

WHICH RESOURCES CAN HELP YOU FIND A JOB?

The internet provides information overload and many services and offers can take advantage of you, the job seeker. However, there are resources that can escalate your search and provide you with results.

During this session you will learn the following:

1. How to identify resources to utilize
2. Resources you should avoid
3. How to identify exactly what could be holding you back

How To Identify Resources To Utilize

Many of the resources you should utilize are found within our Career Portal. They include:

- Assessment tools
- Resume builder
- Three phases in the job search
 - Prepare
 - Search and Connect
 - Interview
- Aggregate job board (containing position from 1,100 job boards)
- Customized career advisor
- Experts to help you re-write your resume (if you choose)
- Live weekly calls for job seekers

In addition, you need to seek out resources that will

- Provide specific information on your target
- Provide specific information on your industry
- Help you compare cost of living in different locations
- Reveal the SIC (Standard Industry Code) of your targets
- Catalog articles written about your job targets
- Reveal information about hiring authorities on social media sites

Resources You Should Avoid

- If something sounds too good to be true, it probably is. Avoid get rich quick schemes.
- If something requires money up front, avoid these possible scams.
- If you are asked for your social security number, do not provide it.
- If you are asked for banking or credit card information, do not provide it.

What Resources Can Help You Find A Job?

There are endless opportunities advertised on the internet, television and radio where you can make thousands of dollars working from home. Some of these are legitimate; others charge you up front money and end up costing you money.

You can check out most companies by contacting the Better Business Bureau for their ratings.

Identify If Any Of The Following Could Be Holding You Back

- Not identifying new resources every week
- Only using a handful of resources over and over again
- Doing things the same way and expect different results
- Walking away from certain salaries without researching the cost of living in specific geographic locations
- Fear of getting out of your comfort zone
- Not showing a high level of interest and enthusiasm
- Not targeting the correct companies
- Not conducting thorough research

If you wait until you think you're ready you will never advance your job search. Once you've gathered information, focus on implementing ideas and taking actions.