

# **Government Polytechnic for Girls**

## **Ahmedabad**



**Policy Document for DQAC(Departmental Quality Assurance Cell)**

## **DQAC(Departmental Quality Assurance Cell) Policy**

**Date:21/1/2017**

### **Aim of DQAC committee:**

- To develop a system for conscious, consistent and catalytic action to improve the academic performance of the Department.
- To promote measures for Departmental functioning towards quality enhancement through internalization of quality culture.

### **Policies:**

1. Formation of DQAC committee at Department level
2. DQAC committee members Communicate the blue print or paper style with subject coordinators with respect to course outcomes
3. verify the 60% syllabus to be competed for Mid-sem exam conducted as per academic calendar
4. Display syllabus of mid-sem on notice boards two weeks before the exam week
5. Verify and endorse question paper as per Bloom's taxonomy.
6. Monitoring the performance of students on the base of Result analysis.
7. Identification of slow learner by continuous evaluation and Arrangements of extra classes at department level during free slot as per the curriculum and subject scheme
8. Internal assessment which is taken in the form of submission of term work and viva.

9. Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes;
10. Dissemination of information on various quality parameters.
11. Documentation of the various programmes/activities leading to quality improvement; Print and hand over to respective department
12. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.

*Ashu Avero*  
Principal  
Govt. Polytechnic for Girls  
Ahmedabad.