



## Palma, Kyle Marc C.

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1775 Zone 4, Luwasan St., Magmarale, San Miguel, Bulacan  
0956-8802-329

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### JOB OBJECTIVE

I'm a college undergraduate seeking a position that will allow me to use my knowledge in bachelor's degree in Information Technology. Management, professional skills, personal experiences, strong interpersonal skills as well as my eagerness to contribute positively to a quality company. Moreover, I would like to work in a professional and active environment where I can apply my knowledge and wisdom to progress and develop within my job.

### PERSONAL INFORMATION

**Full name:** Kyle Marc C. Palma

**Gender:** Male

**Birthdate:** July 3, 2003

**Languages Known:** First Language (Tagalog); Second Language (English)

**Marital Status:** Single

**Occupation:** College Undergraduate

**Interests:** Reading, Travelling, Programming, Helping others, Sports, Automotive

**Personal Features:** Eagerness to learn, hard-working, work endurance, willing to work overtime and amenable to work in any locations if necessary.

### PERSONAL SKILLS

- Problem Solving and Logical Thinking
- Teamwork and Leadership
- Can work under pressure
- Oral and written communication skills
- Professionalism and strong work ethic
- Willing to learn

## TECHNICAL SKILLS

- Basic Skill in Kinemaster, Adobe Premiere Pro; Video Editing
- Basic Skill in PicsArt, Adobe Photoshop; Photo Editing
- Proficient in Microsoft Office (Word, PowerPoint, and Excel)
- With knowledge in Photography and Videography

## EDUCATION & ACHIEVEMENTS

### **Bachelor of Science in Information Technology Bulacan State Agricultural University**

Pinaod, San Ildefonso, Bulacan

*S.Y. September 2021- Current*

### **San Miguel National High School**

Scuala St. San Juan, San Miguel, Bulacan

*Science Technology Engineering and Mathematics*

*S.Y. 2015 - 2021*

- 2021 – with honors (Grade 12)
- 2020 – with honors (Grade 11)
- 2019 – Top 6 in Class (Grade 10)
- 2018 – Top 5 in Class (Grade 9)
- 2017 – Top 7 in Class (Grade 8)
- 2016 – Top 7 in Class (Grade 7)

### **Magmarale Elementary School**

Magmarale, San Miguel, Bulacan

*S.Y. 2009 – 2015*

- 2015 – Top 9 in Class (Grade 6)
- 2014 – Top 8 in Class (Grade 5)
- 2013 – Top 6 in Class (Grade 4)
- 2012 – Top 7 in Class (Grade 3)
- 2011 – Top 2 in Class (Grade 2)
- 2010 – Top 5 in Class (Grade 1)

## CHARACTER REFERENCES

*may be given upon request.*

*I hereby certify that the above information is correct to the best of my knowledge and belief.*

  
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Kyle Marc C. Palma  
Applicant