Kush Navi

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PERSONAL STATEMENT:

Proficient Python, SQL, Tableau and Power BI professional adept at data analysis, visualization, and database management. Skilled in leveraging Python scripting and SQL querying for robust data solutions. Experienced in creating compelling visualizations and interactive dashboards using Tableau & Power BI. Ready to contribute expertise and drive business success through insightful data-driven strategies.

EDUCATION:

Bachelor's in Commerce from IGNOU

TECHNICAL SKILLS:

- **Language:** Python, SQL, VBA Macro
- **Tools:** Python, MySQL, Tableau, Power BI, Excel
- **Database:** MySQL
- **Libraries:** Pandas, NumPy, Matplotlib, Seaborn, PySpark, SciPy.
- **Power BI-Business Intelligence for Beginners to Advance:** Completed from Udemy with duration 35 hours.
- **Zero to Hero in Tableau Data Visualization using Tableau:** Completed from Udemy with duration 13 hours.
- **SQL Basics and Fundamentals:** Completed from iNeuron Tech with duration 15 hours.
- **Learn Python Programming Beginner to Master:** Completed from Udemy with duration 57 hours.

Developed sample dashboards on Power BI and Tableau, available on Github (https://kush219.github.io/)

WORK EXPERIENCE:

Assistant Manager MIS
Teleperformance Global Services [Axis Bank]   (April 2018 to till Now)

Responsibilities:

- Created visual reports to track key performance indicators (KPIs) like score card, unit productivity, month-over-month (MoM) trend, C2I, target vs revenue achievement, CRM report and incentive.
- Responsible for working a number of daily, weekly and month end reports use for tracking bank statistics and collection progress.
- Planned targets, monitoring numbers and achievement of overall targets on a daily, weekly & monthly basis to meet the delivery requirements.
- Responsible for maintaining and analyzing the partner database with consist of information on the deliveries sent to the clients.
- Generate reports on sales team input for management that helps the sales team identify areas that need improvement.
- Managed monthly and YTD scorecard process for over 350 employees in the sales department from Operations RSM to VRM level.
- Develop excel template for data collection and reporting.

Executive MIS

CPM India Sales & Marketing **(October 2017 to April 2018)**

Responsibilities:

- Create MIS Reports for highlighting employee & process performance.
- Respond to queries from the field officers and team leaders.
- Provide the technical support of field officers
- Create the route plan of field offers for the store visit.
- Responsible for working a number of daily, weekly and month end reports use for tracking bank statistics and collection progress.
- Planned targets, monitoring numbers and achievement of overall targets on a daily, weekly & monthly basis to meet the delivery requirements.

Executive MIS

Intelenet Global Services [RBL Bank] **(February 2016 to August 2017)**

Responsibilities:

- Responsible for working a number of daily, weekly and month end reports use for tracking bank statistics and collection progress.
- Planned targets, monitoring numbers and achievement of overall targets on a daily, weekly & monthly basis to meet the delivery requirements.
- Responsible for maintaining and analyzing the partner database with consist of information on the deliveries sent to the clients.
- Generate reports on sales team input for management that helps the sales team identify areas that need improvement.
- Managed monthly and YTD scorecard process for over 150 employees in the sales department from Operations RSM to VRM level.
- Develop excel template for data collection and reporting.

Executive MIS

Unigrow Ventures - **(April 2014 to January 2016)**

Responsibilities:

- Create MIS Reports for highlighting employee & process performance.
- Responsible for working a number of daily, weekly and month end reports use for tracking bank statistics and collection progress.
- Planned targets, monitoring numbers and achievement of overall targets on a daily, weekly & monthly basis to meet the delivery requirements.