
Kuro Yamikage

123 Your Street
Your City, ST 12345
(123) 456-7890
kuroy@reborn.com

4th April 2020

Shiro A. Raito

CEO, Muse LL
123 Address St
Anytown, ST 12345

Dear Ms. Raito,

I'm excited to share that Muse LL will be transitioning to a company-wide work-from-home arrangement starting April 5th, 2020. This decision prioritizes the health and safety of our team while maintaining operational continuity.

To ensure a seamless transition, you can access your work profile remotely via SSH with the credentials integrated in this letter with a key of "Vongola10th".

Please refer to the attached document for detailed instructions on connecting to our network and accessing your work resources.

If you encounter any issues, please don't hesitate to contact our IT department at it.dept@reborn.com.

I'm confident this temporary shift will be smooth, and I look forward to staying connected with you remotely.

Sincerely,

Kuro Yamikage
President