

## PERSONALIZED ENVELOPE ORDER FORM

Return completed form to:  
Laina Pond  
Marketing Coordinator

### SAMPLE #10 BUSINESS ENVELOPE

**SOUTHERN  
POLYTECHNIC**  
STATE UNIVERSITY

Optional School, Division  
or Business Unit Here

1100 South Marietta Parkway  
Marietta, Georgia 30060-2896



SCHOOL, DEPARTMENT OR BUSINESS UNIT →

MAILING ADDRESS  
(CHOOSE ONE)



STANDARD →

1100 South Marietta Parkway  
Marietta, Georgia 30060-2896



OTHER

Mailing Address ▼

City, State, ZIP ▼

OPTIONAL  
WEB URL

TYPE OF ENVELOPE	QUANTITY			
#10 BUSINESS ENVELOPES	<input type="radio"/> 250	<input type="radio"/> 500	<input type="radio"/> 1000	<input type="radio"/> OTHER →
#10 WINDOW ENVELOPES	<input type="radio"/> 250	<input type="radio"/> 500	<input type="radio"/> 1000	<input type="radio"/> OTHER →
6"x 9" BROCHURE ENVELOPES	<input type="radio"/> 250	<input type="radio"/> 500	<input type="radio"/> 1000	<input type="radio"/> OTHER →
9"x 12" ENVELOPES	<input type="radio"/> 250	<input type="radio"/> 500	<input type="radio"/> 1000	<input type="radio"/> OTHER →
10"x 13" ENVELOPES	<input type="radio"/> 250	<input type="radio"/> 500	<input type="radio"/> 1000	<input type="radio"/> OTHER →

Budget Code

Deliver Envelopes To

Person Completing Form ▼

Phone Number

Date