

Below are the steps to gather the required information:

1. Log in to Your Hosting Account

- Visit your hosting provider's website (e.g., GoDaddy, Bluehost, HostGator).
- Log in using your account credentials.

2. Access the Control Panel (cPanel)

- Once logged in, navigate to your hosting account's control panel, commonly referred to as cPanel.
- Look for a section labeled "Files" or "FTP Accounts".

3. Create or Locate an FTP Account

- In the "FTP Accounts" section, you can either create a new FTP account or locate an existing one.
- If you're creating a new FTP account, fill in the required fields (e.g., username, password) and select the directory (URL Path) that the account will have access to.

4. Gather Your FTP Details

- Protocol: This will usually be FTP or SFTP (for secure FTP).
- Host: This is typically your domain name (e.g., ftp.yourdomain.com) or the IP address provided by your hosting provider.
- Port: The default port for FTP is 21. For SFTP, the port is usually 22.
- User: This is the username you created or found in the FTP Accounts section.
- Password: The password you set when creating the FTP account or the one provided by your hosting provider.
- URL Path: This is the directory on your server where your website files are stored. It's crucial that this path points to the public_html folder or the specific subfolder where your website is located (e.g., /public_html/ or /public_html/yourwebsite/).

5. Note Down Your FTP Login Details

- Protocol: (FTP or SFTP)
- Host: (e.g., ftp.yourdomain.com)
- Port: (e.g., 21 or 22)
- User: (Your FTP username)
- Password: (Your FTP password)
- URL Path: Make sure this path points to the public_html folder where your website is stored (e.g., /public_html/ or /public_html/yourwebsite/).

6. Test the FTP Connection (Optional)

- Use an FTP client like FileZilla to test the connection using the details you've gathered. This ensures that everything is set up correctly before you proceed.