Minutes of Meeting (MoM)

Date: 19th March, 2025

Attendees:

- Arshiya Noureen
- Kushal Mangla
- Sanyam Agrawal
- Shreyas Deb
- Vishak Kashyap K
- Client (Co-Founder and CTO of uExcelerate)

Key Points Discussed

- The meeting was conducted to present the website progress to the client before R1 and gather feedback.
- The client initially mentioned that the course content should be redirected to the Moodle page. However, it was clarified that the previous understanding was to display the course content directly on the website. After this clarification, the client agreed with the current approach.
- We informed the client that the recommendation engine is under development and will be shown for R2.
- Use of content-based and collaborative filtering methods for the recommendation system was informed to the client and explained that advanced AI technologies like TensorFlow or LLMs would be an overkill for current requirements. The client also agreed with this.
- The client asked us about our learnings and challenges, to which we responded:
  - **Learnings:** Gained experience in the tech stack, design, and system integration.
  - **Challenges:** Faced difficulties in integrating multiple people's progress into the platform and managing teamwork effectively.

Action Items

- Prepare to demonstrate the current website for R1.
- Continue the development of the website based on the client's feedback.

- Proceed with the implementation of the recommendation engine using content-based and collaborative filtering methods.

Next Meeting

- TBD based on progress and client availability.