**1. Thank You Email**

**Subject:** Thank You for Your Support

Dear [Recipient's Name],

I hope this email finds you well. I am writing to express my heartfelt gratitude for your [specific action or support, e.g., guidance during the recent project]. Your expertise and encouragement made a significant difference, and I sincerely appreciate the time and effort you dedicated to assisting me.

Thank you once again for your support. Please let me know if I can ever return the favor.

Best regards,  
[Your Full Name]  
[Your Job Title]  
[Your Contact Information]