

PALLAVI KHATTAR

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OBJECTIVE

A highly organized and hard-working individual looking for a responsible position at a respected organization to gain practical experience.



EDUCATION

Bachelor of Technology (B.Tech.) | U.V Patel College of Engineering, Ganpat University, Mehsana, Gujarat

AUG 2016 – MAY 2020

Branch – Computer Engineering

CGPA – 8.52

Higher Secondary School | Prakash Hr. Sec. School, Ahmedabad, Gujarat

APR 2015 – JUN 2016

Stream – Science

Percentage – 70.6

Senior Secondary School | Prakash Hr. Sec. School, Ahmedabad, Gujarat

APR 2013 – JUN 2014

CGPA – 9.4



EXPERIENCE

Trainee Talent Consultant | GEx Search, Ahmedabad, Gujarat

JAN 2020 – PRESENT

- Full Lifecycle Recruitment of all levels of employees for organizations

Talent recruitment and acquisition professional with experience developing and executing recruiting plans within both agency and in-house settings. Manage all phases of full-cycle recruiting, from initial sourcing and screening through offer negotiations, placement and onboarding. Creatively source high-caliber candidates by leveraging recruiting software, social media, cold calling and employee referrals.

Industry: Accounting

Functional Area: Recruitment

Hiring Location: United States (California & Washington)

Campus Ambassador (Virtual) | Paytm, Ahmedabad, Gujarat
MAY 2018 – JUN 2018

- Taking the ownership in creating and spreading the awareness about Paytm cashless solutions. Creating awareness regarding Paytm as a payment option and further driving transactions on Paytm.



PERSONAL STRENGTH

- Strong interpersonal skill with leadership and integrity.
- Exceptional Communication skills in written and verbal both
- Exceptional presentation skills
- Able to give the best result in pressure situations
- Functioning well both independently and collaboratively with an outgoing personality



PROJECTS

TYPING TUTOR DESKTOP APPLICATION

- An app developed in .NET Framework using C#.

MALARIA DETECTION SYSTEM

- A Machine Learning based model which detects if the blood cell is infected or not.



ACTIVITIES

- Anchored several events in college.
- Volunteered several Technical events at college Techfest.
- Scholarship received by college based on merit.
- Secured positions in various sports events organized by the school.
- Won various swimming, skating, drawing competitions.
- 1st position in 'Hunter League' event in College Tech-Fest 2017
- 2nd and 3rd position in 'Code hunt' and 'Youth Parliament' events in College Tech-Fest 2018.
- Played in the school Volley Ball team and currently playing in college volleyball team.
- Completed entire Math course (10 levels) of Brain-o-Brain.
- 2 years of learning classical singing.



PERSONAL INFORMATION

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| • Date of Birth: 15/03/1998 | • From: Kanpur (Uttar Pradesh) |
| • Nationality: Indian | • Languages known: English, Hindi, Sindhi, Gujarati |



DECLARATION

I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it.