

# Paper Assignment Checklist

**Course:** [Course Name]

**Assignment:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Please staple this checklist to the front of all computer typed assignments. No assignment will be graded without the checklist.

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_____	• My paper is in twelve-point font
(Yes)	
_____	• My paper has one-inch margins
(Yes)	
_____	• My paper has page numbers
(Yes)	
_____	• My paper is double-spaced
(Yes)	
_____	• My paper contains no more than two quotations of less than ten words each
(Yes)	
_____	• I've submitted an electronic copy of my paper to the instructor
(Yes)	
_____	• I did not plagiarize or violate the Colleges' academic honor code
(Yes)	