

**1. How do you search for a book/magazine/journal/article and find the related information?**

- **If you know specific information (such as title, author, etc.):**

**Use the library catalog or online search system:** Enter the title, author's name, or keywords, and the system will display detailed information about the related resources.

- **If you only know basic information (such as topic or field):**
  - **Use keywords or controlled vocabulary**

**2. How do you locate the book/magazine/journal/article in the library?**

- **Locate resources by call number:** Every book or journal has a unique call number, LCC OR NDC. After finding the resource, write down the call number and go to the corresponding section in the library to find it on the shelf.
- **Ask library staff for help:**
- **Use library maps or navigation services**