

Agenda	Time	Format
Idea Presentation	10 minutes	<ul style="list-style-type: none"> <li>Share idea – Your idea can be new, half developed, or ready for market.</li> </ul>
Feedback Session	20 minutes 3-5 minutes for each person	<ul style="list-style-type: none"> <li>Each person shares what they understand, what they didn't understand, and can ask clarifying questions.</li> <li>Each person must write one idea on the board.</li> </ul>
Voting & Commitment	10 minutes	<ul style="list-style-type: none"> <li>Presenter asks audience to vote for each idea. Audience member cannot vote for his or her own idea. If there is a tie, the presenter can break tie by explaining why he or she choose it.</li> <li>The winning idea will receive innovator of the week award.</li> <li>Presenter commits to adding an idea and representing within a month.</li> <li>Presenter agrees to a place to share idea online.</li> </ul>
Open Talk	10 minutes	<ul style="list-style-type: none"> <li>Each person shares an idea they are working on. If he or she is ready the organizer will add them to the calendar.</li> </ul>