

KURT J. KING

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QUALIFICATIONS:

- Enforce communication and team work
- Experience in high pace work atmosphere
- Experience with recruiting and scheduling managers/employees

COMPUTER PROGRAM QUALIFICATIONS:

- | | |
|---------------------------------------|-----------------------------|
| • Quality center | • Writing test cases |
| • Load runner | • Black box testing |
| • Mantis | • QTP |
| • SQL | • QuickBooks |
| • Writing functional requirement docs | • Microsoft Office Programs |

EDUCATION

Delta College, Bay City, MI

Associate of Art & Communication

QA/BA Training Specialists,

3 Month Online Certification Course

EMPLOYMENT

Uptons Naturals, Chicago, IL

Production Manager (Sept 2013 - present)

- Manage production floor
- Schedule production for the week
- Manage all issues with production team
- Work with shipping and receiving make sure all product is ready for shipping
- Work with sales manager to ensure all goals are hit

Urban Outfitters, Seattle, WA / Chicago, IL

Mens Manager (Aug 2011 - Sept 2013)

- Training staff on all store operations procedures
- Opening and closing the store
- Being responsible for all mens business
- Managing team schedules
- Fixturing and merchandising the mens department

Esutras Organics, Chicago, IL

Operations Supervisor (2009 - Aug 2011)

- Manage shop and office daily tasks
- Make sure shop hits all shipping marks and all office affairs are in order
- Deal with paycor to ensure payroll goes through correctly
- Order all packaging for the manufacturing of products
- Make all reorders for stock needed to continue manufacturing
- Hire new staff positions become available

CCS, Seattle, WA

Assistant Manager (2007 - 2009)

- Manage shop and paperwork
- Make sure shop hits all sales marks and all office affairs are in order
- Deal with paycor to ensure payroll goes through correctly
- Order all packaging for products
- Make all reorders for stock needed to continue meeting sales goals
- Hire/Train new sales employees on shop affairs