

LAGUNA UNIVERSITY

Academic Affairs Division

Laguna Sports Complex, Brgy. Bubukal, Santa Cruz, Laguna Tel. No. (049) 576-4359

Student Internship Daily Time Record (DTR) Form

Student Intern: Montero, Edcel Marie P.

Program: BS Accounting Information System

Company: Municipality of Cavinti

Company.		ity of Caville			
Date	AM		PM		
	Time in	Time Out	Time in	Time Out	Total # of Hours
SEPTEMBER 1,2023	7:58	12:01	12:59	17:01	8:05
SEPTEMBER 4,2023	7:50	12:02	12:58	17:03	8:17
SEPTEMBER 5,2023	7:57	12:02	12:57	17:03	8:11
SEPTEMBER 6,2023	7:59	12:03	12:58	17:02	8:13
SEPTEMBER 11,2023	7:50	12:01	12:59	17:01	8:10
SEPTEMBER 12,2023	7:58	12:03	12:58	17:03	8:08
SEPTEMBER 13,2023	7:59	12:02	12:57	17:02	8:13
SEPTEMBER 14,2023	7:57	12:03	12:56	17:03	8:19
SEPTEMBER 18,2023	7:50	12:03	12:57	17:03	8:09
SEPTEMBER 19,2023	7:57	12:02	12:57	17:01	8:07
SEPTEMBER 20,2023	7:58	12:01	12:58	17:02	8:09
SEPTEMBER 21,2023	7:57	12:03	12:59	17:02	8:07
SEPTEMBER 25,2023	7:50	12:01	12:58	17:03	6:09
SEPTEMBER 26,2023	7:58	12:03	12:57	17:03	8:16
SEPTEMBER 27,2023	7:30	12:03	12:30	17:02	9:05
SEPTEMBER 28,2023	7:59	12:03	12:30	17:03	8:37
Total	129:98				

AUGUST			72:00
SEPTEMBER			129:98
OCTOBER			
NOVEMBER			
TOTAL			201:98

Prepared by:

Edcel Marie Montero

Signature Over Printed Name of Student Intern

☑ I agree to the collection and processing of my data for the purpose of recording my daily time record to satisfy the requirements of the Internship Program. I understand that my personal information is protected by RA 10173, Data Privacy Act of 2012, and that I am required to provide truthful information.