## 

## **Meeting Details**

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| --- | --- | --- | --- |
| **DATE** | 12/02/2015 | **TIME** | 19:00 |
| **TYPE OF MEETING** | Weekly meeting | **LOCATION** | Classroom |
| **MINUTES TAKEN BY** | Kounoukla Xeni-Christina, (KXC) | **ABSENT** |  |
| **ATTENDEES** | Gkougkoutoudis Evangelos, (GE)  Kounoukla Xeni-Christina, (KXC)  Rigopoulos Andreas, (RA)  Theodoridis Christos, (TC) | **APOLOGIES** |  |

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## **Agenda**

We discussed about the responsibilities of each member for the next week. We also talked about the progress that has been made regarding the previous week’s action points.

### **Progress**

Progress made on the previous week’s action points:

|  |  |  |  |
| --- | --- | --- | --- |
| What | Who | Deadline | Progress |
| Write down the description of the project | KXC | 11/02/15 | Done |
| Make the project plan | TC | 11/02/15 | Done |
| Data gathering (hotels, hospitals, museums, sights) | KXC | 12/02/15 | Data gathering prototype (for testing purposes) |
| Data gathering (clubs, restaurants, café/bars) | GE | 12/02/15 | Data gathering prototype (for testing purposes) |
| Data gathering (pharmacies, banks/24-hour ATMs, money-exchange stores) | RA | 12/02/15 | Data gathering prototype (for testing purposes) |
| Research | Everyone | 12/02/15 | In progress |

### **Action points**

Next week’s action points:

|  |  |  |
| --- | --- | --- |
| What | Who | Deadline |
| E/R Diagram (sites database) | GE, RA | 19/02/15 |
| E/R Diagram (users database) | GE, RA | 19/02/15 |
| Design website interface | KXC, TC | 19/02/15 |
| Design website hierarchy | KXC, TC | 19/02/15 |
| Research | Everyone | 19/02/15 |