



Kurt Russel Adan Apostol

Address: 664 MRR St, Pineda Pasig City

Email: apostolkurtrussel24@gmail.com

Phone: 0930-296-0112

Birthday: April 24, 2001

Gender: Male

Marital Status: Single

Objective

A dedicated and results-driven IT professional with a Bachelor of Science in Information Technology, offering a robust background in programming, web development, ERP systems, and digital marketing. Seeking to leverage my technical expertise, leadership skills, and passion for innovation in a dynamic organization, contributing to the alignment of IT initiatives with business goals and driving technological advancements.

Education

2019 - 2023 | Rizal Technological University
Bachelor of Science in Information Technology

2017 - 2019 | St. Augustine School of Nursing
Grade 11 – Grade 12 | Information Communication and Technology

Skills

- **Programming Languages:** VB.NET, Java, JavaScript, PHP, C++, Python, jQuery
- **Database Management:** MySQL
- **Web Development:** HTML, CSS, Bootstrap, PHP, JavaScript, jQuery
- **Booking and Ticketing Systems:** Developed booking and ticketing systems from scratch for internal use
- **Email Integration:** Integrated PHPMailer for email communication in web applications
- **ERP System:** Odoo (Customizing UI and creating automation)
- **Troubleshooting and Problem-Solving:** Proficient in backtracking, promptly resolving errors and bugs
- **Communication and Collaboration:** Excellent communication skills, adept at leading and providing guidance to team members
- **Server Management:** Setting up and maintaining Windows Server 2022, managing networking systems
- **CCTV Systems:** Installation and maintenance of TP-Link CCTV systems
- **IT Support:** Providing technical support for IT-related concerns in a corporate setting

Projects

Strand Assessment Test

- **Description:** Developed a web-based application to assist Grade 11 students in selecting their Senior High School strand. The tool evaluates personality, skills, interests, and preferences to recommend the best -fit strand.
- **Technologies:** HTML, CSS, JavaScript, PHP, MySQL, Bootstrap, PHPMailer, K-NN
- **Achievements:**
 - Created a visually appealing UI without using any templates
 - Utilized machine learning techniques (K-NN) for efficient analysis and recommendation

- Implemented quick computation for accurate results
- Incorporated email authentication using PHPMailer

Etikatetah.com

- **Description:** Developed a custom e-commerce website for a client, managing the entire project independently from design to deployment.
- **Technologies:** HTML, CSS, JavaScript, PHP, MySQL, Bootstrap, jQuery, PHPMailer
- **Achievements:**
 - Delivered a fully functional e-commerce platform with a user-friendly interface.
 - Integrated a shopping cart system and ensured responsive design.
 - Met the client's specific requirements through custom development.

vvsgroup.com.ph

- **Description:** Developed and deployed vvsgroup.com.ph as the corporate website for the company, managing all aspects from design to implementation, ensuring full compliance with company requirements using HTML, CSS, PHP, MySQL, and Bootstrap.
- **Technologies:** HTML, CSS, JavaScript, PHP, MySQL, Bootstrap, jQuery, PHPMailer
- **Achievements:**
 - Developed a booking system from scratch.
 - Created a ticketing system.
 - Built various portals to meet the needs of each department within the company.

Experience

Melham Construction Corporation | Unified Internship Program

Intern | Team Leader

250 Hours

- Monitored team progress on a daily basis to ensure project milestones were met.
- Hosted daily meetings to discuss project status, assign tasks, and provide guidance to team members.
- Assisted team members with queries, providing technical support and guidance as needed.
- Identified and resolved errors and bugs promptly to maintain smooth project workflow.

Alvez Commercial, Inc.

System Admin / IT Department Head

September 2023 to August 2024

- Align IT initiatives with business objectives
- Develop and enforce IT policies and standards
- Lead cross-functional teams for IT projects
- Advocate for technology innovation

- Oversee Odoo ERP system configuration and maintenance
- Provide technical guidance to IT team
- Enforce user access and security settings
- Collaborate on enhancements based on business needs
- Conduct regular system reviews and audits
- Develop comprehensive digital marketing strategies
- Manage presence on e-commerce platforms like Lazada
- Optimize company website for online visibility and engagement
- Handle maintenance of all company-owned equipment
- Represent the IT Department in the Audit for ISO 9001:2015 accreditation

Solid Builders Incorporated

IT Generalist

September 2024 up to now

- Develop and maintain the website
- Provide technical support (IT-related concerns)
- Set up and maintain servers (Windows Server 2022)
- Manage networking systems
- Install and maintain CCTV systems (TP-Link CCTV)