



Barauni Refinery(Refineries Division)

BARAUNI REFINERY,
Learning & Development Centre
P.O. Barauni Oil Refinery, Dist: Begusarai-851 114 (Bihar)
Tel: 06243 – 275272/275277
CONTACT TIMING: 10:00 HRS. TO 12:00 HRS.

NO.L&D/44/2023

DATE: 28.04.2023

To,
Raj Kumar
Assistant Registrar – Training & Placement
Birla Institute of Technology (Mesra)
Patna

Sub: Industrial Training for Students

Dear Sir/Madam,

With reference to your email dated 13.04.2023 on the above subject, we are pleased to inform you that the following student(s) have been allowed to undergo Industrial Training as mentioned below subject to fulfillment of the requirements as mentioned below:-

Sl.No.	Name of the Student	Stream	Roll No./Reg. No	Training Period	
				From	To
1.	AMAN KUMAR	CSE	BTECH/15042/20	15.05.23	14.06.23

PROGRAMME SCHEDULE

AREA OF REPORTING	FROM	TO	CO-ORDINATOR
CISF Pass Section, Barauni Refinery	15.05.23	16.05.23	Contact No. 5881
L&D Centre, Barauni Refinery	17.05.23	-	Manager (L&D) / Sr.Manager(L&D), Contact No. 5277/5272
Fire & Safety Training	18.05.23	19.05.23	DGM(F&S), Training Coordinator Contact No. 5647
Information System Department	22.05.23	13.06.23	DGM(IS)
L&D Centre	14.06.23	-	Sr.Manager(L&D),/ Manager (L&D), Contact No. 5272/5277

The above student(s) to be advised to bring the following documents at the time of reporting to the Learning & Development Centre.

1. C&A(Character & Antecedent) Certificate having Undertaking Form certified by HODs (Photo with seal by HOD).
2. Two copy of Acceptance Letter.
3. Original Identity Card provided by Institute/College along with its two Photocopies.
4. Copy of the personal Insurance, Policy value minimum of rupees one lakh. (Ref. no.5)
5. Two passport size colour photographs for security Gate Pass.
6. Copy of Address proof/ Voter ID/ Aadhar Card.

NOTE : (1) Proof of Vaccination Certificate of Double Dose/ Buster Dose (Three copy).

Term and Conditions:

1. The trainee(s) must be made aware of potential hazards at Barauni Refinery such as Major Accident Explosions, Deflagration and Detonation, Confined and Unconfined Vapor Cloud Explosions, Toxic Releases, Fire, Boiling Liquid Expanding Vapor Explosion, etc.
2. **No transport, boarding, lodging, stipend shall be provided to the student(s) during the training period.**
3. Trainee(s) are to observe working schedule as under:
Working Days : Monday to Friday, Time : (10.00 am to 5.00 pm)
4. **Trainee(s) must have him/her safety/leather shoes and Safety helmet on before entering the Refinery premises.**
5. Trainee(s) must Insure him/herself under accidental insurance cover minimum sum of Rs.1 lac by any Insurance Company .
6. The trainee(s) will maintain a diary for his/her day to day work and will produce the same to the L&D Centre as and when asked for, duly signed by the officer of the concerned section.
7. The trainee(s) to produce a project report to the L&D Centre, for being qualified to be issued training completion certificate.
8. The trainee(s) will have to abide by the rules and regulation of the corporation as enforced and amended from time to time.
9. Extending the training facility to the Vocational Trainee will not confer any right on the trainee for employment in the Corporation.
10. Minimum CGPA % marks in Vth Semester – 5.0 / 50%
11. Pen Drive, Laptop and Mobile phones are NOT ALLOWED in Refinery.

With regards,
For and on behalf of
Barauni Refinery,
Indian Oil Corporation Ltd.,
P.O. Barauni Oil Refinery,
Dist. Begusarai, Bihar. PIN-851 114.