Email Address: sandeepsunny7777@gmail.com

Mobile: +91-9866236484

Country: INDIA

Current Location: Hyderabad.

**Summary**:

A result-oriented and self-motivated Professional having relevant exposure in Capital markets Investment Banking, Finance, and Operations with reputed organization. I believe that my communication, interpersonal skills combined with flexible and detail oriented attitude have developed strong relationship management, leadership and organizational abilities.

**Work Experience:**

**April 2015-Present:** Work Experience: From 20 April 2015 to till date in Investment Banking as a process specialist (SME) for FX cash Confirmations & settlements at Cognizant for Client UBS

* Responsible for timely confirmation of foreign exchange transaction details (i.e. NDF & Cash) using various methods including systems based, Fax, Gtss, mysis, email and ensuring that all items are auctioned in a timely and appropriate manner.
* Confirmations process includes trade allocations requests, trade confirmations, handling trade mismatch, handling client issues and providing best service to client.
* My primary role is working with Murex Front office, Clients & teams locally and globally to resolve Trade related and settlement issue and queries.
* Escalating to next level of management regarding any issues with client (Master Agreement, Payment instructions, legal terms etc)
* Need to Clear OSP & Live queries & settlement method modification in murex on daily basis.
* Performed end of day checks and submitted EOD and weekly Reports to on-shore.
* Interact with Internal groups (Murex IT & Sales, Trading & Legal Compliance) to draft and execute the confirmations.
* Clear the skeleton trades & FO comment trades & Trade missing SSI & Training to new joiners.
* Responsible for Quality Auditing Transactions & Verifications  of the processing done by team members & Responsible for Query Response raised the team members
* Part of innovation & Robotics team and was helping to collect new ideas and help them to implement.

**Applications we use:**

* Morbi
* CSE
* Murex
* WEB TICS

**Achievements:**

* Achieved Lean Bronze Six Sigma Certificate for Process Improvement Idea
* Achieved 3 Unicorn Awards in a year for High performance & Quality for the year.
* Received appreciation from the Onshore Spearheading  High Performance &quality
* Received appreciation from the Process Director for initiating Process activity and Sharing process knowledge

**Academic profile:**

* Master of Business Administration (Finance) with 61% from Global Education Canter, Hyderabad, which is affiliated to (Osmania University).

**Computer Proficiency:**

* Working knowledge of MS –Office (Word, Excel, Power Point)
* Conversant with the Internet and E-mail applications.

**Strengths:**

* Dynamic and an approachable personality.
* Committed to profession and excellence.
* Good in analytical and interpretation work.
* Ability to grasp new ideas and integrate them into desired results.
* Self – motivated and task oriented.
* Confident, self – learning and hard working.
* “Can do “attitude.
* Can get work done from team members and a team player.

**Personal Information:**

Gender                                   : Male

Marital Status                       : Married

Date of birth                          : 18-July-1990

Passport Number                 : L6959521

Linguistic Proficiency           : English, Hindi, and Telugu

Hobbies                                  : Reading books, Listening Music, Sporting

Address                                  : H.No 7-133/102/5, Power Nagar, Moosapet, Hydera