1. Go to your domain host's website in a new tab

If you're not sure who your domain host is, you can look up your domain host. Learn more

2. Sign in to your domain host

Sign in using your domain host's username and password. If you forgot your password, contact their support.

3. Go to your MX records

If you can't find instructions for your domain host, use these general steps.

Note: If people already have email with your domain (such as *user@yourdomain.com*), create their user accounts in the Google Admin console *before* you set up your MX records. That way, they'll continue to receive email.

    a. In a second browser window or tab, sign in to your domain host account. Help me find my host.
    b. Go to the section where you can update your domain's MX records. It might be called something like **DNS Management**, **Mail Settings**, or **Advanced Settings**.
    c. Select the option to add a new record.

4. Add MX records for Gmail

    a. From the **Type** drop-down list, select **MX**.
    b. In the **Name/Host/Alias** field, enter **@** or leave it blank.
    c. In the **Server/Mail Server/Value/Answer/Destination** field, enter **ASPMX.L.GOOGLE.COM.**.
    d. In the **Priority** field, enter **1**.
    e. In the **Time to Live (TTL)** field, enter **3600** or leave the default value.
    f. Click **Save**.
    g. Follow these same steps to add the MX records shown in this table. Start from the top of the table and enter as many as you have room for.

MX SERVER ADDRESS	PRIORITY
ALT1.ASPMX.L.GOOGLE.COM.	5
ALT2.ASPMX.L.GOOGLE.COM.	5
ALT3.ASPMX.L.GOOGLE.COM.	10
ALT4.ASPMX.L.GOOGLE.COM.	10

Note: Each address is for a Google mail server. We provide several servers in case one becomes unavailable. Some hosts also require a trailing period at the end of the server name.

5. Get your verification code

styz5zawrbvn373l2dwgkyne4bzpfuzfii4m4w6faqs4gd5prpqa.mx-verification.google.com.   COPY

6. Add MX verification record

Add another MX record just like you did above. Only this time:

- In the **Server/Mail Server/Value/Answer/Destination** field, paste the **MX verification record** (ends in mx-verification.google.com) you copied above.
- In the **Priority** field, enter **15**.

BACK   ACTIVATE GMAIL