

**To**

**The Warden**

**VISHWAKARMA HOSTEL WCH 4,  
HBTU KANPUR-02**

**Subject: Hostel Leave Application Form**

Sir

Please give the permission of above subject. The student details are.

Name\_\_\_\_\_

ID.No\_\_\_\_\_

Room.No\_\_\_\_\_

Roll No\_\_\_\_\_ Branch:\_\_\_\_\_

Reason for Leave & days \_\_\_\_\_

Date & Time For Departure\_\_\_\_\_ (AM/PM)

Date & Time For Arrival \_\_\_\_\_ (AM/PM)

After leaving the hostel, parents/guardian will be responsible for the student.

**Signature of Parents/Guardian**

Name:\_\_\_\_\_

Relation\_\_\_\_\_

Contact No \_\_\_\_\_

Address.\_\_\_\_\_

**Signature of Student**

**Sanction / Not Sanction**

**Signature**

**Warden/Assistant Warden**

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**GATE PASS OF 2<sup>nd</sup> YEAR STUDENT OF VISHWAKARMA HOSTEL, HBTU, KANPUR**

Name\_\_\_\_\_

ID.No \_\_\_\_\_

Room.No\_\_\_\_\_

Roll No.:\_\_\_\_\_ Branch:-\_\_\_\_\_

Date & Time For Departure\_\_\_\_\_ (AM/PM)

**Signature**

**Name of Security Gaurd**

**Signature of Warden**

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