

3.1. Project Scheduling. Make an estimation on the schedule of your project. Please provide start date, end date by giving justifications about your estimation. Also provide the details for:

- Whether weekends will be counted in your schedule or not
- What is the number of working hours per day for the project

Estimated Project Duration: 10.5 months

- Justification: Based on Function Point (FP) estimation, we assume the project will take about 8.5 months. However, we propose an additional 2 months to account for the following:
 - o Customer and internal meetings regarding the project
 - o Intensive internal testing
 - o Customer demonstrations
 - o Live Implementation and testing
 - o Other possible unforeseen issues that may arise
 - o Time off (both employees and customers)
- Note that this duration is tentative and could change based on the following points above.

Proposed Project Start Date: June 1, 2024

- Justification: After proposing this project to an organization, upper-level management will likely want to talk it over, allocate resources such as who will be working on the project, and let engineers finish any other projects that they are currently working on.
- Note that this start date is tentative and could change to earlier or later depending on how long the above issues take to be sorted out.

Proposed Project End Date: April 14, 2025

- Justification: Based on the previously stated estimated project duration and proposed project start date, we propose that the project will be finished and live for the customer on April 14, 2025. Besides the estimated project duration, this proposed project end date also considers the following:
 - o Weekends
 - o Mandatory holidays provided by the company and the client.
 - o PTO and/or other reasons that engineers and/or management may be out of the office or unable to work on the project.

Weekends and Hours Per Day:

- We do not include weekends in our estimate, as our company uses a 40-hour work week estimate. However, depending on individual performance, each engineer and engineering management is subject to abiding by working a minimum of 40 hours per week, regardless of the days per week, or hours per day that they may work.
- Note that this policy is tentative and subject to change based on the following:
 - Work Performance
 - Required meetings
 - Other issues that may arise