KAWALJIT SINGH

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WORK EXPERIENCE

Retail Program Analyst - Kellogg Garden Products | 07/2017 - Present
- Developed complex formulas, algorithms, macros, and programs within MS Excel, MS Access, and Python to automate multiple reports which were presented to the company's field team and leadership team.
- Analyzed periodic sales, and inventory, data provided by company partners for daily monitoring, trends, potential opportunities, and overall company growth.
- Converted company's data, using tools such as pivot tables and Python, into meaningful, and actionable, insight by organizing and molding the data into various reports.
- Transformed a manual retail inventory replenishment process into an efficient automated program by introducing a complex, integrated and adaptive, MS Excel program from which orders are automatically generated based on various parameters.
- Evaluated and generated product orders for stores. Daily orders estimated at $300K and during promotion periods over $12M.

Jr. Inventory Analyst - Kellogg Garden Products | 01/2017 - 07/2017
- Revolutionized current company's method of order creation from a multi-day to an hourly process.
- Collaborated with the company's sales analyst for inventory replenishment strategies and sales forecasting.
- Established company's inventory replenishment program by developing a complex, MS Excel based, program which led to overall company efficiency and numerous hours saved for the inventory replenishment team.
- Organized and assembled reports based off weekly inventory and sales data provided by company partners.

PT Supervisor - United Parcel Service | 10/2017 - 01/2017
- Oversaw and managed a team of employees in the receiving department of the warehouse.
- Organized workflow and ensured that employees understood their duties or delegated tasks.
- Coordinated logistics of department area including importing, exporting, and process standardization.

EDUCATION

Bachelor of Arts in Economics, University of California, Riverside
- Concentration in Business Economics.and Marketing.

ACCOMPLISHMENTS

- **Automated Inventory Ordering Program -** Using store and retail product inventory levels and forecasted sales values, the Microsoft Excel based program uses algorithms executed through macros to generate store orders.
- **Product Request App -** Found on portfolio website, one submits a form to order product that asks for store number and time, then selects from a list of which product to order and how many pallets. Viewable only by administrative users.
- **Portfolio Website -** Personal portfolio website. (Python, Django, PostgreSQL, Gunicorn, Nginx, JS, HTML, CSS).

SKILLS

- Microsoft Excel / VBA
- Microsoft Access
- Microsoft Office
- Python (Numpy / Pandas)
- Python - Matplotib
- Django
- PostgreSQL
- Gunicorn
- Nginx
- JavaScript
- HTML
- CSS