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**Display QCD Targets & Trends at Prominent Locations**

This document details the effective display of QCD targets and trends at prominent locations within a food manufacturing facility (NIC Code 10101). Visual displays are crucial for maintaining transparency, promoting accountability, and motivating employees.

1. Selecting Locations for Displays

* Step 1.1: High-Traffic Areas: Choose locations with high foot traffic, ensuring maximum visibility for all employees. Examples include break rooms, production floors, hallways, and near time clocks.
* Step 1.2: Strategic Placement: Place displays strategically to maximize their impact. Consider proximity to relevant work areas or equipment.

2. Designing Effective Visual Displays

* Step 2.1: Clear and Concise Information: Use clear, concise language and avoid jargon. Prioritize key information and use visual cues to highlight critical data points.
* Step 2.2: Visual Aids: Utilize visual aids such as charts, graphs, and dashboards to present data in an easily understandable format. Keep it visually appealing and easy to digest.
* Step 2.3: Color-Coding: Employ color-coding to highlight progress towards targets, identifying areas needing attention (e.g., red for lagging, green for exceeding targets).
* Step 2.4: Regular Updates: Ensure that displays are updated regularly to reflect current performance and maintain their relevance.

3. Types of Displays

* Step 3.1: Digital Displays: Use digital screens to display real-time data, KPIs, and progress updates. This allows for dynamic updates and integration with other systems.
* Step 3.2: Printed Posters and Charts: Use printed materials for static displays of key targets, trends, and best practices. These can be laminated for durability.
* Step 3.3: Whiteboards and Kanban Boards: Utilize whiteboards or Kanban boards for real-time tracking and updates, facilitating interactive monitoring and communication.

4. Maintaining and Upgrading Displays

* Step 4.1: Regular Checks: Regularly check the accuracy and clarity of the displayed information. Ensure all data is current and readily understandable.
* Step 4.2: Damage and Repair: Address any damage or deterioration to displays promptly. Replace or repair any damaged or outdated materials.
* Step 4.3: Upgrades and Improvements: Regularly evaluate the effectiveness of the displays and make upgrades or improvements as needed. This ensures that the displays remain relevant, effective, and engaging.

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