

29th January 2023

Dear Hiring Manager
GHD
London

I am excited to be applying for 'Graduate Transport Planner and Rail Planning'.

As you will see I have gained my knowledge in Transport Business Cases and Development Plans from my master's degree in Transport Planning and Business Management course at Newcastle University which has allowed me to develop excellent skills in Transport Modelling, Transport Policy and Planning, Economic and Environmental Appraisal of Transport Activities. My current position of Retentions Advisor has strengthened my expertise in communication and Negotiation skills and developed my knowledge in Business stakeholder engagement.

I have been looking for a role which would offer more exposure to the planning and design processes which is a further reason for my interest.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have qualifications with include:

- Exceptional Knowledge in handling large datasets.
- A strong core competency in critical thinking, task management, effective communication (Written and verbal) and Interpersonal Skills.
- Working knowledge in PTV Vissim and Visum.
- Intermediate Proficiency of AutoCAD and preliminary Highway designs.
- Experience with using Trip End Model Presentation Program (TEMPPro) and NOMIS.
- Preparing Technical reports on Travel Plans and new proposal to the existing Travel Plans.
- Preparing Business Cases and Development Plans.

In summary, I feel the above demonstrates that my professional skills, knowledge, and personal attributes make me a strong candidate for the Graduate Transport Planner and Rail Planning.

My resume is attached and includes further details about my skills and abilities, but if you have any questions or would like additional information, please do not hesitate to contact me.

Sincerely,

Venkata Sai Praveen Nagarapu.