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E.S.I., P.F. & OTHER INDUSTRIAL LAW' PRACTITIONERS' ASSOCIATION

Regd. Office : A-501, Shiv-Hara, Kasturba Raod No.2, Borivali (E), Mumbai – 400 066

Admn.office : Aravalli Business Centre, 5th Floor, R.C.Patel Road, Borivali (W), Mumbai 400092.

Tel. 022-29686200

E-mail : info@epilpa.org

Website: www.epilpa.org

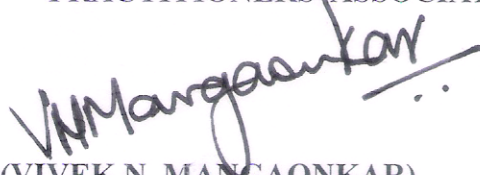
Dated : 03/08/2016

NOTICE

Notice is hereby given to all members that 21st Annual General Meeting of the Association will be held on 20th August, 2016 at 2.00 pm at “Conference Hall”, 2nd Floor of All India Institute of Local Self Government, Sthanikraj Bhavan, Andheri (W), Mumbai – 400 058 to transact the following Agenda.

- a. To read, confirm and adopt minutes of 20th Annual General Meeting held on 31st July, 2015.
- b. To receive and adopt the Audited statement of Accounts and the Annual Report of the Managing Committee for the year ended 31st March 2016.
- c. To approve the Budget for the ensuing year (i.e 2016-2017).
- d. To appoint an Auditor for the year 2016-2017 and to fix his remuneration.
- e. To discuss on the amendments in Rules of the Association as suggested by the Managing Committee.
- f. To receive the report of the Chief Election Officer. To conduct election process, if necessary and announce the results of election, if held.
- g. Any other business that may be brought with permission of the Chair.

For E.S.I., P.F & OTHER INDUSRIAL LAW
PRACTITIONERS' ASSOCIATION



(VIVEK N. MANGAONKAR)
GENERAL SECRETARY

NOTES:

- (A) **ARTICLE 15: QUORUM :** Three-fifth members present in person and entitled to vote shall form a quorum at any general meeting. In case the members present is less than the prescribed quorum, the meeting shall be adjourned for half-an-hour. However, if there is no quorum even after extended period of thirty minutes, the meeting shall be held on the same day at the same place irrespective of the members present.
- (B) **ARTICLES 16: ADJOURNED MEETING:** If no quorum is present at such an adjourned meeting the members present shall form the quorum to transact “the same agenda at the same place”.
- (C) If a member has any query pertaining to Annual Report, the same should be sent in writing to the office of the Association 4 days in advance of the date of the Annual General Meeting so as to enable the Managing Committee to give a proper reply.
- (D) Members are requested to inform the change, if any, in their address and telephone numbers etc. to the office of the Association.

NAMES OF OFFICE BEARERS & MANAGING COMMITTEE MEMBERS

CHAIRMAN

SHRI KANTILAL M. PATHAK

VICE CHAIRMAN

SHRI SURENDRAKUMAR SURI

GENERAL SECRETARY

SHRI VIVEK N. MANGAONKAR

SECRETARIES

SHRI DAYANAND N. MANGAONKAR
SHRI STEPHEN K. MOORTHY

JOINT SECRETARIES

SHRI K.J.PAUL
SHRI RAICHAND JIWANI

TREASURER

SHRI AJIT C. SHAH

JOINT TREASURER

SHRI JAYESH NANAVATI

MEMBERS OF THE MANAGING COMMITTEE

SHRI HIREN L. CHHEDA
SHRI HANSKUMAR CHHEDA
SHRI DINESH V. MOTTA
SHRI HIRAL M. CHHEDA
SHRI HITESH M. PATHAK
SHRI DEEPAK SAWANT

ANNUAL REPORT

Date : 2nd August, 2016

Dear Members,

I take pride in placing before you the Twentieth Annual Report of the Association and summarise the activities carried out during the period July 2015 to June 2016.

New Members

As we scale greater heights, I am delighted to inform you that during the activity year, 2015-2016 new members were enrolled making the total membership of the Association (Ordinary and Life) to 417, out of which 193 are Life Members. I heartily welcome these members in the association. However, the progress of enrollment of new membership is not satisfactory and extra efforts needs to be taken by members, specially by Managing Committee Members. I, therefore, for the benefit of the Association and for further strengthening "EPILPA" request you to convert your ordinary membership into "Life Membership".

Managing Committee and its Membership

The Support provided by the members has been the greatest strength of the Association. I acknowledge the strong support, dedication and hard work of all the Managing Committee members in executing the principles of the Association and congratulate each member of the Managing Committee for their lively, fruitful and progressive discussions in shaping the Association.

The Zonal Co-ordinators deserve appreciation for sparing time from their busy schedule for progress of Association.

Dear Members, the Association has been in existence for last twenty years. Members unity, knowledge and skill to deal with day to day problems, interpretation of law, timely compliance and infrastructure for Electronic Maintenance of Records is the Strength of Association. Further, through EPILPA Referencer, EPILPA News, EPILPA Website, Periodical Workshop and Seminars it has been making sincere efforts to enlighten the members on the subject and is confident to receive appreciation from employees/ workmen, their Union, Association of Employers and Authorities.

I am attaching herewith the statistics of attendance of the Members of the Managing Committee and the meeting held during the period under review for your information. Some of the members, due to their personal difficulties or preoccupation were not able to attend all the meetings. However such members have been apprised of proceeding of Managing Committee meeting and also their attention was invited to constitution of association and they have requested to be regular in attending all the meetings.

The List of various committee and member is as under:

REFERENCER COMMITTEE

- 1) Shri Vivek Mangaonkar
- 2) Shri Ajit Shah
- 3) Shri Surendrakumar R. Suri
- 4) Shri Hiral Chheda

BULLETIN COMMITTEE

- 1) Shri K M Pathak
- 2) Shri Dayanand Mangaonkar
- 3) Shri Hiren L.Chheda

SEMINAR COMMITTEE

- 1) Shri Dayanad Mangaonkar
- 2) Shri Ajit Shah
- 3) Shri Stephen Moorthy
- 4) Shri K.J. Paul
- 5) Shri Hitesh Pathak

WEBSITE COMMITTEE

- 1) Shri Vivek Mangaonkar
- 2) Shri Hiral Chheda

EPILPA News

The EPILPA NEWS has been applauded by all the members as well as Employers. I congratulate the Bulletin Committee for the efforts taken for compiling the necessary information under the various labour Laws, which has helped in reaching the quarterly Bulletin in your hands. However, I regret and apologize for delay in issue of some of the Bulletins due to lack of full time employees and required infrastructure.

I, once again, request all the Members to send articles, case laws, notifications, if any, to the office of the Association, so that the same can be published in the quarterly Bulletin of the other Members. I also request, Members to come out with innovative suggestions and also source of revenue generation, which will help the “ EPILPA NEWS” to be a self- financed, quarterly bulletin.

EPILPA Referencer' 2016

I congratulate the Referencer Committee for their endless effort in updating with latest information and changes and in timely publication of the “Referencer 2016” which has brought both, wealth and recognition to the Association in different quarters and demand for referencer is increasing year by year.

ZONAL CO-ORDINATORS

The Zonal Co-ordinators comprises of :-

S. No	Name of Co-Ordinator	Area of operation	Phone Nos.
1	Shri. Gopal Garg	Mira Road to Virar	9324516070
	Shri. Robert Dabre		9820215787
2	Shri. Hitesh Pathak	Dahisar- Birivali	28014699
	Shri. Shashikant Chauhan		28874861
3	Shri. Stephen Moorthy	Kandivali- Malad	9821318167
	Shri. Jitendra Doshi		28051695
4	Shri. Hiral Chheda	Jogeshwari - Goregaon	28724783
	Shri. Pankaj Savla		9821262351
5	Shri. Dayanand Mangaonkar	Andheri (E) & (W), Vile parle to Bandra	9820013747
	Shri. Rohan Saple		9820654174
6	Shri. Jayesh Nanavati	South Mumbai	23854778
	Shri. Nilesh Dharod		28055124
7	Shri. Hiren Chheda	North Mumbai	22924712
	Shri. Damodar Suvarna		24012319

8	Shri. Dinesh Motta	Chembur- Sion	25787973
	Shri. Haresh Shetty		25541550
9	Shri. Hanskumar Chheda	Mulund- Bhandup Ghatkopar	67585690
	Shri. Deepak Sawant		67551619
10	Shri. K.J.Paul	Thane- Dombivali Kalyan	25476844
	Shri. Vijay Karnik		9004632775
11	Shri. Raichand Jiwani	Navi Mumbai Raigad	25440636
	Shri. Sunil Bhavsar		9619670101

Looking at the geography of Mumbai and the widespread membership in this area, the Managing Committee has set up Zonal Co-ordinators, consisting of one managing committee member and an active member in the area to keep proper co-ordination between the Members and the Association. The intention of such system has helped the members to get the difficulties solved instantly. I request the Zonal Co-ordinators to hold workshop and study circles on frequent basis which will help in enlightening of the Members at large and will attract more and more Practitioners to avail benefit of EPILPA Membership.

Seminars/ Workshop

During the period under report one “Seminar” was held in July, 2015 and attendance was appreciable. However, suggestions are welcome on subject matter for seminar which is of common interest to every member specially with reference to insured person under E.S.I and member under E.P.F Scheme.

Accounts 2015-2016

I, am, proud to place before you consecutively the twentieth balance sheet with a surplus of Rs.2,64,735/- taking the corpus of the Association to Rs.36,69,715/-. This is only possible because of the fiscal discipline adopted by the Managing Committee Members. I hope, the same continues in future.

Associations Office

All the members are well aware that association does not have its office either on rental or on ownership basis and does not have full time competent administrative staff, as a result of which the association is unable to widen its activities. The accommodation committee has submitted its report which was circulated, earlier for information, views and suggestions of the members on the subject. However considering present cost of office premises on ownership or on exorbitant rent basis, the expenditure on maintenance of office and salary to staff, it was not feasible with the income of Association to purchase premises for office on ownership or rent. Hence, it continued to carry out the work with the help of the members of the Association. But now with expansion of activities, it is not possible to continue such arrangement and the need of independent office is absolutely necessary.

I once again therefore appeal to all Members to think seriously for collection of fund, for acquiring the suitable office premises and also to increase income to meet the enhanced administrative expenses for engaging suitable and competent staff and other office Maintenance expenses. I therefore appeal to all exiting members to enroll at least one or two Ordinary/ Associates or Life members to make the association financially sound and to acquire and maintain independent office for providing better service. The Association is, for the member, by the member and of the member and in interest of EPILPA your practical and workable suggestion on the above subject is welcome at any time.

I on behalf of all the members Thank Mr.Vivek Mangaonkar for allowing the Association to use his office premises for carrying out the work of the Association.

Acknowledgement

I, thank the management of LCR, CLR & APS Digest for allowing us to print in our Bulletin “EPILPA NEWS”, Gist of judgments, Question/ Answer and topics appeared in their relevant monthly magazine.

I, express my sincere gratitude to the Management of “ All India Institute of Local Self-Government , Andheri, Mumbai” and M/s. Balaji Caterers for making elaborate arrangement for conducting workshops, seminars, and meeting at the instant notice.

I, also express my sincere gratitude to “M/s. Vajra Arts” For excellent and timely printing of our “Referencer-2016” and “M/s. Mahalaxmi Printery” for “EPILPA Bulletin” at short notice.

I, also thank each one of you for making every occasion fruitful and lively by active participation in activities of the Association and making it successful.

However, we have yet to go a long way in attaining the aims and objects of our Association, for which as stated earlier we have to strive in unison and incessantly and for that matter without you I will render helpless.

With Regards,

Sd/-

K.M.Pathak
Chairman

<p align="center">ATTENDANCE OF THE MANAGING COMMITTEE MEMBERS FOR THE PERIOD FROM JULY 2015 TO JUNE 2016</p>
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Sr. No.	Name of Managing committee Member	Designation	No. of Meeting Attended (Out of 12)
1	Shri. Kanti M. Pathak	Chairman	11
2	Shri. S.R. Suri	Vice- Chairman	7
3	Shri. Vivek Mangaonkar	General Secretary	12
4	Shri. Dayandand N. Mangaonkar	Secretary	10
5	Shri. Stephen K. Moorthy	Secretary	5
6	Shri. Ajit C. Shah	Treasurer	12
7	Shri. Jayesh Nanavati	Jt. Treasurer	6
8	Shri. K.J. Paul	Jt. Secretary	2
9	Shri. Raichnad Jiwani	Jt. Secretary	5
10	Shri. Hiren Chheda	Member	7
11	Shri. Hanskumar Chheda	Member	7
12	Shri. Dinesh V. Motta	Member	5
13	Shri. Hiral M. Chheda	Member	9
14	Shri. Hitesh M. Pathk	Member	11
15	Shri. Deepak Sawant	Member	7

**REPORT OF AN AUDITOR RELATING TO ACCOUNTS AUDITED UNDER
SUB-SECTION [2] OF SECTION 33 & 34 AND RULE 19 OF
THE BOMBAY PUBLIC TRUSTS ACT, 1950**

Registration No. F-17772

Name of the Public Trust : E.S.I., P.F & OTHER INDUSTRIAL LAW PRACTITIONERS' ASSOCIATION

For the year ending : 31st March, 2016

a	Whether accounts are maintained regularly and in accordance with the provision of the Act and the rules made thereunder	YES
b	Whether receipt and disbursement are properly and correctly shown in the accounts :	YES
c	Whether the cash balance and voucher in the custody of the manager or trustee on the date of audit were in agreement with the accounts	YES
d	Whether all books, deeds, accounts, vouchers or other documents or records required by the auditor were produced before him	YES
e	Whether a register of movable and immovable properties is properly maintained, the changes therein are communicated from time to time to the regional office and the defects or inaccuracies mentioned in the previous audit report have been duly complied with	YES
f	Whether the manager or trustee or any other person required by the auditor to appear before him did so and furnished the necessary information required by him	YES
g	Whether any property or fund of the trust were applied for any object or purpose other than the object or purpose of the trust	NO
h	The amount of outstanding for more than one year and the amount written off, if any;	NO
i	Whether tender are invited for repairs or construction involving expenditure exceeding Rs.5000/-;	N.A
j	Whether any money of the public trust has been invested contrary to the provision of section 35;	NO
k	Alienation, if any, of the immovable property contrary to the provision of section 36 which have come to the notice of the Auditor	N.A
l	All cases of irregular, illegal or improper expenditure, or failure or omission to recover monies or other property belonging to the public trust or of loss or waste of money or other property thereof and whether such expenditure, failure, omission, loss or waste was caused in consequence of breach of trust or misapplication or any other misconduct on the part of the trustees or any other person while in the management of the trust;	N.A
m	Whether the budget has been filed in the form provided by rule 16A	YES
n	Whether the maximum and minimum number of the trustees is maintained;	YES
o	Whether the meeting are held regularly as provided in such instrument;	YES
p	Whether the minute books of the proceeding of the meeting is maintained;	YES
q	Whether any of the trustee has any interest in the investment of the trust	NO
r	Whether any of the trustee is a debtor or creditor of the trust;	NO
s	Whether the irregularities pointed out by the auditors in the accounts of the previous year have been duly complied with by the trustees during the period of audit	YES
t	Any special matter which the auditor may think fit or necessary to bring to the notice of the Deputy or Assistant Charity Commissioner	NIL

For S.P.SULE & ASSOCIATES

CHARTERED ACCOUNTANTS

Firm Registration No. 110543W

Sd/-

Sandip Sule

(Partner)

Membership No. 039399

Place: Mumbai

Date : 28th July 2016

THE BOMBAY PUBLIC TRUST ACT, 1950**SCHEDULE IX C****[Vide Rule – 32]****Statement of Income liable to contribution for the year ending 31.03.2016****Name of the Public Trust : E.S.I., P.F & OTHER INDUSTRIAL, LAW PRACTITIONERS' ASSOCIATION****Registration No. F -17772**

		Rs.	Rs.
I.	INCOME AS SHOWN IN THE INCOME & EXPENDITURE ACCOUNT (SCHEDULE-IX)		664,790
II.	ITEMS NOT CHARGEABLE TO CONTRIBUTION UNDER SECTION 58 & RULE 32		
	(i)' Donations received from other Public Trust and Dharmadas	-	
	(ii) Grant received from Government and Local authorities	-	
	(iii) Interest on Sinking or Depreciation Fund	-	
	(iv) Amount spent for the purpose of secular education	-	
	(v) Amount Spent for the Purpose of medical relief	-	
	(vi) Amount spent for the purpose of veterinary treatment of Animals	-	
	(vii) Expenditure incurred from donation for relief of distress caused by scarcity, drought, flood, fire or other natural calamity	-	
	(viii) Deductions out of income from Lands used for agricultural Purposes		
	[a] Land Revenue and Local Fund Cess	-	
	[b] Rent Payable to superior landlord	-	
	[c] Cost of production, if lands are cultivated by trust	-	
	(ix) Deductions out of income from lands used for non-agriculture purposes:-		
	[a] Assessment, Cesses and other Government or Municipal taxes		
	[b] Ground rent payable to the superior landlord	-	
	[c] Insurance premium	-	
	[d] Repairs at 10 per cent of gross rent of building let out	-	
	[e] Cost of collection at 4 percent of gross rent of building let out	-	
	[x] Cost of collection of Income or receipt from securities stock, etc. at 1 per cent of such income.	-	
	[ix] Deductions on account of repairs in respect of building not rented & yielding no income at 10 per cent of the estimated gross annual rent.	-	
	GROSS ANNUAL INCOME CHARGEABLE TO CONTRIBUTION RS.	-	664,790

Certified that while claiming deduction admissible under the above schedule, The Trust has not claimed any amount twice either wholly or partly, against any of the items mentioned in the Schedule which have the effect of double deduction

Trust Address : A-501, Shiv Hara, Kasturba Road No .2,

Borivali [East], Mumbai – 400 066.

For S.P.SULE & ASSOCIATES**CHARTERED ACCOUNTANTS****Firm Registration No. 110543W**

Sd/-
Sandip Sule
(Partner)
Membership No. 039399

Sd/-
Kanti M. Pathak
Chairman

Sd/-
Vivek N. Mangaonkar

Sd/-
Dayanand N. Mangaonkar
Secretary

Sd/-
Ajit Shah
Treasurer

Place : Mumbai**Date : 28th July 2016**

Balance Sheet

Registration No. F - 17772 (MUMBAI)

The Bombay Public Trusts Act, 1950

SCHEDULE VIII [Vide Rule 17 (1)]

Name of the Public Trust : E.S.I.P.F. & OTHER INDUSTRIAL LAW PRACTITIONERS ASSOCIATION

BALANCE SHEET AS AT MARCH 31, 2016

FUNDS & LIABILITIES	Rs	Rs	PROPERTY AND ASSETS	Rs	Rs
<u>Trust Funds or Corpus :-</u>			<u>Immovable Properties:- (at cost)</u>		
Entrance Fees			Balance as per last Balance Sheet	-	
Balance as per last Balance Sheet	124,000	130,000	Additions during the year	-	
Add : During the year	6,000		Less : Sale during the year	-	
			Depreciation up to date	-	-
Life Membership Fees					
Balance as per last Balance Sheet	1,129,500	1,249,500	<u>Investments :- (Schedule A)</u>		
Add : During the year	120,000		Bonds & Securities		
			FD With Banks	2,871,015	2,871,015
<u>Other Earmarked Funds :-</u>			<u>Fixed Assets</u>		
(Created under the provision of the trust deed or scheme or out of the Income)			Balance as per last Balance Sheet	-	
Depreciation Fund	-		Additions during the year	-	
Sinking Fund	-		Less : Sale during the year	-	
Reserve Fund	-		Depreciation up to date	-	-
Building Fund	5,000	5,000			
			<u>Current Assets and Loans and Advances:-</u>		
<u>Loans (Secured or Unsecured) :-</u>			To Trustees	-	
From Trustees			To Employees	-	
From Other	-	-	To Contractors	3,828	
			To Lawyers	-	
<u>Liabilities :-</u>			To Other -		
For Expenses	20,960		Life Membership Fees Receivable	-	
For Advances	500		Referencer Charges Receivable	32,040	
For Rent and Other Deposits	-		Prepaid Expenses	3,777	
For Taxes	3,828		Other Deposit & Advances	4,305	43,950
For Sundry Credit Balance	-	25,288			
			<u>Income Outstanding :-</u>		
<u>Income and Expenditure Account :-</u>			Rent	-	
Balance as per last Balance Sheet	1,995,192		Interest (Schedule E)	179,904	
Less : Appropriation , if any	-		Other Income - (Schedule C)	33,017	212,921
Add : Surplus as per I & E A/c	264,735				
Less : Deficit as per I & E A/c	-	2,259,927	<u>Cash and Bank Balances :-</u>		
			a) In Current A/C with Jain Sahakari Bank	539,764	
			b) Cash-in-hand	2,065	541,829
TOTAL		3,669,715	TOTAL		3,669,715

Notes to Accounts: Schedule A

As per our report of even date

The above Balance sheet to the best of my/our belief contains a true account of the Funds and Liabilities and of the Property and Assets of the Trust.

For S.P.SULE & ASSOCIATES

CHARTERED ACCOUNTANTS

Firm Registration No. 110543W

Sd/-

Sandip Sule

(Partner)

Membership No. 039399

Sd/-

Kanti M. Pathak

Chairman

Sd/-

Vivek N. Mangaonkar

Gen. Secretary

Sd/-

Dayanand N. Mangaonkar

Secretary

Sd/-

Ajit Shah

Treasurer

Place : Mumbai

Date : 28th July 2016

Income & Expenditure

Name of the Public Trust : E.S.I.P.F. & OTHER INDUSTRIAL LAW PRACTITIONERS ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED ON MARCH 31, 2016

EXPENDITURE	Rs	Rs	INCOME	Rs	Rs
To Expenditure in respect of Properties :-			By Rent in respect of Properties		-
Rates, Taxes, Cesses		-			
Repairs and maintenance		-			
Salaries		-	By Interest		
Insurance		-	On Bonds, Securities and FD (Schedule F)	244,543	
Depreciation		-	On Bank	1,027	245,570
Other Expenses		-			
To Establishment Expenses (Schedule B)		111,746	By Commission		-
To Remuneration to Trustees		-			
To Remuneration		-	By Donations in cash or kind		-
To Legal Expenses		-			
To Rent		-	By Grants		-
To Contribution and Fees		-			
To Audit Fees		11,623	By Income from other sources		
To Miscellaneous Expenses		-	Admission Fees	-	
To Depreciation		-	Membership Fees (Schedule D)	38,000	
To Amount transferred to Reserve		-	Seminar Fees	52,000	
or specific funds			Referencer Charges	322,520	
			Refund of Income tax	2,370	
			Miscellaneous Income	4,330	419,220
To Expenditure on object of the Trust :-					
a. Religious	-				
b. Educational	276,666		By Transfer from Reserve		-
c. Medical Relief	-				
d. Relief of poverty	-				
e. Other Charitable objects	-	276,666			
TO TDS Written off		20			
To Surplus carried over to Balance Sheet		264,735			
TOTAL		664,790	TOTAL		664,790

As per our report of even date

For S.P.SULE & ASSOCIATES

CHARTERED ACCOUNTANTS

Firm Registration No. 110543W

Sd/-

Sandip Sule

(Partner)

Membership No. 039399

Sd/-

Kanti M. Pathak

Chairman

Sd/-

D. N. Mangaonkar

Secretary

Sd/-

Vivek N. Mangaonkar

Gen. Secretary

Sd/-

Ajit Shah

Treasurer

Place : Mumbai

Date : 28th July 2016

Schedule

E.S.I.P.F. & OTHER INDUSTRIAL LAW PRACTITIONERS ASSOCIATION FINANCIAL YEAR 2015 - 2016

SCHEDULE A : INVESTMENTS

Particulars	Amounts (Rs)
FD With Jain Sahakari Bank (32230/3)	89,956
FD With Jain Sahakari Bank (32231/3)	101,609
FD With Jain Sahakari Bank (32232/3)	210,556
FD With Jain Sahakari Bank (32233/3)	210,556
FD With Jain Sahakari Bank (32234/10)	143,991
FD With Jain Sahakari Bank (32234/11)	143,991
FD With Jain Sahakari Bank (32234/12)	143,991
FD With Jain Sahakari Bank (32234/9)	96,972
FD With Jain Sahakari Bank (32235/3)	96,972
FD With Saraswat Bank (KD/892/2)	331,171
FD With Saraswat Bank (KD/892/3)	331,225
FD With Saraswat Bank (KD/892/4)	331,368
FD With Saraswat Bank (KD/892/5)	259,271
FD With Saraswat Bank (FR/937/1)	379,386
TOTAL	2,871,015

SCHEDULE C : TDS

Particulars	Amounts (Rs)
TDS (A.Y. 2013-14)	8,949
TDS (A.Y. 2016-17)	24,068
TOTAL	33,017

SCHEDULE E : ACCRUED INTEREST

Particulars	Amounts (Rs)
Accrued interest on Fixed deposit with Jain Sahakari Bank	91,079
Accrued interest on Fixed deposit with Saraswat Bank	88,825
TOTAL	179,904

SCHEDULE G

Significant Accounting Policies and Notes to Accounts

Basis of accounting :

The Trust adopts accruals method of accounting except for Membership Fees.

Investments and Income on investments :

Investments are stated at Cost and income on investments are recognised on accrual basis.

For S. P. Sule & Associates

Chartered Accountants

Firm Registration No. 110543W

Sd/-

Sandip Sule

Partner

Membership No. 039399

SCHEDULE B : ESTABLISHMENT EXPENSES

Particulars	Amounts (Rs)
Account writing Charges	1,050
Bank Charges	186
Computer Expenses	699
Courier charges	10,750
Office expenses	776
Travelling Expense	120
Salary	53,000
Printing & Stationery	14,997
Website expenses	29,569
Xerox Expenses	599
TOTAL	111,746

SCHEDULE D : MEMBERSHIP FEES

Particulars	Amounts (Rs)
Membership fees 13-14	1,000
Membership fees 14-15	5,000
Membership fees 15-16	32,000
TOTAL	38,000

SCHEDULE F : INTEREST INCOME

Particulars	Amounts (Rs)
Interest income on FD with Jain Sahakari Bank	110,232
Interest income on FD with Saraswat Bank	134,311
TOTAL	244,543

Place: Mumbai

Date: 28th July 2016

Budget

BUDGET OF EPILPA FOR THE ACCOUNT YEAR 2016-17

PAYMENTS	AMOUNT	RECEIPT		AMOUNT
MEETING & SEMINAR EXPENSE	140,000	MEMBERSHIP RENEWAL FEES		110,000
PRINTING & STATIONERY	180,000	MEMBERSHIP RENEWAL FEES FROM NEW MEMBERS		17,000
POSTAGE, TELEGRAPH & COURIER	85,000	MEMBERSHIP RENEWAL FEES FROM ASSOCIATE MEMBERS		4,000
STAFF SALARY	145,000	INTEREST ON INVESTMENT		240,000
OFFICE & ADMINISTRATION EXPENSES	65,000	OTHER INCOME		
AUDIT FEES	7,500	SURPLUS FROM SEMINAR	60,000	
TELEPHONE EXPENSE	12,000	SURPLUS ON SALE OF REFERENCER	250,000	310,000
CONVEYANCE & TRAVELLING EXPENSE	25,000			
MISCELLANEOUS EXPENSE	26,000			
Surplus	(4,500)			
TOTAL	681,000	TOTAL		681,000

Annual General Meeting Minutes for approval

Minutes of the 20th Annual General Meeting of the Members of the "ESI, PF, & Other Industrial Law Practitioners' Association" held on 31st July, 2015 at 1.00 pm at Conference Hall, 2nd Floor of All India Institute of Local Self Government, Sthanikraj Bhavan, Andheri (West), Mumbai 400 058.' To Transact The Business As per Agenda Dated 6th July, 2015.

In absence of the quorum, as required under Article 15 of chapter IV of the constitution, the meeting was adjourned.

By the time, the quorum required was fulfilled and after ascertaining the strength of quorum for the meeting, the meeting commenced at **Conference Hall, 2nd Floor of All India Institute of Local Self Government, Sthanikraj Bhavan, Andheri (West), Mumbai 400 058** at **2.30 p.m.** to transact the same agenda **Mr. Vivek Mangaonkar**, General Secretary welcomed the members present and requested **Mr. K.M.Pathak** to preside over the meeting, which was seconded by **Mr. Dayanand Mangaonkar**, Secretary.

Mr. K. M. Pathak, Chairman thanked the members present with a direction to proceed the meeting & to carry out the business as per the agenda.

Treasurer thereon took up the 1st item on the agenda.

No. of members present:

- a. **To read, confirm and adopt minutes of Nineteenth Annual General Meeting held on 23rd August, 2014.**

Mr. Ajit Shah, Treasurer read out the minutes of the Eighteenth Annual General Meeting held on **23rd August, 2014** & placed the same for confirmation and adoption.

Since, there was no objection or any queries raised on any of the points of the minutes read over, the minutes were treated as confirmed, approved & adopted.

Hence the resolution.

Resolution No. 1

"RESOLVED THAT the minutes of the Eighteenth Annual General Meeting held on **23rd August, 2014** are hereby confirmed, approved and adopted."

Proposed by: Mr.S.R.Suri

Seconded by: Mr.Dayanand Mangaonkar

Passed Unanimously

- b. **To receive and adopt the audited statement of accounts and Annual Reports of Managing Committee for the year ended 31st March 2015.**

Mr. Ajit Shah, Treasurer presented the audited statement of accounts and the Annual Report of the Managing Committee for the year ended **31st March, 2015** placed it before the meeting for approval & confirmation. Since no query was raised, the audited statement of accounts & Annual Report for the year ended **31st March, 2015** were approved & confirmed.

Hence the Resolution.

Resolution No. 2

"RESOLVED THAT the Audited Statement of Accounts and the Annual Report of the Managing Committee for the year ending **31st March, 2015** is hereby confirmed, approved and adopted."

Proposed by: Mr. Suhas Basakhetre
Seconded by: Mr. Bhavik Chheda

Passed Unanimously,

- c. **To approve the Budget for the ensuing year (i.e. 2015-2016)**

Mr. Ajit Shah, Treasurer placed before the meeting, the budget for the Accounting year **2015-2016** & clarified in detail the expenses to be incurred during the year & how the same shall be met by the revenue during the year with economical measures.

As there were no queries, the budget for the year **2015-2016** was approved and passed.

Hence the resolution,

Resolution No. 3

"RESOLVED THAT the provision made for the expenses to be incurred for the year **2015-2016** is hereby approved and adopted."

Passed Unanimously,

Proposed by: Mr. K. J. Paul
Seconded by: Mr. B S Salve

- d. **To appoint an Auditor for the year 2015-2016 and to fix his remuneration.**

Mr. Dayanand Mangaonkar, Secretary informed that the Profile of Mr.S. P. Sule & Associates, Chartered Accountant has been received and no other requisition has been received from any other Auditor. He further placed before the meeting,

concurrence of **Mr. Sandip Sule** to work as Auditor for the year 2015-2016.

After detailed discussion, the appointment of **Mr. Sandip Sule, Chartered Accountant** of M/s. S. P. Sule & Associates as the Auditor for the year 2015-2016 with remuneration @ Rs.10,000/- p.a. plus Service Tax as applicable, was approved and confirmed.

Hence the Resolution.

Resolution No. 4

"RESOLVED THAT Mr. Sandip Sule of M/s. S.P.Sule & Associates be and is hereby appointed as Auditor for the year 2015-2016 with remuneration @ Rs.10,000/- p.a. plus Service Tax as applicable."

Passed Unanimously,

Proposed by: Mr. Pankaj Salva
Seconded by: Mrs.Daina Satam

e. **To send all communication by e-mail.**

Shri Dayanand Mangaonkar, Secretary informed the Members that, today everyone is strictly following the "**Go Green and save the environment**" process and hence each and every private as well as government organisations are in the process of going online and adopting the process of paperless work. The various government organisations such as Employees' Provident Fund Organisation, Employees State Insurance Corporation, Profession Tax, etc. have made huge changes in their system and adopted the online process and are further planning to give all the services online.

He further informed that, EPILPA has also developed its own website for providing better services to its members. He further proposed to send all important communication including information of bulletin by e-mail wherever necessary and also upload on the EPILPA website which will not only facilitate the members to get the information well in time, but will also reduce the expenses on account of printing, photocopying, postage & courier and will further help "EPILPA" to built up fund for purchase of Office Premises for the Association and to do other important activities for the benefit of EPILPA Members.

The said proposal was discussed among the Members present and after some discussion all the members welcomed, supported and approved the same.

Hence the Resolution

Resolution No. 5

“RESOLVED THAT that all the important Circulars, Notifications, Bulletin, communications shall be uploaded on EPILPA website and or intimate through emails.”

“FURTHER RESOLVED THAT the Annual Report, Balance Sheet, Income and Expenditure Statement of the Association shall be uploaded on EPILPA website.”

Passed Unanimously,

**Proposed by: Mr. Stephen Moorthy
Seconded by: Mr. Hiral Chheda**

f. Any other business that may be brought with permission of the Chair.

As such there being no other points raised by any of the members present in the General Body Meeting, the meeting concluded with a vote of thanks to the Chair.

**Vivek Mangaonkar
General Secretary**

**K.M.Pathak
Chairman**