



Ian Emmanuel L. Pardo
Brgy. Talipan Pagbilao, Quezon Philippines
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CAREER OBJECTIVE

To seek a position with a reputable organization to be able to apply what I have gained from classroom learning and advance my knowledge and skills in the field of information technology.

EDUCATIONAL BACKGROUND

TERTIARY:

Cum Laude
Bachelor of Science in Information Technology
STI College Lucena
Lucena City, Quezon S.Y. 2018 - 2022

SECONDARY:

Talipan National High School
Brgy. Talipan Pagbilao, Quezon S.Y. 2012 - 2018

WORK EXPERIENCE

Staff Support
Ouan's The Farm Resort
Kanlurang Mayao, Lucena City
October 2018

SEMINARS ATTENDED

- **CyberSmart Online Caravan Smart Communication, Inc.**
September 17, 2021
- **Image Management & Elastic Volume Service**
Talent Development Dept., Huawei Enterprise Business Group
April 29, 2022

CERTIFICATION

- **Bookkeeping NCIII**
CSTC Sariaya, Quezon Province
March 2018
- **SAP Business One**
STI College - Lucena
March 2021
- **Python Programming Basic**
Talent Development Dept., Huawei Enterprise Business Group
March 24, 2022
- **Python Essentials**
Python Institute - Open Education & Development Group
June 25, 2022

ACADEMIC PROJECT

IT Capstone Project: Information Church Management System utilizing QR technology for One in Christ Inc. Lucban, Quezon (PHP, Javascript, MySQL, HTML, and CSS)

Created a web-application for tracking attendance of each member via QR technology, record their church members information, finances, and other church activities. Note: Local Based project only intended for the use of the sole client.

Queen Elizabeth Ordering System (PHP, Javascript, MySQL, HTML, and CSS)

A web-application for ordering beverages, pizza and other dishes available at the store. It records and track the order of the customer. Note: This project was simply intended as exercise and is not a for external used.

KEY QUALIFICATIONS and SKILLS

- ✓ With strong analytical skills
- ✓ Able to learn quickly through self-study, classroom, and hands-on experience
- ✓ Attentive to details
- ✓ Team player
- ✓ Attention to accuracy and quality
- ✓ Can effectively adjust in a fast-paced environment
- ✓ Proficient in PC / Mainframe applications
- ✓ Operating System Installation of Microsoft Windows, Linux and the like
- ✓ Computer Analyzing / Computer Troubleshooting Skills and electronics
- ✓ Ability to assemble and disassemble computer
- ✓ Network Printer Installation
- ✓ Entry level in Programming Languages such as Java, C#, Python, and SQL
- ✓ Entry level in Scripting Languages such as Javascript, Html, CSS, and PHP
- ✓ Ability to maneuver accounting system, particularly SAP Business One

PERSONAL DATA

Date of birth : January 21, 2000
Age : 22 years old
Religion : Roman Catholic
Weight : 47 kgs
Height : 5'4"
Nationality: Filipino
Gender : Male
Civil Status : Single
Language Spoken : Filipino & English
Place of Birth: Lucena City, Quezon

CHARACTER REFERENCE

Ramil Acesor
Master Teacher
Talipan National Highschool
Pagbilao, Quezon Province, Philippines
Contact No.: 09228772251

Othoniel Elegado
Professor
CVE, Colleges Inc.
Pagbilao, Quezon Province, Philippines
Contact No.: 09079054602

I hereby attest that the above information is factual and correct to the best of my knowledge and belief.



IAN EMMANUEL L. PARDO