar,

Congratulations! You have been selected to invigilate the following examination this semester. The examination will be held on **Friday, December 14, 2018 (9:30:00 AM)**. You must arrive at the **Exam Distribution Room (GB 117) 45 minutes before the start of the exam** (eg. arrive at 8:45 am for a 9:30 am exam; arrive 1:15pm for a 2:00 pm exam; 5:45 for a 6:30 pm exam). Tardiness will not be tolerated.

You will be paid at the rate of \$44.44/hour.

Total Hours: 3.5

Salary: \$155.54

4% Vacation Pay: \$6.22

Total Pay: \$161.76

**Instructions:**

Please fill out, sign and return this offer by **10:00 AM on Thursday, November 22, 2018**. You may submit either in person to the MIE Undergraduate Office (MC 109) OR via email to [ta-admin@mie.utoronto.ca](mailto:ta-admin@mie.utoronto.ca) . Missing this deadline may result in this offer being revoked. If you cannot meet this deadline due to uncontrollable circumstances, please contact: [ta-admin@mie.utoronto.ca](mailto:ta-admin@mie.utoronto.ca) immediately.

**I accept the above Exam Invigilator offer:**    ☒ **YES**        ☐ **NO**

**Signature:** Krutheeka Rajkumar        **Date:** 22nd November 2018

**Name:** Krutheeka Rajkumar

**UTORid:** rajkum66        **Student ID No.:** 1004689553        **Personnel No.:**

If you accept the offer, please provide the following information:

**Social Insurance Number:** 941-881-120

**Have you received payment from the MIE Department before?** No

**Has your banking information changed since you last received payment?** \_\_\_\_\_

By signing below, I commit to this appointment, and to the duties/expectations outlined above, and in the following documents: 1) Invigilation Duties and 2) Invigilation Do's and Don'ts. *(These documents will be sent in a separate email.)*

Best regards,

Undergraduate Office  
Department of Mechanical and Industrial Engineering  
University of Toronto  
5 King's College Road Toronto, Ontario M5S 3G8